

RESOLUTION NO. 2011 - 267

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD BID NO. 11-78 AND TO EXECUTE AN AGREEMENT FOR SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

RECITALS

WHEREAS, the County desires to enter into a contract with Unifirst Corporation and Cintas Corporation to supply multiple St. Johns County Departments with uniforms, floor mats, fender covers and shop towels and;

WHEREAS, the scope of the project shall consist of supply uniforms, floor mats, fender covers and shop towels through rental or leasing services or direct purchases as necessary and most cost effective for each SJC Department; and

WHEREAS, through the County's formal bid process, Unifirst Corporation and Cintas Corporation were selected to enter into a contract with the County to perform the work referenced above; and

WHEREAS, the project was budgeted for and is being funded by the following SJC Departments: Building Operations, Facilities Maintenance, Road & Bridge, Recreation, Traffic & Transportation, Fleet Maintenance, BioFuels, and Utility; and

WHEREAS, the County has reviewed the terms, provisions, conditions and requirements of the Contract (attached hereto, an incorporated herein) and finds that entering into the Contract serves a public purpose.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

Section 2. The County Administrator, or designee, is hereby authorized to award BID No. 11-78 to Unifirst Corporation (Unifirst) and Cintas Corporation (Cintas).

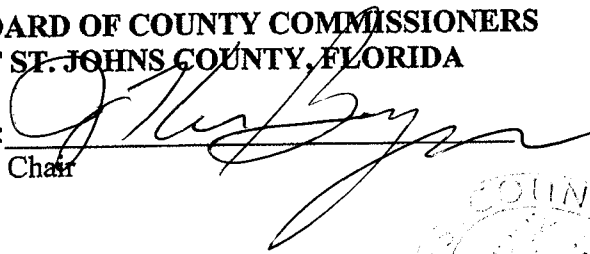
Section 3. The County Administrator, or designee, is further authorized to execute the attached Contract with Unifirst and Cintas on behalf of the County for the supply of uniforms, floor mats, fender covers and shop towels in BID No 11-78.

Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 20th day of September, 2011.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: _____
Chair



ATTEST: Cheryl Strickland, Clerk

By: Ram Halterman
Deputy Clerk

RENDITION DATE 9/22/11



MASTER CONTINUING CONTRACT AGREEMENT
Bid No: 11-78; Supply of Uniforms, Floor Mats,
Fender Covers & Shop Towels to County Departments
Master Contract #: 11-MCC-CIN-02247

This Contract Agreement is made as of this _____ day of _____, 2011, by and between St. Johns County, FL, 500 San Sebastian Way, St. Augustine, FL 32084, hereinafter referred to as the "COUNTY", and Cintas Corporation, authorized to do business in the State of Florida, hereinafter referred to as the "CONTRACTOR", whose address is 1595 Transport Court, Jacksonville, FL 32218, Phone: (904) 741-4525 and Fax: (904) 741-6116.

In consideration of the mutual promises contained herein, the COUNTY and the CONTRACTOR agree as follows:

ARTICLE 1 - SERVICES

The CONTRACTOR'S responsibility under this Contract is to provide all labor, materials, and equipment necessary to supply uniforms, floor mats, fender covers and shop towels to multiple County Departments through rental or leasing services or direct purchases in accordance with Bid #11-78 Contract Documents which include the Bid Documents, Bid Forms, Addenda, Specifications, and any and all Change Orders and/or Amendments hereto executed by the parties, hereafter and to perform and complete the work specifically set forth on a regularly scheduled basis.

Services provided by the CONTRACTOR shall be under the general direction of the designees in each department specified in the Bid Documents, who shall act as the COUNTY'S representative during the performance of this Contract.

ARTICLE 2 - SCHEDULE

The CONTRACTOR shall perform the services required under this Contract according to the schedule approved by the COUNTY. Any changes to the schedule shall be approved by the COUNTY and the CONTRACTOR *prior* to any work being done under an alternate schedule.

ARTICLE 3 - PAYMENTS TO CONTRACTOR

- A. The CONTRACTOR will bill the COUNTY for services satisfactorily performed, and materials satisfactorily delivered, after the materials and services have been provided at the end of each month.
- B. Invoices received from the CONTRACTOR pursuant to this Contract will be reviewed and approved by the initiating County department, indicating that services have been rendered in the conformity with the Contract and will be sent to the Finance Department for payment. Invoices must reference this contract against which the CONTRACTOR is billing.
- C. FINAL INVOICE: In order for both parties herein to close their books and records, the CONTRACTOR will clearly state "final invoice" on the Contractor's final/last billing to the COUNTY. This indicates that all services have been performed and all charges and costs have been invoiced to St. Johns County and there is no further work to be performed.

ARTICLE 4 - TRUTH-IN-NEGOTIATION CERTIFICATE

The signing of this Contract by the CONTRACTOR shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and cost used to determine the compensation provided for in this Contract are accurate, complete and current as of the date of the Contract.

The said rates and costs shall be reduced to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or non-current wage rate, or due to inaccurate representations of fees paid to outside subcontractors. The COUNTY may exercise its rights under this Article 4 within eighteen (18) months following final payment.

ARTICLE 5 - TERMINATION

This Contract Agreement may be terminated without cause upon either the COUNTY, or the CONTRACTOR providing at least thirty (30) days advance written notice to the other party of such notice of termination without cause. Such written notification shall indicate that either the COUNTY or the CONTRACTOR intends to terminate this Contract Agreement thirty (30) days from the date of notification (unless a date greater than thirty (30) days is specified).

This Contract Agreement may be terminated with cause, upon either the COUNTY, or the CONTRACTOR providing at least ten (10) days advance written notice to the other party of such notice of termination for cause. Such written notification shall indicate the exact cause for termination.

Consistent with other provisions of this Contract Agreement, CONTRACTOR shall be compensated for any services and/or expenses that are both authorized under this Contract Agreement and that are performed and/or accrue up to the termination of this Contract Agreement.

Upon receipt of notice to terminate this Contract Agreement, except as otherwise directed by the COUNTY, the CONTRACTOR shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other material related to the terminated work to the COUNTY.
- D. Continue and complete all parts of the work that have not been terminated.

ARTICLE 6 - NOTICE OF DEFAULT AND RIGHT TO CURE

Should CONTRACTOR default (fail to perform) under the terms of this Agreement, the COUNTY shall provide written notice to the defaulting party, which notice shall include a timeframe of no fewer than fourteen (14) consecutive calendar days in which to cure the default. In the event the defaulting party fails to cure the default within the timeframe provided in the original notice of default (or any such other amount of time mutually agreed to by the parties in writing), the COUNTY may exercise any or all of its administrative or legal remedies, including termination of this Contract Agreement with cause.

ARTICLE 7 - PERSONNEL

The CONTRACTOR represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract Agreement. Such personnel shall not be employees of, or have any contractual relationship with, the COUNTY.

All of the services required hereunder shall be performed by the CONTRACTOR, or under its supervision. All personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the CONTRACTOR'S key personnel must be made known to the COUNTY'S representative and written approval granted by the COUNTY before said change or substitution can become effective.

The CONTRACTOR warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

ARTICLE 8 - SUBCONTRACTING

The COUNTY reserves the right to accept the use of a subcontractor, or to reject the selection of a particular subcontractor, and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly the work described in this Contract Agreement. The CONTRACTOR is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities.

If a subcontractor fails to perform or make progress, as required by this Contract Agreement, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONSULTANT shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

ARTICLE 9 - FEDERAL AND STATE TAX

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the CONTRACTOR. The CONTRACTOR shall not be exempted from paying tax to their suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the CONTRACTOR authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The CONTRACTOR shall be responsible for payment of his/her own FICA and Social Security benefits with respect to this Contract Agreement.

ARTICLE 10 - AVAILABILITY OF FUNDS

The obligations of the COUNTY under this Contract Agreement are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of St. Johns County.

ARTICLE 11 - INSURANCE

Liability Insurance, Workmen's Compensation, and Vehicle Coverage will be required to be retained in force during the Contract Period. An original insurance certificate, naming St. Johns County, FL as additionally insured will be provided by the Contractor, prior to issuing "Notice to Proceed".

- A. The CONTRACTOR shall not commence work under this Agreement until he/she has obtained all insurance required under this paragraph and such insurance has been approved by the COUNTY.
- B. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The CONTRACTOR shall furnish Certificates of Insurance to the COUNTY for review and approval prior to the execution of the contract. The Certificates shall provide for the following:
 - The COUNTY will be named as additional insured on both the General Liability and Auto Liability policies.
 - The COUNTY will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
 - The COUNTY Bid No. and Project Name will be stated on the certificate.
- C. Insurance Requirements
 - 1) Workers' compensation -- to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
 - 2) Commercial general liability -- coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors
 - 3) Business auto liability -- coverage shall provide minimum limits of liability of \$100,000 per occurrence, \$300,000 aggregate for bodily injury and property damage. This shall include coverage for:
 - a. Owned autos
 - b. Hired autos
 - c. Non-owed autos

Special Requirements

- 1) Prior to execution of a contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on the commercial general liability, business auto liability and Umbrella/Excess Liability policies.**

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- b. **Shall note Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels**
 - c. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
- 2) It is the responsibility of the contractor to insure that all subcontractors comply with all insurance requirements.
 - 3) It should be remembered that these are minimum requirements which are subject to modification in response to high hazard operations.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

ARTICLE 12 - INDEMNIFICATION

The CONTRACTOR shall indemnify and hold harmless the COUNTY, its officers and employees, from all claims, liabilities, damages, losses, and costs (including attorneys' fees), originating from, incident to, connected with, associated with or growing out of the direct and/or indirect negligent, reckless, or intentional acts or omissions by the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of this Contract Agreement.

ARTICLE 13 - SUCCESSORS AND ASSIGNS

The COUNTY and the CONTRACTOR each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract Agreement. Except as above, neither the COUNTY nor the CONTRACTOR shall assign, sublet, convey or transfer its interest in this Contract Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the COUNTY, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the COUNTY and the CONTRACTOR.

ARTICLE 14 - REMEDIES

No remedy herein conferred upon any party is intended to be exclusive, or any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party or any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

In any action brought by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover reasonable attorney's fees.

ARTICLE 15 - CONFLICT OF INTEREST

The CONTRACTOR represents that it presently has no interest and shall acquire no interest, either directly or indirectly, which would conflict in any manner with the performance of services required hereunder. The CONTRACTOR further represents that no person having any interest shall be employed for said performance.

The CONTRACTOR shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the CONTRACTOR'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the CONSULTANT may undertake and request an opinion of the COUNTY, whether such association, interest, or circumstance constitutes a conflict of interest if entered into by the CONTRACTOR.

The COUNTY agrees to notify the CONTRACTOR of its opinion by certified mail within 30 days of receipt of notification by the CONTRACTOR. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the CONTRACTOR, the COUNTY shall so state in the notification and the CONTRACTOR shall, at his/her option enter into said association, interest or circumstance and it

shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the CONTRACTOR under the terms of this Contract Agreement.

ARTICLE 16 - EXCUSABLE DELAYS

The CONTRACTOR shall not be considered in default by reason of any delay in performance if such delay arises out of causes reasonably beyond the CONTRACTOR'S control and without its fault or negligence. Such cases may include, but are not limited to: acts of God; the COUNTY'S ommissive and commissive failures; natural or public health emergencies; freight embargoes; and severe weather conditions.

If delay is caused by the failure of the CONTRACTOR'S subcontractor(s) to perform or make progress, and if such delay arises out of causes reasonably beyond the control of the CONTRACTOR and its subcontractor(s) and is without the fault or negligence of either of them, the CONTRACTOR shall not be deemed to be in default.

Upon the CONTRACTOR'S request, the COUNTY shall consider the facts and extent of any delay in performing the work and, if the CONTRACTOR'S failure to perform was without its fault or negligence, the Contract Schedule and/or any other affected provision of this Contract Agreement shall be revised accordingly; subject to the COUNTY'S right to change, terminate, or stop any or all of the Work at any time.

ARTICLE 17 - ARREARS

The CONTRACTOR shall not pledge the COUNTY'S credit, or make it a guarantor of payment, or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The CONTRACTOR further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract Agreement.

ARTICLE 18 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The CONTRACTOR shall deliver to the COUNTY for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Contract Agreement.

All written and oral information not in the public domain, or not previously known, and all information and data obtained, developed, or supplied by the COUNTY, or at its expense, will be kept confidential by the CONTRACTOR and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent, unless required by a lawful order. All drawings, maps, sketches, and other data developed, or purchased under this Contract Agreement, or at the COUNTY'S expense, shall be and remains the COUNTY'S property and may be reproduced and reused at the discretion of the COUNTY. The COUNTY and the CONTRACTOR shall comply with the provisions of Chapter 119, Florida Statutes (Public Records Law).

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to, any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract Agreement and the consummation of the transactions contemplated hereby.

ARTICLE 19 - INDEPENDENT CONTRACTOR RELATIONSHIP

The CONTRACTOR is, and shall be, in the performance of all work services and activities under this Contract Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Contract Agreement shall at all times and in all places be subject to the CONTRACTOR'S sole direction, supervision, and control.

The CONTRACTOR shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the CONTRACTOR'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY. The CONTRACTOR does not have the

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power or authority to bind the COUNTY in any promise, agreement or representation other than specifically provided for in this agreement.

ARTICLE 20 - CONTINGENT FEES

The CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this Contract Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract Agreement.

ARTICLE 21 - ACCESS AND AUDITS

The CONTRACTOR shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of this Contract Agreement. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the COUNTY'S cost, upon five (5) days written notice.

ARTICLE 22 - NONDISCRIMINATION

The CONTRACTOR warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, physical handicap, sex, age or national origin.

ARTICLE 23 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the CONTRACTOR agree that this Contract Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein, or are incorporated by reference into this Contract Agreement. None of the provisions, terms, conditions, requirements, or responsibilities noted in this Contract Agreement may be amended, revised, deleted, altered, or otherwise changed, modified, or superseded, except by written instrument, duly executed by authorized representatives of both the COUNTY, and the CONTRACTOR.

ARTICLE 24 - DURATION AND EXTENSION

This Contract shall be effect for an initial one (1) year period, shall become effective as of October 1, 2011, shall expire on August, 31, 2012, and may be extended for up to a maximum of three (3) one (1) year periods upon satisfactory performance by the contractor, mutual agreement by both parties, and the availability of funds. While this Contract Agreement may be renewed as stated in this Article, it is expressly noted that the County is under no obligation to extend this Contract Agreement. It is further expressly understood that the option of extension is exercisable only by the County, and only upon the County's determination of satisfactory performance of the Services in this Contract Agreement.

ARTICLE 25 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Contract Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Contract Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all reasonable expenses even if not taxable as court costs (including, without limitation, all such reasonable fees, costs and expenses incident to appeals), incurred in that action or proceedings, in addition to any other relief to which such party or parties may be entitled.

ARTICLE 26 - AUTHORITY TO PRACTICE

The CONTRACTOR hereby represents and warrants that it has and will continue to maintain all license and approvals required to conduct its business, and that it will at all times, conduct its business activities in a reputable manner.

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ARTICLE 27 - SEVERABILITY

If any term or provision of this Contract Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract Agreement, or the application of such items or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this Contract Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 28 - AMENDMENTS AND MODIFICATIONS

No amendments or modifications of this Contract Agreement shall be valid unless in writing and signed by each of the parties.

The COUNTY reserves the right to make changes in the work, including alterations, reductions therein or additions thereto. Upon receipt by the CONTRACTOR of the COUNTY'S notification of a contemplated change, the CONTRACTOR shall: (1) if requested by the COUNTY, provide an estimate for the increase or decrease in cost due to the contemplated change; (2) notify the COUNTY of any estimated change in the completion date; and (3) advise the COUNTY in writing if the contemplated change shall effect the CONTRACTOR'S ability to meet the completion dates or schedules of this Contract Agreement. If the COUNTY instructs in writing, the CONTRACTOR shall suspend work on that portion of the project, pending the COUNTY'S decision to proceed with the change. If the COUNTY elects to make the change, the COUNTY shall issue a Change Order for changes, or a contract change order, if the original contract is be changed or amended the CONTRACTOR shall not commence work on any such change until such written change order has been issued and signed by each of the parties.

ARTICLE 29 - ENUMERATION OF CONTRACT DOCUMENTS

The Contract Documents shall include Bid Documents/Specifications, Addendum #'s 1 and 2, and the Contractor's Bid Proposal, except for modifications issued after execution of this Agreement, which will be enumerated on Amendment(s) or Change Order(s).

ARTICLE 30 - GOVERNING LAW & VENUE

This Contract shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Contract will be held in St. Johns County.

ARTICLE 31 - ARBITRATION

The COUNTY shall not be obligated to arbitrate or permit any arbitration binding on the COUNTY under any of the Contract Documents or in connection with the project in any manner whatsoever.

ARTICLE 32 - NOTICES

All notices required in this Contract Agreement shall be sent by certified mail, return receipt requested, and if sent to the COUNTY shall be mailed to:

St. Johns County Purchasing Department
Attn: Joe Burch, Purchasing Director
2446 Dobbs Road
St. Augustine, FL 32084

and if sent to the CONTRACTOR shall be mailed to:

Cintas Corporation
Attn: Mr. Mike McVey, Service Manager
1595 Transport Court
Jacksonville, FL 32218

ARTICLE 33 - HEADINGS

The headings preceding the several articles and sections hereof are solely for convenience of reference and shall not constitute a part of this Contract Agreement, or affect its meaning, construction or effect.

ARTICLE 34 – ACCESS TO RECORDS

The access to, disclosure, non-disclosure, or exemption of records, data, documents, correspondence, and/or materials associated with this Contract Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State or Federal law. Access to such public records, may not be blocked, thwarted, and/or hindered by placing the public records in the possession of a third party, or an unaffiliated party.

ARTICLE 35 – NO THIRD PARTY BENEFICIARIES

Both the COUNTY and the CONTRACTOR explicitly agree, and this Contract Agreement explicitly states that no third party beneficiary status or interest is conferred to, or inferred to, any other person or entity.

ARTICLE 36 – USE OF COUNTY LOGO

Pursuant to, and consistent with, County Ordinance 92-2 and County Administrative Policy 101.3, the CONTRACTOR may not manufacture, use, display, or otherwise use any facsimile or reproduction of the County Seal/Logo without express written approval of the Board of County Commissioners of St. Johns County, Florida.

ARTICLE 37 – SURVIVAL

It is explicitly noted that the following provisions of this Contract Agreement, to the extent necessary, shall survive any suspension, termination, cancellation, revocation, and/or non-renewal of this Contract Agreement, and therefore shall be both applicable and enforceable beyond any suspension, termination, cancellation, revocation, and/or non-renewal: (1) Truth-in-Negotiation; (2) Federal and State Taxes; (3) Insurance; (4) Indemnification; (5) Access and Audits; (6) Enforcement Costs; and (7) Access to Records.

IN WITNESS WHEREOF, the Board of County Commissioners of St. Johns County, Florida has made and executed this Contract on behalf of the COUNTY and CONTRACTOR has hereunto set his/her hand the day and year above written.

ST. JOHNS COUNTY, FL:

Joe Burch, Purchasing Director

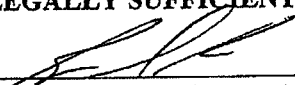
Date of Execution

**ATTEST:
CHERYL STRICKLAND, CLERK**

Deputy Clerk

Date of Execution

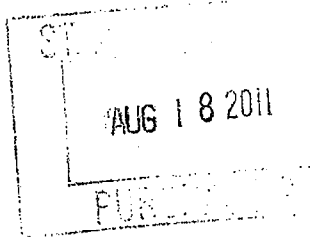
LEGALLY SUFFICIENT:



Assistant County Attorney

8/12/11

Date of Execution



CONTRACTOR:

Cintas Corporation

Company Name

Name (Type or Print)

Signature

Title

Date of Execution

WITNESS:

Signature

Name (Type or Print)

Date of Execution

EXHIBIT "A"

BID NO: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

BASIS OF COMPENSATION

Basis of compensation shall be made in accordance with the Unit Prices as submitted on the "Official Total Bid Form" in the Bid Documents. All fees shown in the Price Schedule shall include all direct costs, indirect costs, and reimbursable expenses necessary to complete the scope of work. Requests for additional services or additional line items shall be submitted in writing and approved by St. Johns County prior to any work being implemented and will be added to the applicable Contract Amendment.

