

RESOLUTION NO. 2009- 236

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO SUBMIT AN APPLICATION SEEKING FUNDING ASSISTANCE THROUGH THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM FOR PHASE I CONSTRUCTION OF CANOPY SHORES PARK.

WHEREAS, The Florida Recreation Development Assistance Program allows local governments to make application through a grant program to help local governments with construction of parks and park amenities.

WHEREAS, the deadline for the County submitting the application is September 14, 2009; and

WHEREAS, the County has reviewed the completed Grant application; and

WHEREAS, after a review of the Grant application, the County has determined that nothing contained in the Grant application negatively impacts the interests of the County; and

WHEREAS, after a review of the Grant application and accompanying materials, the County has determined that none of the requirements, restrictions, and/or obligations associated with award of the Grant, or the Grant itself, negatively impact the interests of the County; and

WHEREAS, after a review of the completed Grant application and accompanying materials, the County has determined that an award of a Florida Recreation Development Assistance Program Grant for Phase I Construction of Canopy Shores Park serves the overall interests of the County.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of St. Johns County, Florida that:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution, and such Recitals are adopted as Findings of Fact.

Section 2. The Board of County Commissioners hereby approves and authorizes the County Administrator, or designee, to submit a completed application (attached hereto, and incorporated herein), on behalf of the St. Johns County Recreation and Parks Department for a Florida Recreation Development Assistance Program Grant for Phase I Construction of Canopy Shores Park .

Section 3. The Board of County Commissioners hereby authorizes the County Administrator, or designee, to execute any other paperwork necessary, and/or associated with the application for a Florida Recreation Development Assistance Program Grant for Phase I Construction

of Canopy Shores Park.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 1st day of September, 2009.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

Cyndi Stevenson
Cyndi Stevenson, Chair

ATTEST: CHERYL STRICKLAND, CLERK

By: Pam Halterman
Deputy Clerk



RENDITION DATE 9/2/09

FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM

2010-2011

GRANT APPLICATION PACKAGE



Office of Information and Recreation Services
3900 Commonwealth Boulevard
Mail Station 585
Tallahassee, Florida 32399
Information Line (850) 245-2501



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FACTS ABOUT FRDAP

WHAT IS FRDAP AND HOW IS IT ADMINISTERED?

The Florida Recreation Development Assistance Program (FRDAP) is a competitive program which provides grants to local governmental entities for acquisition and development of land for public outdoor recreation use or to construct recreational trails. The Florida Department of Environmental Protection (DEP), Office of Information and Recreation Services administers FRDAP. The FRDAP Administrative Rule can be downloaded at www.dep.state.fl.us/parks/oirs.

WHO MAY APPLY FOR FRDAP FUNDS?

Municipal and county governments or other legally constituted entities with the legal responsibility to provide public outdoor recreation.

WHAT IS THE GENERAL APPLICATION INFORMATION?

A proposed FRDAP project must be for one of the three following categories: acquisition of land for public outdoor recreational purposes, development and/or renovation of land for public outdoor recreational purposes, or construction and/or renovation of a public recreational trail. If an **acquisition** project receives a FRDAP grant, the applicant must develop the acquired site for public outdoor recreation use within three (3) years.

HOW DO I APPLY?

Applicants must submit a completed FRDAP Grant Application during an announced submission period. Applicants may submit up to two applications during the submission period. Each agency may only have a total of three (3) active projects, including any applications being submitted. Applications must involve only one project site except for acquisition or development of sandy beach access. DEP evaluates applications on the basis of the information provided by the applicants, except where such data is superseded by official DEP information. Failure by an applicant to present all required application information and documentation may result in the application being declared ineligible for funding consideration, or may result in a loss of points for the applicant's competitive score. **Application will be evaluated and scored based on the information submitted by the end of the submission period. The deficiency period has been eliminated.**

Applicants must submit three copies (1 original and 2 copies) of the completed application and all supporting documents during the announced submission period of **(September 1, 2009, through September 15, 2009)**. **Please use a soft covered binder, no HARD 3-ring binders.** *To facilitate review and scoring, please tab all exhibits.* **ANY APPLICATIONS SUBMITTED WITHOUT EXHIBITS BEING TABBED, WILL BE SENT BACK TO THE APPLICANT AND ASKED TO BE TABBED OR WILL BE CONSIDERED INELIGIBLE.** Applications must be postmarked **NO LATER THAN September 15, 2009**, and submitted to:

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF RECREATION AND PARKS
OFFICE OF INFORMATION AND RECREATION SERVICES
3900 COMMONWEALTH BOULEVARD, MAIL STATION 585
TALLAHASSEE, FLORIDA 32399-3000

If you plan to prepare this document by retyping or downloading it to your computer, the language and format used must exactly match this application. You may request an electronic application by e-mailing: Angie.Bright@dep.state.fl.us; or visit our web site @ www.dep.state.fl.us/parks/oirs

WHAT IS THE MAXIMUM GRANT AMOUNT?

Maximum grant funds an applicant may apply for is \$200,000

GRANT MATCH RATIOS: (Based on the grant cap of \$200,000)

<u>Project Cost</u>	<u>State Share</u>	<u>Grantee Share</u>
\$50,000 or less	100%	0%
\$50,001 to \$150,000	75%	25%
\$150,001 up to \$400,000	50%	50%

Project Cost = State Share + Grantee Share

Please refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types.

WHAT CAN I USE TO MATCH A FRDAP GRANT?

*Cash *Value of *undeveloped* land owned by applicant (subject to conditions) *In-kind services

HOW ARE FRDAP GRANTS AWARDED?

Each application is reviewed to determine eligibility. The Division of Recreation and Parks evaluates each eligible application according to Florida Administrative Code and assigns a final score. Based on the scores, DEP prepares and submits a recommended priority list to the Florida Legislature for funding consideration. **The Department's performance and obligation to award program grants is contingent upon an annual appropriation by the Florida Legislature. Should the project receive funding, the grantee will have up to three (3) years from the start of the state's fiscal year in which funds are appropriated to complete the project or funds will revert.**

If questions arise while preparing the application, please contact the Office of Information and Recreation Services at 850/245-2501 or SUNCOM 205-2501.

