

RESOLUTION NO. 2016 - 190

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD RFQ NO. 16-41 AND TO EXECUTE AGREEMENTS FOR RACE TRACK ROAD – PROFESSIONAL CEI SERVICES.**

**RECITALS**

**WHEREAS**, the County desires to enter into contract with Eisman & Russo Inc. to provide Professional construction engineering services for the widening of Race Track Road which will be done in two phases for St. Johns County in accordance with RFQ No. 16-41; and

**WHEREAS**, the scope of the services will be to provide professional construction engineering and inspection for the current Capital Improvement Project for the widening of Race Track Road which will be done in two phases. Phase one will cover the plans developed by GAI which include roadway widening and Intersection Improvements at St. Johns Parkway. Phase two will cover plans currently in design which include roadway widening, Intersection Improvements that tie into the SR-9B Connector Road (Peyton Parkway) and the construction of a parallel bridge over Durbin Creek.; and

**WHEREAS**, through the County's formal RFQ process, Eisman & Russo Inc. was selected as the highest ranked firm to enter into a contract with the County to perform the work referenced above; and

**WHEREAS**, the County has reviewed the terms, provisions, conditions and requirements of the proposed contract (attached hereto, an incorporated herein) and finds that entering into contracts to complete the work services serves a public purpose.

**WHEREAS**, the contract will be finalized after negotiations but will be in substantial conformance with the attached draft contract.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA**, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

Section 2. The County Administrator, or designee, is hereby authorized to award RFQ 16-41 to Eisman & Russo Inc., and to conduct negotiations to provide the services set forth therein.

Section 3. Upon successful negotiations, the County Administrator, or designee, is further authorized to execute agreements in substantially the same form and format as the attached draft on behalf of the County to provide the scope of services as specifically provided in RFQ 16-41.

Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, Florida, this 21<sup>st</sup> day of June, 2016.

**BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA**

By: [Signature]  
Chair

ATTEST: Hunter S. Conrad, Clerk

By: [Signature] Deputy Clerk

RENDITION DATE 6/23/16





**MASTER CONTINUING CONTRACT AGREEMENT**

**BID NO:** \_\_\_\_\_;  
**Master Contract #:** \_\_\_\_\_

This Contract Agreement is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between **St. Johns County, FL**, a political subdivision of the State of Florida, with principal offices located at 500 San Sebastian View, St. Augustine, FL 32084, hereinafter referred to as "**St. Johns County**" or "**County**", and \_\_\_\_\_, authorized to do business in the State of Florida, hereinafter referred to as the "**Contractor**", with mailing address \_\_\_\_\_, Phone: ( ) - \_\_\_\_\_, Fax: ( ) - \_\_\_\_\_ and email: \_\_\_\_\_.

In consideration of the mutual promises contained herein, the COUNTY and the CONTRACTOR agree as follows:

**ARTICLE 1 – DURATION and RENEWAL**

This Contract Agreement shall become effective on \_\_\_\_\_, shall be in effect for an initial contract term of \_\_\_\_\_ ( ) calendar year, and may be renewed for up to a maximum of \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) year periods, upon satisfactory performance by the Contractor, mutual agreement by both parties, and the availability of funds. While this Contract Agreement may be renewed as stated in this Article, it is expressly noted that St. Johns County is under no obligation to renew or extend this Contract Agreement. It is further expressly understood that the option of renewal is exercisable only by St. Johns County, and only upon the County’s determination that the Contractor has satisfactorily performed the Services noted in the Contract Documents.

**ARTICLE 2 - ENUMERATION OF CONTRACT DOCUMENTS**

The term "Contract Documents" shall consist of all Bid Documents and any addenda/exhibits thereto; all Specifications; this Contract Agreement, any duly executed amendments, addenda, and/or exhibits hereto; and any and all duly executed Change Orders. Any representations, whether verbal or written, that are not included in the Contract Documents do not form part of this Contract Agreement.

**ARTICLE 3 - SERVICES**

The CONTRACTOR’s responsibility under this Contract Agreement is to provide all labor, materials, and equipment necessary to perform \_\_\_\_\_ for the SJC \_\_\_\_\_ Department in accordance with Bid No: \_\_\_\_\_ and as otherwise provided in the Contract Documents.

Services provided by the Contractor shall be under the general direction of the St. Johns County \_\_\_\_\_ Department, or an authorized designee, who shall act as St. Johns County’s representative, along with the SJC Purchasing Department representative during the performance of this Contract Agreement.

**ARTICLE 4 – SCHEDULE**

The Contractor shall perform the required services as specified in the Contract Documents. The Contractor shall be required to comply with the schedule set forth in the specifications, and as coordinated with the authorized designee(s) in each respective SJC Department, throughout the duration of the contract. No changes to said schedule shall be made without prior written authorization from one of St. Johns County’s representatives.

**ARTICLE 5 – COMPENSATION/BILLING/INVOICES**

- A. St. Johns County shall compensate the Contractor based upon \_\_\_\_\_, as submitted in the proposal, accepted by the County, and provided herein on Exhibit A-1. The maximum amount available as compensation to the Contractor under this Contract Agreement shall not exceed the annual amount budgeted by the St. Johns County \_\_\_\_\_ Department, unless additional funds become available, or are properly transferred, for services satisfactorily performed in accordance with the Contract Documents.
- B. It is strictly understood that Contractor is not entitled to the above-referenced amount of compensation. Rather, the Contractor’s compensation shall be based upon the Contractor’s adhering to the Scope of Services, detailed in the Contract Documents. As such, the Contractor’s compensation is dependent upon satisfactory completion of services stated in the Specifications, and included by reference in this Contract Agreement.
- C. The Contractor shall bill the County at the end of each month, for Services satisfactorily performed. The County

reserves the right to pro-rate or refuse payment of any submitted invoice where services were not satisfactorily performed.

- D. Though there is no billing form or format pre-approved by either the County, or the Contractor, bills/invoices submitted by the Contractor shall include a detailed written report of the Work accomplished in connection with the Scope of Services, and as specified in the Bid. The County may return a bill/invoice from the Contractor, and request additional documentation/information when necessary to validate payment. Under such circumstances, the timeframe for payment will be extended by the time necessary to receive a verified bill/invoice.
- E. Unless otherwise notified, bills/invoices should be delivered to:
- F. **FINAL INVOICE:** In order for the County and the Contractor to reconcile/close their books and records, the Contractor shall clearly indicate "final invoice" on the final bill/invoice submitted to the County for payment. Such indication establishes that all Services have been satisfactorily performed and that all charges and costs have been invoiced to the County and that there is no further Work to be performed under this Contract Agreement.

**ARTICLE 6 – TRUTH-IN-NEGOTIATION CERTIFICATE**

The signing of this Contract by the Contractor shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and cost used to determine the compensation provided for in this Contract are accurate, complete and current as of the date of the Contract.

The said rates and costs shall be reduced to exclude any significant sums should the County determine that the rates and costs were increased due to inaccurate, incomplete or non-current wage rate, or due to inaccurate representations of fees paid to outside subcontractors. The County may exercise its rights under this Article 4 within eighteen (18) months following final payment.

**ARTICLE 7 – TERMINATION**

- A. This Contract may be terminated by the County without cause upon at least \_\_\_\_\_ ( ) calendar days advance written notice to the Contractor of such termination without cause.
- B. This Contract may be terminated by the County with cause upon at least \_\_\_\_\_ ( ) calendar days advanced written notice of such termination with cause. Such written notice shall indicate the exact cause for termination.

**ARTICLE 8 – NOTICE OF DEFAULT/RIGHT TO CURE**

- A. Should the Contractor fail to perform (default) under the terms of this Contract, then the County shall provide written notice to the Contractor, which such notice shall include a timeframe of no fewer than \_\_\_\_\_ ( ) consecutive calendar days in which to cure the default. Failure by the Contractor to cure the default, or take acceptable corrective action within the timeframe provided in the notice of default (or any such amount of time as mutually agreed to by the parties in writing), shall constitute cause for termination of this Contract.
- B. It is expressly noted that, should the County issue more than one notice of default to the Contractor during the term of this Contract, such action shall constitute cause for termination of this Contract.
- C. Consistent with other provisions in this Contract, Contractor shall be paid for services authorized and satisfactorily performed under this Contract up to the effective date of termination.
- D. Upon receipt of a notice of termination, except as otherwise directed by the County in writing, the Contractor shall:
  - 1. Stop work on the date to the extent specified.
  - 2. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
  - 3. Transfer all work in process, completed work, and other material related to the terminated work to the County.
  - 4. Continue and complete all parts of the work that have not been terminated.

**ARTICLE 9 – PERSONNEL**

The Contractor represents that it has, or shall secure at its own expense, all necessary personnel required to perform the Services as noted in the Contract Documents. It is expressly understood that such personnel shall not be employees of, or

have any contractual relationship with the County.

All of the Services required hereunder shall be performed by the Contractor, or under its supervision. All personnel engaged in performing the Services shall be fully qualified and, if required, authorized or permitted under federal, state and local law to perform such Services.

Any changes or substitutions in the Contractor's key personnel must be made known to the County's representative and written approval granted by the County before said change or substitution can become effective.

The Contractor warrants that all Services shall be performed by skilled and competent personnel to the highest professional standards in the field.

#### **ARTICLE 10 – SUBCONTRACTING**

St. Johns County reserves the right to approve the use of any subcontractor, or to reject the selection of a particular subcontractor, and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform the Work described in the Contract Documents. The Contractor is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities.

If a subcontractor fails to satisfactorily perform in accordance with the Contract Documents, and it is necessary to replace the subcontractor to complete the Work in a timely fashion, the Contractor shall promptly do so, subject to approval by the County.

The County reserves the right to disqualify any subcontractor, vendor, or material supplier based upon prior unsatisfactory performance.

#### **ARTICLE 11 – FEDERAL AND STATE TAX**

In accordance with Local, State, and Federal law, the County is exempt from the payment of Sales and Use Taxes. The County shall execute a tax exemption certificate submitted by the Contractor. The Contractor shall not be exempt from the payment of all applicable taxes in its performance under this Contract Agreement. It is expressly understood by the County and by the Contractor that the Contractor shall not be authorized to use the County's Tax Exemption status in any manner.

The Contractor shall be solely responsible for the payment and accounting of any and all applicable taxes and/or withholdings including but not limited to Social Security payroll taxes (FICA), associated with or stemming from Contractor's performance under this Contract Agreement.

#### **ARTICLE 12 – AVAILABILITY OF FUNDS**

St. Johns County's obligations under this Contract Agreement are subject to the availability of lawfully appropriated funds. While the County will make all reasonable efforts, in order to provide funds needed to perform under this Contract Agreement, the County makes no express commitment to provide such funds in any given County Fiscal Year. Moreover, it is expressly noted that the Contractor cannot demand that the County provide any such funds in any given County Fiscal Year.

#### **ARTICLE 13 - INSURANCE**

The Contractor shall not commence work under this Contract until he/she has obtained all insurance required under this section and such insurance has been approved by St. Johns County. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The Contractor shall furnish proof of Insurance to the County prior to the commencement of operations. The Certificate(s) shall clearly indicate the Contractor has obtained insurance of the type, amount, and classification as required by contract and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the County. Certificates shall specifically include the County as Additional Insured for all lines of coverage except Workers' Compensation and Professional Liability. A copy of the endorsement must accompany the certificate. Compliance with the foregoing requirements shall not relieve the Contractor of its liability and obligations under this Contract.

