

RESOLUTION 2002 - 256

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2003 GENERAL FUND BUDGET TO RECEIVE UNANTICIPATED REVENUE AND AUTHORIZE ITS EXPENDITURE BY THE ST. JOHNS COUNTY COURT SERVICES DEPARTMENT.**

**WHEREAS**, the County budget is annually prepared prior to knowing the actual amount of grant funds which may be received by the General Fund; and

**WHEREAS**, St. Johns County, Florida, when preparing the budget for Fiscal Year 2003, did not anticipate receiving grant funds from the Justice Administrative Commission; and

**WHEREAS**, the Justice Administrative Commission has made funds available as part of the State Reimbursement for Dependency Representation to reimburse counties for expenses related to the provision of counsel to indigent parents in dependency cases; and

**WHEREAS**, the Justice Administrative Commission has approved said funds for the St. Johns County Court Services Department for Fiscal Year 2003 in the amount of \$17,555.34.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above Recitals are hereby adopted as findings of fact.
2. The appropriate General Fund revenue and expenditure budgets shall be adjusted to account for unanticipated funds from the Justice Administrative Commission in the amount of \$17,555.34 for Fiscal Year 2003.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, State of Florida, this 3<sup>rd</sup> day of December, 2002.

**BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA**

By: \_\_\_\_\_

*James E. Bryant*  
James E. Bryant, Chairman

ATTEST: Cheryl Strickland, Clerk

By: *Patricia DeGrande*  
Deputy Clerk

RENDITION DATE 12-5-02

**GRANT-IN-AID AGREEMENT FOR CHILD DEPENDENCY  
for St. Johns County, Florida**

This Agreement is made between the Justice Administrative Commission (the "JAC"), and the St. Johns Board of County Commissioners (the "Grantee") on behalf of the Seventh Judicial Circuit (the "Circuit") as Grant Manager. The parties agree that:

- A. The JAC will pay the Grantee for expenditures made by the County Government in an amount not to exceed \$17,555.34 for the period beginning July 1, 2002 and ending June 30, 2003.
  1. Payments will be disbursed quarterly upon receipt of properly completed reports noted in B(1) below.
- B. The Grantee will use grant monies provided under this Agreement to assist in the payment of costs incurred for Dependency Counsel in accordance with 39.013 (11), F. S.
  1. The Grantee will submit quarterly Dependency Court Representation Reports to the JAC no later than the 25<sup>th</sup> of the next month following the end of the quarter.
  2. The Grantee will not use grant funds for lobbying the Florida Legislature, the judicial branch, or a state agency.
- C. The Grantee, as a "Recipient" of state funds, will comply with the Florida Single Audit Act, section 215.97, Florida Statutes, as follows:
  1. In the event that the Recipient expends a total amount of State awards equal to or in excess of \$300,000 in the Recipient's fiscal year, the Recipient must have a State single or project-specific audit for such fiscal year in accordance with section 215.97, Florida Statutes, and applicable rules of the Executive Office of the Governor, the Comptroller and the Auditor General. Applicable rules of the Executive Office of the Governor, the Auditor General, and Comptroller, and other information pertaining to the Florida Single Audit Act can be found at <http://www.myflorida.com/myflorida/government/learn/fsaa/index.html>.
  2. The Catalog of State Financial Assistance (CSFA) establishes that state funds were awarded to the Recipient through the Justice Administrative Commission. The CSFA number for this grant is 21.001. Information from the CSFA can be found at <http://www.myflorida.com/myflorida/government/learn/fsaa/index.html>.
  3. In determining the State awards expended in its fiscal year, the Recipient shall consider all sources of State awards, including State funds received from the Justice Administrative Commission, except that State awards received by a nonstate entity for Federal program matching requirements shall be excluded from consideration.
  4. The Recipient shall ensure that the audit complies with the requirements of section 215.97(7), Florida Statutes, and the State Projects Compliance Supplement. The State

215.97(7), Florida Statutes, and the State Projects Compliance Supplement. The State Projects Compliance Supplement can be found at <http://www.myflorida.com/myflorida/government/learn/fsaa/index.html>. Compliance includes submission of a reporting package as defined by section 215.97(2)(d), Florida Statutes.

5. If the Recipient expends less than \$300,000 in State awards in its fiscal year, an audit conducted in accordance with the provisions of section 215.97 is not required. Audit costs may not be charged to state projects when the Recipient expends less than \$300,000 in State awards.
  6. Unless prohibited by law, the cost of an audit required by section 215.97 is an allowable charge to a state project. However, charges to state projects should be limited to those incremental costs incurred by the Recipient as a result of the audit requirements of section 215.97 in relation to other audit requirements. The Recipient should allocate the incremental costs to all state projects for which it expended state financial assistance.
  7. The Recipient shall submit copies of reporting packages required by section 215.97 to each of the following:
    - a. The Justice Administrative Commission at the following address:  
Attn: Roy Neel, Accounting Director  
P.O. Box 1654  
Tallahassee, FL 32302
    - b. The Auditor General at the following address:  
State of Florida Auditor General  
Room 574, Claude Pepper Building  
111 West Madison Street  
Tallahassee, FL 32302-1450
  8. The Recipient shall retain sufficient records demonstrating compliance with the terms of this Agreement for a period of 4 years from the date the audit report is issued, and shall allow the JAC access to such records upon request. The Recipient shall ensure that audit working papers are made available to the JAC upon request for a period of 4 years from the date the audit report is issued, unless extended in writing by the JAC.
  9. Pursuant to section 215.97, the JAC, the Auditor General and other state officials may conduct additional audits or evaluations of state financial assistance provided to the Recipient under this Agreement.
- D. This Agreement is subject to the following terms and conditions:
1. The JAC's obligation to pay the Grantee is contingent upon the availability of state

funds lawfully appropriated for the purposes stated in Paragraphs A & B.