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM
GRANT APPLICATION PACKET
2010-2011

PART I — GENERAL INFORMATION

(DEP USE ONLY)

Received: _____

Postmarked: _____

Application Number: _____

1. APPLICANT INFORMATION

A. Name of Applicant: _____

B. Federal Employer Identification Number:** _____

**** (This number must be registered at My Florida Market Place with the address the warrant will be forwarded)**

C. Population: _____

D. Current Operating Budget: _____

(This is the operating budget for the city, county or special district, and not just the department budget)

E. Contact Person: _____ Title: _____

(The contact person is someone who will be in direct contact with DEP and be responsible for administering this grant if awarded)

F. Mailing Address: _____

City/State: _____ Zip Code: _____

Telephone: () _____ E-mail: _____

FAX: _____

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

Signature of City or County Manager/Title

Date

2. PROJECT INFORMATION

A. Name of Project: _____

B. Project Type (Check One): *Project cannot be a combination of acquisition and development*

Acquisition: _____

Development: _____

_____ On land owned by applicant

_____ On land currently under site control by applicant

Date site control expires: _____

Trail Construction: _____

_____ On land owned by applicant

_____ On land currently under site control by applicant

Date site control expires: _____

Development projects must be under site control (owned by deed, or leased or dedicated for minimum of 30 years from the date of application) by the close of the submission period (September 15, 2009).

- **School board property is ineligible** either by lease or ownership.
- Include a copy of the site control documents (e.g., deed, lease, etc.). **If providing a Quit Claim Deed, please attach a copy of a 30 year title search or title opinion.**

(Please Tab as Exhibit "N")

C. PROJECT LOCATION:

Street Address: _____

City: _____ County: _____ Zip Code: _____ - _____

GIS Coordinates: Longitude: _____ Latitude: _____

1. Submit a boundary map of the project area providing a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. **Aerial photographs are accepted as boundary maps, as long as the boundaries are identified.**

(Please Tab as Exhibit "K")

2. Submit color, on-site photographs for **all three copies** of your application, sufficient to depict the physical characteristics of the project area.

(Please Tab as Exhibit "L")

3. Location map and directions: Submit a detailed road map precisely locating the project site along with clear written driving instructions from the nearest federal or state highway. **NOTE:** Please confirm that street names listed are the same as those posted on street signs in the area. Please do not use Map Quest or any other computer mapping program for this.

(Please Tab as Exhibit "M")

D. LEGISLATIVE DISTRICTS IN WHICH THE PROJECT SITE IS LOCATED:

This should be the Florida Senate and Florida House district in which the **proposed project site is located**. If you are not sure of the district, contact your local office of the Supervisor of Elections. **(There is only one each.)**

State Senator: _____ Senate District Number: _____

State Representative: _____ House District Number: _____

E. TOTAL NUMBER OF ACRES BEING ACQUIRED OR TOTAL NUMBER OF ACRES BEING DEVELOPED: _____

F. DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT. *Include land resources, vegetation, fish and wildlife, historical, archaeological resources, water bodies, previous recreational usage and transportation access as well as other pertinent information.*

3. FINANCIAL INFORMATION

GRANT MATCH RATIOS: (Based on the grant cap of \$200,000)

<u>Project Cost</u>	<u>State Share</u>	<u>Grantee Share</u>
\$50,000 or less	100%	0%
\$50,001 to \$150,000	75%	25%
\$150,001 up to \$400,000	50%	50%

Project Cost = State Share + Grantee Share

Please refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types. ***The Total Project Cost (Line F) must equal the grant request (Line A) plus the total local match (Line E). This figure (Line F) should not total more than \$400,000 for the purpose of this application.***

A. FRDAP Funds Requested (State Share) Line A \$ _____

B. Local Funds Available: (Grantee Share)

1. Cash: Line B \$ _____

2. In-Kind: Line C \$ _____

3. Land Value: Line D \$ _____

If property is developed, land value CANNOT be used as a match.

Total Local Match: Line E \$ _____
Sum of lines B, C and D

C. Total Cost of Proposed Project: Line F \$ _____
Sum of Lines A and E
(Should not total more than \$400,000)

(If approved for REDI Match Waiver, please fill out REDI Waiver Form located under FRDAP Administrative Forms at www.dep.state.fl.us/parks/OIRS and attach as Exhibit O)

D. PROJECT COST ESTIMATE (COMPLETE ONLY FOR DEVELOPMENT & TRAILS PROJECTS):

*The project cost estimate break down is on the following two pages of this application. If land value is used as match, it should be included under primary cost. Primary costs include all recreation facilities and opportunities. **Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Remember to include each element in your conceptual site plan.** Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on page 9 & 10 of this application. The site plan must correlate with the project boundary map and cost estimate. The site plan must **CLEARLY DELINEATE** between facilities/opportunities currently existing, facilities proposed for funding (page 9 & 10) in this application and facilities planned for future development. Please color code your site plan to indicate facilities that are existing, proposed for funding and planned for future development (not in this project). **Also identify different FRDAP phases on the site plan and any LWCF phases.***

(Please Tab As Exhibit "G")

PRIMARY RECREATION AREAS AND FACILITIES: Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Including, but not limited to, beach access, picnic facilities, fishing piers, ball fields, tennis courts, trails, trailheads, etc. No enclosed structures are eligible costs. Costs of planning and site preparation should be included within the cost of each element. If this is a trail project, list the uses or types of trails. If developing one trail for multi-purposes state multi-purpose trail, but if doing several different trails list separately with each use (example: walking trail or bike trail) FRDAP funded elements are not eligible for renovation if funded within the past 5 years.

	Quantity	Description	Estimated Cost
N E W			
R E N O V A T I O N S			
	Total Primary		\$

SUPPORT FACILITIES AND IMPROVEMENTS: *No enclosed structures are eligible except restrooms, bathhouses or restroom/concession stands. Other support examples are: parking, landscaping, and security lighting. Amenities such as benches, or bike racks will receive no points when being scored. The enclosed structures listed above can not be phased out, must be completed with one grant. FRDAP funded elements are not eligible for renovation if funded within the past 5 years.*

	Quantity	Description	Estimated Cost
N E W			
R E N O V A T I O N S			
	Total Support		\$

TOTAL COST OF PROPOSED PROJECT \$ _____

PART II — EVALUATION CRITERIA

GENERAL CRITERIA

1. CAPITAL IMPROVEMENT PLAN

- A. Is the proposed project identified, in whole or in part, in the applicant’s capital improvement plan or schedule during the current or next three (3) fiscal years?