Certificate Holder Address: St. Johns County, a political subdivision of the State of Florida  
500 San Sebastian View  
St. Augustine, FL 32084

The Contractor shall maintain during the life of this Contract, Comprehensive General Liability Insurance with minimum

limits of \$1,000,000 per occurrence, \$2,000,000 aggregate, to protect the Contractor from claims for damages for bodily injury, including wrongful death, as well as from claims of property damages which may arise from any operations under this contract, whether such operations be by the Contractor or by anyone directly employed by or contracting with the Contractor.

The Contractor shall maintain during the life of this Contract, Comprehensive Automobile Liability Insurance with minimum limits of \$300,000 combined single limit for bodily injury and property damage liability to protect the Contractor from claims for damages for bodily injury, including the ownership, use, or maintenance of owned and non-owned automobiles, including rented/hired automobiles whether such operations be by the Contractor or by anyone directly or indirectly employed by the Contractor.

The Contractor shall maintain during the life of this Contract, adequate Workers' Compensation Insurance in at least such amounts as is required by the law for all of its employees per Florida Statute 440.02.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

#### **ARTICLE 14 - INDEMNIFICATION**

The Contractor shall indemnify and hold harmless the County, its officers, and employees, from all liabilities, damages, losses, and costs arising under this Contract Agreement, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, act, or omission of the Contractor or any other person employed or utilized by the Contractor, whether intentional or unintentional.

#### **ARTICLE 15 - SUCCESSORS AND ASSIGNS**

The County and the Contractor each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract Agreement. Except as above, neither the County nor the Contractor shall assign, sublet, convey or transfer its interest in this Contract Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the County, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the County and the Contractor.

#### **ARTICLE 16 - REMEDIES**

No remedy herein conferred upon any party is intended to be exclusive, or any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party or any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

In any action brought by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover reasonable attorney's fees.

#### **ARTICLE 17 - CONFLICT OF INTEREST**

The Contractor represents that it presently has no interest and shall acquire no interest, either directly or indirectly, which would conflict in any manner with the performance of services required hereunder. The Contractor further represents that no person having any interest shall be employed for said performance.

The Contractor shall promptly notify St. Johns County, in writing, by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance, which may influence or appear to influence the Contractor's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Contractor may undertake and request an opinion of the County, whether such association, interest, or circumstance constitutes a conflict of interest if entered into by the Contractor.

The County agrees to notify the Contractor of its opinion by certified mail within 30 days of receipt of notification by the Contractor. If, in the opinion of the County, the prospective business association, interest or circumstance would not constitute a conflict of interest by the Contractor, the County shall so state in the notification and the Contractor shall, at his/her option enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the County by the Contractor under the terms of this Contract Agreement.

#### **ARTICLE 18 - EXCUSABLE DELAYS**

The Contractor shall not be considered in default by reason of any delay in performance if such delay arises out of causes reasonably beyond the Contractor's control and without its fault or negligence. Such cases may include, but are not limited to: acts of God; the County's ommissive and commissive failures; natural or public health emergencies; freight embargoes; and severe weather conditions.

If delay is caused by the failure of the Contractor's subcontractor(s) to perform or make progress, and if such delay arises out of causes reasonably beyond the control of the Contractor and its subcontractor(s) and is without the fault or negligence of either of them, the Contractor shall not be deemed to be in default.

Upon the Contractor's request, St. Johns County shall consider the facts and extent of any delay in performing the work and, if the Contractor's failure to perform was without its fault or negligence, the Contract Schedule and/or any other affected provision of this Contract Agreement shall be revised accordingly; subject to the County's right to change, terminate, or stop any or all of the Work at any time.

#### **ARTICLE 19 - ARREARS**

The Contractor shall not pledge the County's credit, or make it a guarantor of payment, or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The Contractor further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract Agreement.

#### **ARTICLE 20 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The Contractor shall deliver to the County for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the County under this Contract Agreement.

All written and oral information not in the public domain, or not previously known, and all information and data obtained, developed, or supplied by St. Johns County, or at its expense, shall be kept confidential by the Contractor and shall not be disclosed to any other party, directly or indirectly, without the County's prior written consent, unless required by a lawful order. All drawings, maps, sketches, and other data developed, or purchased under this Contract Agreement, or at the County's expense, shall be and remains the County's property and may be reproduced and reused at the discretion of the County.

The County and the Contractor shall comply with the provisions of Chapter 119, Florida Statutes (Public Records Law).

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to, any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract Agreement and the consummation of the transactions contemplated hereby.

#### **ARTICLE 21 - INDEPENDENT CONTRACTOR RELATIONSHIP**

The Contractor is, and shall be, in the performance of all work services and activities under this Contract Agreement, an independent contractor, and not an employee, agent, or servant of St. Johns County. All persons engaged in any of the work or services performed pursuant to this Contract Agreement shall at all times and in all places be subject to the Contractor's sole direction, supervision, and control.

The Contractor shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Contractor's relationship and the relationship of its employees to St. Johns County shall be that of an independent contractor and not as employees or agents of the County. The Contractor does not have the power or authority to bind the County in any promise, agreement or representation other than specifically provided for in this agreement.

#### **ARTICLE 22 - CONTINGENT FEES**

The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract Agreement.

**ARTICLE 23 - ACCESS AND AUDITS**

The Contractor shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of this Contract Agreement. St. Johns County shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the County's cost, upon five (5) days written notice.

**ARTICLE 24 - NONDISCRIMINATION**

The Contractor warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, physical handicap, sex, age or national origin.

**ARTICLE 25 - ENTIRETY OF CONTRACTUAL AGREEMENT**

The County and the Contractor agree that this Contract Agreement, signed by both parties sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein, or are incorporated by reference into this Contract Agreement. None of the provisions, terms, conditions, requirements, or responsibilities noted in this Contract Agreement may be amended, revised, deleted, altered, or otherwise changed, modified, or superseded, except by written instrument, duly executed by authorized representatives of both the County, and the Contractor.

**ARTICLE 26 - ENFORCEMENT COSTS**

If any legal action or other proceeding is brought for the enforcement of this Contract Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Contract Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all reasonable expenses even if not taxable as court costs (including, without limitation, all such reasonable fees, costs and expenses incident to appeals), incurred in that action or proceedings, in addition to any other relief to which such party or parties may be entitled.

**ARTICLE 27 - AUTHORITY TO PRACTICE**

The CONTRACTOR hereby represents and warrants that it has and shall continue to maintain all license and approvals required to conduct its business, and that it shall at all times, conduct its business activities in a reputable manner.

**ARTICLE 28 - SEVERABILITY**

If any term or provision of this Contract Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract Agreement, or the application of such items or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this Contract Agreement shall be deemed valid and enforceable to the extent permitted by law.

**ARTICLE 29 - AMENDMENTS AND MODIFICATIONS**

No amendments or modifications of this Contract Agreement shall be valid unless in writing and signed by each of the parties.

St. Johns County reserves the right to make changes in the work, including alterations, reductions therein or additions thereto. Upon Contractor's receipt of notification from the County of a contemplated change, the Contractor shall: (1) if requested by the County, provide an estimate for the increase or decrease in cost due to the contemplated change; (2) notify the County of any estimated change in the completion date; and (3) advise the County in writing if the contemplated change shall effect the Contractor's ability to meet the completion dates or schedules of this Contract Agreement. If the County instructs in writing, the Contractor shall suspend work on that portion of the project, pending the County's decision to proceed with the change. If the County elects to make the change, the County shall issue a Change Order for changes, or a contract change order, if the original contract is to be changed or amended the Contractor shall not commence work on any such change until such written change order has been issued and signed by each of the parties.

**ARTICLE 30 - FLORIDA LAW & VENUE**

This Contract Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Contract shall be held in St. Johns County, Florida.

**ARTICLE 31 - ARBITRATION**

The Owner shall not be obligated to arbitrate or permit any arbitration binding on the Owner under any of the Contract

Documents or in connection with the project in any manner whatsoever.

### **ARTICLE 32 - NOTICES**

All notices required in this Contract Agreement shall be sent by certified mail, return receipt requested, and if sent to the County shall be mailed to:

St. Johns County Purchasing Department  
**Attn: Jaime Locklear, CPPB, Contract Administration Manager**  
500 San Sebastian View  
St. Augustine, FL 32084

and if sent to the Contractor shall be mailed to:

### **ARTICLE 33 - HEADINGS**

The heading preceding the articles and sections herein are solely for convenience of reference and shall not constitute a part of this Contract Agreement, or affect its meaning, construction or effect.

### **ARTICLE 34 – PUBLIC RECORDS**

- A. The cost of reproduction, access to, disclosure, non-disclosure, or exemption of records, data, documents, and/or materials, associated with this Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State and Federal provisions. Access to such public records, may not be blocked, thwarted, and/or hindered by placing the public records in the possession of a third party, or an unaffiliated party.
- B. In accordance with Florida law, to the extent that Contractor's performance under this Agreement constitutes an act on behalf of the County, Contractor shall provide access to all public records made or received by Contractor in conjunction with this Agreement. Specifically, if Contractor is expressly authorized, and acts on behalf of the County under this Agreement, Contractor shall:
- (1) Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the services described herein;
  - (2) Provide the public with access to public records related to this Agreement on the same terms and conditions that the County would provide the records, and at a cost that does not exceed the costs provided in Chapter 119, Florida States, or as otherwise provided by applicable law;
  - (3) Ensure that public records related to this Agreement that are exempt or confidential and exempt from public disclosure are not disclosed except as authorized by applicable law; and
  - (4) Meet all requirements for retaining public records, and transfer at Contractor's sole cost and expense, all public records in the possession of Contractor upon termination of this Agreement. Contractor shall destroy any duplicate records that are exempt or confidential and exempt from public disclosure requirements in accordance with applicable State and Federal provisions. Any public records stored electronically must be provided to the County in a format that is compatible with information technology systems maintained by the County.
- C. Failure by Contractor to grant such public access shall be grounds for immediate, unilateral termination of this Agreement by the County. Contractor shall promptly provide the County notice of any request to inspect or copy public records related to this Agreement in Contractor's possession and shall promptly provide the County a copy of Contractor's response to each such request.

### **ARTICLE 35 – NO THIRD PARTY BENEFICIARIES**

Both the County and the Contractor explicitly agree, and this Contract explicitly states that no third party beneficiary status or interest is conferred to, or inferred to, any other person or entity.

**ARTICLE 36 – USE OF COUNTY LOGO**

Pursuant to, and consistent with, County Ordinance 92-2 and County Administrative Policy 101.3, the Contractor may not manufacture, use, display, or otherwise use any facsimile or reproduction of the County Seal/Logo without express written approval of the Board of County Commissioners of St. Johns County, Florida.

**ARTICLE 37 – SURVIVAL**

It is explicitly noted that the following provisions of this Contract Agreement, to the extent necessary, shall survive any suspension, termination, cancellation, revocation, and/or non-renewal of this Contract Agreement, and therefore shall be both applicable and enforceable beyond any suspension, termination, cancellation, revocation, and/or non-renewal: (1) Truth-in-Negotiation; (2) Federal and State Taxes; (3) Insurance; (4) Indemnification; (5) Access and Audits; (6) Enforcement Costs; and (7) Access to Records.

-----

IN WITNESS WHEREOF, authorized representatives of the County, and Contractor have executed three (3) original copies this Contract Agreement on the date and year below noted.

**ST. JOHNS COUNTY, FL:**

**CONTRACTOR:**

\_\_\_\_\_  
Dawn Cardenas, Purchasing Manager

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Type or Print)

**LEGALLY SUFFICIENT:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Assistant County Attorney

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Execution

\_\_\_\_\_  
Date

**ATTEST:  
CLERK OF COURT**

\_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

**EXHIBIT "A"**

**BID NO:** \_\_\_\_\_ ;

---

**BASIS OF COMPENSATION**

Basis of compensation shall be made in accordance with \_\_\_\_\_ as submitted on the proposal and approved by the County. The Price shall include all direct costs, indirect costs, and reimbursable expenses necessary to complete the scope of work. Requests for additional services or additional line items shall be submitted in writing and approved by St. Johns County ***prior*** to any work being implemented and shall be added to the applicable Contract Amendment.