Price adjustments will be considered on an annual basis at the time of contract renewal and must be mutually accepted by both the Contractor and the COUNTY. Price adjustment requests shall be based upon the Consumer Price Index (CPI) in affect at the time of renewal. All accepted and approved price adjustments shall become effective after the beginning of the applicable renewal period.

EXHIBIT "A-1"

BID NO: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

CONTRACT PRICING

The Contractor shall bill the County for work completed, according to the Price List shown below. These prices shall remain firm throughout the duration of the initial contract term.

Item Number	Item Description	Unit Price for Rental Services	Unit Price for Leasing Services	Unit Price for Direct Purchase
MATS				
1.	3 X 4 Dark Gray Floor Mat	\$1.35	\$1.00	\$25.00
2.	4 X 6 Dark Gray Floor Mat	\$2.35	\$2.00	\$30.00
3.	3 X 10 Dark Gray Floor Mat	\$3.25	\$2.80	\$40.00
4.	4 X 6 Black Floor Mat	\$2.35	\$1.00	\$30.00
5.	3 X 5 Blue Floor Mat	\$1.35	\$1.00	\$25.00
6.	4 X 6 Nylon/Rubber Charcoal Floor Mat	\$2.35	\$2.00	\$30.00
7.	3 X 4 Carpet Door Mat	\$1.35	\$1.00	\$25.00
8.	3 X 10 Carpet Floor Mat	\$3.25	\$2.80	\$40.00
UNIFORM WORK SHIRTS				
9.	4.25oz, 65/35 Uniform Work Shirt S/S	\$.15	\$.15	\$18.00
10.	4.4oz, 65/35 Light Weight Uniform Shirt w/ Pocket S/S	\$.15	\$.15	\$18.00
11.	4.4oz, 65/35 Light Weight Uniform Shirt w/ Pocket L/S	\$.15	\$.15	\$18.00
12.	4.25oz, 65/35 Comfort Fit Men's Work Shirt S/S	\$.15	\$.15	\$18.00
13.	Wearguard Aerosoft 65/35 Uniform Style Shirt L/S	\$.15	\$.15	\$18.00
14.	50/50 Uniform Shirt Button Down w/ pocket S/S	\$.15	\$.15	\$18.00
15.	Wearguard Aerosoft 65/35 Uniform Style Shirt S/S	\$.15	\$.15	\$18.00
16.	100% Preshrunk Cotton T-Shirt - mixed colors	\$.17	\$.17	\$18.00
17.	50/50 Pocket T-Shirt w/ Logo - mixed colors	\$.17	\$.17	\$18.00
SAFETY SHIRTS				
18.	Lime Yellow High Visibility Scotchlite Reflective Trim S/S Safety Shirt	\$.18	\$.18	\$26.00
DOCKER STYLE WORK PANTS & SHORTS				
19.	7.7oz 65/35 Relaxed Fit Docker Style Work Pants	\$.16	\$.16	\$20.00
20.	Wearguard Aerosoft 65/35 Docker Style Pants	\$.16	\$.16	\$20.00
21.	7.7oz 65/35 Cut for Freedom Docker Style Work Shorts	\$.16	\$.16	\$20.00
22.	7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants	\$.16	\$.16	\$20.00
23.	7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts	\$.16	\$.16	\$20.00
WORK PANTS & SHORTS				
24.	7.8oz Pleated Work Pants	\$.16	\$.16	\$20.00
25.	7.8oz 65/35 Comfort Fabric Work Pants	\$.16	\$.16	\$20.00
26.	7.8oz 65/35 Light Weight Twill Work Pants - No Pleats	\$.16	\$.16	\$20.00
27.	7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts- No Pleats (Flat Front)	\$.16	\$.16	\$20.00
28.	7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts- No Pleats (Flat Front)	\$.16	\$.16	\$20.00
29.	Wearguard Aerosoft 65/35 Jean Style Pants	\$.16	\$.16	\$20.00
30.	7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors	\$.16	\$.16	\$20.00
POLO SHIRTS				
31.	100% Fortel Shadow Weave Easy Care Supervisor Polo Shirt	\$.16	\$.16	\$18.00
32.	7.8oz Easy Care Supervisor Polo Shirt	\$.16	\$.16	\$18.00
33.	100% Cotton Supervisor Polo Style Shirt	\$.16	\$.16	\$18.00
34.	Polo Shirt w/ Logo - mixed colors	\$.16	\$.16	\$18.00
35.	5.4oz 50/50 Polo Shirt w/ Pocket	\$.16	\$.16	\$18.00

36.	65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/out pocket	\$.16	\$.16	\$18.00
	CAPS/VISORS			
37.	Poly/Cotton Blend Adjustable Ball Cap w/ Logo – mixed colors			\$6.00
38.	Poly/Cotton Blend Visor w/ Logo – mixed colors			\$7.00
	FENDER COVERS			
39.	36 x 60 Red Vinyl w/ Soft Backing Fender Cover	\$.15		
	WOMEN'S SHIRTS, PANTS AND SHORTS			
40.	65/35 Poly/Cotton Blend Dress Uniform Blouse	\$.16	\$.16	\$16.00
41.	65/35 Poly/Cotton Blend Women's Shirt	\$.16	\$.16	\$16.00
42.	7.8oz 65/35 Cotton Twill Women's Work Pants	\$.16	\$.16	\$16.00
43.	65/35 Twill Pleated Women's Shorts	\$.16	\$.16	\$18.00
	JACKETS			
44.	65/35 Jacket w/ quilted liner	\$.378	\$.378	\$25.00
45.	100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable – mixed colors	\$.378	\$.378	\$25.00
	SHOP TOWELS			
46.	18 x 18 Red Shop Towels	\$.05		
	MISCELLANEOUS			
47.	Automatic Air Freshener	\$1.25		

EXHIBIT "B"

Bid No: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

CONTRACT SCHEDULE

The Contract Period for this scope of work shall be as follows:

Initial Contract – Shall begin on October 1, 2011 and shall remain in effect for one (1) year, or until funds may become exhausted.

Contract Renewal/s – The contract may be renewed for three (3), one (1) year terms upon satisfactory performance by the Contractor, mutual agreement by all parties, the availability of funds and the continued need of the County for services.



MASTER CONTINUING CONTRACT AGREEMENT
Bid No: 11-78; Supply of Uniforms, Floor Mats,
Fender Covers & Shop Towels to County Departments
Master Contract #: 11-MCC-UNI-02248

This Contract Agreement is made as of this _____ day of _____, 2011, by and between St. Johns County, FL, 500 San Sebastian Way, St. Augustine, FL 32084, hereinafter referred to as the "COUNTY", and UniFirst Corporation, authorized to do business in the State of Florida, hereinafter referred to as the "CONTRACTOR", whose address is 3029 Mercury Road, Jacksonville, FL 32207, Phone: (904) 737-1767 and Fax: (904) 737-1476.

In consideration of the mutual promises contained herein, the COUNTY and the CONTRACTOR agree as follows:

ARTICLE 1 - SERVICES

The CONTRACTOR'S responsibility under this Contract Agreement is to provide all labor, materials, and equipment necessary to supply uniforms, floor mats, fender covers and shop towels to multiple County Departments through rental or leasing services or direct purchases in accordance with Bid #11-78 Contract Documents which include the Bid Documents, Bid Forms, Addenda, Specifications, and any and all Change Orders and/or Amendments hereto executed by the parties, hereafter and to perform and complete the work specifically set forth on a regularly scheduled basis.

Services provided by the CONTRACTOR shall be under the general direction of the designees in each department specified in the Bid Documents, who shall act as the COUNTY'S representative during the performance of this Contract Agreement.

ARTICLE 2 - SCHEDULE

The CONTRACTOR shall perform the services required under this Contract Agreement according to the schedule approved by the COUNTY. Any changes to the schedule shall be approved by the COUNTY and the CONTRACTOR *prior* to any work being done under an alternate schedule.

ARTICLE 3 - PAYMENTS TO CONTRACTOR

- A. The CONTRACTOR will bill the COUNTY for services satisfactorily performed, and materials satisfactorily delivered, after the materials and services have been provided at the end of each month.
- B. Invoices received from the CONTRACTOR pursuant to this Contract Agreement will be reviewed and approved by the initiating County department, indicating that services have been rendered in the conformity with the Contract and will be sent to the Finance Department for payment. Invoices must reference this contract against which the CONTRACTOR is billing.
- C. FINAL INVOICE: In order for both parties herein to close their books and records, the CONTRACTOR will clearly state "final invoice" on the Contractor's final/last billing to the COUNTY. This indicates that all services have been performed and all charges and costs have been invoiced to St. Johns County and there is no further work to be performed.

ARTICLE 4 - TRUTH-IN-NEGOTIATION CERTIFICATE

The signing of this Contract Agreement by the CONTRACTOR shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and cost used to determine the compensation provided for in this Contract Agreement are accurate, complete and current as of the date of the Contract.

The said rates and costs shall be reduced to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or non-current wage rate, or due to inaccurate representations of fees paid to outside subcontractors. The COUNTY may exercise its rights under this Article 4 within eighteen (18) months following final payment.

ARTICLE 5 – TERMINATION

This Contract Agreement may be terminated without cause upon either the COUNTY, or the CONTRACTOR providing at least thirty (30) days advance written notice to the other party of such notice of termination without cause. Such written notification shall indicate that either the COUNTY or the CONTRACTOR intends to terminate this Contract Agreement thirty (30) days from the date of notification (unless a date greater than thirty (30) days is specified).

This Contract Agreement may be terminated with cause, upon either the COUNTY, or the CONTRACTOR providing at least ten (10) days advance written notice to the other party of such notice of termination for cause. Such written notification shall indicate the exact cause for termination.

Consistent with other provisions of this Contract Agreement, CONTRACTOR shall be compensated for any services and/or expenses that are both authorized under this Contract Agreement and that are performed and/or accrue up to the termination of this Contract Agreement.

Upon receipt of notice to terminate this Contract Agreement, except as otherwise directed by the COUNTY, the CONTRACTOR shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other material related to the terminated work to the COUNTY.
- D. Continue and complete all parts of the work that have not been terminated.

ARTICLE 6 - NOTICE OF DEFAULT AND RIGHT TO CURE

Should CONTRACTOR default (fail to perform) under the terms of this Agreement, the COUNTY shall provide written notice to the defaulting party, which notice shall include a timeframe of no fewer than fourteen (14) consecutive calendar days in which to cure the default. In the event the defaulting party fails to cure the default within the timeframe provided in the original notice of default (or any such other amount of time mutually agreed to by the parties in writing), the COUNTY may exercise any or all of its administrative or legal remedies, including termination of this Contract Agreement with cause.

ARTICLE 7 - PERSONNEL

The CONTRACTOR represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract Agreement. Such personnel shall not be employees of, or have any contractual relationship with, the COUNTY.

All of the services required hereunder shall be performed by the CONTRACTOR, or under its supervision. All personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the CONTRACTOR'S key personnel must be made known to the COUNTY'S representative and written approval granted by the COUNTY before said change or substitution can become effective.

The CONTRACTOR warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

ARTICLE 8 - SUBCONTRACTING

The COUNTY reserves the right to accept the use of a subcontractor, or to reject the selection of a particular

subcontractor, and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly the work described in this Contract Agreement. The CONTRACTOR is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities.

If a subcontractor fails to perform or make progress, as required by this Contract Agreement, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONSULTANT shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

ARTICLE 9 - FEDERAL AND STATE TAX

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the CONTRACTOR. The CONTRACTOR shall not be exempted from paying tax to their suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the CONTRACTOR authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The CONTRACTOR shall be responsible for payment of his/her own FICA and Social Security benefits with respect to this Contract Agreement.

ARTICLE 10 - AVAILABILITY OF FUNDS

The obligations of the COUNTY under this Contract Agreement are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of St. Johns County.

ARTICLE 11 - INSURANCE

Liability Insurance, Workmen's Compensation, and Vehicle Coverage will be required to be retained in force during the Contract Period. An original insurance certificate, naming St. Johns County, FL as additionally insured will be provided by the Contractor, prior to issuing "Notice to Proceed".

- A. The CONTRACTOR shall not commence work under this Agreement until he/she has obtained all insurance required under this paragraph and such insurance has been approved by the COUNTY.
- B. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The CONTRACTOR shall furnish Certificates of Insurance to the COUNTY for review and approval prior to the execution of the contract. The Certificates shall provide for the following:
 - The COUNTY will be named as additional insured on both the General Liability and Auto Liability policies.
 - The COUNTY will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
 - The COUNTY Bid No. and Project Name will be stated on the certificate.
- C. Insurance Requirements
 - 1) Workers' compensation - to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
 - 2) Commercial general liability - coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors
 - 3) Business auto liability - coverage shall provide minimum limits of liability of \$100,000 per occurrence, \$300,000 aggregate for bodily injury and property damage. This shall include coverage for:
 - a. Owned autos
 - b. Hired autos
 - c. Non-owned autos

Special Requirements

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- 1) Prior to execution of a contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on the commercial general liability, business auto liability and Umbrella/Excess Liability policies.**
 - b. **Shall note Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels**
 - c. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
 - 2) It is the responsibility of the contractor to insure that all subcontractors comply with all insurance requirements.
 - 3) It should be remembered that these are minimum requirements which are subject to modification in response to high hazard operations.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

ARTICLE 12 - INDEMNIFICATION

The CONTRACTOR shall indemnify and hold harmless the COUNTY, its officers and employees, from all claims, liabilities, damages, losses, and costs (including attorneys' fees), originating from, incident to, connected with, associated with or growing out of the direct and/or indirect negligent, reckless, or intentional acts or omissions by the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of this Contract Agreement.

ARTICLE 13 - SUCCESSORS AND ASSIGNS

The COUNTY and the CONTRACTOR each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract Agreement. Except as above, neither the COUNTY nor the CONTRACTOR shall assign, sublet, convey or transfer its interest in this Contract Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the COUNTY, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the COUNTY and the CONTRACTOR.

ARTICLE 14 - REMEDIES

No remedy herein conferred upon any party is intended to be exclusive, or any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

In any action brought by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover reasonable attorney's fees.

ARTICLE 15 - CONFLICT OF INTEREST

The CONTRACTOR represents that it presently has no interest and shall acquire no interest, either directly or indirectly, which would conflict in any manner with the performance of services required hereunder. The CONTRACTOR further represents that no person having any interest shall be employed for said performance.

The CONTRACTOR shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the CONTRACTOR'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the CONSULTANT may undertake and request an opinion of the COUNTY, whether such association, interest, or circumstance constitutes a conflict of interest if entered into by the CONTRACTOR.

The COUNTY agrees to notify the CONTRACTOR of its opinion by certified mail within 30 days of receipt of

notification by the CONTRACTOR. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the CONTRACTOR, the COUNTY shall so state in the notification and the CONTRACTOR shall, at his/her option enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the CONTRACTOR under the terms of this Contract Agreement.

ARTICLE 16 - EXCUSABLE DELAYS

The CONTRACTOR shall not be considered in default by reason of any delay in performance if such delay arises out of causes reasonably beyond the CONTRACTOR'S control and without its fault or negligence. Such cases may include, but are not limited to: acts of God; the COUNTY'S ommissive and commissive failures; natural or public health emergencies; freight embargoes; and severe weather conditions.

If delay is caused by the failure of the CONTRACTOR'S subcontractor(s) to perform or make progress, and if such delay arises out of causes reasonably beyond the control of the CONTRACTOR and its subcontractor(s) and is without the fault or negligence of either of them, the CONTRACTOR shall not be deemed to be in default.

Upon the CONTRACTOR'S request, the COUNTY shall consider the facts and extent of any delay in performing the work and, if the CONTRACTOR'S failure to perform was without its fault or negligence, the Contract Schedule and/or any other affected provision of this Contract Agreement shall be revised accordingly; subject to the COUNTY'S right to change, terminate, or stop any or all of the Work at any time.

ARTICLE 17 - ARREARS

The CONTRACTOR shall not pledge the COUNTY'S credit, or make it a guarantor of payment, or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The CONTRACTOR further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract Agreement.

ARTICLE 18 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The CONTRACTOR shall deliver to the COUNTY for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Contract Agreement.

All written and oral information not in the public domain, or not previously known, and all information and data obtained, developed, or supplied by the COUNTY, or at its expense, will be kept confidential by the CONTRACTOR and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent, unless required by a lawful order. All drawings, maps, sketches, and other data developed, or purchased under this Contract Agreement, or at the COUNTY'S expense, shall be and remains the COUNTY'S property and may be reproduced and reused at the discretion of the COUNTY. The COUNTY and the CONTRACTOR shall comply with the provisions of Chapter 119, Florida Statutes (Public Records Law).

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to, any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract Agreement and the consummation of the transactions contemplated hereby.

ARTICLE 19 - INDEPENDENT CONTRACTOR RELATIONSHIP

The CONTRACTOR is, and shall be, in the performance of all work services and activities under this Contract Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Contract Agreement shall at all times and in all places be subject to the CONTRACTOR'S sole direction, supervision, and control.

The CONTRACTOR shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the CONTRACTOR'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY. The CONTRACTOR does not have the power or authority to bind the COUNTY in any promise, agreement or representation other than specifically provided for in this agreement.

ARTICLE 20 - CONTINGENT FEES

The CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this Contract Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract Agreement.

ARTICLE 21 - ACCESS AND AUDITS

The CONTRACTOR shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of this Contract Agreement. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the COUNTY'S cost, upon five (5) days written notice.

ARTICLE 22 - NONDISCRIMINATION

The CONTRACTOR warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, physical handicap, sex, age or national origin.

ARTICLE 23 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the CONTRACTOR agree that this Contract Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein, or are incorporated by reference into this Contract Agreement. None of the provisions, terms, conditions, requirements, or responsibilities noted in this Contract Agreement may be amended, revised, deleted, altered, or otherwise changed, modified, or superseded, except by written instrument, duly executed by authorized representatives of both the COUNTY, and the CONTRACTOR.

ARTICLE 24 - DURATION AND EXTENSION

This Contract shall be effect for an initial one (1) year period, shall become effective as of October 1, 2011, shall expire on August, 31, 2012, and may be extended for up to a maximum of three (3) one (1) year periods upon satisfactory performance by the contractor, mutual agreement by both parties, and the availability of funds. While this Contract Agreement may be renewed as stated in this Article, it is expressly noted that the County is under no obligation to extend this Contract Agreement. It is further expressly understood that the option of extension is exercisable only by the County, and only upon the County's determination of satisfactory performance of the Services in this Contract Agreement.

ARTICLE 25 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Contract Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Contract Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all reasonable expenses even if not taxable as court costs (including, without limitation, all such reasonable fees, costs and expenses incident to appeals), incurred in that action or proceedings, in addition to any other relief to which such party or parties may be entitled.

ARTICLE 26 - AUTHORITY TO PRACTICE

The CONTRACTOR hereby represents and warrants that it has and will continue to maintain all license and approvals required to conduct its business, and that it will at all times, conduct its business activities in a reputable manner.

ARTICLE 27 - SEVERABILITY

If any term or provision of this Contract Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract Agreement, or the application of such items or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this Contract Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 28 - AMENDMENTS AND MODIFICATIONS

No amendments or modifications of this Contract Agreement shall be valid unless in writing and signed by each of the parties.

The COUNTY reserves the right to make changes in the work, including alterations, reductions therein or additions thereto. Upon receipt by the CONTRACTOR of the COUNTY'S notification of a contemplated change, the CONTRACTOR shall: (1) if requested by the COUNTY, provide an estimate for the increase or decrease in cost due to the contemplated change; (2) notify the COUNTY of any estimated change in the completion date; and (3) advise the COUNTY in writing if the contemplated change shall effect the CONTRACTOR'S ability to meet the completion dates or schedules of this Contract Agreement. If the COUNTY instructs in writing, the CONTRACTOR shall suspend work on that portion of the project, pending the COUNTY'S decision to proceed with the change. If the COUNTY elects to make the change, the COUNTY shall issue a Change Order for changes, or a contract change order, if the original contract is be changed or amended the CONTRACTOR shall not commence work on any such change until such written change order has been issued and signed by each of the parties.

ARTICLE 29 - ENUMERATION OF CONTRACT DOCUMENTS

The Contract Documents shall include Bid Documents/Specifications, Addendum #'s 1 and 2, and the Contractor's Bid Proposal, except for modifications issued after execution of this Agreement, which will be enumerated on Amendment(s) or Change Order(s).

ARTICLE 30 - GOVERNING LAW & VENUE

This Contract shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Contract will be held in St. Johns County.