Please provide:

1) *A letter from the agency’s city or county manager certifying the five year capital improvement schedule is **officially adopted and date adopted**. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.***

- And -

2) *A copy of the five-year capital improvement schedule included in the applicant’s adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.***

(20 points)

_____ Yes _____ No

--- OR ---

- B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their capital improvement plan or schedule and complete the project should it receive program funds?

Please provide: a copy of a fully executed resolution amending the existing schedule to include the proposed project. The resolution must clearly indicate the proposed project by name, amount and year and cannot be older than 3 years.

(10 points)

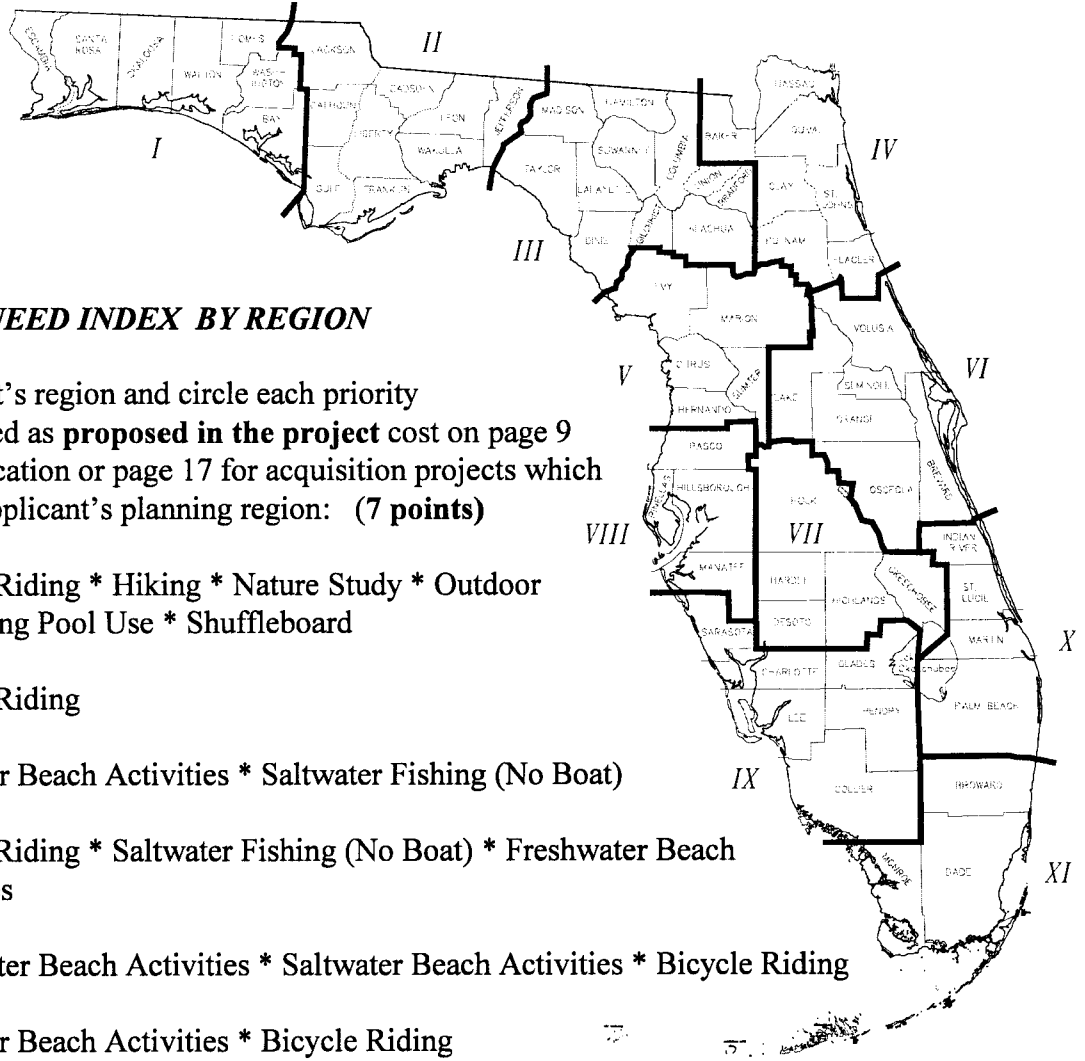
_____ Yes _____ No

(Please tab as Exhibit “A”)

2. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN

- A. Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. *Use the **OUTDOOR RECREATION IN FLORIDA- 2000 (Chapter 6)**. Provide quotations or other appropriate references with explanations to justify the correlation. To receive points, must give a detailed explanation as to how the project meets the goals, cannot only list the goals.*

(Please tab as Exhibit “B”) (4 points)



B. 2005 RELATIVE NEED INDEX BY REGION

Locate the applicant's region and circle each priority resource/facility need as proposed in the project cost on page 9 and 10 of this application or page 17 for acquisition projects which is included in the applicant's planning region: (7 points)

- _____ I Bicycle Riding * Hiking * Nature Study * Outdoor Swimming Pool Use * Shuffleboard
- _____ II Bicycle Riding
- _____ III Saltwater Beach Activities * Saltwater Fishing (No Boat)
- _____ IV Bicycle Riding * Saltwater Fishing (No Boat) * Freshwater Beach Activities
- _____ V Freshwater Beach Activities * Saltwater Beach Activities * Bicycle Riding
- _____ VI Saltwater Beach Activities * Bicycle Riding
Saltwater Fishing (No Boat) * Hiking * Outdoor Swimming Pool Use
- _____ VII Bicycle Riding * Freshwater Fishing (No Boat)
- _____ VIII Saltwater Beach Activities * Bicycle Riding * Hiking
Outdoor Swimming Pool Use * Golfing
- _____ IX Bicycle Riding * Saltwater Beach Activities * Nature Study * Hiking
Tent Camping * Outdoor Swimming Pool Use * Shuffleboard * Golfing
- _____ X Saltwater Beach Activities * Bicycle Riding * Freshwater Fishing (No Boat)
Hiking * Outdoor Swimming Pool Use
- _____ XI Saltwater Beach Activities * Bicycle Riding * Freshwater Beach Activities
Freshwater Fishing (No Boat) * Hiking * Tent Camping * Outdoor Swimming Pool Use