Pricing adjustments will be considered on an annual basis at the time of contract renewal and must be mutually accepted by both the Contractor and the Owner. Price adjustment requests shall be based upon the Consumer Price Index (CPI) in affect at the time of renewal. All accepted and approved price adjustments shall become effective on the first day of the applicable renewal period.

EXHIBIT "A-1"

BID NO: ;

---

PRICING

**EXHIBIT "B"**

**BID NO:** \_\_\_\_\_ ;

---

**CONTRACT SCHEDULE**

The Contract Period for this scope of work shall be as follows:

**Initial Contract** – Shall become effective on \_\_\_\_\_, and shall remain in effect for a period of \_\_\_\_\_ ( ) year, or until funds may become exhausted.

**Contract Renewal/s** – The contract may be renewed for \_\_\_\_\_ ( ), \_\_\_\_\_ ( ) year terms upon satisfactory performance by the Contractor, mutual agreement by all parties, the availability of funds and the continued need of the County for services.



## St. Johns County Board of County Commissioners

Purchasing Division

### NOTICE OF INTENT TO AWARD

May 20, 2016

RE: RFQ 16-41 Race Track Road – Professional CEI Services

Please be advised that the Purchasing Department of St. Johns County is issuing this notice of its Intent to Award a contract, after successful negotiations, to Eisman & Russo Inc., as the top ranked rank firm under RFQ 16-41 Race Track Road – Professional CEI Services. This notice will remain posted **St. Johns County Purchasing Department bulletin board** until 4:00 PM, Wednesday, May 25, 2016.

Any person (including any bidder or proposer) who is, or claims to be, adversely affected by the County's decision or proposed decision shall file a written Notice of Protest with the Purchasing Department of St. Johns County within 72 hours after the posting of the notice of decision or proposed decision. Failure to file a Notice of Protest within the time prescribed in Section 304.10 of the St. Johns County Purchasing Manual (the Bid Protest Procedure), or failure to post the bond or other security required by the County within the time allowed for filing a bond, shall constitute a waiver of proceedings and a waiver of the right to protest. The protest procedures may be obtained from the Purchasing Department and are included in the County's Purchasing Manual. All of the terms and conditions of the County Purchasing Manual are incorporated herein by reference and are fully binding.

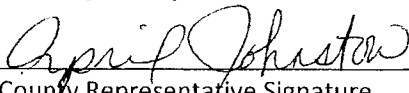
Should the Purchasing Department receive no protests in response to this notice, an agenda item will be submitted to the St. Johns County Board of County Commissioners for their consideration and subsequent approval to award a contract.

Please forward all correspondence, requests or inquiries directly to my attention, April Johnston, Procurement Coordinator, in the Purchasing Department at [ajohnston@sjcfl.us](mailto:ajohnston@sjcfl.us).

If you have any questions regarding this Notice of Intent to Award please contact Dawn Cardenas, Purchasing Manager, St. Johns County Purchasing Department at (904) 209-0152.

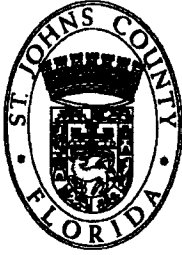
Sincerely,

**St. Johns County**  
**Board of County Commissioners**

  
County Representative Signature

Date: 5/20/16

April Johnston, Procurement Coordinator  
Name & Title (Printed)



**ST. JOHNS COUNTY  
PURCHASING DEPARTMENT**

500 San Sebastian View  
St. Augustine, Florida 32084

---

**I N T E R O F F I C E M E M O R A N D U M**

---

**TO:** Greg Caldwell, Engineering  
**FROM:** Dawn Cardenas, Purchasing Manager  
**SUBJECT:** RFQ 16-41 Race Track Road-Professional CEI Services  
**DATE:** May 19, 2016

Attached please find a copy of the RFQ Evaluation Summary Sheet for your file as recorded and verified at the Evaluation Committee Meeting.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return to my attention as soon as possible.

Please let me know if I can assist your department in any other way.

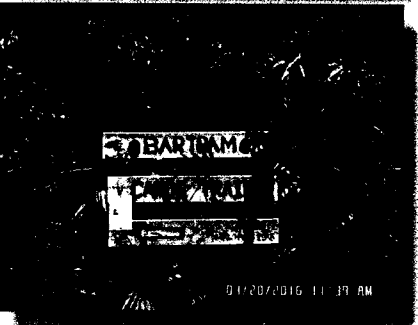
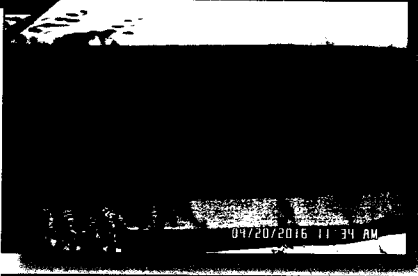
Dept. Approval *Greg Caldwell*  
Date 5/19/16  
Budget Amount \$12,315,989  
Account Funding Title TRANSPORTATION TRUST FUND  
Funding Charge Code 1114-56330-5050-56330  
Award to EISAKAW + RUSSO  
Award Amount TBD



Response to  
Request for Qualifications  
**St. Johns County**  
**Board of County Commissioners**  
**Race Track Road**  
**Professional CEI Services**  
RFQ #16-41

Submitted  
May 12, 2016

**Eisman  
& RUSSO**  
CONSULTING ENGINEERS



**PART VII: – ATTACHMENTS/FORMS**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**COVER PAGE**

**SUBMIT ONE (1) ORIGINAL AND ONE ELECTRONIC COPY (ELECTRONIC CD OR USB FLASH DRIVE) TO:**

**PURCHASING DEPARTMENT  
ST. JOHNS COUNTY  
500 SAN SEBASTIAN VIEW  
ST. AUGUSTINE FLORIDA 32084  
ATTN: April Johnston, Procurement Coordinator**

**COMPANY NAME:** Eisman & Russo, Inc.

**DATE:** 5/12/2016

RE: RFQ#16-41

Eisman & Russo, Inc. (E&R) is pleased to present our qualifications to provide Professional CEI Services to St. Johns County for construction improvements to Race Track Road. E&R will administer the construction contract exclusively utilizing dedicated E&R engineering and inspection personnel who are known to and who understand the expectations of St. Johns County.

#### **FIRM PROFILE**

Eisman & Russo is a locally headquartered company in Jacksonville, FL, providing planning, civil engineering design, construction engineering inspection and contract administration services. The E&R team possesses all of the qualifications and experience required by the County. Since 1985, E&R has provided planning, engineering design and construction inspection and management services for infrastructure projects throughout Northeast Florida. **E&R assisted St. Johns County in a Contractor Claim Review for CR 214, an analysis that resulted in a savings to St. Johns County of \$700,000.** E&R maintains regional field and full services offices throughout the state of Florida as well as Alabama and Louisiana with a dedicated staff comprised of more than 200 professional engineers, engineering interns, designer/technicians, as well as senior inspectors, inspectors and field technicians.

The County will be served by the professionals officed in our Jacksonville location, a number of which are residents of St. Johns County.

#### **ENGINEERING SERVICES ABILITY & UNDERSTANDING**

E&R presently holds an active contract with St. Johns County for General Engineering Services. E&R has very successfully performed CEI Services on such projects as:

- I-95 at CR 210 Safety Improvements CEI, St. Johns County & FDOT District 2
- The Nocatee Parkway Bridge Structure over Durbin Creek Inspection
- North Beach Park Pedestrian Bridge Inspections (2010 and 2012)
- CR 214 Widening & Resurfacing Claim Review

#### **FIRM CONTACT INFORMATION**

Antonio J. "Tony" Mahfoud, PE, President / CEO / Principal-in-Charge

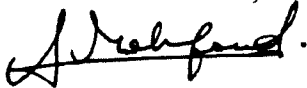
6455 Powers Avenue, Jacksonville, FL 32217

Phone: 904.733.1478; Fax: 904.636.8828; Cell: 904.631.9964; tmahfoud@eismanrusso.com

We appreciate the opportunity to present our qualifications to St. Johns County and look forward to a favorable response that enables Eisman & Russo, Inc. to continue to serve the St. Johns County community.

Sincerely,

**EISMAN & RUSSO, INC.**

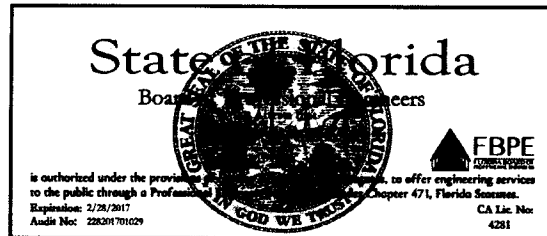


Antonio J. Mahfoud, PE  
President / CEO

**COMPANY & STAFF QUALIFICATION**

**ABOUT EISMAN & RUSSO**

Eisman & Russo, Inc. (E&R) was founded in 1985 with a business philosophy and objective to provide high quality planning, engineering and construction management to meet the needs of the local market. Since, E&R has developed a strong local presence in Northeast Florida, forging solid business relationships and partnerships with state, regional and local transportation agencies enabling E&R to create unparalleled reputation for delivering on what is promised and exceeding client expectations. E&R has a capable, willing and dedicated staff comprised of more than 200 professional engineers, engineer interns, designer/technicians, roadway inspectors and field technicians and 22 licensed Professional Engineers in Florida supported by an engineering technical and inspectors staff of 70, utilizing the technology, tools and resources available to the industry. Our Florida locations include the Jacksonville headquarters as well as Ft. Lauderdale, Hollywood, Leesburg, Miami, Milton, Orlando, Sumterville, St. Augustine and Yulee with offices also in Alabama and Louisiana.



For three decades, E&R has successfully performed a wide variety of planning, design and construction services for projects such as major roadway widening, bridges, intersection and interchange improvements, transit facilities, utility and drainage, and design-build projects for state, regional and local agencies. Eisman & Russo’s primary role is serving the Public Sector where greater than 90% of our workload is generated.

