

RESOLUTION 93- 04

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE OFFICIAL DOCUMENTS RELATED TO BUSINESS MATTERS WITH THE STATE OF FLORIDA WHICH HAVE BEEN APPROVED BY THE BOARD OF COUNTY COMMISSIONERS.

WHEREAS, St. Johns County (County) often has cause to conduct business with the State of Florida (State), which business often requires the execution of official documents such as contracts, grant applications or other grant documents, agreements, binding letters, or other such documents (Official Documents); and

WHEREAS, the State requires the County's Chief Elected Official (i.e., the Chairman of the Board of County Commissioners) to execute all such Official Documents on behalf of the County; and

WHEREAS, obtaining the Chairman's signature on such Official Documents is time-consuming and often causes unnecessary delays; and

WHEREAS, the State will accept the signature of the County Administrator on such Official Documents if the County has, by resolution of the Board of County Commissioners, authorized the County Administrator to execute such Official Documents; and

WHEREAS, the Board of County Commissioners hereby finds it to be in the County's best interest to authorize the County Administrator to perform the ministerial duty of executing Official Documents related to State business matters which have received prior approval of the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida as follows:

Section 1. The County Administrator is hereby authorized to execute Official Documents related to business matters with the State such as contracts, grant applications or other grant documents, binding letters, agreements, or other such documents so long as the business matter to which the document is related has been considered and approved by the Board of County Commissioners.

Section 2. This Resolution in no way deprives the Chairman of the Board of County Commissioners of his/her authority to execute the described documents. The County Administrator's authority is supplemental to the Chairman's authority.

PASSED AND ADOPTED this 12th day of January,
1993.

BOARD OF COUNTY COMMISSIONERS
ST. JOHNS COUNTY, FLORIDA

BY: Linda Balsavage
Its Chairman - Linda Balsavage

ATTEST: CARL "BUD" MARKEL

By: Hierne Carter
Deputy Clerk

