

THIS IS A CORRECTED COPY

RESOLUTION 2010- 294 ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE EXTENSION OF A CONTRACT BETWEEN ST. JOHNS COUNTY, FLORIDA AND ST. JOHNS COUNTY COUNCIL ON AGING TO JANUARY 31, 2012 THAT PROVIDES FOR THE REIMBURSEMENT OF SERVICES FROM FUNDS RECEIVED BY THE COUNTY FROM A FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSIT BLOCK GRANT IN ACCORDANCE WITH JOINT PARTICIPATION AGREEMENT FP-NUMBER 418441-1-84-05, AND AUTHORIZING THE COUNTY ADMINSTRATOR, OR DESIGNEE, TO EXECUTE THE EXTENSION OF THE AGREEMENT ON BEHALF OF THE COUNTY

WHEREAS, St. Johns County is the recipient of \$200,280 from a Florida Department of Transportation Public Transit Block Grant; and

WHEREAS, the \$200,280 in Florida Department of Transportation Public Transit Block Grant funds are provided in accordance with Joint Participation Agreement FP number 418441-1-84-05; and

WHEREAS, the Joint Participation Agreement FP number 418441-1-84-05 still has funds that have not been used; and

WHEREAS, the Joint Participation agreement has been extended until January 31, 2012 to facilitate all funds being used; and

WHEREAS, the Public Transit Block Grant funds can only be used for operating expenses associated with the operation of public transit with in the urbanized area of St. Johns County; and

WHEREAS, the St. Johns County Council on Aging is the provider of public transit in St. Johns County; and

WHEREAS, the County, and St. Johns County Council on Aging had entered into an Agreement in April 2009, that established the terms, conditions, provisions, and requirements associated with the provision of such above-referenced services; and

WHEREAS, by the extension of the Agreement, the St. Johns County Council on Aging will provide public transit services and invoice the County after incurring the costs of providing these services; and

WHEREAS, the original Agreement was from May 1, 2009 to December 31, 2010 (a copy of which has been attached and incorporated as an Exhibit to this Resolution); and

WHEREAS, in order to effectuate the purposes of the Agreement, it will be necessary to extend to Agreement until January 31, 2012; and

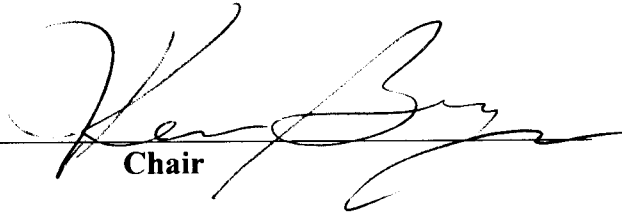
WHEREAS, the County has determined that the extended Agreement will serve the interests of both the County, and the residents of the County.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:


1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.
2. After review of the agreement, the Board of County Commissioners of St. Johns County, Florida, approves the extension of the terms, provisions, conditions and requirements of the **Agreement** between St. Johns County Florida and the St. Johns County Council on Aging to January 31, 2012 and **authorizes** the County Administrator, or designee, to execute the extension of the **Agreement** on behalf of the County, and any other documents required to achieve the extension of the **Agreement**.
3. To the extent that there are typographical or administrative errors that do not change the tenor, or concept of this Resolution, then this Resolution may be revised without the subsequent approval of the Board of County Commissioners.

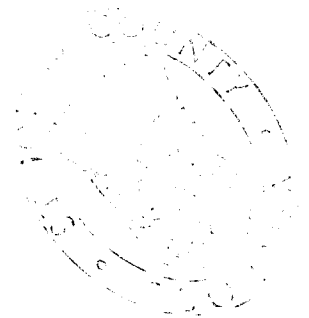
PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 21st day of December 2010.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Chair

ATTEST: Cheryl Strickland, Clerk

By: 
Deputy Clerk



RESOLUTION 2010-294

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE EXTENSION OF A CONTRACT BETWEEN ST. JOHNS COUNTY, FLORIDA AND ST. JOHNS COUNTY COUNCIL ON AGING TO JANUARY 31, 2012 THAT PROVIDES FOR THE REIMBURSEMENT OF SERVICES FROM FUNDS RECEIVED BY THE COUNTY FROM A FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSIT BLOCK GRANT IN ACCORDANCE WITH JOINT PARTICIPATION AGREEMENT FP-NUMBER 414441-1-84-05, AND AUTHORIZING THE COUNTY ADMINSTRATOR, OR DESIGNEE, TO EXECUTE THE EXTENSION OF THE AGREEMENT ON BEHALF OF THE COUNTY