E&R has provided Construction Engineering & Inspection (CEI) services for a great many projects similar in nature to that sought by St. Johns County for the planned improvements to Race Track Road including the widening of roadway, construction of new signalized intersections, installation of ponds, new bridge construction, coordination of utility impacts/improvements, and we have extensive experience with the Florida Department of Transportation. Eisman & Russo is prequalified with the FDOT in the following CEI workgroups:

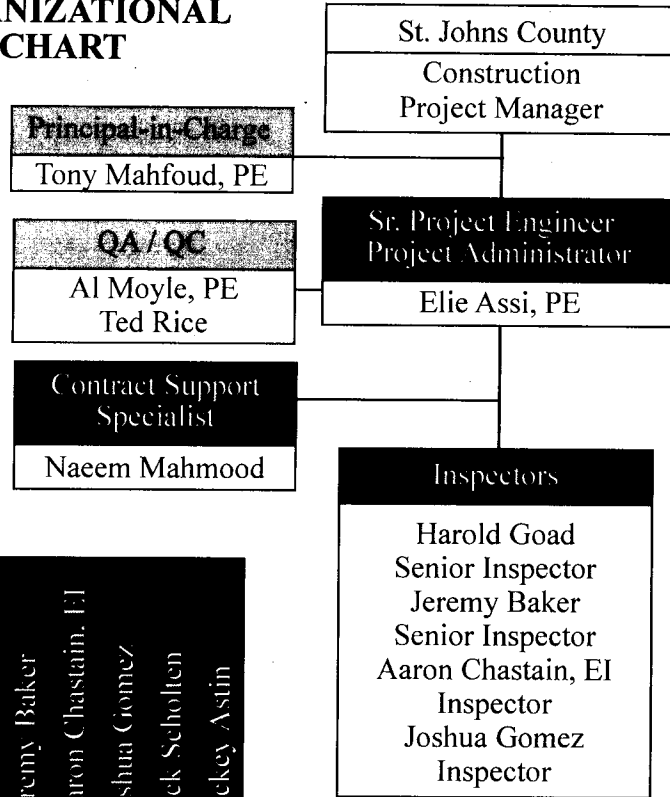
- 10.1 - Roadway Construction Engineering Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures (CEI)
- 10.5.1 - Major Bridge CEI – Concrete
- 10.5.2 - Major Bridge CEI – Steel
- 10.5.3 - Major Bridge CEI – Segmental


**STAFF QUALIFICATIONS & PROJECT TEAM**

Eisman & Russo, Inc. (E&R) has assembled a highly qualified project team to meet the inspection and construction management services required by St. Johns County. **(Refer to the Project Organizational Chart on the following page.)** This project team possesses all of the qualifications and experience required by the County and consists of engineers and inspectors who have recent and relevant experience in working with the County’s Engineering Division staff (Greg Caldwell, Mike Adams and Nick Perpich, PE; Main No. 904.209.0110). The E&R personnel assigned to this project have extensive professional knowledge and expertise in all of the elements identified in the



### PROJECT ORGANIZATIONAL CHART



 Florida Department of Transportation's Construction Training Qualification Program		Elie Assi, PE	Naeem Mahmood	Harold Goad	Jeremy Baker	Aaron Chastain, El	Joshua Gomez	Rick Scholten	Rickey Astin
<b>Years Experience</b>									
QC Manager		■	■						
Asphalt Paving I		■	■	■	■	■	■		■
Asphalt Paving II		■	■	■	■	■	■		■
Asphalt Plant I & II								■	
Earthwork Level I			■	■	■	■	■		■
Earthwork Level II			■	■	■		■		■
Concrete Field Tech I			■	■	■	■	■		
Concrete Field Tech II				■	■				
Final Estimates Level I		■	■	■	■	■	■		■
Final Estimates Level II		■	■						
Drilled Shaft Inspection		■	■		■				
Pile Driving Inspection		■	■	■	■				
IMSA Traffic Level 2				■					
Nuclear Radiation Safety		■	■	■	■	■		■	■
Critical Structures		■	■	■	■				
Stormwater Control		■	■	■	■	■	■		■
Adv / Int MOT		A	A	A	A	I	I		A

**Materials Testing**

**Meskel & Associates  
Engineering**

Rick Scholten  
Rickey Astin



Scope of Work. The professional resumes of the project team members as well as their inspection certifications, Construction Training Qualifications Program (CTQP), are at the end of this section.

### **EXPERIENCED CEI TEAM**

The project team assembled for the Race Track Road widening project recently completed the CR 210 Phase II Improvements, a joint project of St. Johns County (Mike Adams, 904.209.1022) and FDOT District 2 (Jeffrey Williams, PE, 386.312.4831).

**Elie Assi, PE, Senior Project Engineer/ Project Administrator (SPE/PA)**, is a seasoned professional with more than 25 years of experience in engineering design and construction inspection & management. His extensive experience includes major road reconstruction projects as well as new and rehabilitated bridge structures. Elie well understands the needs and expectations of the County having served the Engineering Division previously as the SPE/PA on the CR 210 Phase II Improvements (completed 4/2016) and the I-95 at CR 210 Safety Improvements (completed 5/2010). **As SPE/PA, Elie Assi will serve as the primary contact for this contract.**

**Naeem Mahmood, Contract Support Specialist (CSS)**, has 34 years of experience with a background in project construction management including construction of vertical structures as well as water storage reservoirs and sewage treatment plants. In addition to his skills in serving as CSS, Naeem has performed inspection tasks as a Senior Inspector of both road and bridge projects throughout FDOT District 2 including that of the San Sebastian River Bridge Replacement on SR-5 in St. Augustine (completed 2/2013). Naeem served St. Johns County as CSS on the CR 210 Phase II Improvements (completed 4/2016).

**Harold Goad, Senior Inspector**, has a strong background in the field as well as laboratory material testing in his 13 years of experience. Harold is very knowledgeable in the requirements outlined in the Construction Project Administration Manual (CPAM), the primary guideline utilized by the FDOT to ensure consistency in carrying out DOT policies and help ensure that all construction contracts are successfully administered on a fair and equal basis. Harold's assignment on the Race Track Road project will be primarily associated with his certification as an IMSA Level II Inspector and the intended construction of a new signalized intersection.

**Jeremy Baker, Senior Inspector**, has 13 years of experience and is well skilled in interpreting contract documents in order to ensure contractor compliance. He is very proficient in performing on-site inspections, field measurements and documenting daily construction activities for road and bridge construction projects. His experience includes projects throughout North and Central Florida including that of CR 210 Phase II Improvements in St. Johns County (completed 4/2016).

**Aaron Chastain, EI and Joshua Gomez** each have 3 years of CEI experience and will serve as Inspectors for the project. Both Aaron and Josh worked on the CR 210 Phase II Improvements project for the County and FDOT (completed 4/2016).

### **SUBCONSULTANTS**

Eisman & Russo will engage Meskel & Associates Engineering (MAE) to perform Verification Testing services of soils, aggregates, concrete and asphalt (lab and plant). MAE performs all construction materials testing and inspections under the supervision of a licensed professional engineer to provide the project owner with quality control assurance. MAE has a firm understanding and knowledge of the construction materials testing process. Since every project is unique in

scope, MAE's staff are uniquely qualified to provide a variety of options that are both functional and cost effective for earthwork and poured-in-place and precast concrete testing and inspection.



MAE operates a testing laboratory that is accredited by the Construction Materials Engineering Council (CMEC) and approved by the Florida Department of Transportation. This ensures that laboratory equipment, procedures, and personnel are in compliance with ASTM and AASHTO standards for testing and reporting.

MAE inspectors have roadway construction materials inspection experience throughout north Florida including CR 210 and I-95 Interchange improvements, SR A1A, and Solano Cay Circle asphalt milling and resurfacing projects in St. Johns County.

### **Staffing Plan Efficiency**

The E&R team includes personnel whose experience and qualifications are an ideal match for the CEI of Race Track Road. Our proposed team members have successfully completed similar CEI projects for St. Johns County, specifically CR 210 Phase I and Phase II. As such, we have excellent working relationships with St. John's County staff, as well as knowledge of working policies and procedures. In addition, we have previously worked with all utility agencies and the majority of contractors in the area. This provides us the advantage of being able to seamlessly transition to Race Trace Road and hit the ground running without need for learning who the players are or the need to establish new relationships. Our proposed staffing plan/placement of personnel will start with a part-time Project Administrator, a full-time Senior Inspector/Contract Support Specialist as a combined position and a full-time Inspector for Phase I. Thereafter, we will increase the time of the Project Administrator to full-time and add only one more Senior Inspector when Phase II starts construction. In our opinion, this efficient use of staffing resources will provide St. Johns County with CEI cost savings during construction yet still staff the projects for success.

### **Resumes, Licenses and Certifications**

In the following pages are 1-page resumes of key personnel, copies of engineering licenses, current status of doing business in the state of Florida and Construction Training Qualifications Program (CTQP) certification print-outs from the FDOT website for the engineering and inspection project team members.



**POSITION**

Senior Project Engineer/Project Administrator

**AREAS OF EXPERTISE**

Construction Engineering and Inspection

**YEARS OF EXPERIENCE: 25**

**EDUCATION**

MS, Civil Engineering, University of North Carolina, 1990

Post Baccalaureate, Civil Engineering, University of North Carolina, Awarded 1988

BS, Civil Engineering, St. Joseph University, Beirut, 1984

**PROFESSIONAL REGISTRATION**

Florida No. 59996, 6/2003

**TIN:** A20021363

**CTQP CERTIFICATIONS**

Asphalt Paving Levels 1 & 2  
 Final Estimates Levels 1 & 2  
 Drilled Shaft  
 Pile Driving  
 QC Manager

**OTHER CERTIFICATIONS / TRAINING**

FDOT Critical Structures Construction Issues  
 ASCE Deep Foundations: Design, Construction & Quality Control  
 FDOT Advanced MOT  
 FDEP Stormwater Inspector  
 HAZMAT  
 Nuclear Safety  
 FDOT MSE Retaining Wall Inspection  
 ASBI Grouting Technician  
 FEMA ICS 100  
 FEMA ICS 200  
 FEMA ICS 300  
 FEMA ICS 700  
 FEMA ICS 800B  
 FDOT Long Range Estimates

Mr. Assi has over 25 years of experience in engineering design and construction inspection. His extensive experience includes major road reconstruction projects and toll highways as well as new and rehabilitated bridge structures for traditional design-bid-build and design-build projects. He has performed CEI services on a variety of projects that included all elements of earthwork, drainage, asphalt, concrete, utilities, MOT and signalization. Mr. Assi has held various civil engineering positions including Structural Design Engineer for bridge and vertical structures and multiple CEI posts including Senior Inspector, Contract Support Specialist, Project Administrator, QA/QC and Senior Project Engineer. He is adept at successfully balancing contract administration duties with the management of day-to-day field construction activities.

**Project Experience**

**CR 210 Phase II Improvements, District 2, St. Johns County, Florida.** Senior Project Engineer/Project Administrator on this urban road widening project which consisted of widening from four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a one span creek crossing bridge, length is 53 LF and a width of 120 LF, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay. 2/2014 to 4/2016. Estimated Construction Cost: \$10 million. (References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831)

**I-95 at CR 210 Safety Improvements, St. Johns County/FDOT District 2, St. Johns County, Florida.** Project Administrator. Eisman & Russo provided CEI services for this ramp widening and interchange improvement project. Work included adding two auxiliary (exit) lanes, and widening, reconstructing the southbound exit ramp along SR 9 (I-95) between Durbin Creek and CR 210 as well as the expansion of existing storm water pond, culvert extensions, partial milling & resurfacing of existing travel lanes, intersection improvements at CR 210, curb & gutter work, traffic signal and overhead sign mast arm foundations. Widening CR 210 from Russell Sampson Road to east of I-95 northbound ramps. CR 210 median improvements and add right turn lane. Construction cost: \$8.2 million. 09/2009 to 05/2010. (References: Andrew Ames, P.E., St. Johns County Project Manager, 904.209.0111 and Webert Lovencin, FDOT Palatka Construction, 386.312.4835)

**CR 214 Widening & Resurfacing, Contractor Claim Review, St. Johns County, St. Johns County, Florida.** Project Engineer. Eisman & Russo was engaged in a dispute resolution claims review. The review entailed assessing available plans, specifications, bid documents, and project documentation provided by the County, FDOT and the CEI consultant. The report focused on the technical analysis and breakdown of the claim along with a review and presentation of pertinent contract language. E&R reviewed each of the three claims including: Claim 1 – Special Guardrail Post and Claim 2 & 3 - Asphalt. Having reviewed the Contractor's claims against the County, Eisman & Russo presented its findings to the County with an opinion of an appropriate settlement resulting in a savings to the County of \$700,000. 4/2011. (Reference: Press Tompkins, PE, County Engineer and Andrew Ames, Asst. County Engineer, St. Johns County, 904.209.0110)