3. PUBLIC PARTICIPATION

Indicate which of the following apply (*Check ALL that apply*):

(To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the **previous 3 years** of application and each of **the three meetings must be held separately** to receive each set of points. **Meetings also must be held prior to the application submittal.**)

_____ A. A pre-advertised public meeting was held **solely** for the purpose of discussing the proposed project. *Attach a copy of ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised. If submitting 2 applications, must hold separate meeting for each project (unless they are phased projects of the same park). If not advertised in a newspaper, need a written explanation as to how, when and where advertised, along with a copy of notice/advertisement.*

(Please tab as Exhibit "C-1") (10 points)

_____ B. The project was discussed at a **regularly** scheduled meeting of the applicant's advisory board responsible for park, recreation or leisure service activities. *Provide a **copy of the minutes** of the advisory board meeting(s) where **this project** was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.***

(Please tab as Exhibit "C-2") (7 points)

_____ C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. *Provide documentation (**minutes of meeting** project discussed at with date or thank-you letter from an organization, association, etc.) showing that presentations **regarding this project** were made to community organizations or groups **OR** provide a **copy of the survey, who surveyed and summary of the results.** Letters of support are not acceptable to receive points.*

(Please tab as Exhibit "C-3") (4 points)

4. OPERATION AND MAINTENANCE

Capability to develop, operate and maintain the project site: *(Please check ONLY one):*

*Provide a **brief description** of how development, programming and maintenance will be provided and a **copy of an agency organizational chart**. **Must provide both to receive points.***

_____ The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance.

(Please tab as Exhibit "D") (6 points)

_____ The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance.

(Please tab as Exhibit "D") (4 points)

_____ The applicant has other means of providing facility development, programming and maintenance.

(Please tab as Exhibit "D") (2 points)

5. PARK PARTNERSHIP

The proposed project is supported through a fully executed written cooperative agreement between the applicant and a private or public entity *(within the current or past 3 years)* in which said entity agrees to furnish 10% or more of the total project costs in cash, land, or labor services for the **development/construction** of this project with the applicant holding the leading management responsibility. **The written agreement must be executed by the end of the submission period and quantify the donation in monetary units. This can be a cooperative agreement between both parties or a letter from the entity agreeing to furnish 10% of the total project costs in cash, materials, land, or labor services.**

(A management or maintenance agreement is not acceptable.)

_____ Yes _____ No

(Please tab as Exhibit "E") (3 points)

6. TRAIL CONNECTIVITY

The project provides for increased trail access by (a) connecting an existing, publicly owned and designated recreational trail with a project trail **outside the project boundary**; or (b) connecting two publicly designated trails **outside** of any park. **Please indicate new project trail and where it connects to the existing trail(s) on the project site plan. Also, please identify by name and location the existing trail which this project connects to. Must show on site plan to receive points.**

_____ Yes _____ No

(Please tab as Exhibit "G") (5 points)

DEVELOPMENT CRITERIA (COMPLETE ONLY FOR DEVELOPMENT PROJECTS)

1. NEW DEVELOPMENT

List the existing facilities/improvements on the project site. *Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. (Bullet lists are encouraged) (If undeveloped, state None). The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Please identify and color code different funding phases from the existing facilities.*

(Please tab as Exhibit "G") (5 points, if undeveloped)

2. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

- A) List the facilities which are addressed on page 9 & 10 of this application which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant's population density as set forth in the Department's study entitled "Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida" effective December 1995. *(See attached pages 22-26 for Priority Ranked Index Clusters. A project facility not listed in the priority ranked indexes will receive a score of a similar facility included in the indexes, as determined by the Department staff.) (If developing trails, must have separate trails to receive separate points.*

(Maximum 30 points)

B) Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant's population density as set forth in the study titled "**1995 INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**". Use the table below to determine in which priority funding need ranking the project falls. (**Check ONLY one**):

_____ Highest Priority Funding Need (13 points)

_____ Second Highest Priority Funding Need (8 points)

Population Density 1 – Population Under 10,000	Rank 1 Rank 2	Construction Renovation
Population Density 2 – Population 10,000 to 24,999	Rank 1 Rank 2	Renovation Construction
Population Density 3 – Population 25,000 to 49,999	Rank 1 Rank 2	Construction Renovation
Population Density 4 – Population 50,000 to 99,999	Rank 1 Rank 2	Construction Renovation
Population Density 5 – Population 100,000 and Over	Rank 1 Rank 2	Renovation Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

ACQUISITION CRITERIA (COMPLETE ONLY FOR ACQUISITION PROJECTS)

1. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

List all the facilities that will be developed for this project. Only facilities identified in the top three priority ranked index clusters of outdoor facilities needs for new construction identified within the applicant's population density as set forth in the Department's study entitled "Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida", effective December 1995, will receive these points. (*Priority ranked index clusters are attached as pages 22-26.*)

(15 points)

2. NEEDED RECREATIONAL ACREAGE

Describe how the project provides for identified need(s) for additional park acreage pursuant to the applicant's adopted local comprehensive plan. ***Provide the following:***

A. ____ **Needed acres/Person** and ____ **Total Acreage Under Local Control**

B. Provide excerpts of the applicant's local comprehensive plan as supporting back-up documentation and highlight the information that pertains to this section.

(Please tab as Exhibit "F") (15 points)

3. CAPITAL IMPROVEMENT PLAN

A) Is the proposed **development** of the property identified in the applicant's capital improvement plan (CIP) or schedule during the current or next three (3) fiscal years?

Please provide:

1). *A letter from the agency's city or county manager certifying the five year capital improvement schedule is officially adopted and date adopted. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.***

- And-

2). *A copy of the five-year capital improvement schedule included in the applicant's adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.***

(6 points)

_____ Yes _____ No

----OR----

B) Is the proposed **development** of the property included as part of the plan through an adopted resolution committing the applicant to amend their CIP and develop the property should it receive program funds?