WHEREAS, St. Johns County is the recipient of \$200,280 from a Florida Department of Transportation Public Transit Block Grant; and

WHEREAS, the \$200,280 in Florida Department of Transportation Public Transit Block Grant funds are provided in accordance with Joint Participation Agreement FP number 414441-1-84-05; and

WHEREAS, the Joint Participation Agreement FP number 414441-1-84-05 still has funds that have not been used; and

WHEREAS, the Joint Participation agreement has been extended until January 31, 2012 to facilitate all funds being used; and

WHEREAS, the Public Transit Block Grant funds can only be used for operating expenses associated with the operation of public transit within the urbanized area of St. Johns County; and

WHEREAS, the St. Johns County Council on Aging is the provider of public transit in St. Johns County; and

WHEREAS, the County, and St. Johns County Council on Aging had entered into an Agreement in April 2009, that established the terms, conditions, provisions, and requirements associated with the provision of such above-referenced services; and

WHEREAS, by the extension of the Agreement, the St. Johns County Council on Aging will provide public transit services and invoice the County after incurring the costs of providing these services; and

WHEREAS, the original Agreement was from May 1, 2009 to December 31, 2010 (a copy of which has been attached and incorporated as an Exhibit to this Resolution); and

WHEREAS, in order to effectuate the purposes of the Agreement, it will be necessary to extend to Agreement until January 31, 2012; and

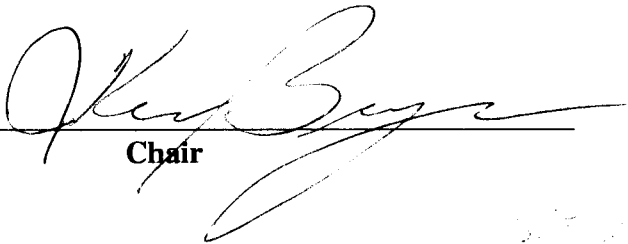
WHEREAS, the County has determined that the extended Agreement will serve the interests of both the County, and the residents of the County.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:

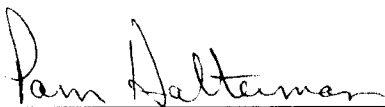
1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.
2. After review of the agreement, the Board of County Commissioners of St. Johns County, Florida, approves the extension of the terms, provisions, conditions and requirements of the **Agreement** between St. Johns County Florida and the St. Johns County Council on Aging to January 31, 2012 and **authorizes** the County Administrator, or designee, to execute the extension of the **Agreement** on behalf of the County, and any other documents required to achieve the extension of the **Agreement**.
3. To the extent that there are typographical or administrative errors that do not change the tenor, or concept of this Resolution, then this Resolution may be revised without the subsequent approval of the Board of County Commissioners.

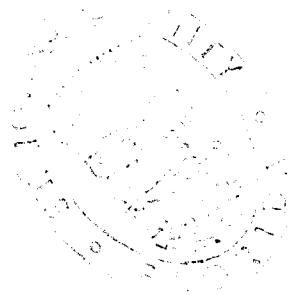
PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 21st day of December 2010.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Chair

ATTEST: Cheryl Strickland, Clerk

By: 
Deputy Clerk



RENDITION DATE 12/28/10

RESOLUTION 2009- 105

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF AN AGREEMENT BETWEEN ST. JOHNS COUNTY, FLORIDA AND ST JOHNS COUNTY COUNCIL ON AGING TO PROVIDE TRANSPORTATION SERVICES AND TO BE REIMBURSED FOR THOSE SERVICES FROM FUNDS RECEIVED BY THE COUNTY FROM A FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSIT BLOCK GRANT IN ACCORDANCE WITH JOINT PARTICIPATION AGREEMENT FP-NUMBER 414441-1-84-05, AND AUTHORIZING THE COUNTY ADMINSTRATOR, OR DESIGNEE, TO EXECUTE THE AGREEMENT ON BEHALF OF THE COUNTY

WHEREAS, St Johns County is the recipient of \$200,280 from a Florida Department of Transportation Public Transit Block Grant; and

WHEREAS, the \$200,280 in Florida Department of Transportation Public Transit Block Grant funds are provided in accordance with Joint Participation Agreement FP number 414441-1-84-05; and

WHEREAS, the Public Transit Block Grant funds can only be used for operating expenses associated with the operation of public transit with in the urbanized area of St Johns County; and

WHEREAS, the St Johns County Council on Aging is the provider of public transit in St Johns County; and