**I-75 Design Build (Group 137), FDOT District 5, Sumter County.** SPE/PA. This Low-Bid Design/Build (D/B) project includes the widening of I-75 from a 4-lane facility to six lanes. The work includes taking the existing four travel lanes with 10' shoulders to the outside and 4' shoulders on the inside to six travel lanes with 12' outside and inside shoulders. The work also includes milling and resurfacing of the existing roadway with slope corrections as needed. A major feature of this project is the CR 470 interchange which will be completely reconstructed. The new bridge in the interchange will accommodate a 4-lane facility on CR 470. Est. Construction Costs: \$50 million. 12/2014 to Present. (Reference: Eric Jagers, 352.326.7715)

**POSITION**

Contract Support Specialist, Senior Inspector

**YEARS OF EXPERIENCE: 34**

**EDUCATION**

B.S., Civil Engineering, Lahore, Pakistan, 1977

**PROFESSIONAL REGISTRATIONS**

Certified General Contractor  
Florida License #CGC 1506089

TIN: M53062053

**CTQP CERTIFICATIONS**

- Earthwork Inspection Level 1 & 2
- Asphalt Paving Tech Level 1 & 2
- Concrete Field Tech Level 1
- Drilled Shaft Inspection
- Pile Driving Inspection
- Final Estimates Levels 1 & 2
- QC Manager

**OTHER CERTIFICATIONS**

- Advanced MOT
- ACI Concrete Field Testing Tech Grade 1
- Critical Structures Construction Issues
- HAZMAT
- Nuclear Safety
- FDEP Stormwater, Erosion & Sediment Control Inspector

Mr. Mahmood has 34 years of experience with a background in project/construction management and execution including construction of vertical structures as well as water storage reservoirs and sewage treatment plants. His experience includes working as a Senior Inspector and Inspector for roadway and bridge construction projects in District 2. He is very experienced in asphalt, earthwork, materials testing and sampling and quality control. He has extensive knowledge of various computer software including SureTrak and Primavera. He is additionally a certified General Contractor in Florida with a thorough understanding of Florida Building Codes.

**Project Experience**

**Districtwide Local Agency Program (LAP), FDOT District 2.** 18 counties. Senior Inspector. The Local Agency Program is a \$5M five-year districtwide contract. The contract encompasses 18 North Florida Counties and the major municipalities of City of Jacksonville, Jacksonville Transportation Authority, City of Gainesville and SJRWMD. Projected construction includes drainage, roadway, signage, signalization and school safety improvements as well as the construction of trails, roadways and bridges. Estimated Fee: \$5 million. 3/2015 to Present. (Reference: Roosevelt General Petithomme, 386.758.3759)

**San Sebastian River Bridge Replacement on SR-5 (US-1) (Design-Build), FDOT District 2,** St. Augustine, FL. Senior Inspector. This design-build project consists of the phased construction of a new SR-5 (US-1) bridge over the San Sebastian River, including roadway approaches, carrying 4 lanes of traffic, bike lanes, and sidewalks. The new structure won the FTBA "Best in Construction" award in 2013. The project will be 761 feet long, consisting of 10 spans of prestressed concrete Florida-I beams supported by concrete pile bents. Included are storm sewers, concrete paving for the approach roadways, signing, signalization, lighting, removal of the existing bridge, and wetland mitigation areas. The bridge will feature several esthetic devices--ornamental street lighting poles, decorative plaques and pedestrian handrails, and colored concrete coatings. Estimated construction cost: \$13.52 million. 10/2011 to 02/2013. (Reference: Jeffrey O. Williams, P.E., FDOT Resident Support Engineer, (386) 312-4831)

**CR 210 Phase II Improvements, District 2,** St. Johns County, Florida. Contract Support Specialist on urban road widening project which consist of widening from four lanes to six lanes Utility Relocation, Signal Replacement and replacing an existing box culvert with a one span creek crossing bridge, length is 53 LF and a width of 120 LF, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay. 2/2014 to 4/2016. Estimated Construction Cost: \$10 million. (References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831)

**Henley Road/CR 739 Widening,** Clay County, FL. Senior Inspector. This project consists of widening CR 739 from two lanes to five lanes for a distance of 3.5 miles. The project includes two bridges about 120' long each with two travel lanes and 8' sidewalks. Additional improvements included eight stormwater retention ponds, sidewalks, barrier walls, signalized intersections, guardrails and signing & pavement marking. Est. Construction Cost: \$14.8 Million. (Reference: Mr. Warrick Sams, 904.269.6301)

**SR 200 Widening and Reconstruction from Stratton Road to Griffin Road, FDOT District 2,** Nassau County, FL. Senior Inspector. This \$26 million project involved the addition of two lanes and milling and resurfacing of the two existing lanes; in addition two bridges were removed and replaced by two new bridges. Mr. Mahmood's responsibilities included supervision of inspection staff for Earth Work and structure work, survey checks, MOT, National Pollutant Discharge Elimination System (NPDES) and coordination with office staff. (Reference: Shannon Mobley, FDOT (Retired) (IE)

**POSITION**  
Senior Inspector

**AREA OF EXPERTISE**  
Construction Engineering &  
Inspection, Roadway

**YEARS OF EXPERIENCE: 13**

**EDUCATION**  
Tazewell High School

**TIN: G30035965**

**CERTIFICATIONS**  
Asphalt Paving Levels 1 & 2  
Earthwork Levels 1 & 2  
Concrete Field Level 1 & 2  
Final Estimates Level 1  
Pile Driving

**OTHER CERTIFICATIONS / TRAINING**  
ACI Field Testing Tech. Grade 1  
ACI Concrete Transportation Construction Inspector (CTCI)  
Critical Structures Construction Issues  
FDOT Advanced MOT  
IMSA Traffic Signal Tech. Level 1  
IMSA Traffic Signal Construction Level 2  
IMSA Traffic Field Tech. Level 2  
MSE Retaining Wall Inspection  
CPN Radiation Safety and Use of Nuclear Gauges Training  
FDEP Stormwater Inspector  
CPN Hazmat and Security Awareness Training

Mr. Goad has 13 years of experience in testing and CEI services. He has a strong background in field and laboratory material testing as Quality Control for the contractor. He has been in charge of all field testing and road work and has experience on proctors, LBR's and related lab work. Mr. Goad's hands-on experience includes retaining earth wall inspection, concrete sampling and testing, earthwork density testing, utilities and drainage construction and asphalt paving inspection. He is extremely knowledgeable with the Maintenance of Traffic requirements for interstate widening projects and the additional safety that must be adhered to in the field. He is additionally knowledgeable in the requirements established in the Construction Project Administration Manual (CPAM).

## Project Experience

**I-75 Design Build (Group 137), FDOT District 5, Sumter County.** Senior Inspector. This Low-Bid Design/Build (D/B) project includes the widening of I-75 from a 4-lane facility to six lanes. The work includes taking the existing four travel lanes with 10' shoulders to the outside and 4' shoulders on the inside to six travel lanes with 12' outside and inside shoulders. The work also includes milling and resurfacing of the existing roadway with slope corrections as needed. A major feature of this project is the CR 470 interchange which will be completely reconstructed. The new bridge in the interchange will accommodate a 4-lane facility on CR 470 including dual left turn lanes to southbound I-75 and a single left turn lane to northbound I-75. Major work elements include new pavement, ITS components, drainage systems, pond construction, bridge construction, box culvert extensions, median barrier, signing and pavement marking, lighting and signalization at CR 470, and milling and resurfacing. Est. Construction Costs: \$50 million. 12/2014 to Present. (Reference: Eric Jagers, 352.326.7715)

**CR 468 Widening from SR 44 to CR 505 & Turnpike Interchange, FDOT District 5 and Sumter County, Sumter County, FL.** Senior Inspector. Project consists of widening existing CR 468 from a 2-lane rural cross-section to 4-lane urban with curb and gutter and sidewalks from SR 44 to Sandalwood development and 4-lane rural cross-section from Sandalwood across the Florida Turnpike to CR 505. The widening project includes signalization, utility relocations, storm drainage, three barrel box-culverts, all constructed under multiple MOT phases. The CR 468 and Turnpike Interchange is a new interchange connection to the Florida Turnpike at the existing CR 468 overpass. The interchange work includes a new bridge over the Turnpike, ramps (only two of the four in this phase), signals, lighting, storm drainage, MSE Walls, ponds and ITS. All work is being administered through The Villages of Lake and Sumter County Development Company. 4/2014 to 11/2015. FM No. not applicable. (Reference: Tom McDonough, McDonough Development Co., 352.753.6703)

**US 441/SR 500 from Martin Luther King, Jr. Blvd. to Lake Ella Rd., FDOT District 5, Lake County, FL** Inspector. Eisman & Russo is currently providing CEI services for the reconstruction of 3.3 miles from 4 lanes rural to 6 lanes urban with sidewalks, curb & gutter and bike lanes, a new closed drainage system and ponds. Additional work includes signalization, retaining walls, MSE walls, JPA work, access management, utility relocation and signing & pavement marking. FM No. 23839545201. Construction Cost: \$18 Million. 12/2011 to 8/2014. (Reference: Eric Jagers, 352.326.7715)

**SR 5 (US 301) from Hernando County Line to Main Street and from SR 48 (CR 475) (Main Street) to South of SE 13<sup>th</sup> Avenue, FDOT District 5, Lake County, FL:** Senior Inspector. Eisman & Russo is currently providing CEI services for the milling & resurfacing of 6.3 miles of this 2-lane rural roadway. Other work includes drainage, curb ramps, overbuild and signing & pavement markings. Additionally this project includes 5.7 miles of shoulder work. Construction cost: \$2.68 million. FM Nos. 42488315201, 42887817201. 3/2011 to 12/2011. (Reference: Ed Petersen, 352.409.1845)

**POSITION**

Senior Inspector

**AREA OF EXPERTISE**

Construction Engineering and Inspection

**YEARS OF EXPERIENCE:** 13

**TIN:** B26043279

**CTQP CERTIFICATIONS**

Asphalt Paving Level 1 & 2

Earthwork Level 1 & 2

Concrete Field Tech. Level 1 & 2

Final Estimates Level 1

Drilled Shaft Inspection

Pile Driving

**OTHER CERTIFICATIONS / TRAINING**

ACI Field Testing Tech. Grade 1

ACI Concrete Transportation Construction Inspector (CITI)

Nuclear Radiation Safety

HAZMAT

FDOT Critical Structures Construction Issues

FDEP Stormwater Management Inspector

FDOT Advanced MOT

MSE Wall Inspection

Auger Cast Pile Inspection

Mr. Baker is a highly motivated roadway inspector with over 13 years of experience. He is knowledgeable of and skilled in construction inspection and material sampling and testing. He has in-depth knowledge of local, state and government mandates for road and bridge construction. Mr. Baker is skilled in interpreting contract documents in order to ensure contractor compliance and proficient in performing on-site inspections, field measurements and documenting daily construction activities. His hands-on experience includes bridge inspection, retaining wall inspections, asphalt paving inspection, earthwork density testing and concrete sampling and testing. He has the ability to coordinate, schedule, and monitor project activities to meet required contract timelines and to build and maintain working relationships with contractor personnel via open communication.

