

RESOLUTION NO. 99-48

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA AMENDING THE RULES AND POLICIES FOR THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY; PARTICULARLY PART 3, "AGENDAS," RULE 4.301 "SETTING AGENDA."

WHEREAS, the Board of County Commissioners ("Board") has formulated and adopted by motion Rules and Policies for its use; and,

WHEREAS, the Board last adopted revised Rules and Policies on September 22, 1998 by Resolution 98-176 of the Board; and

WHEREAS, it is recognized that from time to time the Board shall amend the Rules and Policies; and

WHEREAS, the Board at this time wishes to amend the Rules and Policies, particularly Part 3, "AGENDAS," Rule 4.301 "SETTING AGENDA."

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County that:

1. The above "whereas" statements are adopted as findings of fact.
2. Part 3, "AGENDAS" of the Rules and Policies shall be amended by replacing said Rule 4.301 "SETTING AGENDA" in its entirety by Exhibit A, attached hereto and incorporated herein. Said amendment shall take effect upon the passage and adoption of this Resolution.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 23 day of March, 1999.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

By: Max Irealone
Chairman

ATTEST: Cheryl Strickland, Clerk

By: Patricia DeStande
Deputy Clerk

PART 3. AGENDAS

RULE 4.301 SETTING AGENDA

The County Administrator shall provide a tentative agenda to the Chair of the Board of Commissioners, who shall then set the agenda for the Board. Any Commissioner or Department Head desiring placement of an item on the agenda will make such request of the County Administrator. *All requests for agenda items will be turned in by 9:00 a.m. Monday the week prior to the Tuesday Board Meeting/Workshop, complete with all appropriate back-up material sufficient to warrant discussion. Should sufficient back-up material not be provided by this date, then the item will be removed from the agenda. At this time the agenda shall be considered closed, except for emergency items as may be called by the Chair in the manner provided herein.* Six (6) days prior to the Board meeting, the Chair will review the agenda, make any additions or deletions deemed appropriate, and with the assistance of the Administrator, shall prioritize the agenda (excepting for advertised public hearings which shall be set in the order advertised and received by the Clerk's Office). There shall be included on the agenda, all items to be considered by the Board, and the public hearings to be held by the Board. When the agenda has been set, the Clerk of the Board shall cause the same to be printed and distributed.