Please provide: *a copy of a fully executed resolution amending the existing schedule to include the development of the proposed project. The resolution must **clearly indicate the development of the proposed project by name, year and amount and cannot be older than 3 years.***

(3 points)

_____ Yes _____ No

(Please tab as Exhibit "A")

TRAIL CONSTRUCTION CRITERIA (COMPLETE ONLY FOR CONSTRUCTION OF TRAIL PROJECTS)

1. NEW DEVELOPMENT

List the existing facilities/improvements on the project site. *Include improvements such as trails, trailheads, ball fields, basketball courts, etc. (Bullet lists are encouraged. If undeveloped, state None.) The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Please identify and color code different funding phases from the existing facilities.*

(Please tab as Exhibit “G”) (5 points, if undeveloped)

2. STATE GREENWAYS AND TRAILS PLAN

Explain how the proposed project would address one or more issues or goals as identified in the State’s Greenways and Trails Plan. Use **“Connecting Florida’s Communities with Greenways and Trails – September 1998”**. *Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.*

(Please tab as Exhibit “H”) (6 points)

3. STATE OF FLORIDA DESIGNATED RECREATIONAL GREENWAY OR TRAIL

The project is located on or connects with a State of Florida designated greenway or trail. *Please provide a map and documentation (letter from Office of Greenways and Trails) indicating connectivity. Designation Agreements must be fully executed by the end of submission period.*

_____ Yes _____ No

(Please tab as Exhibit "I") (3 points)

4. REGIONAL OR LOCAL GREENWAYS AND TRAILS PLAN

Explain how the proposed project would implement a Greenway and Trail Plan adopted by either a regional or local governmental entity. *Provide quotations or appropriate references with explanations to justify correlation. Enclose a copy of the regional or local governmental adopted Greenway Plan.*

(Please tab as Exhibit "J") (4 points)

5. MIXED USE OR SINGLE USE TRAILS

Does the specific trail design demonstrate that the project will support:
Mixed use recreational trail opportunities, either motorized or non-motorized, or both?

_____ Yes _____ No (8 points)

-----OR-----

Single use recreational trail opportunities?

_____ Yes _____ No (6 points)

6. INFRASTRUCTURE ASSESMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant’s population density as set forth in the study titled “**1995 INFRASTRUCTURE ASSESMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**”. Use the table below to determine in which priority funding need ranking the project falls. (Check **ONLY one**):

_____ Highest Priority Funding Need (13 points)

_____ Second Highest Priority Funding Need (8 points)

Population Density 1 – Population Under 10,000	Rank 1 Rank 2	Construction Renovation
Population Density 2 – Population 10,000 to 24,999	Rank 1 Rank 2	Renovation Construction
Population Density 3 – Population 25,000 to 49,999	Rank 1 Rank 2	Construction Renovation
Population Density 4 – Population 50,000 to 99,999	Rank 1 Rank 2	Construction Renovation
Population Density 5 – Population 100,000 and Over	Rank 1 Rank 2	Renovation Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

Part III – Supporting Documents

POPULATION DENSITIES

Outdoor Facility Needs Ranked by Priority Index: Population Density 1

Rank	Renovation		Construction		
	Facility	Points	Facility	Points	
1	Playgrounds	6	Baseball Fields	6	Cluster I
2	Support Facilities	5	Softball Fields	5	Cluster II
3	Tennis Courts	5	Playgrounds	5	
4	Rest Rooms	5	Rest Rooms	5	
5	Picnic Facilities	4	Support Facilities	4	Cluster III
6	Baseball Fields	4	Soccer Fields	4	
7	Basketball Courts	4	Basketball Courts	4	
8	Softball Fields	4	Bike Trails	4	
9	Swimming Pools	4	Swimming Pools	4	
10	Boating Facilities	4	Tennis Courts	4	
11	Fishing Piers	3	Picnic Facilities	3	Cluster IV
12	Camping	3	Handball Courts	3	
13	Handball Courts	3	Fishing Piers	3	
14	Football Fields	3	Football Fields	3	
15	Soccer Fields	3	Boating Facilities	3	
16	Beach Access	2	Exercise Trails	2	Cluster V
17	Historical Facilities	2	Camping	2	
18	Shuffleboard Courts	2	Beach Access	2	
19	Nature Trails	2	Historical Facilities	2	
20	Other	2	Shuffleboard Courts	2	
21	Golf Courses	2	Nature Trails	2	Cluster VI
22	Bike Trails	1	Golf Courses	1	
23	Exercise Trails	1	Hiking Trails	1	
24	Hiking Trails	1	Horse Trails	1	
25	Horse Trails	1	Other	1	

Population Density 1 - Population Under 10,000

Outdoor Facility Needs Ranked by Priority Index: Population Density 2

Rank	Renovation		Construction		
	Facility	Points	Facility	Point	
1	Rest Rooms	6	Support Facilities	6	Cluster I
2	Support Facilities	6	Rest Rooms	6	
3	Playgrounds	6	Playgrounds	6	
4	Baseball Fields	5	Softball Fields	5	Cluster II
5	Tennis Courts	5	Soccer Fields	5	
6	Softball Fields	5	Baseball Fields	5	
7	Basketball Courts	4	Basketball Courts	4	Cluster III
8	Boating Facilities	4	Picnic Facilities	4	
9	Swimming Pools	4	Swimming Pools	4	
10	Picnic Facilities	4	Football Fields	4	
11	Soccer Fields	4	Tennis Courts	4	
12	Exercise Trails	3	Handball Courts	3	Cluster IV
13	Football Fields	3	Nature Trails	3	
14	Shuffleboard Courts	3	Bike Trails	3	
15	Handball Courts	2	Boating Facilities	2	Cluster V
16	Beach Access	2	Other	2	
17	Fishing Piers	2	Exercise Trails	2	
18	Camping	2	Golf Courses	2	
19	Bike Trails	2	Hiking Trails	2	
20	Nature Trails	2	Fishing Piers	2	
21	Other	2	Camping	2	
22	Golf Courses	1	Beach Access	1	Cluster VI
23	Hiking Trails	1	Historical Facilities	1	
24	Historical Facilities	1	Horse Trails	1	
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 2 - Population From 10,000 to 24,999