ARTICLE 31 - ARBITRATION

The COUNTY shall not be obligated to arbitrate or permit any arbitration binding on the COUNTY under any of the Contract Documents or in connection with the project in any manner whatsoever.

ARTICLE 32 - NOTICES

All notices required in this Contract Agreement shall be sent by certified mail, return receipt requested, and if sent to the COUNTY shall be mailed to:

St. Johns County Purchasing Department
Attn: Joe Burch, Purchasing Director
 2446 Dobbs Road
 St. Augustine, FL 32084

and if sent to the CONTRACTOR shall be mailed to:

UniFirst Corporation

Attn: Mr. James McCammack, Location Manager
3029 Mercury Road
Jacksonville, FL 32207

ARTICLE 33 - HEADINGS

The heading preceding the several articles and sections hereof are solely for convenience of reference and shall not constitute a part of this Contract Agreement, or affect its meaning, construction or effect.

ARTICLE 34 - ACCESS TO RECORDS

The access to, disclosure, non-disclosure, or exemption of records, data, documents, correspondence, and/or materials associated with this Contract Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State or Federal law. Access to such public records, may not be blocked, thwarted, and/or hindered by placing the public records in the possession of a third party, or an unaffiliated party.

ARTICLE 35 - NO THIRD PARTY BENEFICIARIES

Both the COUNTY and the CONTRACTOR explicitly agree, and this Contract Agreement explicitly states that no third party beneficiary status or interest is conferred to, or inferred to, any other person or entity.

ARTICLE 36 - USE OF COUNTY LOGO

Pursuant to, and consistent with, County Ordinance 92-2 and County Administrative Policy 101.3, the CONTRACTOR may not manufacture, use, display, or otherwise use any facsimile or reproduction of the County Seal/Logo without express written approval of the Board of County Commissioners of St. Johns County, Florida.

ARTICLE 37 - SURVIVAL

It is explicitly noted that the following provisions of this Contract Agreement, to the extent necessary, shall survive any suspension, termination, cancellation, revocation, and/or non-renewal of this Contract Agreement, and therefore shall be both applicable and enforceable beyond any suspension, termination, cancellation, revocation, and/or non-renewal: (1) Truth-in-Negotiation; (2) Federal and State Taxes; (3) Insurance; (4) Indemnification; (5) Access and Audits; (6) Enforcement Costs; and (7) Access to Records.

IN WITNESS WHEREOF, the Board of County Commissioners of St. Johns County, Florida has made and executed this Contract Agreement on behalf of the COUNTY and CONTRACTOR has hereunto set his/her hand the day and year above written.

<p>ST. JOHNS COUNTY, FL:</p> <p>_____</p> <p>Joe Burch, Purchasing Director</p> <p>_____</p> <p>Date of Execution</p> <p>ATTEST: CHERYL STRICKLAND, CLERK</p> <p>_____</p> <p>Deputy Clerk</p>	<p>CONTRACTOR:</p> <p>UniFirst Corporation _____</p> <p>Company Name</p> <p>_____</p> <p>Name (Type or Print)</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Title</p>
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Date of Execution

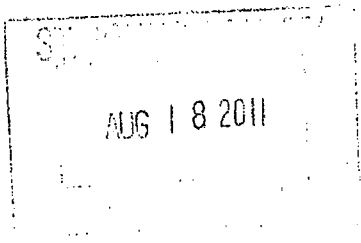
LEGALLY SUFFICIENT:



Assistant County Attorney

8/17/11

Date of Execution



Date of Execution

WITNESS:

Signature

Name (Type or Print)

Date of Execution

EXHIBIT "A"

BID NO: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

BASIS OF COMPENSATION

Basis of compensation shall be made in accordance with the Unit Prices as submitted on the "Official Total Bid Form" in the Bid Documents. All fees shown in the Price Schedule shall include all direct costs, indirect costs, and reimbursable expenses necessary to complete the scope of work. Requests for additional services or additional line items shall be submitted in writing and approved by St. Johns County prior to any work being implemented and will be added to the applicable Contract Amendment.

Price adjustments will be considered on an annual basis at the time of contract renewal and must be mutually accepted by both the Contractor and the COUNTY. Price adjustment requests shall be based upon the Consumer Price Index (CPI) in affect at the time of renewal. All accepted and approved price adjustments shall become effective after the beginning of the applicable renewal period.

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EXHIBIT "A-1"

BID NO: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

CONTRACT PRICING

The Contractor shall bill the County for work completed, according to the Price List shown below. These prices shall remain firm throughout the duration of the initial contract term.

Item Number	Item Description	Unit Price for Rental Services	Unit Price for Leasing Services	Unit Price for Direct Purchase
MATS				
1.	3 X 4 Dark Gray Floor Mat	\$1.08	\$1.08	\$60.00
2.	4 X 6 Dark Gray Floor Mat	\$2.16	\$2.16	\$70.00
3.	3 X 10 Dark Gray Floor Mat	\$2.70	\$2.70	\$100.00
4.	4 X 6 Black Floor Mat	\$2.16	\$2.16	\$70.00
5.	3 X 5 Blue Floor Mat	\$1.08	\$1.08	\$60.00
6.	4 X 6 Nylon/Rubber Charcoal Floor Mat	\$2.16	\$2.16	\$100.00
7.	3 X 4 Carpet Door Mat	\$1.08	\$1.08	\$60.00
8.	3 X 10 Carpet Floor Mat	\$2.70	\$2.70	\$100.00
UNIFORM WORK SHIRTS				
9.	4.25oz, 65/35 Uniform Work Shirt S/S	\$.13	\$.13	\$10.00
10.	4.4oz, 65/35 Light Weight Uniform Shirt w/ Pocket S/S	\$.13	\$.13	\$10.00
11.	4.4oz, 65/35 Light Weight Uniform Shirt w/ Pocket L/S	\$.16	\$.16	\$11.50
12.	4.25oz, 65/35 Comfort Fit Men's Work Shirt S/S	\$.13	\$.13	\$10.00
13.	Wearguard Aerosoft 65/35 Uniform Style Shirt L/S	\$.16	\$.16	\$11.50
14.	50/50 Uniform Shirt Button Down w/ pocket S/S	\$.13	\$.13	\$10.00
15.	Wearguard Aerosoft 65/35 Uniform Style Shirt S/S	\$.13	\$.13	\$10.00
16.	100% Preshrunk Cotton T-Shirt - mixed colors	\$.13	\$.13	\$10.00
17.	50/50 Pocket T-Shirt w/ Logo - mixed colors	\$.10	\$.10	\$6.25
SAFETY SHIRTS				
18.	Lime Yellow High Visibility Scotchlite Reflective Trim S/S Safety Shirt	\$.47	\$.47	\$24.00
DOCKER STYLE WORK PANTS & SHORTS				
19.	7.7oz 65/35 Relaxed Fit Docker Style Work Pants	\$.21	\$.21	\$15.00
20.	Wearguard Aerosoft 65/35 Docker Style Pants	\$.21	\$.21	\$15.00
21.	7.7oz 65/35 Cut for Freedom Docker Style Work Shorts	\$.18	\$.18	\$13.00
22.	7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants	\$.21	\$.21	\$15.00
23.	7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts	\$.18	\$.18	\$13.00
WORK PANTS & SHORTS				
24.	7.8oz Pleated Work Pants	\$.24	\$.24	\$17.00
25.	7.8oz 65/35 Comfort Fabric Work Pants	\$.21	\$.21	\$15.00
26.	7.8oz 65/35 Light Weight Twill Work Pants - No Pleats	\$.21	\$.21	\$15.00
27.	7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts- No Pleats (Flat Front)	\$.16	\$.18	\$13.00
28.	7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts- No Pleats (Flat Front)	\$.18	\$.18	\$13.00
29.	Wearguard Aerosoft 65/35 Jean Style Pants	\$.21	\$.21	\$17.00
30.	7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors	\$.25	\$.25	\$18.00
POLO SHIRTS				
31.	100% Fortel Shadow Weave Easy Care Supervisor Polo Shirt	\$.22	\$.22	\$16.00
32.	7.8oz Easy Care Supervisor Polo Shirt	\$.24	\$.24	\$16.00
33.	100% Cotton Supervisor Polo Style Shirt	\$.21	\$.21	\$16.00
34.	Polo Shirt w/ Logo - mixed colors	\$.23	\$.23	\$15.00
35.	5.4oz 50/50 Polo Shirt w/ Pocket	\$.21	\$.21	\$15.00

36.	65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/out pocket	\$.22	\$.22	\$16.00
CAPS/VISORS				
37.	Poly/Cotton Blend Adjustable Ball Cap w/ Logo – mixed colors			\$7.50
38.	Poly/Cotton Blend Visor w/ Logo – mixed colors	N/A	N/A	N/A
FENDER COVERS				
39.	36 x 60 Red Vinyl w/ Soft Backing Fender Cover	\$.50	\$.50	\$6.00
WOMEN'S SHIRTS, PANTS AND SHORTS				
40.	65/35 Poly/Cotton Blend Dress Uniform Blouse	\$.15	\$.15	\$11.25
41.	65/35 Poly/Cotton Blend Women's Shirt	\$.13	\$.13	\$10.50
42.	7.8oz 65/35 Cotton Twill Women's Work Pants	\$.26	\$.26	\$17.25
43.	65/35 Twill Pleated Women's Shorts	\$.27	\$.27	\$18.00
JACKETS				
44.	65/35 Jacket w/ quilted liner	\$.38	\$.38	\$24.75
45.	100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable – mixed colors	\$.45	\$.45	\$30.25
SHOP TOWELS				
46.	18 x 18 Red Shop Towels	\$.05	\$.05	\$.45
MISCELLANEOUS				
47.	Automatic Air Freshener	\$2.50		

EXHIBIT "B"

Bid No: 11-78; SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS & SHOP TOWELS

CONTRACT SCHEDULE

The Contract Period for this scope of work shall be as follows:

Initial Contract – Shall begin on October 1, 2011 and shall remain in effect for one (1) year, or until funds may become exhausted.

Contract Renewal/s – The contract may be renewed for three (3), one (1) year terms upon satisfactory performance by the Contractor, mutual agreement by all parties, the availability of funds and the continued need of the County for services.

Jaime Toney

From: Wade Schroeder
Sent: Tuesday, August 09, 2011 3:35 PM
To: Jaime Toney
Subject: FW: Bid 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels - Agenda Item

Jaime,

Attached is an OMB approved agenda item. I checked the FY12 budget amounts for the accounts you listed and there are two that are less than the amount you have.

1127-55214 \$200.00
 1122-55214 \$13,500.00

From: Jaime Toney
Sent: Monday, August 08, 2011 9:38 AM
To: Wade Schroeder
Subject: Bid 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels - Agenda Item

Wade,

I was told that you might be the best person to send this Agenda to because there are multiple departments involved.

I've listed all of the GL Codes for each Department below instead of on the Agenda Cover Sheet because of how many there are. I have department recommendation memos that will go with the agenda as back up to show the funding sources in the package.

Here are the GL Codes:

Facilities Maintenance @ Health & Human Services: 0093-53120 - \$3,780.00

Utility: 4409-53120 - \$4,500.00
 4411-53120 - \$6,000.00
 4413-53120 - \$4,160.00
 4415-53120 - \$6,240.00
 4416-53120 - \$4,200.00
 4470-53120 - \$720.00
 4471-53120 - \$1,440.00
 4472-53120 - \$1,820.00
 4473-53120 - \$3,300.00
 4474-53120 - \$1,200.00

Fleet Maintenance/ BioFuels: 1123-53120 - \$3,692.00
 1127-55214 - \$312.00

Recreation: 0080-53120 - \$8,000.00

Building Operations: 0032, 0033, 0034, 0103-53120 - \$4,197.00

Road & Bridge: 1122-55214 - \$15,000.00

8/9/2011

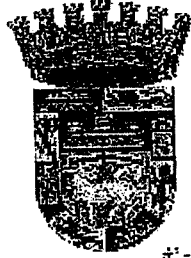
Facilities Maintenance: 0031-53120 - \$13,500.00

Can you please review this funding for the Agenda and initial so that I can get this on the September 6th Board Meeting? If you are not the person to review this, can you please forward it to the person who is?

Thanks,

Jaime Toney
Contract Coordinator
Purchasing Division
St. Johns County
Board of County Commissioners
2446 Dobbs Road
St. Augustine, FL 32086
(904) 209-0158 - Direct
(904) 209-0159 - Fax
jtoney@sjcfl.us
www.sjcfl.us

8/9/2011



**Board of County Commissioners
St. Johns County, Florida**

BID NO: 11-78

**SUPPLY OF UNIFORMS, FLOOR MATS,
FENDER COVERS AND SHOP TOWELS**

**BID DOCUMENTS
PROJECT SPECIFICATIONS**

**St. Johns County Purchasing Department
2446 Dobbs Road
St. Augustine, FL 32086
(904) 209-0150**

Final: 06/14/11

BID NO: 11-78

TABLE OF CONTENTS

FRONT END BID DOCUMENTS

Notice to Bidders

Instruction to Bidders

Official County Bid Form with Attachments:

Attachment A – Affidavit

Attachment B – List of Sub-Contractors/Franchise Agreements

Attachment C – License/Certification List

Attachment D – Deviations from Specifications

Attachment E – References

Master Continuing Contract for Contractors (Sample – For Reference Only)

PROJECT SPECIFICATIONS

BID NO: 11-78

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received until 2:00 P.M. on Wednesday, July 13, 2011, by Jaime Toney, Contract Coordinator for St. Johns County Purchasing Department located at 2446 Dobbs Road, St. Augustine, Florida 32086 for Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels. Bids will be opened promptly after the 2:00 P.M. deadline. Note: Bids delivered or received in the Purchasing Department after the 2:00 P.M. deadline shall not be give consideration and shall be returned to the sender unopened.

The awarded firm (hereinafter referred to as the Contractor) shall be responsible for providing uniforms, floor mats, fender covers, and shop towels to St. Johns County through rental or leasing services, and shall provide purchase pricing for all items. As part of the rental services, the Contractor shall provide cleaning services for items rented by various County Departments. The Contractor shall furnish each employee with ten (10) complete sets of uniforms, including five (5) pants and five (5) shirts. Each week, the Contractor shall deliver five (5) clean sets of uniforms per employee, and pick up five (5) soiled sets of uniforms per employee for cleaning.

Bid Packages are available from Onvia/DemandStar Inc, at www.demandstar.com by requesting Document #11-78. A link to the Onvia DemandStar website is also available through the St. Johns County Website Purchasing page by the following link: www.sjcfl.us/BCC/Purchasing/Open_Bids.aspx. Vendors registered with DemandStar.com can download most packages at no cost. Vendors not registered with DemandStar may contact them at 800-331-5337 for information. For technical assistance with this Website please contact Onvia Supplier Services at 1-800-711-1712. Bid Package requests may also be sent to Jaime Toney, SJC Purchasing Department via email at jtoney@sjcfl.us or fax (904) 209-0159.

Any and all questions related to this Bid should be directed, *in writing*, to Jaime Toney, Contract Coordinator via email at jtoney@sjcfl.us, fax to (904) 209-0159, or mailed directly to St. Johns County Purchasing, at 2446 Dobbs Road, St. Augustine, FL 32086. Inquiries related to the work scope, clarification or correction **must** be in writing via fax or email to the party shown above and received no later than close of business (4:00PM) on Wednesday, June 29, 2011 to allow adequate time for response and/or an addendum. **Please do not contact any other staff member of St. Johns County, except the above, with regard to this RFP. All inquires will be routed to the appropriate staff member for response.**

Any bidder, proposer or person substantially and adversely affected by an intended decision or by an term, condition, procedure or specification with respect to any bid, invitation, solicitation of proposals or requests for qualifications, shall file with the Purchasing Department for St. Johns County, a written notice of intent to protest no later than 72 hours (excluding Saturdays, Sundays and legal holidays for employees of St. Johns County) after the posting either electronically or by other means of the notice of intended action, not of intended award, bid tabulation, publication by posting electronically or by other means of a procedure, specification, term or condition which the person intends to protest, or the right to protest such matter shall be waived. The protest procedures may be obtained from the Purchasing Department and are included in the County's Purchasing Manual. All of the terms and conditions of the County Purchasing Manual are incorporated by reference and are fully binding.

St. Johns County reserves the right to accept or reject any or all bids/proposals, waive minor formalities, and to award the bid/proposal that best serves the interests of St. Johns County. St. Johns County also reserves the right to award the base bid and any alternate bids in any combination that best suits the needs of the County.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA
CHERYL STRICKLAND, CLERK

BY: _____
Deputy Clerk

FRONT END BID DOCUMENTS

INSTRUCTION TO BIDDERS

OWNER: The Board of County Commissioners of St. Johns County, Florida

PROJECT: BID # 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

DEFINITIONS

Bidding Documents include the Advertisement/Notice to Bidders, Front End Bid Documents, Standard Agreement, Public Construction Bond, Specifications and Plans including any Addenda issued prior to receipt of Bids.

All definitions set forth in the General Conditions of the Contract for Construction or in other Contract Documents are applicable to the Bidding Documents.

Addenda are written or graphic instruments issued by the Purchasing Department prior to the time and date for receiving Bids that modify or interpret the Bidding Documents by addition, deletion, clarification, or corrections.

Base Bid is complete and properly signed proposal to do the work, or designated portion thereof, for the sums stipulated therein supported by data called for by the Bidding Documents.

A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials or services as described in the contract documents and shall include all labor, materials, equipment and any other item/s essential to accomplish the scope of work of the Unit Price.

A Bidder is one who submits a Bid as a prime contractor to the Owner for the work described in the proposed Contract Documents.

Contractor is the firm that is awarded a Contract under this Bid, and shall be responsible for providing the services described herein.

Leasing Services are provided by the Contractor, to the County for items included in the Unit Price List that do not include cleaning services for items being leased. The County shall be responsible for cleaning any garments that are leased through this type of agreement.

Rental Services are provided to the County by the Contractor for items included in the Unit Price list that also include cleaning services of the any and all of the items rented by the County. These cleaning services shall be provided on a weekly or biweekly schedule as determined by individual County Departments.

BIDDER'S REPRESENTATION

Each Bidder, by marking his Bid, represents that he has read and understands the Bidding and Contract Documents and his Bid is made in accordance herewith: he has visited the Site and has familiarized himself with the local conditions under which the Work is to be performed, his Bid is based upon the materials, systems and equipment described in the Bidding Documents without exceptions.

BIDDING DOCUMENTS

Copies: Bidding documents may be obtained from www.demandstar.com in the number and for the purchase sum if any as stated in the Advertisement or Invitation - Notice to Bidders. Bid Documents are also available from SJC Purchasing upon written request via email or fax as stated in the Notice to Bidders.

Complete sets of Bidding Documents shall be used in preparing the Bid Proposal. St. Johns County shall not assume any responsibility for errors or misinterpretations resulting from the use of complete or incomplete sets of Bidding Documents. The Owner, in making copies of the Bidding Documents available on the above terms, do so only for the purpose of obtaining bids on the Work and do not confer a license or grant for any other use.

INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

Bidders shall promptly notify the Owner of any ambiguity, inconsistency, or error which they may discover upon examination of the Bidding Documents or of the site and local conditions.

Bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to the Owner, to be received at least fourteen (14) calendar days prior to the date for receipt of Bids.

An interpretation, correction, or change of the bidding Documents will be made by Addendum. Interpretation, corrections, or changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon such interpretation, corrections, and change. No change will be made to the Bidding Documents by the Owner or his Representative less than seven (7) days prior to Bid receiving date, however, the Owner reserves the authority to decrease this time depending on the necessity of such change.

SUBSTITUTIONS

The materials, products and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance and quality to be met by any proposed substitution. No substitution will be considered unless written request for approval has been submitted by the Bidder and has been received by the Owner at least fourteen (14) days prior to the date for receipt of Bids. Each such request shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitute, including drawings, cuts, performance and test data any other information necessary for an evaluation. A statement setting forth any changes in other materials, equipment or work that incorporation of the substitute would require, shall be included. The burden of proof of the merit of the proposed substitute is upon the proposer. The project director's approval or disapproval of a proposed substitution shall be final.

If the Project Director approves any proposed substitution, such approval will be set forth in an Addenda. Bidders shall not rely upon approval made in any other manner.