2. The Grantee will maintain all records made or received in conjunction with this Agreement in accordance with Rule 2.051, Florida Rules of Judicial Administration.
3. In providing, or contracting to provide, services, programs or activities, maintaining facilities, and otherwise performing obligations under this Agreement, the Grantee and Grant Manager will comply with the Americans with Disabilities Act, the Civil Rights Act of 1964, as amended, the Florida Civil Rights Act of 1992 and any other federal or state law that prohibits discrimination on the basis of race, color, national origin, religion, sex, age, marital status, or handicap.
4. If, in the judgment of the JAC, the Grantee for any reason fails to comply with the terms of this Agreement, the JAC will have the right to terminate the Agreement on 30 days written notice by certified mail. In the event of termination, the Grantee will return to the JAC all grant funds, except those expended in compliance with this Agreement, for reversion to the Grants and Donations Trust Fund unallocated.

This Agreement constitutes the entire understanding of the parties. All modifications to the Agreement must be in writing. This Agreement is effective on the date of execution and will terminate on June 30, 2003.

STATE OF FLORIDA  
JUSTICE ADMINISTRATIVE COMMISSION

GRANTEE  
BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY

Signed by:

E. Frank Farrell

Name: E. Frank Farrell  
Title: Executive Director  
Justice Administrative Commission  
Date: 10-17-02

Signed by:

James E. Bryant

Name: James E. Bryant  
Title: Chairman  
Date: 12-05-02

GRANT MANAGER  
SEVENTH JUDICIAL CIRCUIT

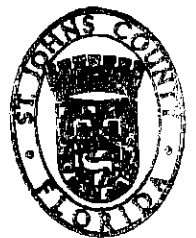
Signed by:

Robert K. Rouse, Jr.  
Name: Robert K. Rouse, Jr.  
Title: Chief Judge, Seventh Judicial Circuit  
Date: 10/29/02



I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE AND CORRECT COPY AS APPEARS ON RECORD IN ST. JOHNS COUNTY, FLORIDA. WITNESS MY HAND AND OFFICIAL SEAL THIS 27 DAY OF December 2002.  
CHERYL STRICKLAND, CLERK  
Ex-Officio Clerk of the Board of County Commissioners

BY: Patricia DeGraded, C.





STATE OF FLORIDA  
SEVENTH JUDICIAL CIRCUIT  
Flagler, Putnam, St. Johns & Volusia Counties  
Courthouse Annex - City Island  
125 E. Orange Avenue  
Suite 200  
Daytona Beach, Florida 32114

MARK A. WEINBERG  
Court Administrator

Phone: (386) 257-6097  
Fax: (386) 257-6094

MEMORANDUM

DATE: 10/30/02

TO: David Haas, Flagler County Administrator  
Rick Leary, Putnam County Administrator  
Ben Adams, St. Johns County Administrator  
Cindy Coto, Volusia County Manager

FROM: Mark A. Weinberg, Court Administrator

RE: **State Reimbursement for Dependency Representation**

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I am pleased to report that state funds have been budgeted to reimburse counties for expenses related to the provision of counsel to indigent parents in dependency cases. These funds will be administered by the Justice Administrative Commission as Grants-in-Aid with the counties.

Attached for your reference are Grant-in-Aid Agreements for your respective counties. Please obtain the signature of your chair and return the original to my office. Please keep a copy for your records. I will forward the original agreement and related statistical reports to the JAC.

The allocation of funds for the counties in the Seventh Judicial Circuit is as follows:

<u>County</u>	<u>Allocation</u>
Flagler	\$ 5,851.78
Putnam	\$25,003.06
St. Johns	\$17,555.34
Volusia	\$89,904.62

If you have any questions regarding this issue, please let me know.

cc: Judge Rouse  
Judge Hammond  
Judge Nichols  
Judge Mathis  
Paula Davey, Sr. Deputy Court Administrator  
Tammy Bong, Flagler County  
Don Bailey, Putnam County  
Joe Vonasek, St. Johns County  
Doug Krueger, Volusia County



**ST. JOHNS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**BUDGET TRANSFER FORM**  
December 3, 2002  
 (Board Meeting Date)

Date:	11/13/2002	Dept Name: Court Services	Dept #: 0023	Fund: General Fund
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Increase:			Appropriate To:		
<i>Account No.</i>	<i>Title</i>	<i>Amount</i>	<i>Account No.</i>	<i>Title</i>	<i>Amount</i>
0001-33410	General Govt. State Grant	\$17,555.34	0023-53142	Court Appointed Attorneys	\$17,555.34
<b>TOTAL:</b>		\$17,555.34	<b>TOTAL:</b>		\$17,555.34

Justification of Request:

**Recognition of unanticipated revenue for 03 budget.**

\_\_\_\_\_ **Department Head**

This request has been checked and is correct in every aspect including an adequate source of funds to complete the transfer:	Yes	X	No

<b>Budget Officer</b>		
<b>Recommendation of the County Administrator</b>	<b>Approved</b>	<b>Disapproved</b>
Remarks:		