Outdoor Facility Needs Ranked by Priority Index: Population Density 3

Rank	Renovation		Construction		
	Facility	Points	Facility	Points	
1	Rest Rooms	6	Baseball Fields	6	Cluster I
2	Playgrounds	6	Soccer Fields	6	
3	Support Facilities	5	Support Facilities	5	Cluster II
4	Tennis Courts	5	Softball Fields	5	
5	Baseball Fields	5	Playgrounds	5	
6	Basketball Courts	5	Boating Facilities	5	
7	Beach Access	4	Football Fields	4	Cluster III
8	Swimming Pools	4	Tennis Courts	4	
9	Soccer Fields	4	Rest Rooms	4	
10	Picnic Facilities	4	Picnic Facilities	4	
11	Football Fields	3	Basketball Courts	3	Cluster IV
12	Softball Fields	3	Other	3	
13	Boating Facilities	3	Exercise Trails	3	
14	Exercise Trails	2	Bike Trails	2	Cluster V
15	Handball Courts	2	Nature Trails	2	
16	Other	2	Camping	2	
17	Golf Courses	2	Handball Courts	2	
18	Shuffleboard Courts	2	Historical Facilities	2	
19	Fishing Piers	2	Swimming Pools	2	
20	Bike Trails	2	Hiking Trails	2	
21	Hiking Trails	2	Golf Courses	2	
22	Nature Trails	2	Beach Access	2	
23	Camping	2	Fishing Piers	2	
24	Historical Facilities	1	Horse Trails	1	Cluster VI
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 3 - Population From 25,000 to 49,999

Outdoor Facility Needs Ranked by Priority Index: Population Density 4

Rank	Renovation		Construction		
	Facility	Points	Facility	Points	
1	Playgrounds	6	Soccer Fields	6	Cluster I
2	Rest Rooms	5	Playgrounds	5	
3	Support Facilities	5	Picnic Facilities	5	Cluster II
4	Tennis Courts	5	Baseball Fields	5	
5	Soccer Fields	5	Support Facilities	5	
6	Baseball Fields	5	Swimming Pools	5	
7	Swimming Pools	4	Softball Fields	4	
8	Exercise Trails	4	Basketball Courts	4	Cluster III
9	Softball Fields	4	Rest Rooms	4	
10	Basketball Courts	4	Other	4	
11	Handball Courts	3	Exercise Trails	3	Cluster IV
12	Picnic Facilities	3	Golf Courses	3	
13	Boating Facilities	2	Tennis Courts	2	
14	Beach Access	2	Boating Facilities	2	
15	Fishing Piers	2	Fishing Piers	2	
16	Shuffleboard Courts	2	Football Fields	2	
17	Football Fields	2	Handball Courts	2	
18	Golf Courses	2	Bike Trails	2	Cluster V
19	Nature Trails	2	Nature Trails	2	
20	Other	2	Hiking Trails	2	
21	Bike Trails	2	Horse Trails	2	
22	Camping	2	Beach Access	2	
23	Hiking Trails	2	Camping	2	
24	Historical Facilities	1	Historical Facilities	1	Cluster VI
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 4 - Population From 50,000 to 99,999

Outdoor Facility Needs Ranked by Priority Index: Population Density 5

Rank	Renovation		Construction		
	Facility	Points	Facility	Points	
1	Support Facilities	6	Support Facilities	6	Cluster I
2	Rest Rooms	5	Baseball Fields	5	Cluster II
3	Playgrounds	5	Playgrounds	5	
4	Tennis Courts	4	Softball Fields	4	
5	Swimming Pools	4	Rest Rooms	4	Cluster III
6	Boating Facilities	4	Soccer Fields	4	
7	Basketball Courts	4	Picnic Facilities	4	
8	Golf Courses	3	Bike Trails	3	
9	Softball Fields	3	Swimming Pools	3	
10	Picnic Facilities	3	Exercise Trails	3	
11	Historical Facilities	3	Hiking Trails	3	Cluster IV
12	Baseball Fields	3	Other	3	
13	Fishing Piers	3	Golf Courses	3	
14	Exercise Trails	3	Camping	3	
15	Soccer Fields	3	Beach Access	3	
16	Handball Courts	2	Historical Facilities	2	
17	Camping	2	Tennis Courts	2	
18	Football Fields	2	Basketball Courts	2	Cluster V
19	Nature Trails	2	Boating Facilities	2	
20	Beach Access	2	Fishing Piers	2	
21	Bike Trails	2	Football Fields	2	
22	Other	2	Nature Trails	2	
23	Hiking Trails	2	Handball Courts	2	
24	Horse Trails	1	Horse Trails	1	Cluster VI
25	Shuffleboard Courts	1	Shuffleboard Courts	1	

Population Density 5 - Population From 100,000 & Over

APPLICATION CHECKLIST

Please use this list to make sure that all applicable and all required documentation is included. To facilitate review and scoring, please tab all exhibits. **ANY APPLICATIONS SUBMITTED WITHOUT EXHIBITS BEING TABBED, WILL BE SENT BACK TO THE APPLICANT AND ASKED TO BE TABBED AS REQUESTED BELOW OR WILL BE CONSIDERED INELIGIBLE.** Attach supporting documents at the end of the application in alphabetical order as follows:

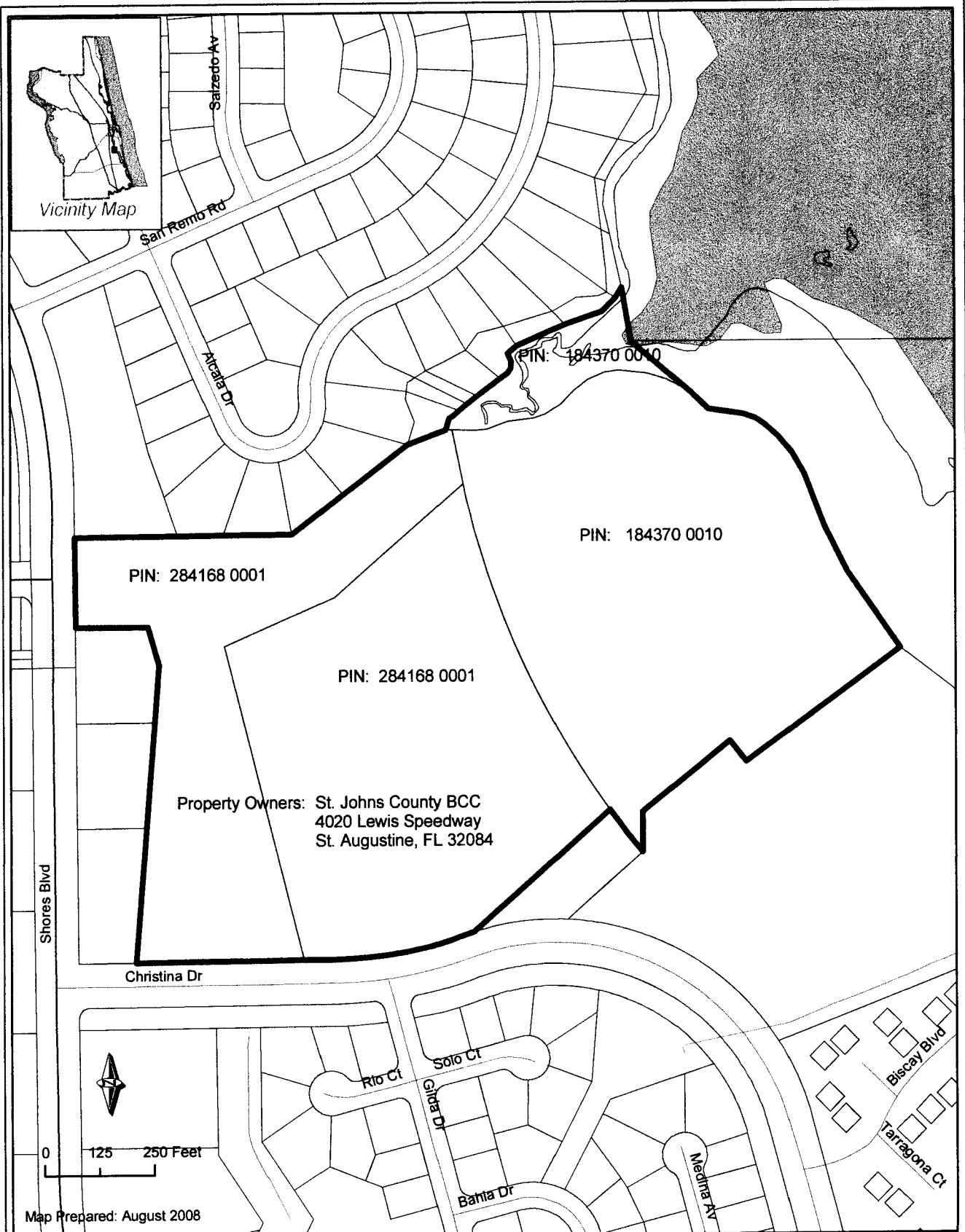
WHEN ASKED TO SUBMIT MULTIPLE DOUMENTS APPLICATION WILL NOT RECEIVE POINTS IF ALL DOCUMENTS ARE NOT SUBMITTED.			
Application Item - If Applicable	Development & Trails Projects	Acquisition Projects	Tab as Exhibit
<i>NOTE: Three (3) copies of the completed and signed application and all supporting documents must be submitted before September 15, 2009. (1 original and 2 copies).</i>	✓	✓	Please use a soft covered binder. (No Hard 3-ring binders)
<i>A. 1) A letter from the agency's chief administrator certifying the five year capital improvement schedule is officially adopted and the date adopted and 2) a copy of the Capital improvements schedule OR 1) a copy of a fully executed resolution amending the existing schedule to include the proposed project. Designate proposed project by name, date and year.</i>	✓	✓	A
<i>B. SCORP objectives support documentation --Written response to Part III, Item 2A on page 11 of this application. Include a brief narrative explaining how the project implements one or more of the outdoor recreation goals and objectives as listed in the 2000 SCORP. Provide quotations or other appropriate references with explanation to justify the correlation.</i>	✓	✓	B
<i>C. Public participation documentation:</i>			
<i>1. Copy of public meeting advertisement for SOLE PURPOSE of discussing the project. Advertisement must state where and when advertised</i>	✓	✓	C1
<i>2. Minutes of REGULARLY SCHEDULED advisory board meeting.</i>	✓	✓	C2
<i>3. Documentation of presentation to community groups (minutes, letter of thanks from organization, etc.) OR... A copy of the survey and summary of the results as they relate to the proposed project. (Support letters are not acceptable for points)</i>	✓	✓	C3

Application Item - Required	Development Project	Acquisition Project	Tab as Exhibit
D. Documentation of ability to support programming and maintenance of project site. Provide a copy of an agency organizational chart AND an explanation of ability to provide development, programming and maintenance.	✓	✓	D
E. Copy of cooperative agreement between applicant and a private or public nonprofit entity with the applicant holding the lead managing responsibility.	✓	✓	E
F. Excerpts of the Recreation/Open Space element of the local comprehensive plan identifying needed acreage. Please provide and highlight excerpt which indicates needed number of acres and provide how much acreage local government already controls.		✓	F
G. Conceptual site plan for development of the project area: Submit a conceptual site plan displaying the areas and facilities to be developed as proposed in the scope of the application. The site plan must correlate with the project area identified in the project boundary map and cost estimate. The site plan must CLEARLY DELINEATE between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Please color code your site plan to indicate facilities that are existing, proposed for funding and planned for future development (not in this project). Also identify FRDAP & LWCF phases.	✓ Please identify different funding phases	✓ Use only if requesting trail connectivity points.	G
H. Excerpts of the Connecting Florida's Communities with Greenways and Trails.	✓ Trails Only		H
I. Letter from the Office of Greenways & Trails documenting project is located on or connects with a designated State of Florida Greenway or Trail.	✓ Trails Only		I
J. Copy of Regional or Local Governmental adopted Greenway Plan	✓ Trails Only		J