QUESTIONS

Any and all questions related to the RFP should be directed, *in writing*, to Jaime Toney, Contract Coordinator via email at jtoney@sjcfl.us, fax to (904) 209-0159, or mailed directly to St. Johns County Purchasing, at 2446 Dobbs Road, St. Augustine, FL 32086. Inquiries related to the work scope, clarification or correction must be in writing via fax or email to the party shown above and received no later than close of business (4:00PM) on Wednesday, June 29, 2011 to allow adequate time for response and/or an addendum.

Vendors shall not contact, lobby, or otherwise communicate with any SJC employee, including any member of the Board of County Commissioners, other than the above referenced individual from the point of advertisement of the Bid until contract(s) are executed by all parties, per SJC Purchasing Code 304.6.5 "Procedures Concerning Lobbying". According to SJC policy, any such communication shall disqualify the vendor, contractor, or consultant from responding to the subject invitation to bid, request for quote, request for proposal, invitation to negotiate, or request for qualifications.

ADDENDA

Addenda will be distributed to all who are known by the entity responsible for distribution of the complete set of Bidding Documents. Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.

Each Bidder shall ascertain prior to submitting his bid that he has received all Addenda issued, and he shall acknowledge their receipt in the space provided in the Bid Proposal Form and attach a fully acknowledged copy of each addendum issued for the applicable bid with this bid proposal. Failure to provide fully acknowledged copies may result in a bid proposal being deemed non-responsive.

FORM AND STYLE OF BIDS

Bids shall be submitted in **TRIPPLICATE** (one (1) original and two (2) copies) on forms, provided in this manual. All blanks on the Bid Form shall be filled in by typewriter or manually in ink.

Bid proposals must be placed in an envelope, sealed and placed in another envelope, plainly marked on the outside addressed to St. Johns County Purchasing Department, with the bidder's return address in top left hand corner and recite: "BID NO: 11-78 - SEALED BID FOR SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS AND SHOP TOWELS".

See Example Below:

ABC Company, Inc.
123 Aviles Street
St. Augustine, FL 32084

St. Johns County Purchasing Department
2446 Dobbs Road
St. Augustine, FL 32086
BID NO.: XX-XX - SEALED BID FOR SAMPLE PROJECT

Where so indicated by the makeup of the Bid Form, sums shall be expressed in both words and figures, and in the case of discrepancy between the two, the amount expressed in words shall govern.

Any interlineation, alteration or erasure must be initialed by the signer of the Bid, failure to do so may cause the Bidder's proposal to be considered non-responsive.

Bidder shall make no stipulation on the Bid Form nor qualify his Bid in any manner, to do so will classify the Bid as being non-responsive.

Each copy of the Bid Proposal shall include the company name, address, telephone number and legal name of Bidder and a statement whether Bidder is sole proprietor, a partnership, a corporation or any other legal entity. Each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporation seal affixed. A Bid submitted by an agent shall have a current Power of Attorney attached certifying agent's authority to bind the Bidder.

SUBMISSION OF BIDS

All copies of the Bid, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope.

The envelope shall be addressed as required in the "Instruction to Bidders", and shall be identified with the Bid Number, Project Name, the Bidder's Name, and return address, and portion of the project or category of work for which the Bid is submitted.

The envelope containing the above Bid Documents shall be enclosed in an outer envelope and identified in the same manner as shown above.

Bidder shall assume full responsibility for timely delivery at location designated for receipts of Bids. Bids shall be deposited at the designated location prior to the time and date for receipt of Bids indicated in the Advertisement/Notice to Bidders, or any time extension thereof made by Addendum. Bids received after the time and date for receipt of Bids will be returned to the sender unopened.

Oral, telephonic, telegraphic or electronic Bids are invalid and will not receive consideration.

MODIFICATION OR WITHDRAWAL OF BID

A Bid may not be modified, withdrawn or canceled by the Bidder during the stipulated time period following the time and date designated for the receipt of Bids, and Bidder so agrees in submitting his Bid.

Prior to time and date designated for receipt of Bids, a Bid submitted early may be modified or withdrawn only by notice to the party receiving Bids at the place and prior to the time designated for receipt of Bids.

Such notice shall be in writing over the signature of the Bidder. If by telephone, written confirmation over the signature of Bidder must be mailed and postmarked on or before the date and time set for receipt of Bids; it shall be so worded as not to reveal the amount of the original Bid.

Withdrawn Bids may be resubmitted up to the time designated for the receipt of Bids provided that they are then fully in conformance with these Instructions to Bidders.

CONSIDERATION OF BIDS

Opening of Bids: Unless stated otherwise in an Addenda to the Advertisement/Notice to Bidders, the properly identified Bids received on time will be opened publicly as specified in the Advertisement and a tabulation of the bid amounts of the Base Bids and major Alternates, if any, will be made available to Bidders. The Bid Tabulation will be posted on the Purchasing Department bulletin board for 72 hours.

Any bidder, proposer or person substantially and adversely affected by an intended decision or by an term, condition, procedure or specification with respect to any bid, invitation, solicitation of proposals or requests for qualifications, shall file with the Purchasing Department for St. Johns County, a written notice of intent to protest no later than 72 hours (excluding Saturdays, Sundays and legal holidays for employees of St. Johns County) after the posting either electronically or by other means of a notice of intended action, not of intended award, bid tabulation, publication by posting electronically or by other means of a procedure, specification, term or condition which the person intends to protest, or the right to protest such matter shall be waived. The protest procedures may be obtained from the Purchasing Department and are included in the County's Purchasing Manual. All of the terms and conditions of the County Purchasing Manual are incorporated by reference and are fully binding.

Rejection of Bids: The Owner reserves the right to reject any or all Bids and in particular to reject a Bid not accompanied by any required Bid Security or data required by the Bidding Documents or a Bid in any way incomplete or irregular.

Acceptance of Bid (Award): The Owner shall have the right to reject any or all Bids or waive any minor formality or irregularity in any Bid received.

The County reserves the right to award to one or more contracts vendors based on the needs of the County Departments utilizing the services described herein.

QUALIFICATION OF CONTRACTORS

Minimum Qualifications: Bidders must be fully licensed to do business in the State of Florida, must have a minimum of five (5) years experience in the business of Cleaning and supplying uniforms and entrance door mats, possess necessary quantities of uniforms, entrance door mats, fender covers, shop towels, equipment and financial capability necessary to supply these items and services to the County throughout the duration of the Contract. Each bidder must complete Attachment "C" - License/Certification List and attach a copy of each license and certificate shown and submit the with their Bid Proposal.

Bidders to whom award of a contract is under consideration shall submit to the Owner, upon his request, a properly executed Contractor's Qualification Statement of A1A Document A305, unless such a statement has been previously required and submitted as a prerequisite to the issuance of Bidding Documents.

SAMPLES

Each Bidder shall submit with his Bid, samples of the product(s) being submitted along with complete specifications and/or descriptive literature for each product. The make, model, and manufacturer shall be listed on the Official County Bid Form with the Unit Price for each item. Each sample must be plainly marked with Bid #11-78 and the vendor's name. Upon execution of a contract with the awarded firm, the samples that are marked plainly with the vendor's name(s) will be returned. If samples are not marked, it will be the responsibility of the vendor to pick them up or arrange to have them sent back to the vendor.

Each vendor shall submit one (1) sample of emblems with colors to remain at the SJC Purchasing Department for review. The emblem design and colors for each department shall be determined after award of the contract, as each department may have a different logo.

Failure to comply with this requirement may be cause for rejection of a vendor's bid.

SUBCONTRACTORS

Each Bidder shall submit to Owner a list of Subcontractors and major materials suppliers to be used if awarded the contract. A copy of the form, Attachment "B", is provided in the Bidding Documents. If no Subcontractors or major material suppliers are required, so state there on. Upon request by the Owner, the successful Bidder shall within seven (7) days thereafter, submit all data required to establish to the satisfaction of the Owner, the reliability and responsibility of the proposed Subcontractors to furnish and perform the work described in the Sections of the Specifications pertaining to such proposed Subcontractor's respective trades.

Prior to the award of the Contract, the Owner will notify the Bidder in writing if either the Owner, after due investigation, has reasonable and substantial objection to any person or organization proposed as a Subcontractor. The Bidder then may, at his option, withdraw his Bid without forfeiture of Bid Security or submit an acceptable substitute at no increase in Bid price. If the Bidder fails to submit an acceptable substitute within seven (7) days of the original notification, the Owner then may, at his option, disqualify the Bidder, at no cost to the Owner. The Owner reserves the right to disqualify any Contractor, Subcontractor, Vendor, or material supplier due to previously documented project problems, either with performance or quality.

Subcontractors and other persons and organizations proposed by the Bidder and accepted by the Owner, must be used on the work for which they were proposed and accepted and shall not be changed except with the written approval of the Owner. No more than forty nine percent (49%) of the services provided under this contract shall be sub-contracted to another individual or business entity either through a sub-contract agreement or vendor franchise agreement.

FRANCHISE AGREEMENTS

A Franchise Agreement is where the vendor grants authority to another individual or business entity who will be "Doing Business As" a single company, individual or entity to provide services mutually through a Franchise Agreement. If the Bidder will sub-contract any portion of the contract for any reason, he must include in writing, the name, address and contact information, including phone and email address of the sub-contractor, as well as the extent and percentage of work to be performed by the sub-contractor. This information shall be submitted on Attachment "B" provided herein.

FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

Form to be Used: Unless otherwise provided in the Bidding Documents, the Agreement for Work will be written on the St. Johns County Standard Master Continuing Contract Agreement for Contractors.

GOVERNING LAWS & REGULATIONS

The Contractor shall be required to be familiar and comply with all federal, state and local laws, ordinances, rules and regulations that in any manner may affect this contract. This agreement shall be governed by the laws of the State of Florida and the County both as to interpretation and performance.

OSHA REQUIREMENTS & COMPLIANCE

Each Bidder warrants that the products supplied to St. Johns County shall conform in all respects to the standards set forth in the Occupational Safety & Health Act of 1970, as amended. The Contractor shall further warrant that all uniforms, entrance door mats, fender covers and shop towels shall be cleaned/launched in an OSHA-approved, Environmental Safe Facility, and that St. Johns County shall be held harmless against any unsafe conditions.

Each Bidder certifies that all items contained in this Bid meets all OSHA requirements. The Contractor shall further certify that if the items delivered are subsequently found to be deficient in any OSHA requirement in effect on the date of deliver, all costs necessary to bring the item(s) into compliance with these requirements shall be the sole responsibility of the Contractor.

CONTRACT TERM & EXTENSIONS

The Contract Agreement shall have an initial term of one (1) calendar year, providing satisfactory performance is maintained. The Contract Agreement shall become effective on or about September 1, 2011 and shall remain in effect for one year from that date. The Contract may be extended in one (1) year renewal periods for a maximum of three (3) one year extensions. These extensions are contingent upon satisfactory performance of the Contractor(s), availability of funds, and approval by the SJC Departments and Purchasing Director. These extensions are optional, and as such, the County is under no obligation to exercise any extension if it does not serve the best interests of the County to do so.

TERMINATION

Failure on the part of the Contractor to comply with any portion of the duties and obligations under the Contract Agreement shall be cause for termination. If the Contractor fails to perform any aspect of the responsibilities described herein, St. Johns County shall provide written notification of any and all items of non-compliance. The Contractor shall then have fourteen (14) consecutive calendar days to correct any and all items of non-compliance. If the items of non-compliance are not corrected, or acceptable corrective action has not been taken within the fourteen (14) consecutive calendar days, the Contract Agreement may be terminated by St. Johns County for cause, upon giving thirty (30) consecutive calendar days written notice to the Contractor.

In addition to the above, the County may terminate the Contract Agreement at any time, without cause, upon thirty (30) days written notice to the Contractor of intention to do so.

INSURANCE

Liability Insurance, Workmen's Compensation, and Vehicle Coverage will be required to be retained in force during the Contract Period. An original insurance certificate, naming the St. Johns County Board of County Commissioners as additionally insured will be provided by the Contractor, prior to issuing "Notice to Proceed."

Insurance Requirements - Minor Contract for Service - The contract price will not exceed \$25,000 and there are no unusual hazards present.

Insurance Requirements

- 1) Workers' compensation - to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
- 2) Commercial general liability - coverage shall provide minimum limits of liability of \$500,000 per occurrence, \$1,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors
- 3) Business auto liability - coverage shall provide minimum limits of liability of \$100,000 per occurrence, \$300,000 aggregate for bodily injury and property damage. This shall include coverage for:
 - a. Owned autos
 - b. Hired autos
 - c. Non-owed autos

Special Requirements

- 1) Prior to execution of a contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on both the commercial general liability and business auto liability policies.**
 - b. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
- 2) It is the responsibility of the contractor to insure that all subcontractors comply with all insurance requirements.
- 3) It should be remembered that these are minimum requirements which are subject to modification in response to high hazard operations.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

Insurance Requirements - Standard Contract for Service - The contract price will not exceed \$500,000 and there are no unusual hazards present.

Insurance Requirements

- 1) Workers' compensation - to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
- 2) Commercial general liability - coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors
- 3) Business auto liability - coverage shall provide minimum limits of liability of \$100,000 per occurrence, \$300,000 aggregate for bodily injury and property damage. This shall include coverage for:
 - a. Owned autos
 - b. Hired autos
 - c. Non-owned autos

Special Requirements

- 1) Prior to execution of a contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on both the commercial general liability and business auto liability policies.**
 - b. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
- 2) It is the responsibility of the contractor to insure that all subcontractors comply with all insurance requirements.
- 3) It should be remembered that these are minimum requirements which are subject to modification in response to high hazard operations.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

Insurance Requirements - Major Contract for Service - The contract price exceeds \$500,000 or unusual hazards exist.

Insurance Requirements

- 1) Workers' compensation - to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
- 2) Commercial general liability - coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors
- 3) Business auto liability - coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 aggregate for bodily injury and property damage. This shall include coverage for:
 - a. Owned autos

- b. Hired autos
- c. Non-owned autos
- 4) Umbrella or Excess Liability Insurance covering workers compensation, commercial general liability and business auto liability with minimum limits of liability of \$1,000,000.

Special Requirements

- 1) Prior to execution of a contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on the commercial general liability, business auto liability and umbrella or excess liability policies.**
 - b. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.
- 2) It is the responsibility of the contractor to insure that all subcontractors comply with all insurance requirements.
- 3) It should be remembered that these are minimum requirements which are subject to modification in response to high hazard operations.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

PRICING

The pricing under this Bid shall remain firm for the entire first term of this Contract Agreement. No pricing increases will be permitted during the first year. Price increases shall only be considered at the time Contract Extensions are issued. The Contractor shall submit any requests for increases in pricing no later than thirty (30) days prior to the effective date of the Contract Extension. Requested price increases must be justified by the Contractor by providing proof of a cost increase to the Contractor in such major areas as cost of supplies, material, fuel, or changes in governmental regulations. The cost of an increase must not be offset by a corresponding decrease in another area. Negotiated increases shall not exceed prior twelve (12) months CPI and are approved by the SJC Purchasing Director and SJC Utility Administrative Manager. Should the requested price increase be considered excessive or determined not to be competitive for the services, the County reserves the right to deny the requested price increase, or terminate the Contract Agreement. All prices shall remain firm for the period of each Contract Extension term.

TAXES

Project is subject to Federal Excise and Florida Sales Taxes, which must be included in Bidder's proposal.

DELIVERY

Any and all associated costs with delivery shall be included in the Unit Price for each item. The Contractor shall be responsible for placing any and all item(s) delivered in the designated area for each delivery location as specified by each Department Representative. No personnel or equipment shall be supplied by St. Johns County to handle or unload any items being delivered by the Contractor.

The initial delivery of uniforms, as specified herein, shall be made within two (2) weeks after the completion of measurements for each department. All items must be delivered by the specified delivery time. If the Contractor is unable to deliver an item or items by the specified time, this is to be stated with his Bid.

Deliveries shall be made between the hours of 8:00AM and 3:00PM on the days selected by each County Department. The departments may negotiate a different schedule with the Contractor as needed to suit the County's needs. No services shall be required or permitted on weekends or County observed holidays, stated herein. If a delivery time falls on a County Holiday, the County and Contractor shall make arrangements for an alternative delivery day.

Deliveries by the Contractor shall be coordinated with the individual Departments listed herein.

County Holidays:	New Year's Day	Memorial Day	Thanksgiving Day
	Martin Luther King Jr Day	Independence Day	Day after Thanksgiving
	President's Day	Labor Day	Christmas Day
	Good Friday	Veteran's Day	Day after Christmas

QUANTITIES

St. Johns County reserves the right to increase or decrease the number of items at any time throughout the duration of the Contract. Prices shall remain the same for any items added to or subtracted from the contract.

PAYMENT TERMS

The Contractor shall bill each County Department each month for services performed for that department. The Contractor shall send invoices to the respective departments at the address provided below with attention to the designated department representative listed. The County has Net 45 day terms. Pricing submitted indicating a discount if paid within a certain number of days will not be acceptable.

County Department Invoicing List:

Recreation & Parks
2175 Mizell Road
St. Augustine, FL 32080
ATTN: Jayne Delany

Facilities Maintenance
2416 Dobbs Road
St. Augustine, FL 32086
ATTN: Kt Dehate

Fleet Maintenance
2740 Industry Center Road
St. Augustine, FL 32084
ATTN: Jean Williams

Road & Bridge
1625 State Road 16
St. Augustine, FL 32084
ATTN: Jennifer Kinlaw

Judicial/Admin Locations
500 San Sebastian View
St. Augustine, FL 32084
ATTN: Katie Diaz

Traffic & Transportation
2740 Industry Center Road
St. Augustine, FL 32084
ATTN: Tammy Bradford

Health & Human Services
1955 US 1 South
St. Augustine, FL 32086
ATTN: Mark Kees

Utility Department
1205 State Road 16
St. Augustine, FL 32084
ATTN: Kathy Kelshaw

Sheriff's Office

ATTN: Matthew Falcey

END OF SECTION

**OFFICIAL COUNTY BID FORM
WITH ATTACHMENTS**

BID NO: 11-78

ST. JOHNS COUNTY, FLORIDA – OFFICIAL COUNTY BID FORM
BID PROPOSAL

PROJECT: Bid # 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

TO: THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

DATE SUBMITTED: _____

BID PROPOSAL OF

FULL LEGAL COMPANY NAME

Address Telephone Number Fax Number

Bidders: Having become familiar with the requirements of the Contract, and having carefully examined the Bid Documents and Specifications entitled for Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels in St. Johns County, Florida, the undersigned proposes to furnish all materials, labor and equipment, supervision and all other requirements necessary to comply with the Contract Documents for the following unit price bids quoted in this Bid Proposal summarized as follows:

UNIT PRICE BIDS:

Each Bidder shall type or print legibly, the Unit Price for each item listed for all categories. Any and all direct and indirect costs associated with providing the items listed below, including transportation, administrative and any other costs related to these services shall be included in the Unit Prices as submitted below. If the County is unable to determine the figure being submitted due to illegible handwriting, the County reserves the right to consider that Unit Price a "No Bid".

Item Number	Item Description	Unit Price for Rental	Unit Price for Lease	Unit Price for Purchase
	MATS			
1.	3 x 4 Dark Gray Floor Mat			
2.	4 x 6 Dark Gray Floor Mat			
3.	3 x 10 Dark Gray Floor Mat			
4.	4 x 6 Black Floor Mat			
5.	3 x 5 Blue Floor Mat			
6.	4 x 6 Nylon/Rubber Charcoal Floor Mat			
7.	3 x 4 Carpet Door Mat			
8.	3 x 10 Carpet Door Mat			
	UNIFORM WORK SHIRTS			
9.	4.25oz 65/35 Uniform Work Shirt S/S			
10.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S			
11.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S			
12.	4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S			
13.	Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S			
14.	50/50 Uniform Shirt Button down w/ pocket - S/S			
15.	Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S			
16.	100% Preshrunk Cotton T-Shirt - mixed colors			
17.	50/50 Pocket T-Shirt w/ Logo - mixed colors			
	SAFETY SHIRTS			
18.	Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt			

	DOCKER STYLE WORK PANTS & SHORTS			
19.	7.7oz 65/35 Relaxed Fit Docker Style Work Pants			
20.	Wearguard Aerosoft 65/35 Docker Style Pants			
21.	7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts			
22.	7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants			
23.	7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts			
	WORK PANTS & SHORTS			
24.	7.8oz Pleated Work Pants			
25.	7.8oz 65/35 Comfort Fabric Work Pants			
26.	7.8oz 65/35 Light Weight Twill Work Pants-No Pleats			
27.	7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)			
28.	7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)			
29.	Wearguard Aerosoft 65/35 Jean Style Pants			
30.	7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors			
	POLO SHIRTS			
31.	100% Fortel Shadow Weave, Easy Care Supervisor Polo Style Shirt			
32.	7.8oz Easy Care Supervisor Polo Style Shirt			
33.	100% Supervisor Polo Style Shirt			
34.	Polo Shirt w/ Logo - mixed colors			
35.	5.4oz 50/50 Polo Shirt w/ Pocket			
36.	65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/ out pocket			
	CAPS/VISORS			
37.	Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors			
38.	Poly/Cotton Blend Visor w/ Logo - mixed colors			
	FENDER COVERS			
39.	36 x 60 Red Vinyl w/ Soft Backing Fender Cover			
	WOMEN'S SHIRTS, PANTS & SHORTS			
40.	65/35 Poly/Cotton Blend Dress Uniform Blouse			
41.	65/35 Poly/Cotton Blend Women's Shirt			
42.	7.8oz 65/35 Cotton Twill Women's Work Pants			
43.	65/35 Twill Pleated Women's Shorts			
	JACKETS			
44.	65/35 Jacket w/ quilted liner			
45.	100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors			
	TOWELS			
46.	18 x 18 Red Shop Towels			
	MISCELLANEOUS			
47.	Automatic Air Freshener			

Each Bidder shall also provide pricing for one-time fees for sewing names, attaching patches, emblems, logos, etc at the beginning of the contract.