WHEREAS, the County, and St. Johns County Council on Aging desire to enter into an Agreement, which establishes the terms, conditions, provisions, and requirements associated with the provision of such above-referenced services;

WHEREAS, by this Agreement, the St Johns County Council on Aging will provide public transit services and invoice the County after incurring the costs of providing these services; and

WHEREAS, the County will reimburse the St Johns County Council on Aging for services incurred in accordance with the Agreement between St Johns County Florida and the St Johns County Council on Aging, which is attached hereto, and incorporated herein; and

WHEREAS, the County has determined that the Agreement will serve the interests of both the County, and the residents of the County.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.
2. After review of the agreement, the Board of County Commissioners of St Johns County, Florida, approve the terms, provisions, conditions and requirements of the **Agreement** between St Johns County Florida and the St Johns County Council on Aging and **authorize** the County Administrator, or designee, to execute the **Agreement** on behalf of the County.
3. To the extent that there are typographical or administrative errors that do not change the tenor, or concept of this Resolution, then this Resolution may be revised without the subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 21st day of April 2009.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: Cyndi Stevenson
Cyndi Stevenson, Chair

ATTEST: Cheryl Strickland, Clerk

RENDITION DATE 4/27/09

By: Pam Halterman
Deputy Clerk



CFSA # _____
CFDA # _____
Contract No. _____
Funding Source: _____

STANDARD NONPROFIT CONTRACT/Unit of Service

**CONTRACT BETWEEN
ST. JOHNS COUNTY FLORIDA
And
St. Johns County Council on Aging, Inc.**

Res 09-105

THIS CONTRACT is entered into this **1st** day of **May 2009**, between St. Johns County, hereinafter referred to as the "**COUNTY**" and St. Johns County Council on Aging, Inc. a Nonprofit Corporation existing under the laws of the State of Florida and, hereinafter referred to as "**PROVIDER**".

WHEREAS, COUNTY believes it to be in the public interest to provide certain activities to the St. Johns County residents through the **PROVIDER** according to this Contract, the agency's intent as stated in the proposal and attachments and/or exhibits, and all other terms and conditions as specified.

WHEREAS, the provisions of this contract fully represent all the provisions contained in a State of Florida Department of Transportation, Public Transportation Joint Participation Agreement **FP-418441-1-84-05** hereinafter referred to as the "**JPA**" between the **COUNTY** and the Florida Department of Transportation, hereinafter referred to as the "**DEPARTMENT**".

NOW THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein **COUNTY** and the **PROVIDER** agree as follows:

ARTICLE I SCOPE OF SERVICES

The **Provider** is organized as a private 501(c)(3) nonprofit to provide leadership, advocacy and administrative organization on behalf of all older persons in St. Johns County and to provide programs and services which foster:

- a) independence and high quality of life,
- b) public health and recreation,
- c) assistance and comfort to the sick and disabled,
- d) life long learning and effective self-management.

Such programs and services shall serve to enable all residents to remain active and contributing members of the community and to live with health and dignity.

Services/Programs are as follows:

Funds from this contract are to be used to supplement Federal and State funds providing transportation to life-sustaining medical and essential services to people having no other accessible means of transportation.

Program(s) must be implemented to serve residents of St. Johns County in accordance with the approved proposal(s), exhibits/attachments.

ARTICLE II TERM OF CONTRACT

This Contract shall begin **May 1, 2009** and end **December 31, 2010** unless terminated as specified in Article VIII, Suspension/Termination.

ARTICLE III COMPENSATION AND REPORTS

A. Contract Payment

The **COUNTY** will make payments to the **PROVIDER** and the **PROVIDER** agrees to accept as full compensation the total amount not to exceed **\$200,280**. Payments will be authorized only for services provided in accordance provisions as noted in the **JPA** during the term of the contract and prior to the payment request date. Payment is also subject to the provisions of Article III B Deferred Payment/Return of Funds and Article VIII, Suspension/Termination. Funding is contingent upon the availability of funds.

The **COUNTY** has agreed to purchase public transportation services through the **PROVIDER** utilizing funds from a Florida Department of Transportation Block Grant. The **PROVIDER** will provide these services in the amount of **\$200,280** in accordance with provisions of the **JPA** between the **COUNTY** and the **DEPARTMENT** that authorizes the **COUNTY** to receive these funds to be used for public transportation operations.

B. Deferred Payment/Return of Funds

The **COUNTY** may defer payment to the **PROVIDER** for noncompliance with contract deliverables or program requirements.

