

**RESOLUTION 99- 60**

**RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, TO APPOINT A CITIZENS' ADVISORY TASK FORCE FOR THE 1999 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE STATE OF FLORIDA.**

**WHEREAS**, on February 16, 1999, the Board of County Commissioners ("Board") of St. Johns County, Florida has made known its intent to apply to the State of Florida for FFY 99 Community Development Block Grant (CDBG) consideration under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised, by approving the County Administrator to negotiate a contract with Jordan and Associates to plan, write and administer the CDBG project; and

**WHEREAS**, the Board desires to ensure citizen participation, including the input of its low and moderate income citizens.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of St. Johns County, Florida, that:

**Section 1.** The following people are appointed to serve on the Citizens' Advisory Task Force (CATF) for its CDBG project: Mr. Louis Howard, Rev. Nathaniel Jackson, Mrs. Diotha Bell, Rev. Major Highman, Mr. Leon Cooper, Mrs. Cherrie McDougle, and Mr. Robert McBride (Exhibit A.)

**Section 2.** The establishment of a CATF and CATF Policies shall be followed per Exhibits B and C, respectively.

**PASSED AND ADOPTED** this 13 day of April, 1999.

**BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA**

By: Marc A. Jacalone  
Marc A. Jacalone, Chairman

**ATTEST: CHERYL STRICKLAND, CLERK**

By: Patricia DeStande  
Deputy Clerk

**EXHIBIT A**

**ST. JOHNS COUNTY, FLORIDA**

**Citizens' Advisory Task Force (CATF)  
Community Development Block Grant, 1999**

*(All addresses are St. Augustine, 32095, unless otherwise indicated).*

**MEMBERS**

<b>Name</b>	<b>Residence Address Mailing Address</b>	<b>Home Telephone Work Telephone</b>
1. Mr. Louis Howard	662 Julia St. same	824-1000 none
2. Rev. Nathaniel Jackson	582 Willow Walk Pl., 32086 135 N. Rodriques St.	797-5979 824-6500
3. Mrs. Diotha Bell	136 Gilbert St. P.O. Box 971, 32085	829-9459 none
4. Rev. Major Highman	794 West 3rd St. same	826-0304/1894 829-2041
5. Mr. Leon Cooper	455 S. Volusia St. same	825-0052 825-3590 (3-11 pm)
6. Mrs. Cherry McDougle	141 Ford St. P.O. Box 264, 32085	824-0922 (retired)
7. Mr. Robert McBride	975 Ervin St.	826-1933

## EXHIBIT B

### ST. JOHNS COUNTY, FLORIDA

#### ESTABLISHMENT OF A CITIZENS ADVISORY TASK FORCE:

By reference, the Board of County Commissioners of St. Johns County, Florida, and in accordance with all applicable Federal, State and Local laws, statutes, rules, regulations and requirements as set forth, a Citizens Advisory Task Force (CATF) is hereby established for the purpose of meeting requirements for the County's eligibility to participate in Community Development Block Grant (CDBG) programs and for the purpose of meeting locally recognized needs to provide the citizens of St. Johns County, Florida with an adequate opportunity for meaningful involvement on a continuing basis for participation in the planning, development, implementation and assessment of the County's CDBG program.

- A. **Membership:** That CATF membership consist of five (5) to seven (7) members, appointed by the Board of County Commissioners of St. Johns County, Florida, for the purpose of advising the Board on all matters pertaining to CDBG program planning, application preparation, receiving public comments on proposed community projects and for the purpose of serving the Board in an advisory capacity in accordance with federal and state requirements for conducting CDBG Citizens Participation activities. CATF members must have a known interest in community development issues, reside in or be representative of a low income or deteriorating neighborhood and/or economically disadvantaged, and/or have a demonstrated interest in fostering and promoting the betterment of the community's economically disadvantaged citizens.
- B. **Status:** The CATF by Board resolution is a Board Appointed Committee established as its chief community development advisory board, whose members serve as community volunteers to serve the best public interest within legal requirements as set forth in regulations governing CATFs.

- C. Representation: The CATF shall consist of representation of the low and moderate income residents of the community, minority and economically disadvantaged interested regarding community development projects and proposals.
- D. Terms of Serving and Vacancy: CATF members shall serve three-year terms. Recommendations for membership to serve on the CATF Committee must receive a majority 51% vote of the Board of County Commissioners of St. Johns County, Florida, for appointment.
- E. Primary Goals and Objectives of the CATF: The CATF's primary goals and objectives include, but are not limited to: (1) serving as the Board of County Commissioners of St. Johns County, Florida's chief community development advisory committee to make official recommendations to the Board on community development matters and issues; (2) to conduct activities such as CDBG public hearings to discuss and increase interchange of public information between county officials and its local citizenry concerning community development issues and concerns, and allowing potentially impacted citizens to directly assist in shaping the program's impact upon their neighborhood and the community as a whole; (3) to oversee community development projects by receiving public comments on proposed needs, issues and potential projects and to report these results and make recommendations to the Board of County Commissioners of St. Johns County, Florida as its chief advisor and liaison for all citizens concerned with community development matters and issues; (4) to make recommendations to the Board on CDBG grant projects, including project amendments or modifications; (5) to receive citizen complaints, grievances, concerns and comments expressed by citizens as a result of decisions made as a part of the implementation of the CDBG program in St. Johns County, Florida; (6) review and revise the county's community development plan and make these formal recommendations to the Board.

- F. CATF Recommendations to the Board of County Commissioners of St. Johns County, Florida: Within the boundaries of federal and state regulations on CATF activities and requirements, the CATF will make recommendations to the Board of County Commissioners of St. Johns County, Florida, which shall be made only after a roll call vote for the CATF and in which the majority (51%) of the CATF recommends (requiring a quorum for meetings that concern recommendations to the Board of County Commissioners of St. Johns County, Florida), with roll call responses recorded in meeting minutes and made a part of the CATF recommendations to the Board.
  
- G. Operations and Policies Governing the CATF: The CATF shall adopt its own operating policies in accordance with federal, state and local laws and regulations governing such volunteer advisory boards that serve the public interest.

## EXHIBIT C

### CATF POLICIES:

The following recommendations on appointments and composite of the Citizens Advisory Task Force as in accordance with Federal Title I, Housing and Community Development Act of 1974, the Federal Housing and Urban-Rural Recovery Act of 1963 and the Community Development Act of 1987; the Florida Department of Community Affairs Rules contained in Florida Statutes 290.043, 290.044 and 290.048 and by local Board of County Commissioners of St. Johns County, Florida, authority.

The Board of County Commissioners of St. Johns County, Florida, recommends that:

- o A Citizens Advisory Task Force, consisting of 5 to 7 members be appointed for the purpose of advising on all matters pertaining to community development program planning, application preparation, receiving public comment on proposed projects and advisement of the Board of County Commissioners of St. Johns County, Florida, serving a Board-appointed Committee for and as appointed by the Board of County Commissioners of St. Johns County, Florida.
- o Of the 5 or 7 member Citizens Advisory Task Force (CATF), that members be representative of the business community, low and moderate income citizens and representative of the community organizations or neighborhoods with representation of minorities and economically disadvantaged citizens.
- o The CATF members who fill vacancy appointments receive a majority 51% vote of the existing CATF prior to appointment to the CATF by the Board of County Commissioners of St. Johns County, Florida.
- o The CATF members be appointed to a three-year term.
- o The CATF adopt its own operating policies and Citizen Participation Plan for recommendation and approval by the Board of County Commissioners of St. Johns County, Florida.