

RESOLUTION NO. 2011 - 190

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD RFP NO. 11-75 AND TO EXECUTE AN AGREEMENT FOR FINANCIAL AUDITING SERVICES.

RECITALS

WHEREAS, the County desires to enter into a contract with CRI Carr, Riggs & Ingram to provide Financial Auditing services; and

WHEREAS, the scope of the services shall consist of:

- a) Expressing an opinion on the fair representation of its Government Wide and Fund Financial statements and schedules, which are prepared for inclusion in the County Comprehensive Annual Financial Report (CAFR), in conformity with accounting principles generally accepted in the United States for the Board and County Agencies as defined in Section 11.45(1)(b), Florida Statutes. The firm is not required to audit the Management Discussion and Analysis (MD&A) or the supporting schedules contained in the comprehensive annual financial report. However, the firm is to provide an "in-relation-to" report on these supporting schedules based on the auditing procedures applied during the audit of the general purpose financial statements and the combining and individual fund financial statements and schedules. The firm is not required to audit the statistical section of the report.
- b) Issuing audit reports as required by Section 11.45, Florida Statutes, and 10.550, Rules of the Auditor General following the completion of the audit of the fiscal year's financial statements. Any other attestations as may be required by Florida Statutes shall also be issued. This includes, but shall not be limited to, landfill escrow, additional court costs, etc. as shown in Appendix C of the RFP document.
- c) Retaining all working papers and reports, at the firm's expense, for a minimum of three years, unless the firm is notified in writing by St. Johns County of the need to extend the retention period. The firm will be required to make working papers available upon request, to the following parties or their designee:
 - St. Johns County
 - U.S. General Accounting Office (GAO)
 - Parties designated by the federal or state governments or by St. Johns County as part of an audit quality review processIn addition, the firm shall respond to the reasonable inquiries of successor firms and allow successor firm to review working papers of continuing significance.
- d) Attendance, upon request, at any meeting of the Board of County Commissioners or any meeting of staff at which auditing services including the completed audit are to be discussed.
- e) Consultation, upon request, with the County Finance Director or the Director of the Office of Management and Budget concerning auditing and related accounting issues that may arise during the term of the contract period.

WHEREAS, through the County's formal RFP process, CRI Carr, Riggs & Ingram was selected as the most qualified respondent to enter into a contract with the County to perform the work referenced above; and

WHEREAS, the project is being funded by the County Commission under the Office of Management and Budget auditing services line-item budget as subject to approval by the County Commission each fiscal year over a five-year auditing services contract period with two years of optional renewal; and

WHEREAS, the County has reviewed the terms, provisions, conditions and requirements of the Contract (attached hereto, an incorporated herein) and finds that entering into the Contract serves a public purpose.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

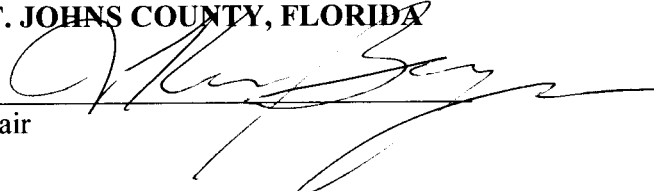
Section 2. The County Administrator, or designee, is hereby authorized to award RFP 11-75 to CRI Carr, Riggs & Ingram. ("CONSULTANTS").

Section 3. The County Administrator, or designee, is further authorized to execute the attached Contract with the CONSULTANT on behalf of the County for Financial Auditing Services as specifically provided in RFP No 11-75.

Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 19th day of July, 2011.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Chair

ATTEST: Cheryl Strickland, Clerk

By: 
Deputy Clerk

RENDITION DATE 7/21/11