If as a result of monitoring or audit, units of service provided are not documented a payment may be deferred. If units are found to be unallowable, no future payments will be made until the full amount of overpayment is remitted to the **COUNTY** or a repayment agreement is accepted by the **COUNTY**. Once the **COUNTY** receives the funds back they will be forwarded back to the **DEPARTMENT** in accordance with provisions in the **JPA**. If the monitoring or audit occurs after the term of this contract, the **PROVIDER** will be required to remit funds to the **COUNTY** in accordance with the repayment conditions below and then the **COUNTY** will forward the repayment back to the **DEPARTMENT**.

The **PROVIDER** agrees to return to the **COUNTY** any overpayments due to funds disallowed pursuant to the terms of this Contract. These funds will then be forwarded to the **DEPARTMENT**. Such funds shall be considered **DEPARTMENT** funds and must be refunded to the **DEPARTMENT** within sixty (60) days of the **PROVIDER** receiving notice in writing regarding the overpayment. Should repayment not be made in a timely manner, the **COUNTY** will charge interest of one (1) percent per month compounded on the outstanding balance after forty (40) calendar days after the date of notification or discovery. The **PROVIDER** will be required to reimburse the **COUNTY** for any acts of non-compliance

resulting in disallowed costs or fines.

C. Contract Deliverables

Payment Request for Service Incurred- The **PROVIDER** shall invoice the **COUNTY** for the monthly portion of the **DEPARTMENTS** operating subsidy as per the approved **JPA**. The invoice shall list all revenues received and all expenses actually paid or incurred resulting from system operations for the subject month. The **COUNTY** will remit to the **PROVIDER** the amount of the invoice upon payment to the **COUNTY** from the **DEPARTMENT** until the total annual budgeted amount for operating expenses, as indicated in the **JPA**, is exhausted.

Required Documents

- Audited Financial Statement and Management Letter for fiscal year(s) in which contract funds are expended
- Monitoring Reports – A copy of monitoring reports from other funding agencies to the **PROVIDER** will be due to the **COUNTY** no later than **30 days** after receipt by the **PROVIDER**. Copies of monitoring reports must include the **PROVIDER’S** response to the funding agency.

D. Contract Closeout

- Partnering for Results: Unit Rate Analysis Report
- Partnering for Results: Final Payment Request - Due: 10 days following end of contract.
- Home – Closeout package for each property – Due: 120 days after closing.
- Supportive Housing Program and Shelter Plus Care – Final Payment Request and Annual Progress Report – Due: 45 days from last day of contract term.
- CDBG – Final Payment Request and Demographics Reports
- Challenge Grants – A Final Closeout Payment Request – Due: No later than 10 days after the end of the contract term or project completion date.
- State Mandated: Final Payment Request – Due: 4 days following end of contract.

ARTICLE IV AUDITS, MONITORING, AND RECORDS

A. Monitoring

The **PROVIDER** agrees to permit persons duly authorized by the **COUNTY** and the Federal or State grantor agency (if applicable) or any representatives to inspect all records, papers, documents, facility's goods and services of the **PROVIDER** and/or interview any clients and employees of the **PROVIDER** to be assured of satisfactory performance of the terms and conditions of this contract to the extent permitted by the law after giving the **PROVIDER** reasonable notice. The monitoring is a limited scope review of the contract and agency management and does not relieve the **PROVIDER** of its obligation to manage the grant in accordance with applicable rules and sound management practices.

Following such monitoring the **COUNTY** will deliver to the **PROVIDER** a written report regarding the manner in which services are being provided. The **PROVIDER** will rectify all noted deficiencies within the specified period of time indicated in the monitoring report or provide the **COUNTY** with a reasonable and acceptable justification for not correcting the noted shortcomings. The **PROVIDER'S** failure to correct or justify the deficiencies within the time specified by the **COUNTY** may result in the withholding of payments, being deemed in breach or default, or termination of this Contract.

PROVIDER must supply **COUNTY** with copies of all monitoring reports of programs that are funded by the **COUNTY** including agency response, within thirty (30) days of receipt.

B. Audits and Inspections

The **PROVIDER** will make all records referenced in Article IV. C., and all items included on financial statements available for audit or inspection purposes at any time during normal business hours and as often as **COUNTY** deems necessary.

The Clerk of Courts Internal Audit Division, the Federal or State grantor agency (if applicable), St. Johns County employees, or any of their duly authorized representatives have the right of timely and unrestricted access to any books, documents, papers, or other records of **PROVIDER** or Certified Public Accountant (CPA) that are pertinent to the contract, in order to make audits, examinations, excerpts, transcripts and copies of such documents. If contract non-compliance or material weaknesses in the organization are noted, the **COUNTY** or other authorized representatives have the right to unlimited access to records during an audit or inspection. This includes timely and reasonable access to a **PROVIDER'S** personnel for the purpose of interview and discussion related to such documents.

