

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY CREATING AND ESTABLISHING THE ST. JOHNS COUNTY BICYCLE ADVISORY COMMITTEE.

Be It Resolved this 28 day of April, 1987, by the Board of County Commissioners of St. Johns County, Florida as follows:

1. There is hereby created and established the St. Johns County Bicycle Advisory Committee whose function is to advise the St. Johns County Planning and Zoning Agency and the Board of County Commissioners of St. Johns County on matters pertaining to the update and development of bicycle paths, bicycle use, and bicycle safety education.

2. Since one of the functions of the Bicycle Advisory Committee is to tender advice concerning the location of bicycle paths, the members of the committee shall file such financial disclosures as are required to be filed by land planning committees pursuant to Florida Statute 112.3145, as amended from time to time.

3. The initial members of the St. Johns County Bicycle Advisory Committee are and shall be:

- Marg Chauvin

- Alan Crawford

- Greg Fishing

- Gloria Goelz

- Preston Hardin

- Catherine Jones

- Susan C. McCreight

- Jim Prater

- Dick Stacy

- Vicky Stacy

- Tom Thaldorf

who shall serve at the pleasure of the Board of County Commissioners of St. Johns County.

4. The By-Laws attached hereto as an Exhibit shall be the initial By-Laws of the St. Johns County Bicycle Advisory Committee.



BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

BY: Phyllis L. Lydon
Its Chairman

ATTEST: CARL "BUD" MARKEL, CLERK

By: Cheryl Kent
Deputy Clerk

ST. JOHNS COUNTY
BICYCLE ADVISORY COMMITTEE

BY-LAWS

ARTICLE I

The purpose of the Bicycle Advisory Committee is to function in an advisory capacity to the St. Johns County Planning and Zoning Agency (designated as the Local Planning Agency) and Board of County Commissioners on matters pertaining to the update and development of bicycle paths, bicycle use, bicycle safety education.

ARTICLE II

MEMBERSHIP

- A. Members - The Bicycle Advisory Committee shall consist of not more than thirteen (13) members who shall be appointed by the St. Johns County Board of County Commissioners.
- B. Selection of Members - The St. Johns County Board of County Commissioners shall solicit concerned citizens with membership preference to major residential areas of the county along with.

- 1 Liaison from Board of County Commissioners
- 1 Liaison Staff (not an official member)
- 1 Liaison Recreational Advisory Committee
- 1 Liaison from each Bike Club

Membership shall be limited to a total of 13.

- C. Terms of Office - Members shall serve for three year periods and given the opportunity to be reappointed provided continuous interest is shown.
- D. Vacancies - Any vacancy in membership which occurs shall be filled in the same manner as originally appointed.
- E. Removal from Membership - Members may be removed by a majority vote of the Board of County Commissioners for lack of interest.

ARTICLE III

OFFICERS

- A. Officers Defined - At a minimum the officers shall consist of a Chairman, Vice Chairman, and Secretary elected by its members.

The officers shall serve for terms of one year from January through December. There shall be no limitation on the number of consecutive terms in the same office.

- B. Elections - Election of officers shall be held every year during the month of January. This meeting shall be known as the Annual Reorganization meeting.

Nominations can be made from the floor and/or by a nominating committee, if so appointed, and providing the nominee has given consent.

Voting shall take place at the Annual Reorganization meeting. The elected officers shall be those candidates receiving the majority of votes from the members present.

The newly elected officers shall be declared installed following their election and shall immediately assume the duties of office.

C. Officer Vacancies - The chairman shall temporarily appoint a member to fill an officer vacancy until an election can be held.

Upon vacancy of the office of Chairman, the Vice Chairman shall assume the office of Chairman.

D. Duties of Chairman - The Chairman shall preside at all meetings. The Chairman shall have the following responsibilities:

1. To call and preside at any additional meetings and/or workshops as deemed necessary.
2. To appoint sub-committees when deemed necessary. Sub-Committees may consist of citizens who are not members of the Bicycle Advisory Committee, however the chairman of each sub-committee shall be a member of the Bicycle Advisory Committee.
3. To serve as Committee Spokesman to the Planning and Zoning Agency regarding all reports and/or recommendations of the Bicycle Advisory Committee. This responsibility may be delegated where appropriate.

E. Duties of Vice Chairman - The Vice Chairman shall, in the absence of the Chairman, assume the duties of the Chairman and perform such other duties as delegated by the Chairman.

F. Duties of Secretary - The Secretary shall maintain records of attendance, minutes and voting matters.

ARTICLE IV

MEETINGS

- A. Meetings - The Committee shall hold quarterly meetings. Meetings shall be open to the general public. Written notice will be sent to all members and the media prior to meetings.
- B. Special Meetings - Special meetings or workshops may be called by the Chairman with at least seven days advance notice to each member.
- C. Quorum - A quorum shall consist of not less than half of appointed members for the purpose of meetings and transacting business. A Quorum shall be required for any official meeting of the Committee.
- D. Voting - Voting on all motions shall be conducted in the usual manner and only members of the Bicycle Advisory Committee shall vote. A simple majority of those members present will rule.
- E. Attendance - Should any member have two consecutive absences, unexcused by the Chairman, from regularly scheduled or special meetings, the Chairman shall notify the St. Johns County Board of County Commissioners in writing and request a replacement. A copy of this notification shall also be forwarded to the absent member.
- F. Minutes - The Committee shall keep minutes of all proceedings, indicating the attendance, vote or failure to vote of each member on every question. These minutes shall be public records. The Board of County Commissioners shall provide

a secretary for recording and transcribing the minutes and the Department shall serve as custodian of all minutes and records of the Committee.

Recording of Sub-Committee minutes and the report to the Advisory Committee shall be the responsibility of the sub-committee chairman.

ARTICLE V

AMENDMENTS

These By-Laws may be amended, repealed, and/or new By-Laws may be adopted by the affirmative vote of a majority of the members of the Bicycle Advisory Committee at either a regularly scheduled meeting or a special meeting. The proposed changes shall be sent to each member of the Advisory Committee at least seven days prior to the meeting at which action is to be taken.

Members may propose relevant changes from the floor to any proposed amendment under consideration on the agenda.

ARTICLE VI

Roberts Rules of Order "Revised" shall be used as guidelines unless otherwise provided for in these By-Laws.

ADOPTED THIS _____ DAY OF _____ 19____.

BICYCLE ADVISORY COMMITTEE:

BY: _____
Chairman