During the preparation of the Bid, the following addenda, if any, were received:

No.: _____ Date Received:

No.: _____ Date Received:

No.: _____ Date Received:

We, the undersigned, hereby declare that no person or persons, firm or corporation, other than the undersigned are interested, in this proposal, as principals, and that this proposal is made without collusion with any person, firm or corporation, and we have carefully and to our satisfaction examined the Project Specifications and form of Contract and Public Construction Bonds.

We have made a full examination of the location of the proposed work and the sources of supply of materials, and we hereby agree to furnish all necessary labor, and equipment and materials, fully understanding that any quantities shown therewith are approximate only, and that we will fully complete all requirements therein as prepared by the Owner, within the same time limit specified in the Contract Documents for the following Unit Prices as indicated above.

If the Undersigned is notified of the acceptance of this Bid Proposal by the Board within sixty (60) calendar days for the time set for the opening of Bids, the Undersigned further agrees, to execute a contract for the above work within ten (10) days after notice that his Bid has been accepted for the above stated compensation in the form of a Contract presented by the Owner.

Undersigned further agrees that from the compensation otherwise to be paid, the Owner may retain the liquidated damages as provided in the Contract, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain each day by the failure of the Undersigned to complete the work in the time stipulated, and this sum is not to be construed as penalty.

CORPORATE/COMPANY

Full Legal Company Name: _____ (Seal)

By: _____
(Signature Authorized Representative) (Name & Title typed or printed)

By: _____
(Name & Title typed or printed)

Company Address: _____

Telephone No: (____) _____ Fax No: (____) _____

Email Address for Authorized Company Representative: _____

Federal I.D. Tax Number: _____ DUNS #: _____

INDIVIDUAL

Name: _____
(Signature) (Name typed or printed) (Title)

Address: _____

Telephone No.: (____) _____ Fax No.: _____

Email Address: _____

Federal I.D. Tax Number:

- Bid Proposal Attachments:
- Attachment A - Affidavit
 - Attachment B - List of Sub-Contractors/Franchise Agreements
 - Attachment C - License/Certification List
 - Attachment D - Deviations from Specifications
 - Attachment E - References

Fully Acknowledged Addenda Applicable to this bid

Attachments "A", "B", "C", "D", "E", and Bid Bond must be completed and attached to Bidder's bid proposal along with a fully acknowledged copy of each Addendum applicable to this Bid.

ATTACHMENT "A"

ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS AFFIDAVIT

TO: ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS, ST. JOHNS COUNTY,
ST. AUGUSTINE, FLORIDA.

At the time the proposal is submitted, the Bidder shall attach to his Bid a sworn statement.

This sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association, or corporation submitting the proposal, and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF FLORIDA, COUNTY OF ST. JOHNS

Before me, the Undersigned authority, personally appeared _____ who being duly sworn, deposes and says he is _____ (Title) of the firm of _____ Bidder submitting the attached proposal for the services covered by the bid documents for Bid # 11-78, for Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels, in St. Johns County, Florida.

The affiant further states that no more that one proposal for the above-referenced project will be submitted from the individual, his firm or corporation under the same or different name, and that such Bidder has no financial interest in the firm of another bidder for the same work, that neither he, his firm, association nor corporation has either directly, or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's Bid on the above-described project. Furthermore, neither the firm nor any of its officers are barred from participating in public contract lettings in the State of Florida or any other state.

(Bidder)

By: _____

(Title)

Sworn and subscribed to me this _____ day
of _____, 20 ____.

Notary Public:

Signature

Printed

My commission Expires: _____

BIDDER ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFADAVIT TO EACH BID.

ATTACHMENT B

LIST OF PROPOSED SUB-CONTRACTORS/FRANCHISE AGREEMENTS

Any and all sub-contractors or participants in franchise agreements are subject to approval by the County. Each Bidder shall submit any and all proposed sub-contractors for any portion of the work described herein on this form. The required information for each sub-contractor includes: company/individual name, address, representative name, title phone number and email address, as well as the portion of work the sub-contractor shall be performing and the percentage of total work under this Contract that shall be performed by the sub-contractor.

List of Sub-Contractors/Franchise Agreements:

1. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

2. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

3. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

4. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

5. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

6. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

7. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

8. Company Name: _____ Address: _____
Representative Name & Title: _____
Phone #: _____ Email: _____
Portion/Percentage of Work: _____

ATTACHMENT "D"

DEVIATIONS FROM SPECIFICATIONS

Each Bidder must provide explanations for any and all deviations from the specifications described herein. All information may be typed on additional pages and attached hereto as Attachment "E".

THIS SPACE INTENTIONALLY LEFT BLANK.

ATTACHMENT "E"

REFERENCES

Each Bidder shall provide a minimum of five (5) references from clients for whom services similar to the size and scope of those included in this bid have been provided. The full contact information for each reference shall be placed in the spaces provided below.

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

*St. Johns County reserves the right to request additional information.

SPECIFICATIONS

Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

MINIMUM SPECIFICATIONS & CONDITIONS

St. Johns County, FL

The scope of work for which the Contractor is responsible includes, but is not limited to: furnishing work uniforms for male and female employees, floor mats, fender covers and shop towels for various departments in St. Johns County. The County shall determine whether rental or leasing services are used for the items included in this bid, or if items will be purchased by the County at the prices submitted. Rental services shall include pickup of soiled uniforms, mats, fender covers and shop towels, delivery of laundered items, and laundry services once a week. Leasing services does not include laundry services and will not require weekly pickup and delivery of items.

DEPARTMENT REQUIREMENTS (If Renting/Leasing – Numbers will differ if departments purchase)

For: Building Operations:	Coordinator – Katie Diaz	Phone: (904) 209-0653	
1. Floor Mats	3 x 4 Dark Gray	26	Judicial Center/Admin Bldg
2. Floor Mats	4 x 6 Dark Gray	32	Judicial Center/Admin Bldg
3. Floor Mats	3 x 10 Dark Gray	1	Judicial Center/Admin Bldg
4. Scraper Mats	4 x 6 Dark Gray	5	Judicial Center/Admin Bldg
5. Floor Mats	3 x 5 Tan	5	Administration Building
6. Floor Mats	4 x 6 Tan	4	Administration Building
7. Floor Mats	3 x 4 Dark Gray	5	Ponte Vedra Annex
8. Floor Mats	4 x 6 Black	2	Ponte Vedra Annex
9. Floor Mats	3 x 4 Dark Gray	4	Julington Creek Annex
10. Floor Mats	4 x 6 Dark Gray	2	Julington Creek Annex
11. Scraper Mats	3 x 5 Dark Gray	3	Southeast Annex
12. Floor/Scraper Mats	4 x 6 Dark Gray	4	Southeast Annex
13. Floor Mats	3 x 4 Dark Gray	2	Southeast Annex

Items 1-6 – Deliver to 4010 & 4030 Lewis Speedway (Jud. Ctr) and 500 San Sebastian View (Admin Bldg)

Items 7 & 8 – Deliver to 99 N Palm Valley Road, Ponte Vedra, FL

Items 9 & 10 – Deliver to 725 Flora Branch Blvd, St. Johns, FL 32259

Items 11-13 – Deliver to 6658 US 1 South, St. Augustine, FL 32086

Deliveries must be made between 8AM and 5PM Mon-Fri. Driver(s) will be escorted by Security where necessary.

For: Facilities Maintenance	Coordinator – KT Dehate	Phone: (904) 209-0404	
1. Floor Mats	4 x 6 Black		2
2. Floor Mats	3 x 4 Carpet		5
3. Uniform Shirt	50/50 Preshrunk Cotton T-Shirt w/ Pocket & Logo		303
4. Uniform Shirt	Polo Style 5.4oz 50/50 w/ Pocket		55
5. Uniform Pants	7.8oz pleated Work Pants		232
6. Uniform Pants	7.8oz Comfort Fabric Work Pants		320
7. Uniform Shorts	7.8oz No Pleats, Twill 65/35 Light Weight		69
8. Shop Towels	18 x 18, Red		50

All items for Facilities Maintenance delivered to 2416 Dobbs Road between 8AM and 5PM Mon-Fri

For: Fleet Maintenance/Fleet Fuels:	Coordinator – Jean Williams	Phone: (904) 209-0285	
1. Fender Covers	36 x 60 Red Vinyl w/ Soft Backing		16
2. Shop Towels	18 x 18 Red		150
3. Floor Mats	3 x 5 Blue		5
4. Uniform Pants	Wearguard Aerosoft Blue 65/35 Docker Style		32
5. Uniform Pants	Wearguard Aerosoft Blue 65/35 Jeans Style		12
6. Uniform Shirt	Wearguard Aerosoft White 65/35 S/S		7
7. Uniform Shirt	Wearguard Aerosoft White 65/35 L/S		1
8. Uniform Shirt	Wearguard Aerosoft Blue 65/35 S/S		36
9. Uniform Shirt	Wearguard Aerosoft Blue 65/35 L/S		4
10. Uniform Pants	Wearguard Aerosoft Tan 65/35 Docker Style		4
11. Uniform Shirt	Wearguard Aerosoft Tan 65/35 L/S		2

12. Uniform Shirt Wearguard Aerosoft Tan 65/35 S/S 3
 All items for Fleet shall be delivered to 2740 Industry Center Road between 8AM and 5PM Mon-Fri.

For: Health & Human Services Coordinator – Mark Kees Phone: (904) 209-0422

1.	Floor Mats	4 x 6 Chair. Nylon/Rubber	12
2.	Uniform Shirt	100% Jade Polo Style	5
3.	Uniform Shirt	7.8oz 100% Polo Style Easy Care	5
4.	Uniform Shirt	Comfort Fabric 65/35 Women's Light Blue	15
5.	Uniform Shirt	4.25oz 65/35 Comfort Fabric S/S Men's Tan	35
6.	Uniform Pants	7.8oz, 65/35 Cotton Twill Women's Navy	15
7.	Uniform Pants	7.8oz, 65/35 Cotton Twill Women's Tan	5
8.	Uniform Pants	7.8oz, Comfort Fabric Relaxed Fit Dockers Tan	10
9.	Uniform Pants	7.8oz, Comfort Fabric Relaxed Fit Dockers Navy	5
10.	Uniform Shorts	7.8oz, 65/35 Comfort Fabric Men's Docker Style Shorts Tan	5
11.	Uniform Shorts	7.8oz, 65/35 Comfort Fabric Men's Docker Style Shorts Navy	5
12.	Uniform Shorts	65/35 Twill Pleated Women's Navy Shorts	5

All items for Health & Human Services shall be delivered to 1955 US 1 S, St. Augustine, FL before 7PM Mon-Fri

For: Recreation & Parks Coordinator – Jayne Delany Phone: (904) 209-0329

1.	Floor Mats	3 x 10 Dark Blue Carpet	2
2.	Floor Mats	3 x 4 Dark Blue Carpet	3
3.	Uniform Shirt	4.4oz, 65/35 Tan w/ Pocket Light Weight S/S	100
4.	Uniform Shirt	4.4oz, 65/35 Tan w/ Pocket Light Weight L/S	100
5.	Uniform Shirt	5.4oz, 50/50 Dark Green Polo w/ Pocket	8
5.	Uniform Pants	7.8oz Twill, No Pleats 65/35 Light Weight Dark Green	100
6.	Uniform Shorts	7.8oz Twill, No Pleats 65/35 Light Weight Dark Green	100
7.	Uniform Jackets	Light Weight Lined Jackets	40

All items for Recreation & Parks shall be delivered to 2175 Mizell Road, St. Augustine, FL 8AM-5PM Mon-Fri.

For: Road & Bridge Coordinator – Jennifer Kinlaw/Sandra Sheffield Phone: (904) 209-0246

1.	Safety Shirt	Lime Yellow S/S High Visibility Scotchlite Reflective trim	558
2.	Safety Shirt	Lime Yellow S/S High Visibility Scotchlite Reflective Trim button up w/ patches	99
2.	Uniform Pants	7.8oz 65/35 Comfort Fabric – Blue	558
3.	Uniform Pants	7.8 oz 65/35 Comfort Fabric – Khaki Tan	27

All items for Road & Bridge shall be delivered to 1625 State Road 16, St. Augustine, FL 8AM-5PM Mon-Fri.

For: Sheriff's Office Coordinator – Matthew Falcey Phone: (904) 814-4499

1.	Uniform Shirt	Polo S/S Shirt w/ SJSO Logo Hunter Green	55
2.	Uniform Shirt	Polo S/S Shirt w/ SJSO Logo – Supervisor Burgundy	63
3.	Uniform Pants	7.5oz 65/35 Mens Tan Cargo Pants	8

All items for Sheriff's Office shall be delivered between 7AM-4PM Mon-Fri

For: Traffic Coordinator – Tammy Bradford Phone: (904) 209-0170

1.	Uniform Shirt	Polo Shirt w/ Logo – mixed colors	5
2.	Uniform Shirt	4.4oz 65/35 S/S Blue	20
3.	Uniform Pants	7.8oz Blue	20
4.	Uniform Pants	7.8oz Pleated Blue	5

All items for Traffic shall be delivered to 2740 Industry Center Rd, St. Augustine, FL 7AM-4PM Mon-Fri

For: Utility Dept Coordinator – Kathy Kelshaw Phone: (904) 209-2712

1.	Floor Mats	3 x 5 Black	16
2.	Floor Mats	3 x 5 Blue	3
3.	Floor Mats	3 x 5 Scraper	14
4.	Uniform Shirt	Comfort Fabric 65/35 Work Shirt S/S, mixed colors	528
5.	Uniform Shirt	Women's Work Style	11

6.	Uniform Shirt	Easy Care S/S Polo Style, mixed colors	198
7.	Uniform Shirt	Polo Style w/ Logo, mixed colors	As Needed
8.	Uniform Shirt	100% Preshrunk Cotton T-Shirt, mixed colors	As Needed
9.	Safety Shirt	Lime Yellow S/S	165
10.	Uniform Pants/Shorts	Comfort Fabric 65/35	814
11.	Uniform Pants/Shorts	Cargo Style	99

All items (1-12) listed above shall be delivered to 1205 State Road 16, St. Augustine, FL 8AM-5PM Mon-Fri

For: CR 214 Mainland Water Treatment Plant (Utility) Coordinator – Kathy Kelshaw Phone: (904) 209-2712

1.	Uniform Shirt	4.40z S/S Blue & Green Stripe Work Shirt	45
2.	Uniform Shirt	S/S Light Blue Work Shirt	As Needed
3.	Uniform Shirt	Polo Shirt w/ Logo, mixed colors	10
4.	Uniform Shorts	7.8oz Blue & Green Shorts	As Needed
5.	Uniform Pants	7.8oz Blue & Green Pants	55

All items (1-5) listed above shall be delivered to 2160 Water Plant Road, St. Augustine, FL 7:30AM-11:30AM Mon-Fri

For: Marsh Landing Wastewater Treatment Plant (Utility) Coordinator – Kathy Kelshaw Phone: (904) 209-2712

1.	Uniform Shirt	4.40z S/S Blue & Green Stripe Work Shirt	45
2.	Uniform Shirt	S/S Light Blue Work Shirt	As Needed
3.	Uniform Shirt	Polo Shirt w/ Logo, mixed colors	10
4.	Uniform Shorts	7.8oz Blue & Green Shorts	As Needed
5.	Uniform Pants	7.8oz Blue & Green Pants	55

All items (1-5) listed above shall be delivered to 166 Marsh Cove Dr., St. Augustine, FL 7:30AM-11:30AM Mon-Fri

For: Utility Warehouse Coordinator – Kathy Kelshaw Phone: (904) 209-2712

1.	Uniform Shirt	4.40z S/S Blue & Green Stripe Work Shirt	160
2.	Uniform Shirt	S/S Light Blue Work Shirt	As Needed
3.	Uniform Shirt	Polo Shirt w/ Logo, mixed colors	65
4.	Uniform Shorts	7.8oz Blue & Green Shorts	As Needed
5.	Uniform Pants	7.8oz Blue & Green Pants	225

All items (1-5) listed above shall be delivered to 2104 Arc Dr., St. Augustine, FL 7:30AM-11:30AM Mon-Fri

For: Anastasia Island Wastewater Treatment Plant (Utility) Coordinator: Kathy Kelshaw Phone: (904) 209-2712

1.	Uniform Shirt	4.40z S/S Blue & Green Stripe Work Shirt	45
2.	Uniform Shirt	S/S Light Blue Work Shirt	As Needed
3.	Uniform Shirt	Polo Shirt w/ Logo, mixed colors	10
4.	Uniform Shorts	7.8oz Blue & Green Shorts	As Needed
5.	Uniform Pants	7.8oz Blue & Green Pants	55

All items (1-5) listed above shall be delivered to 850 W 16th St, St. Augustine, FL 7:30AM-11:30AM Mon-Fri

For: Sawgrass Wastewater Treatment Plant (Utility) Coordinator: Kathy Kelshaw Phone: (904) 209-2712

1.	Uniform Shirt	4.40z S/S Blue & Green Stripe Work Shirt	45
2.	Uniform Shirt	S/S Light Blue Work Shirt	As Needed
3.	Uniform Shirt	Polo Shirt w/ Logo, mixed colors	10
4.	Uniform Shorts	7.8oz Blue & Green Shorts	As Needed
5.	Uniform Pants	7.8oz Blue & Green Pants	55

All items (1-5) listed above shall be delivered to 10042 Sawgrass Dr. W., Ponte Vedra, FL 7:30AM-11:30AM Mon-Fri

The above listed quantities for the Departments are estimated and are subject to change at any time. It shall be at the discretion of each Department to determine the method of acquiring items included herein, whether through rental, lease or purchase. This shall be determined upon award of Contract(s).

COLORS

All items listed above must be made available by the Contractor in multiple colors even if a specific color is listed with an item. Each respondent shall provide the information regarding color availability of each item with the submitted bid. If any item is

only available in specific colors, sizes, length, etc., then the Respondent shall be responsible for providing that information in the bid.

SPECIFICATIONS FOR UNIFORM RENTAL

The Contractor shall furnish work uniforms for male and female employees for a period of three (3) years with two (2) available one (1) year extension options. In addition, the Contractor shall provide mats, fender covers and shop towels as specified herein. Deliveries shall be made once each week to various locations provided herein. St. Johns County shall not be bound by any exact quantity and reserves the right to increase or decrease the quantity of any item in any department at any time throughout the duration of the contract at no additional cost to the County.

All uniforms shall be new (not used or reconditioned) at the time of original issue.

Rental service shall include pickup of soiled items, delivery of laundered items and laundry service once each week. Any and all costs associated with delivery and laundry services shall be included in the submitted unit price for each item on the Official County Bid Form.

Deliveries shall be made to the locations listed above unless otherwise determined by the department(s) upon award of contract. St. Johns County reserves the right to change, add or delete locations as necessary to best serve the departments. Delivery/Pickup days and times shall be as agreed upon by the County and the Contractor. Delivery shall be made within two (2) hours of agreed time. Changes to the schedule as needed due to holidays shall be announced two (2) weeks prior to the change.

St. Johns County reserves the right to add or delete user departments at any time as needed throughout the duration of the contract.