C. Records

The **PROVIDER** shall retain all financial, client demographics, and programmatic records, supporting documentation, statistical records, and other records which are necessary to document service provision, expenditures, income and assets of the **PROVIDER** by funding source, program, and functional expenses category during the term of this contract and five (5) years from the date of contract expiration. If any litigation, claim, negotiation, audit, or other action involving the records has been initiated before the expiration of the 5-year period, the records shall be retained for one (1) year after the final resolution of the action and final resolution of all issues that arise from such action.

D. Independent Audit

For contracts where the total compensation, disbursement, grant, or reimbursable expense (or any combination thereof) exceeds three hundred thousand dollars (\$300,000.00), then an original, bound audit of the **PROVIDER'S** financial statements must be submitted to the **COUNTY**, in the form, format, and timeframe noted below, or elsewhere in this contract.

For contracts where the total compensation, disbursement, grant, or reimbursable expense (or any combination thereof) **does not exceed** three hundred thousand dollars (\$300,000.00), then an original, bound audit is not required, **unless the COUNTY** determines that an independent audit is warranted (base on among other things, the use of such funds), and provides the **PROVIDER** with a written explanation detailing the reason

and/or rationale supporting the **COUNTY'S** determination that such an independent audit is warranted. Under those circumstances, the **COUNTY'S** written explanation will set forth the form, format, and timeframe for the independent audit.

An original, bound audit of the **PROVIDER'S** financial statements in accordance with Generally Accepted Accounting Principals (GAAP), and/or current Generally Accepted Government Auditing Standards (GAGAS) as applicable, including the auditor's opinion, requisite reports on internal control and compliance if required, management letter addressing internal controls, and management's response to such letter, must be submitted to the **COUNTY** no later than one hundred eighty (180) days following the end of

PROVIDER'S fiscal year(s) along with any corrective action plan if applicable. Failure to submit the report within the required time frame will result in the withholding of payment requested, or termination of the contract by the **COUNTY**.

The audit must be conducted by an independent, licensed certified public accountant and must be in accordance with the General Accounting Office (GAO) Yellow Book, generally accepted Government Auditing Standards, OMB Circular A-133 "**Audits of States, Local Governments and Non-Profit Organizations**" if applicable, the Florida Single Audit Act (F.S. 215.97) if applicable, and the Auditor General Rule 10.550 (Government) or 10.650 (Not For Profit) as applicable. The audit must specifically identify the programs that are funded by this St. Johns County contract either in the statement of functional expenses, revenues and expenditures, footnotes, schedule of Federal awards and State financial assistance or as supplemental data in the financial statements. The statement should be consistent with programs detailed in the corresponding proposal(s), exhibit(s), and attachment(s).

ARTICLE V AMENDMENTS

PROVIDER must request a contract amendment in writing detailing the nature of and justification for the requested amendment. The **COUNTY** reserves the right to approve or deny all contract amendments. An approved amendment shall be documented on the contract amendment form and signed by both parties.

ARTICLE VI CONTRACTOR STATUS

A. Independent Contractor

It is the Parties' intention that the **PROVIDER** will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Florida revenue and taxation law, Florida Worker's Compensation law and Florida Unemployment Insurance Law. The **PROVIDER** will retain sole and absolute discretion in the judgment of the manner and means of carrying out the **PROVIDER'S** activities and responsibilities hereunder. The **PROVIDER** agrees that it is a separate and independent enterprise from the public employer, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This agreement shall not be construed as creating any joint employment relationship between the **PROVIDER** and **COUNTY**, and **COUNTY** will not be liable for any obligation incurred by the

PROVIDER, including, but not limited to, unpaid minimum wages and/or overtime premiums.

B. Subcontracts

Primary roles and responsibilities of **PROVIDER** cannot be subcontracted. It is mutually agreed that any County-funded program component that is subcontracted by **PROVIDER** must have a written contract upon execution of this contract. The **PROVIDER** must ensure each subcontractor conforms to the terms and conditions of this contract and must be subject to indemnification as stated in Article VII.

ARTICLE VII RISK MANAGEMENT

A. Indemnification

The **PROVIDER** will defend, hold harmless, and indemnify the **COUNTY** from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the **COUNTY** may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the **PROVIDER**, or by reason of the intentional or negligent act of the **PROVIDER** or its agents, representatives and/or employees.