Application Item - Required	Development Projects	Acquisition Projects	Tab as Exhibit
<p>K. Boundary map of the project area: Submit a boundary map of the project area. The map must provide a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. Plat maps may be accepted if the above criteria are identified. Aerial photographs are accepted as boundary maps, as long as the boundaries are identified.</p>	✓	✓	K
<p>L. Photographs of the project area: Submit color, on-site photographs sufficient to depict the physical characteristics of the project area. Provide color photographs for all three copies of your application. Aerial photographs are requested, but not required. Please mark an approximate boundary of the project site and note major roads and/or landmarks on the aerial photo. (Note this is not the boundary map).</p>	✓	✓	L
<p>M. Location map and directions: Submit a detailed street, road or highway map precisely locating the project site. Also, provide clear and concise written driving instructions from the nearest federal or state highway. NOTE: Please confirm that street names listed in the written directions are the same as those posted on street signs in the area. Please do not use Map Quest or any other computer mapping program for this.</p>	✓	✓	M
<p>N. Site Control (e.g., deed, lease): 1) Submit a copy of the site control documents (e.g., deed, lease, etc) 2) If only have a Quit Claim Deed, please submit the deed and also a 30 year title search by the grantee's attorney proving the grantee owns the property. <u>Site control must be effective by the close of the submission period (September 15, 2009)</u></p>	✓ ✓		N
<p>O. Request for Match Waiver/REDI Form: If eligible for the Rural Economic Development Initiative Match Waiver, submit Request for Match Waiver.</p>	✓	✓	O

CONTACT FOR ADDITIONAL INFORMATION:

Contact	Phone
A. <i>FRDAP Application Information & Help</i>	850/245-2501
B. <i>FRDAP Administrative Rule</i> www.dep.state.fl.us/parks/oirs	850/245-2501
C. <i>Statewide Comprehensive Outdoor Recreation Plan (SCORP)</i> www.dep.state.fl.us/parks/planning/parkplans/SCORP-2000.pdf	850/245-3051
D. <i>Bureau of Appraisal</i>	850/245-2658
E. <i>Recreational Americans with Disabilities Act (ADA) Information</i>	850/245-3076
F. <i>Office of Greenways & Trails</i>	850/245-2052
G. <i>Florida Statewide Greenways & Trails Plan</i>	850/245-2052

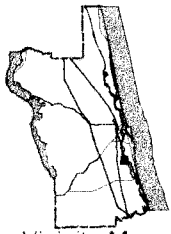


Canopy Shores Park Boundary Map

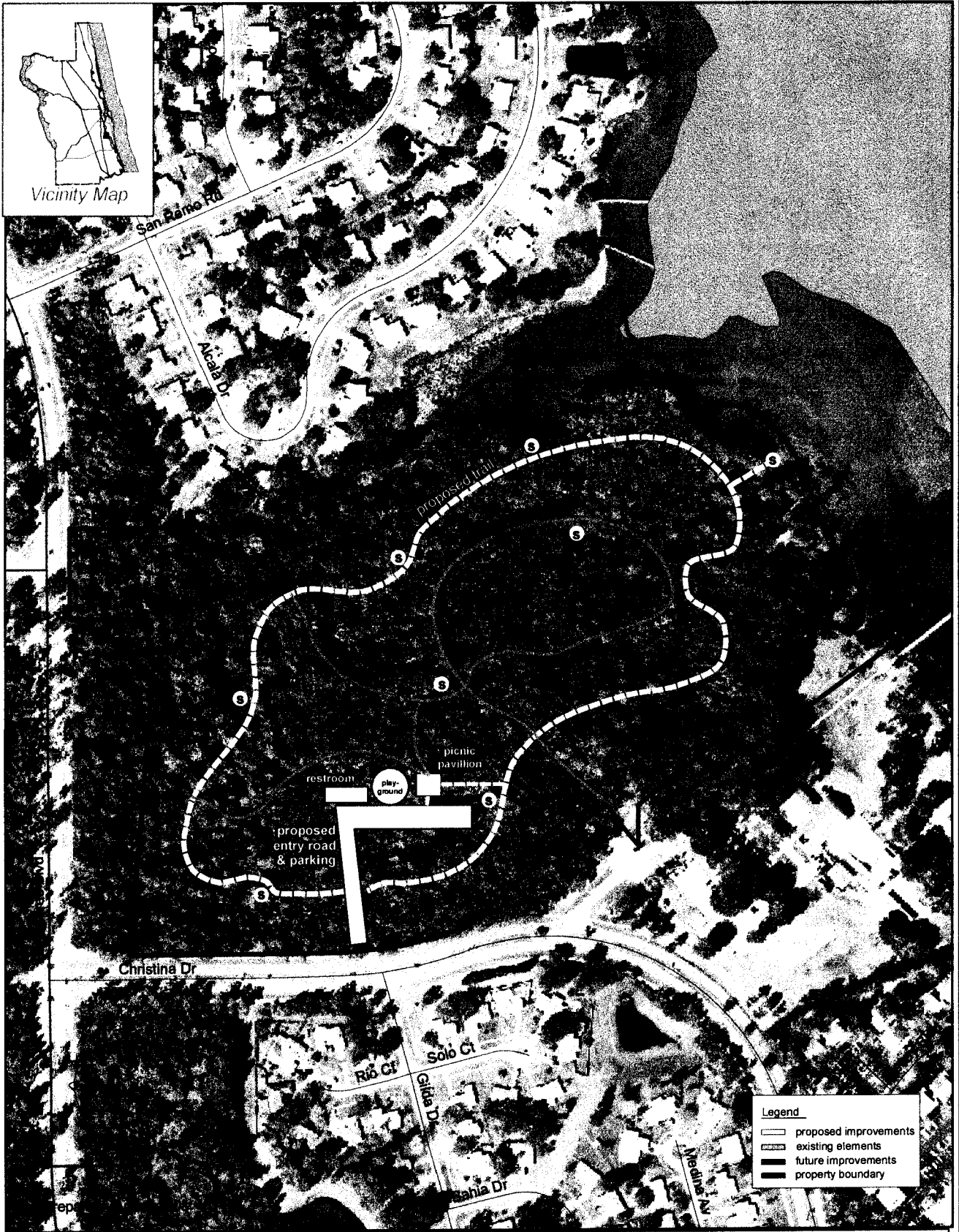
St. Johns County, Florida
Florida Recreation Development
Assistance Program



Disclaimer: This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. The St. Johns County GIS declines all responsibility for the accuracy or completeness of the data shown herein.



Vicinity Map



Legend	
	proposed improvements
	existing elements
	future improvements
	property boundary



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Conceptual Site Plan Canopy Shores Phase I

St. Johns County, Florida
Florida Recreation Development
Assistance Program



Vicinity Map

Canopy Shores Location Map

St. Johns County, Florida
Florida Recreational Development
Assistance Program



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