All uniforms must comply with the following requirements:

- All shirts are to be preshrunk
- Both male and female styles must be available
- Supply pricing including quantity breaks and size breaks up to a XXXL size

Uniforms shall be delivered on hangers and have the appearance of being pressed. Upon delivery, uniforms shall be grouped by department and by employee name and number. Uniform styles may vary within each department. Uniform sets shall include shirt/blouse and trousers/slacks/shorts, and shall total eleven (11) sets per employee (1 being worn, 5 being laundered, 5 ready to wear). Specialty uniforms (coveralls, sweatshirts, jackets, caps, hats) shall be available upon request by department.

A minimum of six (6) sets of uniforms shall be available for new staff within one (1) week after notification by County. After the first week, five (5) sets of uniforms will be delivered to provide new staff with eleven (11) sets of uniforms total.

Uniform Measurements

Measurements must be taken within two (2) weeks of notification of award of a Contract. It shall be the Contractor's responsibility to supply on-site services to measure each individual employee to ensure proper fit of garments. If an employee cannot wear standard sizes, the Contractor shall be required to supply clothing from any acceptable source in order to provide uniforms for all personnel who require them, at no additional charge to St. Johns County. Uniforms that do not fit properly will not be accepted and shall be returned to the Contractor for replacement at no additional charge to St. Johns County.

Uniforms shall be tailored for both male and female employees. Substituting a man's style cut uniform for a woman, or vice versa will not be acceptable.

The Contractor shall supply sizing garments, which are made in the same styles as the garments to be rented. Sizing garments shall be washed prior to fittings for St. Johns County.

Replacements

Replacements shall be the same style as the uniform that is being replaced. If a style change is being made, it is the Contractor's responsibility to properly fit the employee with the new style uniform. St. Johns County reserves the right to determine if replacement uniforms are acceptable.

All worn out uniforms shall be replaced with new, proper fitting uniforms as needed. Determining whether a uniform is worn out shall be the sole discretion of St. Johns County. Worn out uniforms shall be replaced by the Contractor as needed at no additional cost to St. Johns County. Replacements shall be provided within one (1) week from the date of determination for replacement.

The Contractor shall be responsible for insuring that uniforms maintain their basic colors, shapes and sizes. Uniforms that fade, shrink, stretch, or otherwise lose the original shape shall be replaced for new, proper fitting uniforms at the Contractor's expense. Replacements shall be provided within one (1) week from the date of determination for replacement. If replacement is not completed within this time frame, the rental charge will be deducted from the invoice prior to County approval or payment.

Replacement of uniforms due to loss or irreparable damage by County employees shall be paid for by St. Johns County.

Exchanges of uniforms necessitated by promotions or position changes for employees shall be provided within one (1) week at the County's discretion and shall be at no additional cost to St. Johns County.

Alterations/Repairs

Repairs of zippers, buttons, tears, holes split seams, and other minor repairs and alterations of defective garments and the maintenance of all garments in a presentable condition at all times shall be the responsibility of the Contractor at no additional cost to the County. The Contractor shall inspect clothing upon pickup and record any and all defects or needed repairs and complete the required task. Any garments with holes 3/8" or less may be patched, but garments with holes greater exceeding 3/8" must be replaced. Repairs shall be completed within one (1) week. If a repair is not completed within this time frame, the rental charge will be deducted from the invoice prior to the County's approval or payment.

Shortages

Shortages shall be defined as less laundered items being delivered to the County than were picked up the prior week. Any occurrence of a shortage shall be corrected within one (1) week after the Contractor has been notified of the shortage. A tally sheet of soiled garments picked up and laundered garments delivered shall be provided by the Contractor at the time of delivery/pickup.

Warranty

The Manufacturer's standard warranty shall apply from the date of acceptance by St. Johns County. Information regarding the Manufacturer's warranty shall be provided to the department(s) by the Contractor at the beginning of the contract.

Service During Warranty Period

The Contractor shall be responsible for providing material(s) and service to maintain all item(s) provided under this Contract. The Contractor must provide any required maintenance services and/or materials within twenty four (24) hours of notification during the warranty period. If repairs cannot be made at the Department's location, the Contractor shall pick up the item, perform any necessary repairs and return the item to the correct Department.

Laundry Services

The Contractor shall only use cleaning materials which are accepted by the industry as the least likely to present allergic reactions and are environmentally sensitive. The use of starch shall be the minimum necessary to provide an acceptable appearance.

Any garments worn during the handling of hazardous materials shall be isolated by the County and the vendor shall launder them separately.

SPECIFICATIONS FOR LEASING & PURCHASE OF ITEMS

For leasing services, all aforementioned specifications remain the same, with the exception of requirements related to weekly delivery/pickup of garments and laundry services. Repairs and replacements shall be handled the same as with rental services, please see sections above regarding Replacements and Alterations/Repairs.



ST. JOHNS COUNTY
PURCHASING DEPARTMENT
2446 Dobbs Road
St. Augustine, Florida 32086

I N T E R O F F I C E M E M O R A N D U M

TO: Mark Kees, Building Manager, Health and Human Service
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval Mark Reed

Date 7-20-11

Budget Amount \$ 3780.⁰⁰

Account Funding Title CONTRACT SERVICES

Funding Charge Code 0093-53120

Award to UNIFIRST

Award Amount \$ 3780.⁰⁰



**ST. JOHNS COUNTY
PURCHASING DEPARTMENT**

2446 Dobbs Road
St. Augustine, Florida 32086

I N T E R O F F I C E M E M O R A N D U M

TO: Frank Kenton, Utility Administrative Manager
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels
DATE: July 13, 2011

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval <u>C 2 Kenton</u>	4409-53120	\$4,500
Date <u>7/19/11</u>	4411-53120	\$6,000
Budget Amount <u>\$33,580</u>	4413-53120	\$4,160
Account Funding Title <u>Contractual Services</u>	4415-53120	\$6,240
Funding Charge Code _____	4416-53120	\$4,200
Award to <u>Cintas</u>	4470-53120	\$720
Award Amount <u>Based on usage</u>	4471-53120	\$1,440
	4472-53120	\$1,820
	4473-53120	\$3,300
	4474-53120	\$1,200

**ST. JOHNS COUNTY
PURCHASING DEPARTMENT**2446 Dobbs Road
St. Augustine, Florida 32086

I N T E R O F F I C E M E M O R A N D U M

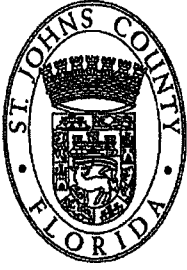
TO: Michael Grace, Fleet Manager
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

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Please let me know if I can assist your department in any other way.

Dept. Approval mt/Grace
Date 7-18-11
Budget Amount \$ 3692.00
Account Funding Title 1123
Funding Charge Code 53120
Award to Unijust
Award Amount \$ 3692.00



**ST. JOHNS COUNTY
PURCHASING DEPARTMENT**

2446 Dobbs Road
St. Augustine, Florida 32086

JUL 21 2011

I N T E R O F F I C E M E M O R A N D U M

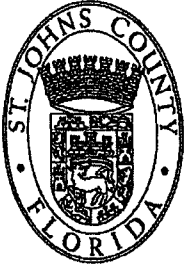
TO: Troy Blevins, Director of Parks & Recreation
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

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Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval Troy Blevins
Date 7-18-11
Budget Amount \$8,000.00
Account Funding Title Contractual
Funding Charge Code 0080-53120
Award to Cintas
Award Amount _____



ST. JOHNS COUNTY
PURCHASING DEPARTMENT
2446 Dobbs Road
St. Augustine, Florida 32086

I N T E R O F F I C E M E M O R A N D U M

TO: Joe Burch, Purchasing Director
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

JUL 19 2011

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval Wa Powell

Date 7/18/11

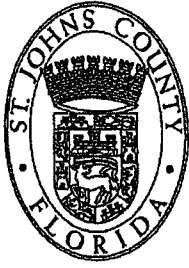
Budget Amount \$4197

Account Funding Title Contractual Services

Funding Charge Code 0032, 0033, 0034, 0103-53120

Award to Unifirst

Award Amount _____



**ST. JOHNS COUNTY
PURCHASING DEPARTMENT**

2446 Dobbs Road
St. Augustine, Florida 32086

JUL 21 2011

I N T E R O F F I C E M E M O R A N D U M

TO: Joe Burch, Purchasing Director
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval

A handwritten signature in black ink, appearing to read "Joe Burch", is written over a horizontal line.

Date

7.20.11

Budget Amount

FY11 Budget \$15,000

Account Funding Title

Uniforms

Funding Charge Code

1122-55214

Award to

Cintas

Award Amount



ST. JOHNS COUNTY
PURCHASING DEPARTMENT

2446 Dobbs Road
St. Augustine, Florida 32086

JUL 21 2011

INTEROFFICE MEMORANDUM

TO: Joe Burch, Purchasing Director
FROM: Jaime Toney, Contract Coordinator
SUBJECT: Transmittal of Bids Received for Bid No. 11-78; Supply of Uniforms, Floor Mats,
Fender Covers and Shop Towels
DATE: July 13, 2011

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Dept. Approval *Joe Burch*

Date 7.19.2011

Budget Amount \$13,500

Account Funding Title 0031-53120 Contractual Services

Funding Charge Code 0031.53120

Award to Unifirst Corporation

Award Amount 13,500

BID TITLE SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS AND SHOP TOWELS

ANY BIDDER AFFECTED ADVERSELY BY AN INTENDED DECISION WITH RESPECT TO THE AWARD OF ANY BID, SHALL FILE WITH THE PURCHASING DEPARTMENT FOR

BID NUMBER 11-78

OPENING DATE/TIME 07/13/11 2:00 PM

ST. JOHNS COUNTY, A WRITTEN NOTICE OF INTENT FILE A PROTEST NOT LATER THAN SEVENTY-TWO (72) HOURS (EXCLUDING SATURDAY, SUNDAY AND LEGAL HOLIDAYS) AFTER THE POSTING OF THE BID TABULATION

UNTIL 07/18/11 3:00 PM

FROM 07/13/11 3:00 PM

POSTING DATE/TIME

PROTEST PROCEDURES MAY BE OBTAINED IN THE PURCHASING DEPARTMENT.

BIDDERS	CINTAS CORP.	UNIFIRST CORP.	UNTIL
PRODUCT	UNIT PRICE FOR RENTAL	UNIT PRICE FOR RENTAL	07/18/11 3:00 PM
MATS			
3 x 4 Dark Gray Floor Mat	\$1.35	\$1.08	
4 x 6 Dark Gray Floor Mat	\$2.35	\$2.16	
3 x 10 Dark Gray Floor Mat	\$3.25	\$2.70	
4 x 6 Black Floor Mat	\$2.35	\$2.16	
3 x 5 Blue Floor Mat	\$1.35	\$1.08	
4 x 6 Nylon/Rubber Charcoal Floor Mat	\$2.35	\$2.16	
3 x 4 Carpet Door Mat	\$1.35	\$1.08	
3 x 10 Carpet Door Mat	\$3.25	\$2.70	
UNIFORM WORK SHIRTS			
4.25oz 65/35 Uniform Work Shirt S/S	\$0.15	\$0.13	
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S	\$0.15	\$0.13	
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S	\$0.15	\$0.16	
4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S	\$0.15	\$0.13	
Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S	\$0.15	\$0.16	
50/50 Uniform Shirt Button down w/ pocket - S/S	\$0.15	\$0.13	

BIDDERS		CINTAS CORP.	UNIFIRST CORP.		
Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S		\$0.15	\$0.13		
100% Preshrunk Cotton T-Shirt - mixed colors		\$0.17	\$0.10		
50/50 Pocket T-Shirt w/ Logo - mixed colors		\$0.17	NO BID		
SAFETY SHIRTS					
Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt		\$0.18	\$0.47		
DOCKER STYLE WORK PANTS & SHORTS					
7.7oz 65/35 Relaxed Fit Docker Style Work Pants		\$0.16	\$0.21		
Wearguard Aerosoft 65/35 Docker Style Pants		\$0.16	\$0.21		
7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts		\$0.16	\$0.18		
7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants		\$0.16	\$0.21		
7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts		\$0.16	\$0.18		
WORK PANTS & SHORTS					
7.8oz Pleated Work Pants		\$0.16	\$0.24		
7.8oz 65/35 Comfort Fabric Work Pants		\$0.16	\$0.21		
7.8oz 65/35 Light Weight Twill Work Pants-No Pleats		\$0.16	\$0.21		
7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)		\$0.16	\$0.18		
7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)		\$0.16	\$0.18		
Wearguard Aerosoft 65/35 Jean Style Pants		\$0.16	\$0.21		
7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors		\$0.16	\$0.25		
POLO SHIRTS					
100% Fortel Shadow Weave Easy Care Supervisor Polo Style Shirt		\$0.16	\$0.22		
7.8oz Easy Care Supervisor Polo Style Shirt		\$0.16	\$0.24		

BIDDERS	CINTAS CORP.	UNIFIRST CORP.		
100% Supervisor Polo Style Shirt	\$0.16	\$0.21		
Polo Shirt w/ Logo - mixed colors	\$0.16	\$0.23		
5.4oz 50/50 Polo Shirt w/ Pocket	\$0.16	\$0.21		
65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1 st extended tail w/ out pocket	\$0.16	\$0.22		
CAPS/VISORS				
Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors	NO BID	NO BID		
Poly/Cotton Blend Visor w/ Logo - mixed colors	NO BID	NO BID		
FENDER COVERS				
36 x 60 Red Vinyl w/ Soft Backing Fender Cover	\$0.15	\$0.50		
WOMEN'S SHIRTS, PANTS & SHORTS				
65/35 Poly/Cotton Blend Dress Uniform Blouse	\$0.16	\$0.15		
65/35 Poly/Cotton Blend Women's Shirt	\$0.16	\$0.13		
7.8oz 65/35 Cotton Twill Women's Work Pants	\$0.16	\$0.26		
65/35 Twill Pleated Women's Shorts	\$0.16	\$0.27		
JACKETS				
65/35 Jacket w/ quilted liner	.378	\$0.38		
100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors	.378	\$0.45		
TOWELS				
18 x 18 Red Shop Towels	\$0.05	\$0.05		
MISCELLANEOUS				
Automatic Air Freshener	\$1.25	\$2.50		
PRODUCT	UNIT PRICE FOR LEASE	UNIT PRICE FOR LEASE		
MATS				
3 x 4 Dark Gray Floor Mat	\$1.00	\$1.08		

BIDDERS		CINTAS CORP.	UNIFIRST CORP.		
4 x 6 Dark Gray Floor Mat		\$2.00	\$2.16		
3 x 10 Dark Gray Floor Mat		\$2.80	\$2.17		
4 x 6 Black Floor Mat		\$1.00	\$2.16		
3 x 5 Blue Floor Mat		\$1.00	\$1.08		
4 x 6 Nylon/Rubber Charcoal Floor Mat		\$2.00	\$2.16		
3 x 4 Carpet Door Mat		\$1.00	\$1.08		
3 x 10 Carpet Door Mat		\$2.80	\$2.70		
UNIFORM WORK SHIRTS					
4.25oz 65/35 Uniform Work Shirt S/S		\$0.15	\$0.13		
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S		\$0.15	\$0.13		
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S		\$0.15	\$0.16		
4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S		\$0.15	\$0.13		
Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S		\$0.15	\$0.16		
50/50 Uniform Shirt Button down w/ pocket - S/S		\$0.15	\$0.13		
Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S		\$0.15	\$0.13		
100% Preshrunk Cotton T-Shirt - mixed colors		\$0.17	\$0.10		
50/50 Pocket T-Shirt w/ Logo - mixed colors		\$0.17	NO BID		
SAFETY SHIRTS					
Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt		\$0.18	\$0.47		
DOCKER STYLE WORK PANTS & SHORTS					
7.7oz 65/35 Relaxed Fit Docker Style Work Pants		\$0.16	\$0.21		
Wearguard Aerosoft 65/35 Docker Style Pants		\$0.16	\$0.21		
7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts		\$0.16	\$0.18		
7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants		\$0.16	\$0.21		
7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts		\$0.16	\$0.18		
WORK PANTS & SHORTS					

BIDDERS		CINTAS CORP.	UNIFIRST CORP.		
7.8oz Pleated Work Pants		\$0.16	\$0.24		
7.8oz 65/35 Comfort Fabric Work Pants		\$0.16	\$0.21		
7.8oz 65/35 Light Weight Twill Work Pants-No Pleats		\$0.16	\$0.21		
7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)		\$0.16	\$0.18		
7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)		\$0.16	\$0.18		
Wearguard AeroSoft 65/35 Jean Style Pants		\$0.16	\$0.21		
7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors		\$0.16	\$0.25		
POLO SHIRTS					
100% Fortel Shadow Weave Easy Care Supervisor Polo Style Shirt		\$0.16	\$0.22		
7.8oz Easy Care Supervisor Polo Style Shirt		\$0.16	\$0.24		
100% Supervisor Polo Style Shirt		\$0.16	\$0.21		
Polo Shirt w/ Logo - mixed colors		\$0.16	\$0.23		
5.4oz 50/50 Polo Shirt w/ Pocket		\$0.16	\$0.21		
65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/ out pocket		\$0.16	\$0.22		
CAPS/VISORS					
Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors		NO BID	NO BID		
Poly/Cotton Blend Visor w/ Logo - mixed colors		NO BID	NO BID		
FENDER COVERS					
36 x 60 Red Vinyl w/ Soft Backing Fender Cover		NO BID	\$0.50		
WOMEN'S SHIRTS, PANTS & SHORTS					
65/35 Poly/Cotton Blend Dress Uniform Blouse		\$0.16	\$0.15		
65/35 Poly/Cotton Blend Women's Shirt		\$0.16	\$0.13		

BIDDERS		CINTAS CORP.	UNIFIRST CORP.		
7.8oz 65/35 Cotton Twill Women's Work Pants		\$0.16	\$0.26		
65/35 Twill Pleated Women's Shorts		\$0.16	\$0.27		
JACKETS					
65/35 Jacket w/ quilted liner		.378	\$0.38		
100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors		.378	\$0.45		
TOWELS					
18 x 18 Red Shop Towels		NO BID	\$0.05		
MISCELLANEOUS					
Automatic Air Freshener		NO BID	NO BID	UNIT PRICE FOR PURCHASE	
PRODUCT					
MATS					
3 x 4 Dark Gray Floor Mat		\$25.00	\$60.00		
4 x 6 Dark Gray Floor Mat		\$30.00	\$70.00		
3 x 10 Dark Gray Floor Mat		\$40.00	\$100.00		
4 x 6 Black Floor Mat		\$30.00	\$70.00		
3 x 5 Blue Floor Mat		\$25.00	\$60.00		
4 x 6 Nylon/Rubber Charcoal Floor Mat		\$30.00	\$100.00		
3 x 4 Carpet Door Mat		\$25.00	\$60.00		
3 x 10 Carpet Door Mat		\$40.00	\$100.00		
UNIFORM WORK SHIRTS					
4.25oz 65/35 Uniform Work Shirt S/S		\$18.00	\$10.00		
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S		\$18.00	\$10.00		
4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S		\$18.00	\$11.50		
4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S		\$18.00	\$10.00		

BIDDERS	CINTAS CORP.	UNIFIRST CORP.		
Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S	\$18.00	\$11.50		
50/50 Uniform Shirt Button down w/ pocket - S/S	\$18.00	\$10.00		
Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S	\$18.00	\$10.00		
100% Preshrunk Cotton T-Shirt - mixed colors	\$18.00	\$6.25		
50/50 Pocket T-Shirt w/ Logo - mixed colors	\$18.00	NO BID		
SAFETY SHIRTS				
Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt	\$26.00	\$24.00		
DOCKER STYLE WORK PANTS & SHORTS				
7.7oz 65/35 Relaxed Fit Docker Style Work Pants	\$20.00	\$15.00		
Wearguard Aerosoft 65/35 Docker Style Pants	\$20.00	\$15.00		
7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts	\$20.00	\$13.00		
7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants	\$20.00	\$15.00		
7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts	\$20.00	\$13.00		
WORK PANTS & SHORTS				
7.8oz Pleated Work Pants	\$20.00	\$17.00		
7.8oz 65/35 Comfort Fabric Work Pants	\$20.00	\$15.00		
7.8oz 65/35 Light Weight Twill Work Pants-No Pleats	\$20.00	\$15.00		
7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)	\$20.00	\$13.00		
7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)	\$20.00	\$13.00		
Wearguard Aerosoft 65/35 Jean Style Pants	\$20.00	\$17.00		
7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors	\$20.00	\$18.00		
POLO SHIRTS				