The **PROVIDER** further agrees that it will, at its own expense, defend any and all claims, actions, suits, or proceedings that may be brought against the **COUNTY** in connection with the above and satisfy, pay, and discharge any and all judgments or other resolution of claims that may be entered against the **COUNTY** in any such action or proceedings.

The **PROVIDER** further agrees that it is responsible for any and all claims arising from the hiring of individuals relating to activities provided under the Contract. All individuals hired are employees of the **PROVIDER** and not of the **COUNTY**.

B. Insurance

The **PROVIDER** agrees to secure and maintain the insurance coverage outlined below during the term of this Contract. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The **PROVIDER** shall furnish Certificates of Insurance to the **COUNTY** prior to the commencement of operations. The **PROVIDER** agrees that this insurance requirement shall not relieve or limit **PROVIDER'S** liability and that the **COUNTY** does not in any way represent that the insurance required is sufficient or adequate to protect the **PROVIDER'S** interests or liabilities, but are merely minimums. It is the responsibility of the **PROVIDER** to insure that all subcontractors comply with the insurance requirements.

Insurance ***naming St. Johns County Board of County Commissioners as Certificate Holder*** must be provided for the following:

1. **Workers' Compensation**– The **PROVIDER** shall maintain during the life of this Contract, adequate Workman's Compensation Insurance and Employer's Liability

Insurance in at least such amounts as are required by the law for all of its employees (if three or more) per Florida Statute 440.02.

2. **Professional Liability** – The **PROVIDER** shall maintain during the term of this Contract, standard Professional Liability Insurance in the amount of \$1,000,000 per occurrence
3. **Comprehensive General Liability** - The **PROVIDER** shall maintain during the life of this Contract, Comprehensive General Liability Insurance in the amount of \$1,000,000 per occurrence to protect the PROVIDER from claims for damages for bodily injury, including wrongful death, as well as from claims or property damages which may rise from any operations under this Contract whether such operations be by the PROVIDER or by anyone directly employed by or contracting with the **PROVIDER**.

The General Liability Policy Certificate shall name "**St. Johns County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials**" as "**Additional Insured**". The **PROVIDER** agrees that the coverage granted to the Additional Insured applies on a primary basis, with the Additional Insured's coverage being excess.

4. **Business Auto Liability** – The following Automobile Liability will be required and coverage shall apply to all owned, hired, and non-owned vehicles used with minimum limits of:
 - \$100,000 bodily injury per person (BI)
 - \$300,000 bodily injury per occurrence (BI)
 - \$100,000 property damage (PD) or
 - \$300,000 combined single limit (CSL) of BI and PD
5. **Directors & Officers Liability** – Entity coverage to cover claims against the organization directly for wrongful acts with limits not less than \$100,000.
6. **Fidelity Bonding** – Covering all employees who handle the agency's funds. The bond amount must be equivalent to the highest daily cash balance or a minimum amount of \$50,000.

C. Notice of cancellation or modification

St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance. Such notification will be in writing by registered mail, return receipt requested and addressed to the **St. Johns County Risk Manager, P. O. Box 349, St. Augustine, FL 32085-0349.**

ARTICLE VIII SUSPENSION/TERMINATION

A. Suspension

The **COUNTY** reserves the right to suspend funding for failure to comply with the requirements of this contract.

In the event **PROVIDER** ceases operation for any reason or files for protection from creditors under bankruptcy law, any remaining unpaid portion of this Contract, less funds for

expenditures already incurred, shall be retained by the **COUNTY** and the **COUNTY** shall have no further funding obligation to the **PROVIDER** with regard to those unpaid funds.

B. Termination by COUNTY

The **COUNTY** may at any time and for any reason cancel this Contract by giving twenty-four (24) hours written notice to the **PROVIDER** by Certified Mail following a determination by the Board of County Commissioners, at its sole discretion, that such cancellation is in the best interest of the people of the county. From the date of cancellation, neither party shall have any further obligation unless specified in the termination notice.

C. Termination by PROVIDER

The **PROVIDER** may at any time and for any reason cancel this Contract by giving seventy-two (72) hours prior written notice to the **COUNTY** by Certified Mail of such and specifying the effective date.

COUNTY'S obligation to make any payments under any provision of this Contract shall cease on the effective date of termination.

ARTICLE IX ASSURANCE, CERTIFICATIONS, AND COMPLIANCE

The **PROVIDER** agrees that compliance with these assurances and certifications constitutes a condition of continued receipt of or benefit from funds provided through this Contract, and that it is binding upon the **PROVIDER**, its successors, transferees, and assignees for the period during which services are provided.

