

RESOLUTION NO. 96- 45

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY AUTHORIZING THE COUNTY ADMINISTRATOR TO APPOINT VOLUNTEER AGENTS AS ST. JOHNS COUNTY CODE ENFORCEMENT OFFICERS WITH AUTHORITY TO CARRY OUT ENFORCEMENT ACTIVITIES SOLELY IN THE PONTE VEDRA ZONING DISTRICT OF ST. JOHNS COUNTY; AND SETTING STANDARDS AND POLICIES RELATING THERETO.

WHEREAS, the Ponte Vedra Community Association has requested enhanced code enforcement action in the Ponte Vedra Zoning District; and

WHEREAS, certain residents of the District have offered to render volunteer services in this area as agents of the County; and

WHEREAS, the code enforcement function entails substantial responsibility and liability on the part of the County.

NOW THEREFORE:

1. The County Administrator may appoint volunteer agents as St. Johns County Code Enforcement Officers in accordance with Section 162.21 F.S. as amended, providing that the following criteria are complied with.
  - a. Said Code Enforcement Officers must agree in writing to be bound by and to follow all applicable law, ordinance, rules as well as directives of County supervisors designated by the County Administrator who shall include, but not be limited to, the Director and Assistant Director of the St. Johns County Building and Codes Department.
  - b. Said Code Enforcement Officers shall serve at the pleasure of the St. Johns County Administrator.
  - c. Said Code Enforcement Officers shall attend training sessions as required by Florida law, County ordinance or resolution, and as otherwise required by the County Administrator or the Director of the Building and Codes Department.
  - d. Said Code Enforcement Officers shall wear an appropriate uniform and/or insignia of authority and shall have in his or her immediate possession appropriate documentary identification of appointment to said Office while performing the functions of the Office.

e. Said Code Enforcement Officers shall obtain approval of the County Administrator or designated supervisor prior to issuing any code enforcement action other than a warning.

f. Said Code Enforcement Officers shall refer all questions regarding compliance of building plans with Ponte Vedra Zoning District Regulations to the Ponte Vedra Plans Review Advisor.

g. Said volunteer Code Enforcement Officers shall comply with all St. Johns County policies and regulations relating to volunteers, Sections 162.21 and 162.22, Florida Statutes, and all other applicable County Resolutions, Ordinances and State and Federal laws.

2. The actual appointment of a particular Code Enforcement Officer shall be in writing and shall occur only after such person has received qualifying training as required by law and County ordinance in addition to such training designated by the County Administrator or the Director of the Building and Codes Department.

3. Said volunteer Code Enforcement Officers shall not be compensated for work hours but shall receive compensation for authorized official business mileage outside of the district and materials necessary for performance of assigned duties if such materials are not available from standard County supply sources.

4. All duties and actions of the Code Enforcement Officer appointed pursuant to this Resolution shall be performed in accordance with standard County enforcement policies applicable to the Ponte Vedra Zoning District and all other portions of the County.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 12th day of March, 1996.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: Donald Jordan  
Its Chair - Donald Jordan

ATTEST: CARL "BUD" MARKEL, CLERK

By: Rosemary Lewis  
Deputy Clerk