

RESOLUTION NO. 2006-201

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF AMENDMENT NO. 4 TO DEP CONTRACT NO. RP565 TO PROVIDE LIFEGUARDS TO ANASTASIA STATE RECREATION AREA.

WHEREAS, the Board of County Commissioners of St. Johns County (the "Board") entered into DEP Contract No. RP565 (the "Contract") with the State of Florida Department of Environmental Protection (the "State") to provide lifeguards from the County to provide water surveillance and emergency response to Anastasia State Recreation for the peak summer season between Memorial Day weekend and Labor Day weekend; and

WHEREAS, the Contract provides for additional increments of funding on a "as needed" basis; and

WHEREAS, the State now desires to increase the funding increment amount of the Contract from \$86,928.00 to \$118,050.00 (an increase of \$31,122.00) to cover the period of service from July 1, 2006 to September 5, 2006.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida as follows:

1. The above Recitals are hereby incorporated herein by reference and adopted as findings of fact in support of this Resolution.

2. The County Administrator of St. Johns County is hereby authorized to execute Amendment No. 4 to DEP Contract No. RP565 to increase the funding increment amount of the Contract.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 27th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: Cynthia W. Stevenson  
Cynthia W. Stevenson, Vice-Chair

Attest: Cheryl Strickland, Clerk of Court

By: Calvin S. Platt  
Deputy Clerk

Rendition Date: 7/3/2006

DEP CONTRACT NO. RP565  
AMENDMENT NO. 4

THIS CONTRACT as entered into on the 28<sup>th</sup> day of May, 2004, and amended on the 15<sup>th</sup> day of February, 2005, the 26<sup>th</sup> day of May, 2005, and on the 8<sup>th</sup> day of May, 2006, between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department") and ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS (hereinafter referred to as the "County") is hereby amended as follows:

- Pursuant to paragraph 4, which provides for additional increments of funding on an "as needed" basis, paragraph 4.A. is hereby revised to increase the funding increment amount of the Contract from \$86,928 to \$118,050 (an increase of \$31,122) to cover the period of service from July 1, 2006 to September 5, 2006.
- Attachment A, Payment Schedule, is hereby revised to read as follows:

Performance Period	Payment Amount	Invoice Due Date
Contract Execution - June 30, 2004	\$9,855.00	July 7, 2004
July 1, 2004 - September 6, 2004	\$27,198.00	September 30, 2004
May 27, 2005 - June 30, 2005	\$10,000.00	July 7, 2005
July 1, 2005 - September 5, 2005	\$29,900.00	September 30, 2005
May 26, 2006 - June 30, 2006	\$9,975.00	July 7, 2006
July 1, 2006 - September 5, 2006	\$31,122.00	September 30, 2006
Total	\$118,050.00	

In all other respects, the Contract, of which this is an Amendment, and attachments relative thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed the day and year last written below.

ST. JOHNS COUNTY BOARD OF  
COUNTY COMMISSIONERS

By: Cynthia W. Stevenson  
(Chairman or designee\*)

Date: 7/13/2006  
FEID NO: 59-6000825

Approved as to form and legality:

Michael D. Hurst  
Dpt County Attorney

Attest:

Robin L. Plocher  
Deputy Clerk

STATE OF FLORIDA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION

By: Sam P...  
Director, Division of Recreation and Parks  
or designee

Date: June 14, 2006

Paul E. Crawford, DEP Contract Manager

Ruth Heagy  
DEP Contracts Administrator

Approved as to form and legality:

Margaret B. W...  
DEP Attorney

\* If someone other than the Chairman signs this contract, a resolution, statement or other document authorizing that person to the contract on behalf of the County must accompany this contract

### Contract Review Process

**Note:** The Contract Review Process should only be initiated after the Department's Procurement Section has developed and/or approved the contractual agreement. The purpose of this review process is to demonstrate concurrence with the contractual agreement as written. It is the Contract Manager's responsibility to insure that the Contract Review Process has been completed prior to contract execution.

Position	Purpose/Requirement
Contract Manager	Signature indicates concurrence with the contract as written. If the Contract Manager has the authority to execute contracts he/she must not do so. Someone with the proper delegated authority in a supervisory role over the Contract Manager must be responsible for contract execution.
Budget Representative	Signature indicates concurrence with the payment arrangements included in the contract, including the funding sources depicted on the Contract Review Form. If changes to the funding information are made, the Procurement Section must be contacted regarding possible impacts to the contract language as a result of the funding change.
Bureau Chief or Comparable Position	Signature indicates concurrence with the contract as written. If the Bureau Chief is delegated authority to execute the contract, review and approval by the Division/District Director may not be required.
Division/District Director	Signature indicates concurrence with the contract as written. If the Bureau Chief is delegated authority to execute the contract, then the review and approval of the Division/District Director may be omitted.
Quality Assurance	Signature demonstrating concurrence with the quality assurance language contained in the contract must be obtained in cases where water, soil or air sampling and/or analysis will be performed under the contract. The Division of Air Resources Management will be responsible for approving all quality assurance language regarding air sampling/analysis activities. The Environmental Assessment Section within the Division of Resource Assessment and Management will be responsible for approving all quality assurance language regarding water and soil sampling/analysis activities.
Contracts Administrator	Unless specifically waived by DEP Directives 315, 316, and 317, review and approval by the Department's Contracts Administrator (Procurement Administrator or designee) is required on all agency contracts.
General Counsel	The Office of General Counsel is required to review and approve all Department contracts which exceed the purchasing threshold category three. In addition, review and approval of contracts funded with federal dollars which fall under the purchasing threshold category three must be conducted by the General Counsel's Office. The Office of General Counsel reviews and approves contracts regarding form and legality.
Division/District IRM	Approval required for contracts in which the Department is procuring information technology goods or services.
Department CIO	Approval required for contracts in which the Department is procuring information technology goods or services.
State Technology Office	Approval by the State's Technology Office may be required if the contract involves the acquisition of information technology resources. The Procurement Section will work with the program area to obtain the necessary approvals prior to finalizing the contract for routing.

### Contract Distribution Process

Upon full execution of the contract, the Contract Manager is responsible for distributing copies of the contract and contract review form as follows:

Procurement Section (MS93)	Original executed contract and a photocopy of the contract review form.
Contracts Disbursements Section (MS78)	Two photocopies of the executed contract and two photocopies of the contract review form. These copies are not required for agreements that fall under DEP Directive 316.
Grants Section (MS66)	A photocopy of the executed contract and review form must be sent to the Grants Section for contracts funded by federal grants.
Contract Manager	Maintain a photocopy of the executed contract and the original contract review form.
Contractor	The remaining originally executed contract should be sent to the Contractor for its records.

### Recipient Types and Codes for State and Federal Financial Assistance

Non-Profit	For-Profit	Local Gov't & WMD	State Community Colleges	District School Boards	Another State Agency	State Universities	No Subrecipient	Mixed Subrecipient (fed. only)
A	B	C	D	E	F	G	H	I