The **PROVIDER** further assures that all contractors, subcontractors, or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of statutes, regulations, guidelines and standards. By acceptance of this funding, the **PROVIDER** assures and certifies the following:

- A. That they will comply with all applicable laws, ordinances, and regulations of the United States, the State of Florida, the **COUNTY**, and the municipalities as said laws, ordinances, and regulations exist and are amended from time to time. In entering into this contract, the **COUNTY** does not waive the requirements of any **COUNTY** or local ordinance or the requirements of obtaining any permits or licenses that are normally required to conduct business or activity contemplated by the **PROVIDER**.
- B. That they will comply with all Federal, State and local anti-discrimination laws that are applicable to the **PROVIDER**.
- C. That they will administer their programs under procedures, supervision, safeguards, and such other methods as may be necessary to prevent fraud and abuse, and that it will target its services to those who most need them.
- D. That if clients are to be transported under this contract, the **PROVIDER** will comply with the provisions of Chapter 427, Florida Statutes, which requires the coordination of transportation for the disadvantaged.

- E. That any products or materials purchased with contract funds shall be procured in accordance with the provisions of Chapter 403.7065, Florida Statutes, which refers to the procurement of products or materials with recycled content.
- F. That they will comply with Chapter 39.201, Florida Statutes, that any person who knows, or has reasonable cause to suspect, that a child is abused, abandoned, or neglected by a parent, legal custodian, caregiver, or other person responsible for the child's welfare, as defined in this chapter, shall report such knowledge or suspicion to the Central Abuse Hotline (1-800-342-3720).
- G. That they will comply with Chapter 415.1034, Florida Statutes, that any person who knows or has reasonable cause to suspect that a vulnerable and or disabled adult has been abused, neglected, or exploited, shall immediately report such knowledge or suspicion to the National Center on Elder Abuse Hotline (1-800-962-2873).
- H. That if personnel in programs under this contract work directly with children or youths and vulnerable or disabled adults, the **PROVIDER** will comply with the provisions of Chapters 435.03 and 435.04, Florida Statutes, which requires employment screening.
- I. That they will comply with Chapter 216.347, Florida Statutes, which prohibits the expenditure of contract funds for the purpose of lobbying the legislature, State or county agencies.
- J. That they will notify the **COUNTY** immediately of any funding source changes and/or additions from other sources that are different from that shown in the **PROVIDER'S** application. This notification must include a statement as to how this change in funding affects provision of service as well as the use of and continued need for **COUNTY** funds.
- K. That they will acknowledge support for activities funded wholly or in part by **COUNTY** funds.
- L. That they will notify the **COUNTY** of any SIGNIFICANT changes to the **PROVIDER** organization to include Articles of Incorporation and Bylaws within ten (10) working days of the effective date.

**ARTICLE X HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996
(HIPAA)**

St. Johns County, pursuant to the Federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") is a "covered entity" as the law defines that term. Any "personal health information" ("PHI") as defined by the law that the **COUNTY** receives pursuant to this Agreement is subject to the disclosure and security requirements of HIPAA. Transfer of information to the **COUNTY** sufficiently "de-identified" to no longer be considered PHI is encouraged as being in the best interest of client PHI confidentiality to the extent that client services are unaffected. Particular methods to accomplish the highest levels of client service coupled with PHI confidentiality shall be an on-going task of the effected staffs of the **COUNTY** and **PROVIDER**.

ARTICLE XI NOTICES

Official notices concerning this Contract shall be directed to the following authorized

representatives:

PROVIDER:

Name: Cathy Brown
Title: Executive Director
Agency: St. Johns County Council on Aging Inc.,
Address: 180 Marine Street
St. Augustine, FL 32084

COUNTY:

Name: _____
Title: County Administrator
St. Johns County FLORIDA.
Address: 500 San Sebastian View
St. Augustine, FL 32084

The signatures of the **two** persons shown below are designated and authorized to sign all applicable reports:

Cathy Brown
Name (Print)
Cathy Brown
Signature
Executive Director.
Title: Executive Director

OR

Lisa Love
Name (Print)
Lisa Love
Signature
Director Transportation Services
Title:

In the event that either party designates different representatives after execution of this contract, notice of the name and address of the new representative will be rendered in writing by authorized officer of **PROVIDER** to the **COUNTY**. The notification shall be attached to originals of this Contract.

ARTICLE XII SPECIAL PROVISIONS

If needed, **PROVIDER** may be called upon to assist **COUNTY** during a natural disaster or emergency.