BIDDERS	CINTAS CORP.	UNIFIRST CORP.		
100% Fortel Shadow Weave Easy Care Supervisor Polo Style Shirt	\$18.00	\$16.00		
7.8oz Easy Care Supervisor Polo Style Shirt	\$18.00	\$16.00		
100% Supervisor Polo Style Shirt	\$18.00	\$16.00		
Polo Shirt w/ Logo - mixed colors	\$18.00	\$15.00		
5.4oz 50/50 Polo Shirt w/ Pocket	\$18.00	\$15.00		
65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1 st	\$18.00	\$16.00		
CAPS/VISORS				
Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors	\$6.00	\$7.50		
Poly/Cotton Blend Visor w/ Logo - mixed colors	\$7.00	NO BID		
FENDER COVERS				
36 x 60 Red Vinyl w/ Soft Backing Fender Cover	NO BID	\$6.00		
WOMEN'S SHIRTS, PANTS & SHORTS				
65/35 Poly/Cotton Blend Dress Uniform Blouse	\$16.00	\$11.25		
65/35 Poly/Cotton Blend Women's Shirt	\$16.00	\$10.50		
7.8oz 65/35 Cotton Twill Women's Work Pants	\$18.00	\$17.25		
65/35 Twill Pleated Women's Shorts	\$16.00	\$18.00		
JACKETS				
65/35 Jacket w/ quilted liner	\$25.00	\$24.75		
100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors	\$25.00	\$30.25		
TOWELS				
18 x 18 Red Shop Towels	NO BID	\$0.45		
MISCELLANEOUS				
Automatic Air Freshener	NO BID	NO BID		
ONE TIME FEES				
Company Emblem	\$0.99	Included in Cost		

BIDDERS		CINTAS CORP.	UNIFIRST CORP.			
Employee Name Emblem		\$0.55	Included in Cost			
Make Up Charge		\$1.25	Included in Cost			
Addendum #1		Yes	Yes			
Addendum #2		Yes	Yes			
Samples Submitted		Yes	No			

2

**OFFICIAL COUNTY BID FORM
WITH ATTACHMENTS**

BID NO: 11-78

ST. JOHNS COUNTY, FLORIDA - OFFICIAL COUNTY BID FORM
BID PROPOSAL

PROJECT: Bid # 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

TO: THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

DATE SUBMITTED: July 13 2011

BID PROPOSAL OF

UniFirst Corporation

FULL LEGAL COMPANY NAME

3029 Mercury Rd JACKSONVILLE FL 32207

Address

Telephone Number

904-737-1767

Fax Number

904-737-1476

Bidders: Having become familiar with the requirements of the Contract, and having carefully examined the Bid Documents and Specifications entitled for Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels in St. Johns County, Florida, the undersigned proposes to furnish all materials, labor and equipment, supervision and all other requirements necessary to comply with the Contract Documents for the following unit price bids quoted in this Bid Proposal summarized as follows:

UNIT PRICE BIDS:

Each Bidder shall type or print legibly, the Unit Price for each item listed for all categories. Any and all direct and indirect costs associated with providing the items listed below, including transportation, administrative and any other costs related to these services shall be included in the Unit Prices as submitted below. If the County is unable to determine the figure being submitted due to illegible handwriting, the County reserves the right to consider that Unit Price a "No Bid".

Item Number	Item Description	Unit Price for Rental	Unit Price for Lease	Unit Price for Purchase
	MATS			
1.	3 x 4 Dark Gray Floor Mat	\$ 1.08	\$ 1.08	\$ 60.00
2.	4 x 6 Dark Gray Floor Mat	\$ 2.16	\$ 2.16	\$ 70.00
3.	3 x 10 Dark Gray Floor Mat	\$ 2.70	\$ 2.70	\$ 100.00
4.	4 x 6 Black Floor Mat	\$ 2.16	\$ 2.16	\$ 70.00
5.	3 x 5 Blue Floor Mat	\$ 1.08	\$ 1.08	\$ 60.00
6.	4 x 6 Nylon/Rubber Charcoal Floor Mat	\$ 2.16	\$ 2.16	\$ 100.00
7.	3 x 4 Carpet Door Mat	\$ 1.08	\$ 1.08	\$ 60.00
8.	3 x 10 Carpet Door Mat	\$ 2.70	\$ 2.70	\$ 100.00
	UNIFORM WORK SHIRTS			
9.	4.25oz 65/35 Uniform Work Shirt S/S	\$ 0.13	\$ 0.13	\$ 10.00
10.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S	\$ 0.13	\$ 0.13	\$ 10.00
11.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S	\$ 0.16	\$ 0.16	\$ 11.50
12.	4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S	\$ 0.13	\$ 0.13	\$ 10.00
13.	Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S	\$ 0.16	\$ 0.16	\$ 11.50
14.	50/50 Uniform Shirt Button down w/ pocket - S/S	\$ 0.13	\$ 0.13	\$ 10.00
15.	Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S	\$ 0.13	\$ 0.13	\$ 10.00
16.	100% Preshrunk Cotton T-Shirt - mixed colors	\$ 0.10	\$ 0.10	\$ 6.25
17.	50/50 Pocket T-Shirt w/ Logo - mixed colors			
	SAFETY SHIRTS			
18.	Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt	\$ 0.47	\$ 0.47	\$ 24.00

DOCKER STYLE WORK PANTS & SHORTS				
19.	7.7oz 65/35 Relaxed Fit Docker Style Work Pants	\$0.21	\$0.21	\$15.00
20.	Wearguard Aerosoft 65/35 Docker Style Pants	\$0.21	\$0.21	\$15.00
21.	7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts	\$0.18	\$0.18	\$13.00
22.	7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants	\$0.21	\$0.21	\$15.00
23.	7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts	\$0.18	\$0.18	\$13.00
WORK PANTS & SHORTS				
24.	7.8oz Pleated Work Pants	\$0.24	\$0.24	\$17.00
25.	7.8oz 65/35 Comfort Fabric Work Pants	\$0.21	\$0.21	\$15.00
26.	7.8oz 65/35 Light Weight Twill Work Pants-No Pleats	\$0.21	\$0.21	\$15.00
27.	7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)	\$0.18	\$0.18	\$13.00
28.	7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)	\$0.18	\$0.18	\$13.00
29.	Wearguard Aerosoft 65/35 Jean Style Pants	\$0.21	\$0.21	\$17.00
30.	7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors	\$0.25	\$0.25	\$18.00
POLO SHIRTS				
31.	100% Fortel Shadow Weave Easy Care Supervisor Polo Style Shirt	\$0.22	\$0.22	\$16.00
32.	7.8oz Easy Care Supervisor Polo Style Shirt	\$0.24	\$0.24	\$16.00
33.	100% Supervisor Polo Style Shirt	\$0.21	\$0.21	\$16.00
34.	Polo Shirt w/ Logo - mixed colors	\$0.23	\$0.23	\$15.00
35.	5.4oz 50/50 Polo Shirt w/ Pocket	\$0.21	\$0.21	\$15.00
36.	65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/ out pocket	\$0.22	\$0.22	\$16.00
CAPS/VISORS				
37.	Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors			\$7.50
38.	Poly/Cotton Blend Visor w/ Logo - mixed colors			
FENDER COVERS				
39.	36 x 60 Red Vinyl w/ Soft Backing Fender Cover	\$0.50	\$0.50	\$6.00
WOMEN'S SHIRTS, PANTS & SHORTS				
40.	65/35 Poly/Cotton Blend Dress Uniform Blouse	\$0.15	\$0.15	\$11.25
41.	65/35 Poly/Cotton Blend Women's Shirt	\$0.13	\$0.13	\$10.50
42.	7.8oz 65/35 Cotton Twill Women's Work Pants	\$0.26	\$0.26	\$17.25
43.	65/35 Twill Pleated Women's Shorts	\$0.27	\$0.27	\$18.00
JACKETS				
44.	65/35 Jacket w/ quilted liner	\$0.38	\$0.38	\$24.75
45.	100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors	\$0.45	\$0.45	\$30.25
TOWELS				
46.	18 x 18 Red Shop Towels	\$0.05	\$0.05	\$0.45
MISCELLANEOUS				
47.	Automatic Air Freshener	\$2.50		

Each Bidder shall also provide pricing for one-time fees for sewing names, attaching patches, emblems, logos, etc at the beginning of the contract.

During the preparation of the Bid, the following addenda, if any, were received:

No.: 1 Date Received: 6-30-11

No.: 2 Date Received: 7-6-11

No.: _____ Date Received: _____

We, the undersigned, hereby declare that no person or persons, firm or corporation, other than the undersigned are interested, in this proposal, as principals, and that this proposal is made without collusion with any person, firm or corporation, and we have carefully and to our satisfaction examined the Project Specifications and form of Contract and Public Construction Bonds.

We have made a full examination of the location of the proposed work and the sources of supply of materials, and we hereby agree to furnish all necessary labor, and equipment and materials, fully understanding that any quantities shown therewith are approximate only, and that we will fully complete all requirements therein as prepared by the Owner, within the same time limit specified in the Contract Documents for the following Unit Prices as indicated above.

If the Undersigned is notified of the acceptance of this Bid Proposal by the Board within sixty (60) calendar days for the time set for the opening of Bids, the Undersigned further agrees, to execute a contract for the above work within ten (10) days after notice that his Bid has been accepted for the above stated compensation in the form of a Contract presented by the Owner.

Undersigned further agrees that from the compensation otherwise to be paid, the Owner may retain the liquidated damages as provided in the Contract, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain each day by the failure of the Undersigned to complete the work in the time stipulated, and this sum is not to be construed as penalty.

CORPORATE/COMPANY

Full Legal Company Name: UNIFIRST CORPORATION (Seal)

By: [Signature]
(Signature Authorized Representative)

JAMES McCAMMACK LOCATION MANAGER
(Name & Title typed or printed)

By: _____
(Name & Title typed or printed)

Company Address: 3029 MERCURY RD JACKSONVILLE FL 32207

Telephone No: (904) 737 1767 Fax No: (904) 737-1476

Email Address for Authorized Company Representative: JAMES_McCammack@UNIFIRST.COM

Federal I.D. Tax Number: 04-2103460 DUNS #: 01-972-3535

INDIVIDUAL

Name: _____
(Signature) (Name typed or printed) (Title)

Address: _____

Telephone No.: (____) _____ Fax No.: _____

Email Address: _____

Federal I.D. Tax Number: _____

- Bid Proposal Attachments:
- Attachment A - Affidavit
 - Attachment B - List of Sub-Contractors/Franchise Agreements
 - Attachment C - License/Certification List
 - Attachment D - Deviations from Specifications
 - Attachment E - References

Fully Acknowledged Addenda Applicable to this bid

Attachments "A", "B", "C", "D", "E", and Bid Bond must be completed and attached to Bidder's bid proposal along with a fully acknowledged copy of each Addendum applicable to this Bid.

ATTACHMENT "A"

ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS AFFIDAVIT

TO: ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS, ST. JOHNS COUNTY,
ST. AUGUSTINE, FLORIDA.

At the time the proposal is submitted, the Bidder shall attach to his Bid a sworn statement.

This sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association, or corporation submitting the proposal, and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF FLORIDA, COUNTY OF ST. JOHNS

Before me, the Undersigned authority, personally appeared James McCammack who being duly sworn, deposes and says he is General Manager (Title) of the firm of Unifirst Corporation Bidder submitting the attached proposal for the services covered by the bid documents for Bid # 11-78, for Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels, in St. Johns County, Florida.

The affiant further states that no more that one proposal for the above-referenced project will be submitted from the individual, his firm or corporation under the same or different name, and that such Bidder has no financial interest in the firm of another bidder for the same work, that neither he, his firm, association nor corporation has either directly, or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's Bid on the above-described project. Furthermore, neither the firm nor any of its officers are barred from participating in public contract lettings in the State of Florida or any other state.

[Signature]
(Bidder)

By: _____

(Title)

Sworn and subscribed to me this 14th day
of July, 2011.

Notary Public:
[Signature]
Signature
Karen K. Weldon
Printed

NOTARY PUBLIC-STATE OF FLORIDA
Karen K. Weldon
Commission # EE061284
Expires: FEB. 03, 2015
BONDED THRU ATLANTIC BONDING CO., INC.

My commission Expires: 2/3/2015

BIDDER ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFADAVIT TO EACH BID.

ATTACHMENT B

LIST OF PROPOSED SUB-CONTRACTORS/FRANCHISE AGREEMENTS

Any and all sub-contractors or participants in franchise agreements are subject to approval by the County. Each Bidder shall submit any and all proposed sub-contractors for any portion of the work described herein on this form. The required information for each sub-contractor includes: company/individual name, address, representative name, title phone number and email address, as well as the portion of work the sub-contractor shall be performing and the percentage of total work under this Contract that shall be performed by the sub-contractor.

List of Sub-Contractors/Franchise Agreements:

1. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
2. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
3. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
4. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
5. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
6. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
7. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
8. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____



2010-2011 BUSINESS TAX RECEIPT

CITY OF JACKSONVILLE/DUVAL COUNTY
MIKE HOGAN, TAX COLLECTOR

231 E FORSYTH STREET ROOM 130 JACKSONVILLE, FL 32202-3370
PHONE: (904) 630-1916 option 3 FAX: (904) 630-1432
WEBSITE: www.caj.net/tc

Note - A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business.
This receipt is furnished pursuant of chapter 770-772 City ordinance codes.

UNIFIRST CORPORATION
RONALD CROATTI
68 JONSPIN RD
WILMINGTON, MA 18870

ACCOUNT NUMBER: 184390000
LOCATION ADDRESS: 3029 MERCURY RD
JACKSONVILLE FL 32207-7914

DESCRIPTION: PUBLIC SERVICE OR REPAIR NOT SPEC
COUNTY RECEIPT DESC: PUBLIC SERVICE OR REPAIR NOT SPEC COUNTY TAX:
MUNICIPAL RECEIPT DESC: MO 772.326-15 MUNICIPAL TAX:
TOTAL TAX PAID:

VALID FROM September 1, 2010 TO September 30, 2011

ATTENTION

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESS MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning the County or City. Nor does it exempt the receipt holder from any other license or permit required by law. This certification of the licensee's qualifications.

Mike Hogan
TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION

PAID 336766.0004 0001 0001 09/29/2010 240.00

ATTACHMENT "D"

DEVIATIONS FROM SPECIFICATIONS

Each Bidder must provide explanations for any and all deviations from the specifications described herein. All information may be typed on additional pages and attached hereto as Attachment "E".

THIS SPACE INTENTIONALLY LEFT BLANK.

ATTACHMENT 'E'

REFERENCES

Each Bidder shall provide a minimum of five (5) references from clients for whom services similar to the size and scope of those included in this bid have been provided. The full contact information for each reference shall be placed in the spaces provided below.

Contact Name/Title: LINDA RITTER / ADMINISTRATIVE AID
Name of Firm: CITY OF JACKSONVILLE FL
Address: 2581 COMMONWEALTH AV JACKSONVILLE FL 32254
Phone #: 904 381 8264 Fax #: 904 381 4607

Contact Name/Title: ROBERT SMOLLEN / SERVICE MANAGER
Name of Firm: ATLANTIC INFINITI
Address: 10980 ATLANTIC BLVD JACKSONVILLE FL 32225
Phone #: 904 642 0200 Fax #: 904 646 5591

Contact Name/Title: MIKE HOFFMAN / PURCHASING AGENT
Name of Firm: ENSTEEL WIRE PRODUCTS
Address: 1 WIREMIL RD SANDERSON FL 32087
Phone #: 904 275 2100 EXT 5612 Fax #: 904-275-2646

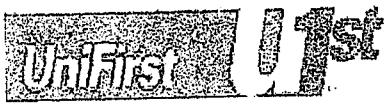
Contact Name/Title: MYRNA BRANNON / SERVICE MANAGER
Name of Firm: SAGOR JACKSONVILLE
Address: 11211 ATLANTIC BLVD JACKSONVILLE FL 32225
Phone #: 904 642 1506 Fax #: 904 641 8743

Contact Name/Title: LARRY TRAVIS / SERVICE DIRECTOR
Name of Firm: ATLANTIC DODGE
Address: 2330 N. PONCE DE LEON BLVD ST AUGUSTINE FL 32084
Phone #: 904 354 4421 Fax #: _____

Contact Name/Title: WAYNE CROSBY / UNIFORM COMMITTEE
Name of Firm: CSX
Address: 601 HAINES ST WAYCROSS GA 31501
Phone #: 912 614 1156 Fax #: _____

*St. Johns County reserves the right to request additional information.

UniFirst Corporation
3029 Mercury Rd
Jacksonville, FL 32207
(904) 737-1767



ADDENDUM

Customer ST JOHNS COUNTY PURCHASING DEPT
Address 2446 DOBBS RD
City, State, Zip Code ST. AUGUSTINE FL 32086

All set-up fees including; garment prep, company emblem, wearer name emblem, company embroidery, wearer name embroidery, and the one time art set up fee will be waived on the initial delivery and for any employees added to the program within 30 days of first delivery. After the 30 day period, the customer agrees to pay the following charges per piece/per employee.

<u>Set-Up Fees per garment</u>	<u>Cost</u>
Garment Prep	\$ <u>0.55</u>
Company Emblem	\$ <u>1.65</u>
Company Embroidery	\$ <u>1.65</u>
Wear Name Emblem	\$ <u>1.10</u>
Wear Name Embroidery	\$ <u>1.10</u>

Total Savings of waived set-up fees: \$ _____

Customer Authorization	Title	Date
		7-12-11
UniFirst Sales Representative		Date
		7-12-11
UniFirst General Manager		Date



St. Johns County Board of County Commissioners

Purchasing Division

June 30, 2011

ADDENDUM #1

To: Prospective Bidders
From: St. Johns County Purchasing Department
Subject: Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

This Addendum #1 is issued to further bidders' information and is hereby incorporated into the Bid Documents. Each bidder will ascertain before submitting a bid that he/she has received all Addenda. Please return a signed copy of this Addendum with Sealed Bid Proposal (1 original + 2 copies). The signature page of EACH acknowledged addendum must accompany each copy of the firm's submitted bid proposal.

Clarifications:

For uniform rental services, the Contractor shall be responsible for providing eleven (11) sets of uniforms (11 shirts & 11 pants/shorts) to each employee in the County Department who will be issued uniforms. Initial delivery will consist of six (6) sets of uniforms (6 shirts & 6 pants/shorts) so that each employee will have one (1) set to wear when the first set of five (5) uniforms (5 shirts & 5 pants/shorts) is picked up for laundry services.

Each Bidder must take this into consideration when submitting Unit Pricing.

THE BID DUE DATE REMAINS: Wednesday, July 7, 2010 at 2:00 P.M.

Acknowledgment

Sincerely,

Signature and Date

Jaime L. Toney
Contract Coordinator
Purchasing Department

James McCannuck - General Manager
Printed Name and Title

UNIFIRST CORPORATION
Company Name (Print)

END OF ADDENDUM #1



St. Johns County Board of County Commissioners

Purchasing Division

July 6, 2011

ADDENDUM #2

To: Prospective Bidders
From: St. Johns County Purchasing Department
Subject: Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

This Addendum #2 is issued to further bidders' information and is hereby incorporated into the Bid Documents. Each bidder will ascertain before submitting a bid that he/she has received all Addenda. Please return a signed copy of this Addendum with Sealed Bid Proposal (1 original + 2 copies). The signature page of EACH acknowledged addendum must accompany each copy of the firm's submitted bid proposal.

Clarifications:

The Deadline of Wednesday, July 7, 2011 at 2:00 pm that was listed on Addendum #1 is incorrect.

The correct deadline is Wednesday, July 13, 2011 at 2:00pm.

THE BID DUE DATE REMAINS: Wednesday, July 13, 2010 at 2:00 P.M.