**Project Experience**

**CR 210 Phase II Improvements, District 2, St. Johns County, Florida.** Senior Inspector on this urban road widening project which consisted of widening from four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a one span creek crossing bridge, length is 53 LF and a width of 120 LF, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay. 2/2014 to 4/2016. Estimated Construction Cost: \$10 million. (References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831)

**CR 468 Widening from SR 44 to CR 505 & Turnpike Interchange, FDOT District 5 and Sumter County, Sumter County, FL.** Inspector. Project consists of widening existing CR 468 from a 2-lane rural cross-section to 4-lane urban with curb and gutter and sidewalks from SR 44 to Sandalwood development and 4-lane rural cross-section from Sandalwood across the Florida Turnpike to CR 505. The widening project includes signalization, utility relocations, storm drainage, three barrel box-culverts, all constructed under multiple MOT phases. The CR 468 and Turnpike Interchange is a new interchange connection to the Florida Turnpike at the existing CR 468 overpass. The interchange work includes a new bridge over the Turnpike, ramps (only two of the four in this phase), signals, lighting, storm drainage, MSE Walls, ponds and ITS. All work is being administered through The Villages of Lake and Sumter County Development Company. 4/2014 to Estimated Completion 11/2015. FM No. not applicable. (Reference: Tom McDonough, McDonough Development Co., 352.753.6703)

**US 441/SR 500 from Martin Luther King, Jr. Blvd. to Lake Ella Rd., FDOT District 5, Lake County, FL:** Inspector. Eisman & Russo is currently providing CEI services for the reconstruction of 3.3 miles from 4 lanes rural to 6 lanes urban with sidewalks, curb & gutter and bike lanes, a new closed drainage system and ponds. Additional work includes signalization, retaining walls, MSE walls, JPA work, access management, utility relocation and signing & pavement marking. FM No. 23839545201. Construction Cost: \$16.3 million. 02/2013 to 08/2014. (Reference: Eric Jaggars, 352.326.7715)

**Operational Improvements, FDOT District 2.** Lead Inspector. Primary duties include inspection of earthwork operations to construct new ponds and travel lanes, MSE wall construction, drilled shafts, asphalt removal, asphalt placement, and providing quantities for progress and final estimates. FM No. 212949485201. Construction Cost: \$2.9 million. (Reference: Sandra Chitwood, 352.381.4213)

**SR 500 from CR 241 to Curb & Gutter Section, FDOT District 2:** Lead Inspector. Milling & Resurfacing of SR 500. Responsibilities included inspection of asphalt milling & pavement operations, sign removal and installation, and concrete removal and placement. Construction cost: \$2.8 million. (Reference: Kevin Rogers, 352.381.4216) FM No. 42449515201

**POSITION**  
Inspector

**AREA OF EXPERTISE**  
Construction Engineering and  
Inspection

**YEARS OF EXPERIENCE:** 3

**EDUCATION**  
University of North Florida, enrolled,  
B.S. Civil Engineering

**TIN:** C23501390

**CTQP CERTIFICATIONS**  
Asphalt Paving Level 1 & 2  
Concrete Field Level 1  
Earthwork Level 1  
Final Estimates Level 1

**OTHER CERTIFICATIONS /  
TRAINING**  
ACI Field Testing Tech. Grade 1  
Intermediate MOT  
NPDES / FDEP Stormwater Mgt.  
Nuclear Safety  
HAZMAT

Mr. Chastain is a graduate of the University of North Florida with a Bachelor of Science in Civil Engineering. In his experience at Eisman & Russo, Inc., he has garnered practical application in the field of construction engineering and inspection in the areas of scheduling and estimating. Mr. Chastain has passed the Fundamentals of Engineering exam to qualify as an Engineering Intern.

## Project Experience

**Districtwide Local Agency Program (LAP), FDOT District 2.** 18 counties. Inspector. The Local Agency Program is a \$5M five-year districtwide contract. The contract encompasses 18 North Florida Counties and the major municipalities of City of Jacksonville, Jacksonville Transportation Authority, City of Gainesville and SJRWMD. Present assignment is the inspection of A1A Scenic and Historic Wayfinding Signs in St. Johns County. Estimated Fee: \$499,000. 10/2015 to Est. Completion 6/2016. (Reference: Roosevelt General Petithomme, 386-758-3759)

**CR 210 Phase II Improvements, District 2, St. Johns County, Florida.** Inspector on this urban road widening project which consisted of widening from four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a one span creek crossing bridge, length is 53 LF and a width of 120 LF, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay. 2/2014 to 4/2016. Estimated Construction Cost: \$10 million. (References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831)

**Countywide Program Management for Resurfacing and New Sidewalk Construction, City of Jacksonville, Duval County, FL:** Senior Inspector. Eisman & Russo is providing the construction cost estimates for street widening / resurfacing, sidewalk construction, and drainage improvements, including construction management and inspections as major tasks, and the overseeing of contractors and inspectors. In addition, a GIS computer tracking system is used to capture data associated with each task. The application will provide a comprehensive inventory of data elements presented in an Internet web-based format. 2008 to Present. (Reference: Joel Troupe, P.E., Engineer Manager, Right of Way Stormwater Maintenance, Dept. of Public Works, 904.472.2893.)

**Countywide Resurfacing and Sidewalk Construction Project, City of Jacksonville, Duval County, FL:** Inspector. Project consisted of resurfacing of City streets, construction of sidewalks and drainage improvements in the north, west and southeast areas of the City of Jacksonville. Responsible for inspection of roadway projects, and pavement estimates / evaluations. 05/2014 to 09/2014.

**Broadway Av from Robinson Av to McDuff Av N** – Milling, resurfacing, water valve / manhole adjustments and striping for 0.5 miles on a 2-lane heavily traveled roadway. This project was accomplished under an approved MOT plan using flagmen and cost approximately \$80,221.00.

**Lanier Rd from New Berlin Rd to Vernice Rd** – Milling, resurfacing, water valve / manhole adjustments and striping for 1.5 miles on a 2-lane heavily traveled roadway. This project was accomplished under an approved MOT plan using flagmen and cost approximately \$187,180.00.

**Mayflower St from Edgewood Av S to Wolfe St** – Milling, resurfacing, water valve / manhole adjustments and striping for 0.36 miles on a 2-lane heavily traveled roadway. This project was accomplished under an approved MOT plan using flagmen and cost approximately \$58,265.00.

**POSITION**  
Inspector

**AREA OF EXPERTISE**  
Construction Engineering and Inspection

**YEARS OF EXPERIENCE:** 3

**EDUCATION**  
Miami Sunset High School, 2013

**TIN:** G52042693

**CTQP CERTIFICATIONS**  
Asphalt Paving Tech Level 1  
Concrete Field Level 1  
CTQP Earthwork Level 1 & 2  
Final Estimates Level 1

**OTHER CERTIFICATIONS / TRAINING**  
ACI Field Testing Tech. Grade 1  
Concrete Field Inspector  
NPDES Stormwater Inspector  
Intermediate MOT  
HAZMAT  
Nuclear Safety

Mr. Gomez began his career the private sector construction field in South Florida on retail projects before transitioning into roadway construction inspection. He has performed a variety of testing and inspection tasks including earthwork density testing on roadway embankment for MSE walls, drainage structures, pipe backfill, gravity walls and all roadway construction including subgrade and base. He has performed lime rock base subgrade depth checks and also final lime rock base inspections. His experience additionally includes concrete testing – including air, slump, temperature and water/cement ratio, casting cylinders for concrete related construction including drilled shafts and barrier walls as well as monitoring spread rate for asphalt placement.

## Project Experience

**CR 210 Phase II Improvements, District 2, St. Johns County, Florida.** Inspector. This urban road widening project consist of widening four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a one span creek crossing bridge, length is 53 LF and a width of 120 LF, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay. Responsibilities include inspection of earthwork backfill for drainage and structure, embankment and base course, mast arm signal removal and replacement, structural bridge replacement pile driving, steel bar inspections, and concrete testing and placement observation. 3/2015 to 4/2016. Estimated Construction Cost: \$10 million. (References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831)

**Coastal Oaks Heritage Landing, Duval County, FL:** Technician. Performed concrete testing and IPD's.

**SR 23, Duval County, FL:** Technician. Performed density testing for drainage pipe, embankment, subgrade and lime rock base.

**SR 9B, Duval County, FL:** Technician. Responsible for density testing and inspection of MSE construction and density testing drainage pipe backfill.

**CR 305, Flagler County, FL:** Technician. Responsible for density testing and inspection of gravity wall and drainage pipe backfill and maintenance of DOT density log book.

**Providence High School, Duval County, FL:** Technician. Inspection of subsoil excavation operation.

**Homestead Walmart, Miami, FL:** Technician. Responsible for testing lime rock base, controlling asphalt spread rate for paving operation, coring asphalt pavement, testing stabilized subgrade and performing all concrete testing.

**Fountain Blue Square, Miami, FL:** Technician. Performed all concrete testing and IPD's for Publix and Target.

**Miami Shops at Civica, Miami, FL:** Technician. Responsible for all density testing for main building pade construction, drainage structures, 24-inch RCP backfill as well as performed all concrete testing and sampling.

# RICK SCHOLTEN

INSPECTOR

## PROFESSIONAL EXPERIENCE

TIN # S435-759-83-292-0

- CTQP Asphalt Plant Level I
- CTQP Asphalt Plant Level I
- JEA Construction Site Safety Orientation
- Nuclear Gauge Safety and US – DOT Hazmat Safety

## SUMMARY OF RELEVANT EXPERIENCE:

- Six years as Lab Tech in the asphalt field
- Diagnosing problems with asphalt production
- Maintaining accurate logs/data entry for SCDOT and FDOT
- Maintaining calibrations for all laboratory equipment

## PROJECT EXPERIENCE

---

**COJ Trail Ridge Landfill Expansion, Phase 6 – Jacksonville, Florida - CEI Inspector, responsible for field monitoring on a 300-acre landfill expansion construction project for the City of Jacksonville.** Responsible for monitoring and documentation of construction operations and a construction material testing program for materials prequalification and production testing during the construction of 31 acres of class 1 solid waste cell including subgrade, protective sand, geosynthetic clay liner, secondary geomembrane liner, primary geomembrane liner, leachate collection system and pump stations, one 42 acre stormwater management facility, one 14 acre stormwater facility, temporary and permanent drainage with 15" to 48" RCP, 9 acres of wetland recreation, wetland irrigation system and pump stations, 2miles of concrete ditch pavement, 400ft of 10'x6' box culverts, 15,000ft of perimeter roadway, demolition of existing North face of landfill and relocation of gas system.

**COJ Trail Ridge Landfill Closures Phases 5 through 7 – Jacksonville, Florida – QA/QC Services Senior Inspector,** responsible for field monitoring for a multiple phase landfill closure project for the City of Jacksonville. Responsible for monitoring and documentation of construction operations and a construction materials testing program for materials prequalification and production testing during the closure operations. Soils control monitoring includes prequalification of three (3) clay borrow pits and 3 other material borrow sources including vegetative cover, intermediate cover and underdrain sand sources.



Meskel & Associates Engineering  
Geotechnical ▾ Environmental ▾ Inspection ▾ Testing

## EDUCATION

**Andover College, 2009 to 2010**

**Criminal Justice**

US Army Infantry, Civil Defense, 2001 - 2003

Various Technical

**Materials Testing for Multiple Municipal Projects, Florida –** Field/Assistant Laboratory Technician for multiple projects including landfill jobs, JEA package plant and various other private development sites. Responsibilities include field density testing and soil sampling for index property and proctor testing; concrete sampling and testing, and assisting with soil index property and proctor testing, and concrete compressive strength testing in the laboratory.

**Preferred Materials Quality Control Technician II . - Jacksonville, FL -** Responsible for quality control in asphalt plant production. Accurate data entry and maintaining laboratory calibrations. Troubleshooting problems that arise from incorrect product. Working directly with the FDOT and performing random tonnage audits.