ARTICLE XIII ALL TERMS AND CONDITIONS INCLUDED

This contract and its attachments, and any exhibits referenced in said attachments, together with any documents incorporated by reference, contain all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, either verbal or written between the parties. If any term or provision of this contract is legally determined unlawful or unenforceable, the remainder of the contract shall remain in full force and effect and such terms or provisions shall be stricken.

ARTICLE XIV GOVERNING LAW; SEVERABILITY

This contract shall be construed according to the laws of the State of Florida. Venue for any State administrative and/or legal action arising under this contract shall be in St. Johns County, Florida. Venue for any federal legal action arising under this contract shall be in the United States District Court, Middle District of Florida.

ARTICLE XV SEVERABILITY

If any word, phrase, sentence, part, section, subsection, or other portion of this contract, or any application thereof, to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, other portion, or the proscribed application thereof, shall be severable, and the remaining portions of this contract, and all applications thereof, not having been declared void, shall remain in full force, and effect.

IN WITNESS THEREOF, PROVIDER and COUNTY have caused this 11-page contract and all Contract Exhibits and Attachments as indicated on next page to be executed by their undersigned officials as duly authorized.

PROVIDER:

By: CATHERIN BROWN
Name (print)
[Signature]
(Signature of authorized officer)
Executive Director
Title
4/30/09
Date

COUNTY: ST. JOHNS COUNTY

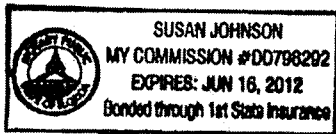
By: Michael D. Wanchick
Name (print)
[Signature]
(Signature of authorized officer)
COUNTY ADMINISTRATOR
Title
4/23/09
Date

**STATE OF FLORIDA
COUNTY OF ST. JOHNS**

The foregoing instrument was acknowledged before me this 30 day of April, 2009,
by CATHERIN BROWN who is personally known to me or who has produced _____ as identification and who did did not take an oath.

ATTEST: CLERK OF CIRCUIT COURT

By: [Signature]
Title: Deputy Clerk
Date: 4/23/09



NOTARY:

By: Susan Johnson
Notary of Public (Signature)
Susan Johnson
Name (typed)

**APPROVED AS TO FORM:
COUNTY ATTORNEY'S OFFICE**

By: [Signature]
Title: Deputy County Attorney
Date: 4/24/09



Jacksonville Urban Office

Date: December 21, 2010

To: Gary L. Mackey
St. Johns County BOCC, Transit Planner

From: Daphne Lokey-O'Brien
Urban Transit Coordinator
Jacksonville Urban Office
2198 Edison Avenue, MS 2813
Jacksonville, FL 32204

SUBJECT: EXTENSION OF TIME – Joint Participation Agreement
Contract # APH87, FP # 41844118405

The time allotted for the completion of services on subject Agreement, dated June 4,2009 and any supplements thereto is scheduled to expire on December 31, 2010.

In accordance with Section 18.00 of the Joint Participation Agreement, you have requested a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the subject project be extended until January 31, 2012, pursuant to the letter of request included herewith. *The Agency understands that failure to submit timely reports and billings will be cause for consideration of early termination of this Agreement by the Department.*

Agency: St. Johns County BOCC

Signature: *see attached letter of request*

Title: Transit Planner

Date: December 22, 2010

APPROVED BY THE DEPARTMENT: *[Signature]*

Title: *Dir. of Provision*

Date: *12/22/10*

[Signature] JB
[Signature] PW

Attachment(s):
 Extension Request Letter
 Resolution No. 2010-273, dated 12/15/2010



St. Johns County Board of County Commissioners

Growth Management | Development Review Division

December 22, 2010

To: Daphne Lokey-O'Brien
District 2 Urban Transit Coordinator
Florida Department of Transportation
2198 Edison Avenue, MS 2813
Jacksonville, FL 32204

From: Gary Mackey
St Johns County
Development Review
4040 Lewis Speedway
St Augustine Fl. 32084

Sub: Extension of JPA 418441-1-84-05

On December 31, 2010 JPA 418441-1-84-05 will expire. Request the JPA be extended to January 31, 2012. This extension is required to enable us to use all the funds in the block grant that will not be expended by December 31, 2010. Without the funds we could not maintain the current level of service. They will also be needed because we will be initiating greater service in February by extending operating hours. An extension of this JPA was approved by resolution by the St Johns County Board of County Commissioners on December 7, 2010.

A handwritten signature in black ink, appearing to read "Gary L. Mackey".

Gary L. Mackey, Transit Planner
St Johns County BOCC