Acknowledgment

Sincerely,

Handwritten signature and date 7/11/11

Signature and Date

Jaime L. Toney
Contract Coordinator
Purchasing Department

James McLammack - General Manager
Printed Name and Title

UNIFIRST CORPORATION
Company Name (Print)

END OF ADDENDUM #2

**UNIFIRST CORPORATION AND SUBSIDIARIES
STANDARD RESPONSES TO CREDIT APPLICATIONS**

CORPORATE HEADQUARTERS:

UniFirst Corporation
68 Jonspin Road
Wilmington, MA 01887-1086

Telephone: (978) 658-8888
Fax: (978) 657-5663

CORPORATIONS/FEDERAL EMPLOYER I.D. NUMBERS:

UniFirst Corporation (Parent Corporation)	04-2103460
Subsidiaries:	
UniFirst Holdings, L.P.	74-2861951
UniTech Services Group, Inc.	94-1551605
UniFirst Canada Ltd.	Not Applicable
UniFirst-First Aid Corporation	52-2152049

CORPORATE OFFICERS (Parent Corporation):

Ronald D. Croatti, President and Chief Executive Officer
Cynthia Croatti, Executive Vice President and Treasurer
John B. Bartlett, Senior Vice President and Chief Financial Officer
Bruce P. Boynton, Senior Vice President, Operations
David A. DiFillippo, Senior Vice President, Operations
Dennis G. Assad, Senior Vice President, Sales and Marketing

John B. Bartlett is the Officer to contact regarding financial and/or credit information.

BUSINESS INFORMATION (Parent Corporation):

Nature of Business: Industrial Uniform Rental and Cleaning
Standard Industrial Classification (SIC) Code: 7218
Year Business Started: 1936
Date of Incorporation: October 6, 1950
Incorporated Under the Laws of: Massachusetts

BANK REFERENCE:

Bank of America
100 Federal Street
Boston, MA 02110
Fax: Credit Inquiry
Area: (415) 343-9315

INSURANCE INFORMATION:

Willis of Mass, Inc
Three Copley Place, Suite 300
Boston, MA 02116-6501
Phone: (617) 437-6900
Fax: (617) 351-7430

DUN & BRADSTREET RATING: 5A1

DUNS NUMBER: 01-972-3535

TRADE REFERENCES:

VF Workwear (Red Kap)
545 Marriott Drive
Nashville, TN 37210
(800) 733-5271
Fax (615) 882-2324

Best Manufacturing Inc.
1633 Broadway
New York, NY 10019
(800) 843-3233
Fax (212) 245-0385

Edwards Garment Company
4900 South 9th Street
Kalamazoo, MI 49009
(800) 253-9885
Fax (800) 305-3513

Wrangler
P.O. Box 21488
Greensboro, NC 27420
(800) 888-8010
Fax (336) 332-5408

BILLING INSTRUCTIONS:

Bill the UniFirst location purchasing goods and/or services. They will approve and forward to the Corporate Headquarters for processing and payment.

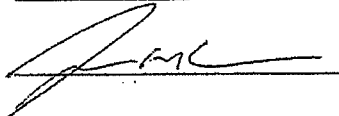
UniFirst location applying for credit:

UniFirst Corporation - 917
3029 Mercury Rd.
Jacksonville, FL 32207

Telephone 914-737-1767 Fax 904-737-1476

Local contact person Karen Weldon

Authorized Signature



Name James McCammack

Title General Manager

Revised October 5, 2005
John G. Lambert, Director of Finance

**OFFICIAL COUNTY BID FORM
WITH ATTACHMENTS**

BID NO: 11-78

ST. JOHNS COUNTY, FLORIDA – OFFICIAL COUNTY BID FORM
BID PROPOSAL

PROJECT: Bid # 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

TO: THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

DATE SUBMITTED: 7/13/11

BID PROPOSAL OF

CINTAS CORPORATION

FULL LEGAL COMPANY NAME

1395 TRANSPORT CT. JACKSONVILLE, FL 32218
Address

904-741-4525
Telephone Number

904-741-6116
Fax Number

Bidders: Having become familiar with the requirements of the Contract, and having carefully examined the Bid Documents and Specifications entitled for Bid No: 11-78: Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels in St. Johns County, Florida, the undersigned proposes to furnish all materials, labor and equipment, supervision and all other requirements necessary to comply with the Contract Documents for the following unit price bids quoted in this Bid Proposal summarized as follows:

UNIT PRICE BIDS:

Each Bidder shall type or print legibly, the Unit Price for each item listed for all categories. Any and all direct and indirect costs associated with providing the items listed below, including transportation, administrative and any other costs related to these services shall be included in the Unit Prices as submitted below. If the County is unable to determine the figure being submitted due to illegible handwriting, the County reserves the right to consider that Unit Price a "No Bid".

Item Number	Item Description	Unit Price for Rental	Unit Price for Lease	Unit Price for Purchase
MATS				
1.	3 x 4 Dark Gray Floor Mat	1.35	1.00	25.00
2.	4 x 6 Dark Gray Floor Mat	2.35	2.00	30.00
3.	3 x 10 Dark Gray Floor Mat	3.25	2.80	40.00
4.	4 x 6 Black Floor Mat	2.35	1.00	30.00
5.	3 x 5 Blue Floor Mat	1.35	1.00	25.00
6.	4 x 6 Nylon/Rubber Charcoal Floor Mat	2.35	2.00	30.00
7.	3 x 4 Carpet Door Mat	1.35	1.00	25.00
8.	3 x 10 Carpet Door Mat	3.25	2.80	40.00
UNIFORM WORK SHIRTS				
9.	4.25oz 65/35 Uniform Work Shirt S/S	.15	.15	18.00
10.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-S/S	.15	.15	18.00
11.	4.4oz 65/35 Light Weight Uniform Shirt w/ pocket-L/S	.15	.15	18.00
12.	4.25oz 65/35 Comfort Fit Men's Work Shirt-S/S	.15	.15	18.00
13.	Wearguard Aerosoft 65/35 Uniform Style Shirt-L/S	.15	.15	18.00
14.	50/50 Uniform Shirt Button down w/ pocket - S/S	.15	.15	18.00
15.	Wearguard Aerosoft 65/35 Uniform Style Shirt - S/S	.15	.15	18.00
16.	100% Preshrunk Cotton T-Shirt - mixed colors	.17	.17	18.00
17.	50/50 Pocket T-Shirt w/ Logo - mixed colors	.17	.17	18.00
SAFETY SHIRTS				
18.	Lime Yellow High Visibility, Scotchlite Reflective Trim S/S Safety Shirt	.18	.18	26.00

DOCKER STYLE WORK PANTS & SHORTS				
19.	7.7oz 65/35 Relaxed Fit Docker Style Work Pants	.16	.16	20.00
20.	Wearguard Aerosoft 65/35 Docker Style Pants	.16	.16	20.00
21.	7.7oz 65/35 Cut for Freedom, Docker Style Work Shorts	.16	.16	20.00
22.	7.8oz Relaxed Fit Comfort Fabric Docker Style Work Pants	.16	.16	20.00
23.	7.8oz 65/35 Comfort Fabric Docker Style Men's Work Shorts	.16	.16	20.00
WORK PANTS & SHORTS				
24.	7.8oz Pleated Work Pants	.16	.16	20.00
25.	7.8oz 65/35 Comfort Fabric Work Pants	.16	.16	20.00
26.	7.8oz 65/35 Light Weight Twill Work Pants-No Pleats	.16	.16	20.00
27.	7.8oz 65/35 8" Inseam Light Weight Twill Work Shorts-No Pleats (Flat Front)	.16	.16	20.00
28.	7.8oz 65/35 10" Inseam Light Weight Twill Work Shorts - No Pleats (Flat Front)	.16	.16	20.00
29.	Wearguard Aerosoft 65/35 Jean Style Pants	.16	.16	20.00
30.	7.5oz 65/35 Men's Cargo Pants w/ lined, non-roll waistline, button closure, and brass zipper - mixed colors	.16	.16	20.00
POLO SHIRTS				
31.	100% Fortel Shadow Weave Easy Care Supervisor Polo Style Shirt	.16	.16	18.00
32.	7.8oz Easy Care Supervisor Polo Style Shirt	.16	.16	18.00
33.	100% Supervisor Polo Style Shirt	.16	.16	18.00
34.	Polo Shirt w/ Logo - mixed colors	.16	.16	18.00
35.	5.4oz 50/50 Polo Shirt w/ Pocket	.16	.16	18.00
36.	65/35 Fade, Wrinkle & Shrink Resistant Polo w/ banded sleeves, 1" extended tail w/ out pocket	.16	.16	18.00
CAPS/VISORS				
37.	Poly/Cotton Blend Adjustable Ball Cap w/ Logo - mixed colors			6.00
38.	Poly/Cotton Blend Visor w/ Logo - mixed colors			7.00
FENDER COVERS				
39.	36 x 60 Red Vinyl w/ Soft Backing Fender Cover	.15		
WOMEN'S SHIRTS, PANTS & SHORTS				
40.	65/35 Poly/Cotton Blend Dress Uniform Blouse	.16	.16	16.00
41.	65/35 Poly/Cotton Blend Women's Shirt	.16	.16	16.00
42.	7.8oz 65/35 Cotton Twill Women's Work Pants	.16	.16	16.00
43.	65/35 Twill Pleated Women's Shorts	.16	.16	16.00
JACKETS				
44.	65/35 Jacket w/ quilted liner	.378	.378	25.00
45.	100% Nylon Water Repellant Jacket w/ slash pockets permanent lining Machine Washable - mixed colors	.378	.378	25.00
TOWELS				
46.	18 x 18 Red Shop Towels	.05		
MISCELLANEOUS				
47.	Automatic Air Freshener	1.25		

Each Bidder shall also provide pricing for one-time fees for sewing names, attaching patches, emblems, logos, etc at the beginning of the contract.

St. John's County Uniform Bid #11-78

Emblem and Make-Up Charges

Company Emblem - \$.99 ea

Employee Name Emblem - \$.55 ea

Make-Up Charge - \$1.25 ea



During the preparation of the Bid, the following addenda, if any, were received:

No.: 1 Date Received: 6/30/11

No.: 2 Date Received: 7/6/11

No.: _____ Date Received: _____

We, the undersigned, hereby declare that no person or persons, firm or corporation, other than the undersigned are interested, in this proposal, as principals, and that this proposal is made without collusion with any person, firm or corporation, and we have carefully and to our satisfaction examined the Project Specifications and form of Contract and Public Construction Bonds.

We have made a full examination of the location of the proposed work and the sources of supply of materials, and we hereby agree to furnish all necessary labor, and equipment and materials, fully understanding that any quantities shown therewith are approximate only, and that we will fully complete all requirements therein as prepared by the Owner, within the same time limit specified in the Contract Documents for the following Unit Prices as indicated above.

If the Undersigned is notified of the acceptance of this Bid Proposal by the Board within sixty (60) calendar days for the time set for the opening of Bids, the Undersigned further agrees, to execute a contract for the above work within ten (10) days after notice that his Bid has been accepted for the above stated compensation in the form of a Contract presented by the Owner.

Undersigned further agrees that from the compensation otherwise to be paid, the Owner may retain the liquidated damages as provided in the Contract, which sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain each day by the failure of the Undersigned to complete the work in the time stipulated, and this sum is not to be construed as penalty.



St. Johns County Board of County Commissioners

Purchasing Division

June 30, 2011

ADDENDUM #1

To: Prospective Bidders
From: St. Johns County Purchasing Department
Subject: Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

This Addendum #1 is issued to further bidders' information and is hereby incorporated into the Bid Documents. Each bidder will ascertain before submitting a bid that he/she has received all Addenda. Please return a signed copy of this Addendum with Sealed Bid Proposal (1 original + 2 copies). The signature page of EACH acknowledged addendum must accompany each copy of the firm's submitted bid proposal.

Clarifications:

For uniform rental services, the Contractor shall be responsible for providing eleven (11) sets of uniforms (11 shirts & 11 pants/shorts) to each employee in the County Department who will be issued uniforms. Initial delivery will consist of six (6) sets of uniforms (6 shirts & 6 pants/shorts) so that each employee will have one (1) set to wear when the first set of five (5) uniforms (5 shirts & 5 pants/shorts) is picked up for laundry services.

Each Bidder must take this into consideration when submitting Unit Pricing.

THE BID DUE DATE REMAINS: Wednesday, July 7, 2010 at 2:00 P.M.

Acknowledgment

Sincerely,

Signature and Date (with handwritten signature and date 7/5/11)

Jaime L. Toney
Contract Coordinator
Purchasing Department

Printed Name and Title (MIKE MIVAY SERVICE MANAGER)

Company Name (Print) (CENTAS CORPORATION)

END OF ADDENDUM #1



St. Johns County Board of County Commissioners

Purchasing Division

July 6, 2011

ADDENDUM #2

To: Prospective Bidders
From: St. Johns County Purchasing Department
Subject: Bid No: 11-78; Supply of Uniforms, Floor Mats, Fender Covers & Shop Towels

This Addendum #2 is issued to further bidders' information and is hereby incorporated into the Bid Documents. Each bidder will ascertain before submitting a bid that he/she has received all Addenda. Please return a signed copy of this Addendum with Sealed Bid Proposal (1 original + 2 copies). The signature page of EACH acknowledged addendum must accompany each copy of the firm's submitted bid proposal.

Clarifications:

The Deadline of Wednesday, July 7, 2011 at 2:00 pm that was listed on Addendum #1 is incorrect.

The correct deadline is Wednesday, July 13, 2011 at 2:00pm.

THE BID DUE DATE REMAINS: Wednesday, July 13, 2010 at 2:00 P.M.

Acknowledgment

Sincerely,

Handwritten signature and date 7/7/11

Jaime L. Toney
Contract Coordinator
Purchasing Department

MIKE MIVAY SERVICE MANAGER
Printed Name and Title

GINTAS CORPORATION
Company Name (Print)

END OF ADDENDUM #2

CORPORATE/COMPANY

Full Legal Company Name: CINTAS CORPORATION (Seal)

By: [Signature]
(Signature Authorized Representative)

MIKE McVAY SERVICE MANAGER
(Name & Title typed or printed)

By: _____

(Name & Title typed or printed)

Company Address: 1595 TRANSPORT CT. JACKSONVILLE, FL 32218

Telephone No: (904) 741-4525

Fax No: (904) 741-6116

Email Address for Authorized Company Representative: MCVAYM@CINTAS.COM

Federal I.D. Tax Number: 31-1703809

DUNS #: _____

INDIVIDUAL

Name: _____
(Signature) (Name typed or printed) (Title)

Address: _____

Telephone No.: (____) _____

Fax No.: _____

Email Address: _____

Federal I.D. Tax Number: _____

- Bid Proposal Attachments:
- Attachment A - Affidavit
 - Attachment B - List of Sub-Contractors/Franchise Agreements
 - Attachment C - License/Certification List
 - Attachment D - Deviations from Specifications
 - Attachment E - References

Fully Acknowledged Addenda Applicable to this bid

Attachments "A", "B", "C", "D", "E", and Bid Bond must be completed and attached to Bidder's bid proposal along with a fully acknowledged copy of each Addendum applicable to this Bid.

ATTACHMENT "A"

ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS AFFIDAVIT

TO: ST. JOHNS COUNTY, BOARD OF COUNTY COMMISSIONERS, ST. JOHNS COUNTY,
ST. AUGUSTINE, FLORIDA.

At the time the proposal is submitted, the Bidder shall attach to his Bid a sworn statement.

This sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association, or corporation submitting the proposal, and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF FLORIDA, COUNTY OF ~~ST. JOHNS~~ DUNED

Before me, the Undersigned authority, personally appeared Mike Miller who being duly sworn, deposes and says he is Service Manager (Title) of the firm of CINTAS CORPORATION Bidder submitting the attached proposal for the services covered by the bid documents for Bid # 11-78, for Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels, in St. Johns County, Florida.

The affiant further states that no more that one proposal for the above-referenced project will be submitted from the individual, his firm or corporation under the same or different name, and that such Bidder has no financial interest in the firm of another bidder for the same work, that neither he, his firm, association nor corporation has either directly, or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's Bid on the above-described project. Furthermore, neither the firm nor any of its officers are barred from participating in public contract lettings in the State of Florida or any other state.

CINTAS CORPORATION
(Bidder)

By: [Signature]



Sworn and subscribed to me this 12th day of July, 2011.

Notary Public: Sharon L. Seagroves

Signature Sharon L. Seagroves

Printed
My commission Expires: 10-13-14

BIDDER ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFADAVIT TO EACH BID.

ATTACHMENT B

LIST OF PROPOSED SUB-CONTRACTORS/FRANCHISE AGREEMENTS

Any and all sub-contractors or participants in franchise agreements are subject to approval by the County. Each Bidder shall submit any and all proposed sub-contractors for any portion of the work described herein on this form. The required information for each sub-contractor includes: company/individual name, address, representative name, title phone number and email address, as well as the portion of work the sub-contractor shall be performing and the percentage of total work under this Contract that shall be performed by the sub-contractor.

List of Sub-Contractors/Franchise Agreements:

1. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
2. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
3. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
4. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
5. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
6. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
7. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____
8. Company Name: _____ Address: _____
 Representative Name & Title: _____
 Phone #: _____ Email: _____
 Portion/Percentage of Work: _____

ATTACHMENT "C"

License/Certification List

In the space below, the Bidder shall list all current licenses and certifications held.

The bidder shall attach a copy of each current license or certification listed below to this form.

License Name	License #	Issuing Agency	Expiration Date
BUSINESS TAX RECEIPT	1194140000	CITY OF JACKSONVILLE	9/30/11

2



2010-2011 BUSINESS TAX RECEIPT

CITY OF JACKSONVILLE/DUVAL COUNTY
MIKE HOGAN, TAX COLLECTOR

231 E FORSYTH STREET ROOM 130 JACKSONVILLE, FL 32202-3370
PHONE: (904) 630-1916 option 3 FAX: (904) 630-1432
WEBSITE: www.cof.net/tc

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business.
This receipt is furnished pursuant of chapter 770-772 City ordinance codes.

CINTAS CORP
CINTAS CORP
6800 CINTAS BV
CINCINNATI, OH 45262-5737

ACCOUNT NUMBER: 1194140000
LOCATION ADDRESS: 1595 TRANSPORT CT
JACKSONVILLE, FL 32218

DESCRIPTION: TRADING-TANG PP DIST WHLSL

COUNTY RECEIPT DESC: TRADING-TANG PP DIST WHLSL
MUNICIPAL RECEIPT DESC: MC 772.334-2

COUNTY TAX: 30.00
MUNICIPAL TAX: 43.75
TOTAL TAX PAID: 73.75

VALID FROM September 1, 2010 TO September 30, 2011

ATTENTION

THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESS MAY REQUIRE ADDITIONAL STATE LICENSING.

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. Nor does it exempt the receipt holder from any other license or permit required by law. This is not a certification of the licensee's qualifications.

TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

PAID-3379631.0001-0001 M01 09/14/2010 73.75

Bid No: 11-66

ATTACHMENT "D"

DEVIATIONS FROM SPECIFICATIONS

Each Bidder must provide explanations for any and all deviations from the specifications described herein. All information may be typed on additional pages and attached hereto as Attachment "E".

THIS SPACE INTENTIONALLY LEFT BLANK.

ATTACHMENT "E"

REFERENCES

Each Bidder shall provide a minimum of five (5) references from clients for whom services similar to the size and scope of those included in this bid have been provided. The full contact information for each reference shall be placed in the spaces provided below.

Contact Name/Title: KATHY KELSHAW - BUYER II UTILITY DEPT
Name of Firm: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS
Address: 1205 STATE RD 16, ST. AUGUSTINE, FL 32084
Phone #: 904-209-2712 Fax #: 904-209-2713

Contact Name/Title: JAYNE DELANY
Name of Firm: ST. JOHNS COUNTY - PARKS & RECREATION
Address: 2175 MEZELL RD, ST. AUGUSTINE FL 32080
Phone #: 904-209-0333 Fax #:

Contact Name/Title: KAY GAINES - SUPERVISOR
Name of Firm: ANASTASIA MOSQUITO CONTROL DISTRICT OF ST. JOHNS COUNTY
Address: 500 OLD BRACH RD. ST AUGUSTINE, FL 32080
Phone #: 904-471-3107 Fax #: 904-471-3189

Contact Name/Title: SHEILA LOPEZ - ASST. DIRECTOR BUILDING SERVICES
Name of Firm: UNIVERSITY OF NORTH FLORIDA
Address: 1 UNF DRIVE, JACKSONVILLE FL 32224
Phone #: 904-620-1979 Fax #: 904-620-2492

Contact Name/Title: JOHN FOLEY - DIVISION MANAGER
Name of Firm: SEABOARD WASTE SYSTEMS
Address: 445 INTERNATIONAL GOLF PARKWAY
Phone #: 904-825-0991 Fax #: 904-838-0441

Contact Name/Title: _____
Name of Firm: _____
Address: _____
Phone #: _____ Fax #: _____

*St. Johns County reserves the right to request additional information.