**APAC Carolina Quality Control Technician - - Florence, SC -** Quality Control for the Department of Transportation. Accomplishments - Many multi-million dollar interstate projects. I was required to perform qualitative analysis of asphalt produced from a drum style and batch asphalt plants. Diagnosing problems with production and maintaining the proper paperwork. Responsible for mix design in multiple asphalt plants.

**APAC Carolina - Florence, SC - Quality Control Tech. HMA Level -** Responsible for quality control in asphalt plant production. Accurate data entry and maintaining laboratory calibrations, data entry and LIMS. Roadway projects included improvement projects along I-95 and I-20 in Florence, South Carolina.

**RICKEY L. ASTIN, II**  
**SENIOR INSPECTOR**



**Meskel & Associates Engineering**  
**Geotechnical ▾ Environmental ▾ Inspection ▾ Testing**

**PROFESSIONAL EXPERIENCE**

TIN # A235-732-82-162-0

- FDOT CTQP Asphalt Paving Levels I, II
- FDOT CTQP Earthwork Levels I, II
- FDOT CTQP Concrete Field, Level I
- FDOT CTQP Final Estimates, Level I
- IMSA Traffic Signalization Inspector
- NPDES Storm Water Inspector
- ATSSA Advanced MOT
- ACI Concrete Spec 346, Level I
- 10-Hr OSHA
- JEA Leadership for Supervisors
- JEA Construction Site Safety Orientation
- FEMA ICS 100, 200, 700a, 800b
- 40-Hour OSHA HAZWOPER
- Troxler Hazmat and Radiation Safety for Nuclear Gauges Safety in Excavation Course by Trench Shoring Services

**EDUCATION**

*US Marine Corps*  
*Various Technical*

**SUMMARY OF RELEVANT EXPERIENCE:** CEI Inspector, \$40million, responsible for field monitoring on a 300-acre landfill expansion construction project for the City of Jacksonville. Responsible for monitoring and documentation of construction operations and a construction material testing program for materials prequalification and production testing during the construction of 31 acres of class 1 solid waste cell including subgrade, protective sand, geosynthetic clay liner, secondary geomembrane liner, primary geomembrane liner, leachate collection system and pump stations, one 42 acre stormwater management facility, one 14 acre stormwater facility, temporary and permanent drainage with 15" to 48" RCP, 9 acres of wetland recreation, wetland irrigation system and pump stations, 2miles of concrete ditch pavement, 400ft of 10'x6' box culverts, 15,000ft of perimeter roadway, demolition of existing North face of landfill and relocation of gas system.

**PROJECT EXPERIENCE**

---

**FDOT 9<sup>th</sup> Street (426333-1-52-01) – City of Jacksonville Beach, FL** - CEI Inspector responsible for review and inspection of a two lane roadway rehabilitation which included milling and resurfacing of adjacent streets and new stormwater facilities and drainage.

**FDOT SR-A1A Mill and Resurface – St. Johns County, FL** - CEI Inspector responsible for review and inspection of an FDOT four lane milling and resurfacing project performed at night.

**FDOT I-10 and Branan Field-Chaffee Road – Jacksonville, FL** - CEI Inspector responsible for reviewing and inspection of over 7 miles of reconstruction of a 4 lane divided highway to service/future Toll Road-23, drainage improvements of 8 stormwater facilities, installation of 54" RCP, over 1million CY of embankment for exit and entrance ramps, cast in place concrete box culverts and roadway reconstruction of curb, base and asphalt. This project utilized EZ-Base as a form of stabilized subgrade as a test case for FDOT.

**FDOT 9A and JTB Interchange– Jacksonville, FL** - Quality Control Technician for an FDOT Interchange that included four miles of roadway, over 1.5 million CY of embankment and 6 stormwater facilities, responsible for sampling and testing of earthwork and inspection of concrete paving and barrier wall, storm water pipe, cast in place and precast box culverts, drill shafts, a 60'x80' MSE wall and embankment construction.

**FDOT Beach Boulevard– Jacksonville, Florida** - Lead QC Technician on over six miles of reconstruction from a four lane roadway to six lane roadway which included modifying five storm water facilities, responsible for sampling and testing of earthwork, coordinating utility and storm water pipe installation, embankment, roadway and sidewalk which included maintaining and reviewing the density log book.

**Alumni Drive from Kernan Blvd to UNF Drive Mill and Resurfacing and Improvements Project – Jacksonville, FL** - CEI Inspector responsible for field monitoring of improvements to a four lane roadway for the University of North Florida. Approximately 11,644 square yards of existing asphalt was milled and about 1,239 tons of SP-9.5 and SP12.5 was installed. Improvements included widening of slip lane radius at Kernan Blvd., traffic signal loops at intersection of Betty Holzendorf Dr., installation of curb in median of Alumni Dr., repairs near box culvert which included replacement of guard rail and significant asphalt leveling, roadway repair along UNF Dr which included removal of unsuitable materials and replacement with flowable-fill and various sidewalk improvements. This project had an accelerated construction schedule with limited time periods for lane closures.



**Florida Department of Transportation's  
Construction Training Qualification Program**

## Qualifications Search

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
A20021363	Asphalt	Asphalt Paving Technician - Level 1	6/20/2018
A20021363	Asphalt	Asphalt Paving Technician - Level 2	6/20/2018
A20021363	Geotech	Drilled Shaft Inspection	9/30/2020
A20021363	Geotech	Pile Driving Inspection	1/13/2021
A20021363	Management	Final Estimates - Level 1	8/31/2016
A20021363	Management	Final Estimates - Level 2	11/16/2016
A20021363	Management	QC Manager	Does Not Expire

[Back](#)

134215



**Florida Department of Transportation's  
Construction Training Qualification Program**

## Qualifications Search

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
M53062053	Asphalt	Asphalt Paving Technician - Level 1	7/29/2020
M53062053	Asphalt	Asphalt Paving Technician - Level 2	7/29/2020
M53062053	Concrete	Concrete Field Technician - Level 1	2/4/2017
M53062053	Earthwork	Earthwork Construction Inspection - Level 1	5/15/2017
M53062053	Earthwork	Earthwork Construction Inspection - Level 2	5/17/2017
M53062053	Geotech	Drilled Shaft Inspection	9/27/2018
M53062053	Geotech	Pile Driving Inspection	9/20/2018
M53062053	Management	Final Estimates - Level 1	1/28/2021
M53062053	Management	Final Estimates - Level 2	1/28/2021
M53062053	Management	QC Manager	Does Not Expire

[Back](#)

134215



**Florida Department of Transportation's  
Construction Training Qualification Program**

---

## Qualifications Search

---

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
G30035965	Asphalt	Asphalt Paving Technician - Level 1	8/28/2019
G30035965	Asphalt	Asphalt Paving Technician - Level 2	8/28/2019
G30035965	Concrete	Concrete Field Technician - Level 1	2/28/2018
G30035965	Concrete	Concrete Field Technician - Level 2	2/28/2018
G30035965	Earthwork	Earthwork Construction Inspection - Level 1	8/28/2019
G30035965	Earthwork	Earthwork Construction Inspection - Level 2	7/9/2020
G30035965	Geotech	Pile Driving Inspection	10/24/2018
G30035965	Management	Final Estimates - Level 1	8/31/2016

[Back](#)



**Florida Department of Transportation's  
Construction Training Qualification Program**

## Qualifications Search

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
B26043279	Asphalt	Asphalt Paving Technician - Level 1	4/12/2018
B26043279	Asphalt	Asphalt Paving Technician - Level 2	4/12/2018
B26043279	Concrete	Concrete Field Technician - Level 1	8/9/2019
B26043279	Concrete	Concrete Field Technician - Level 2	12/12/2018
B26043279	Earthwork	Earthwork Construction Inspection - Level 1	1/9/2018
B26043279	Earthwork	Earthwork Construction Inspection - Level 2	4/12/2018
B26043279	Geotech	Drilled Shaft Inspection	7/3/2018
B26043279	Geotech	Pile Driving Inspection	7/15/2020
B26043279	Management	Final Estimates - Level 1	4/23/2019

[Back](#)



**Florida Department of Transportation's  
Construction Training Qualification Program**

---

## Qualifications Search

---

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
C23501390	Asphalt	Asphalt Paving Technician - Level 1	6/30/2019
C23501390	Asphalt	Asphalt Paving Technician - Level 2	9/17/2020
C23501390	Concrete	Concrete Field Technician - Level 1	7/16/2019
C23501390	Earthwork	Earthwork Construction Inspection - Level 1	10/28/2019
C23501390	Management	Final Estimates - Level 1	1/23/2020

[Back](#)

134215



**Florida Department of Transportation's  
Construction Training Qualification Program**

---

## Qualifications Search

---

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
G52042693	Asphalt	Asphalt Paving Technician - Level 1	5/26/2020
G52042693	Asphalt	Asphalt Paving Technician - Level 2	3/3/2021
G52042693	Concrete	Concrete Field Technician - Level 1	9/6/2019
G52042693	Earthwork	Earthwork Construction Inspection - Level 1	7/29/2019
G52042693	Earthwork	Earthwork Construction Inspection - Level 2	11/22/2019
G52042693	Management	Final Estimates - Level 1	5/29/2020

[Back](#)

134215



**Florida Department of Transportation's  
Construction Training Qualification Program**

---

**Qualifications Search**

---

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
S43575983	Asphalt	Asphalt Plant Technician - Level 1	10/19/2020
S43575983	Asphalt	Asphalt Plant Technician - Level 2	10/21/2020

[Back](#)



**Florida Department of Transportation's  
Construction Training Qualification Program**

---

## Qualifications Search

---

Qualifications			
TRAINEE	MATERIAL GROUP	QUALIFICATION	EXPIRATION DATE
A23573282	Asphalt	Asphalt Paving Technician - Level 1	5/26/2020
A23573282	Asphalt	Asphalt Paving Technician - Level 2	5/29/2020
A23573282	Earthwork	Earthwork Construction Inspection - Level 1	2/3/2017
A23573282	Earthwork	Earthwork Construction Inspection - Level 2	2/3/2017
A23573282	Management	Final Estimates - Level 1	10/10/2018

[Back](#)

134215

# *State of Florida*

## *Department of State*

I certify from the records of this office that EISMAN & RUSSO, INC. is a corporation organized under the laws of the State of Florida, filed on November 18, 1985.

The document number of this corporation is H85663.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on January 11, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eleventh day of January, 2016*



*Ken DeFina*  
**Secretary of State**

Tracking Number: CC8061292532

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

# State of Florida

Board of Professional Engineers



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

is authorized under the provisions of Chapter 471, Florida Statutes, to offer engineering services to the public through a Professional Engineering Firm under Chapter 471, Florida Statutes.

Expiration: 2/28/2017  
Audit No: 228201701029

CA Lic. No:  
4281

# State of Florida

Board of Professional Engineers



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

Is licensed as a Professional Engineering Firm under Chapter 471, Florida Statutes

Expiration: 2/28/2017  
Audit No: 228201735655 D

P.E. Lic. No:  
59996

# State of Florida

Board of Professional Engineers

Meskel Engineering, PLLC



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

is authorized under the provisions of Chapter 471, Florida Statutes, to offer engineering services to the public through a Professional Engineering Firm under Chapter 471, Florida Statutes.

Expiration: 2/28/2017  
Audit No: 228201702533

CA Lic. No:  
28142



**Florida Department of Transportation**

**RICK SCOTT  
GOVERNOR**

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JIM BOXOLD  
SECRETARY**

July 22, 2015

Antonio Mahfoud, President/CEO  
EISMAN & RUSSO, INC.  
6455 Powers Avenue  
Jacksonville, Florida 32217

Dear Mr. Mahfoud:

The Florida Department of Transportation has reviewed your application for qualification package and determined that the data submitted is adequate to technically qualify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.3 - Signalization
  
- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
  - 10.4 - Minor Bridge & Miscellaneous Structures CEI
  - 10.5.1 - Major Bridge CEI - Concrete
  - 10.5.2 - Major Bridge CEI - Steel
  - 10.5.3 - Major Bridge CEI - Segmental

Your overhead audit has been accepted, enabling your firm to compete for Professional Services projects advertised at the unlimited level, with estimated fees of any dollar amount. This status shall be valid until June 30, 2016 for contracting purposes.

	Home/Branch	Field	Facilities	Overtime	
	<u>Office</u>	<u>Office</u>	<u>Capital Cost</u>	<u>Premium</u>	<u>Direct Expense</u>
Indirect Cost	139.68%	125.10%	<u>of Money</u>	Reimbursed	2.04% (Home)
			0.119%		22.53% (Field)*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in black ink, appearing to read "Carliayn Kell". The signature is written in a cursive style with a large, stylized initial "C".

Carliayn Kell  
Professional Services  
Qualification Administrator



**Meskel & Associates Engineering, LLC:**  
8936 Western Way, Ste 12  
Jacksonville, FL 32256  
United States

*This is to certify that this laboratory has been accredited for technical competence and found to meet the requirements for performing the test methods listed below for the inspection and testing of construction materials.*

Reinspection Due Date: 1/27/2017

Accreditation ID: 1004116

## AASHTO R18

### Aggregate

ASTM Methods: ASTM C117, ASTM C127, ASTM C128, ASTM C136, ASTM C40, ASTM C702, ASTM Specification C1077 - Aggregate  
AASHTO Methods: AASHTO T11, AASHTO T21, AASHTO T248, AASHTO T27, AASHTO T84, AASHTO T85

### Concrete

ASTM Methods: ASTM C1064, ASTM C1231, ASTM C143, ASTM C172, ASTM C231, ASTM C31, ASTM C39, ASTM C42, ASTM C511, ASTM C617, ASTM C78, ASTM Specification C1077 - Concrete  
AASHTO Methods: AASHTO M201, AASHTO R80, AASHTO T119, AASHTO T152, AASHTO T22, AASHTO T23, AASHTO T24, AASHTO T309, AASHTO T97

### Soil

ASTM Methods: ASTM D1140, ASTM D1557, ASTM D2216, ASTM D2487, ASTM D2488, ASTM D421, ASTM D422, ASTM D4318 (1), ASTM D4318 (2), ASTM D698, ASTM Specification D3740 - Soil  
AASHTO Methods: AASHTO R58, AASHTO T146, AASHTO T180, AASHTO T265, AASHTO T267, AASHTO T88, AASHTO T89, AASHTO T90, AASHTO T99  
State Methods: FM 5.515

Accreditation Date: 3-17-2016

Expiration Date: 4/27/2017

David A. Savage  
David A. Savage  
Director of Accreditation

Christopher J. Robinson  
Christopher J. Robinson, P.E.  
Executive Director

*The current scope of accreditation can be obtained by viewing the CMEC Directory of Accredited Laboratories ([www.cmec.org](http://www.cmec.org))*

---

**Meskel & Associates Engineering, PLLC**

Tom Traver

8936 Western Way

Jacksonville FL 32256

Tel 904-519-6990 Fax 904-519-6992

Lab ID I02031 AGGR Accr. Agency: CMEC

ttraver@meskelengineering.com

**AGGR**

AASHTO T 21	Valid
AASHTO T 27	Valid
FM 1-T 248	Valid
AASHTO T 255	Valid
FM 1-T 084	Valid
FM 1-T 085	Valid

**SOIL**

AASHTO T 90	Valid
AASHTO T 99	Valid
AASHTO T 89	Valid
AASHTO T 88	Valid
AASHTO T 265	Valid
FM 1-T 180	Valid
FM 5-515	Valid
AASHTO T 100	Valid
AASHTO R 58	Valid



### **CR 210 Phase II Improvements, St. Johns County**

Client: St. Johns County & FDOT District 2; References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831; Construction Cost: \$10 million; Period: 02/2014 to 4/2016

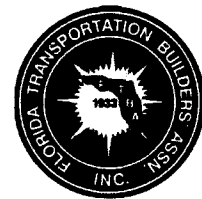
Eisman & Russo, Inc. provided CEI services to the County for this FDOT funded and administered urban road widening project which consisted of widening from four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a single-span creek crossing bridge 53 LF long and 120 LF wide, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay.



### **San Sebastian River Bridge, City of St. Augustine**

Client: FDOT District 2; Reference: Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831; Construction Cost: \$13.52 million; Period: 10/2011 to 02/2013

This design-build project consisted of the phased construction of a new SR-5 (US-1) bridge over the San Sebastian River, including roadway approaches, carrying 4 lanes of traffic, bike lanes, and sidewalks. The new structure won the FTBA “Best in Construction” Award in 2013. Project length is 761 feet long, consisting of 10 spans of prestressed concrete Florida-I beams supported by concrete pile bents. Included were storm sewers, concrete paving for the approach roadways, signing, signalization, lighting, removal of the existing bridge, and wetland mitigation areas.



### **I-95 at CR 210 Safety Improvements, St. Johns County**

Client: St. Johns County and FDOT; References: Andy Ames, PE, 904.209.1111, County Project Manager; Construction Cost: \$8.2 million; Period: 09/2009 to 05/2010

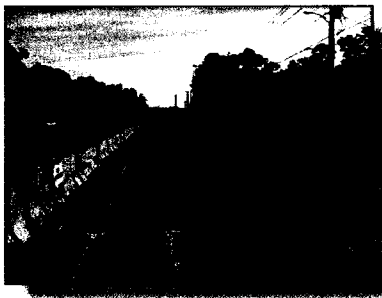
E&R provided CEI services to the County for this FDOT funded and administered ramp widening and interchange improvement project. Work included adding two auxiliary (exit) lanes, and widening, reconstructing the southbound exit ramp along SR 9 (I-95) between Durbin Creek and CR 210 as well as the expansion of existing storm water pond, culvert extensions, partial milling & resurfacing of existing travel lanes, intersection improvements at CR 210, curb & gutter work, traffic signal and overhead sign mast arm foundations, and the widening of CR 210 from Russell Sampson Road to east of I-95 northbound ramps as well as CR 210 median improvements and right turn lane addition.

## PAST PERFORMANCE WITH ST. JOHNS COUNTY

For more than a decade, St. Johns County has witnessed unprecedented growth within its geographic boundary. This growth has resulted in the need to develop a strategic Capital Improvement Plan (CIP) that serves the County's needs today and in the foreseeable future. The Eisman & Russo team consists of engineering and inspection professionals that are acutely aware of the County's goals and objectives to effectively and efficiently serve the needs of the community, simultaneously striving to always do more with less yet maximize the benefits and outcome of all improvement projects.

As per the Scope of Services for this project, the services sought by the County are that of professional Construction Engineering & Inspection (CEI) services for the Capital Improvement Project (CIP) for the widening of Race Track Road. Eisman & Russo, Inc. (E&R) is ready to again serve the County in bringing cost effective and timely solutions in roadway and bridge improvements to Race Track Road which is in the northern most part of St. Johns County in order to provide relief to commuters who reside in and around the Julington Creek, the Durbin Creek and the Bartram residential developments who are traveling to US 1, CR 13 and, in the future, SR 9B and, eventually, to I-95.

E&R has provided CEI services to the County for more than ten years (as well as for the City of St. Augustine and within the county for FDOT District 2) on many road and bridge projects that include all of the services described in the Request for Qualifications. The following highlights CEI projects performed specifically for St. Johns County in recent years:



### **CR 210 Phase II Improvements**

Client: St. Johns County and FDOT District 2; References: Mike Adams, St. Johns County, 904.209.1022; Jeffrey Williams, PE, FDOT Resident Support Engineer, 386.312.4831; CEI Fee: \$978,000; Period: 02/2014 to 4/2016

E&R provided CEI services to the County for this FDOT funded and administered urban road widening project which consisted of widening from four lanes to six lanes, utility relocation, signal replacement and replacing an existing box culvert with a single-span creek crossing bridge 53 LF long and 120 LF wide, 34 24-inch square concrete pilings and prestressed deck slabs with fiber reinforced concrete overlay.

### **Contractor Claims Review**

Client: St. Johns County; References: Press Tompkins, Retired, St. Johns County, 904.392.6999, Andrew Ames, PE, St. Johns County, 904.209.0110; CEI Fee: \$44,000; Period: 08/2012 to 08/2013

E&R was secured to assist in a dispute resolution claims review that entailed assessing available plans, specifications, bid documents, and project documentation provided by the County, the FDOT and the Contractor's CEI consultant. The report focused on the technical analysis and breakdown of the claim along with a review and presentation of pertinent contract language. E&R

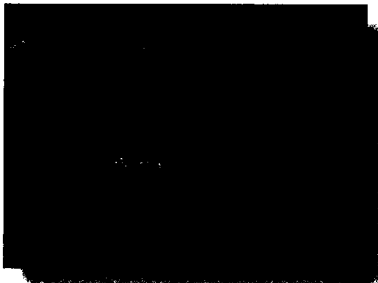
reviewed each of the three claims including: Claim 1 – Special Guardrail Post and Claim 2 & 3 – Asphalt. E&R presented our findings to the County with an opinion of an appropriate settlement resulting in a savings to St. Johns County of \$700,000.



### **North Beach Park Pedestrian Bridge at SR A1A**

Client: St. Johns County; References: Nick Perpich, PE, St. Johns County, 904.209.0110 CEI Fee: \$12,100; Period: 2010 and 2012

Eisman & Russo was engaged to perform a bridge inspection report for the Vilano Foot Bridge (#789003) over A1A in St. Johns County in 2010 and again in 2012. The inspection included documenting the conditions of the deck, timber stringers, steel truss connection plates and hardware, truss cords, safety link fence and timber floor beams. Recommendations included sandblasting, sealing, painting, replace and repair of specific components of the bridge.



### **Nocatee Parkway Bridge over Durbin Creek**

Client: St. Johns County; References: Nick Perpich, PE, St. Johns County, 904.209.0110 CEI Fee: \$8,800; Period: 2010

Eisman & Russo was engaged to provide a Quality Assurance Review and Inspection of the Nocatee Parkway Bridge (#780122) over Durbin Creek. The contract plans for the bridge were utilized in the review. The as-built load ratings reviewed and approved by the FDOT were required prior to the inclusion of the bridge into the FDOT Bridge Inventory System. The bridge was inspected in the field and the final field inspection report concluded the bridge to be in very good condition with noted detailed and photographed observations.



### **I-95 at CR 210 Safety Improvements**

Client: St. Johns County and FDOT; References: Andy Ames, PE, 904.209.1111, County Project Manager; CEI Fee: \$900,000; Period: 07/2008 to 08/2010

E&R provided CEI services to the County for this FDOT funded and administered ramp widening and interchange improvement project. Work included adding two auxiliary (exit) lanes, and widening, reconstructing the southbound exit ramp along SR 9 (I-95) between Durbin Creek and CR 210 as well as the expansion of existing storm water pond, culvert extensions, partial milling & resurfacing of existing travel lanes, intersection improvements at CR 210, curb & gutter work, traffic signal and overhead sign mast arm foundations, and the widening of CR 210 from Russell Sampson Road to east of I-95 northbound ramps as well as



## Project Approach

### Project Background

Race Track Road serves as major arterial connecting east and west St Johns County. This artery links SR 13 in Jacksonville (i.e. Mandarin) to the west with Nocatee and Beaches in the east crossing I-95 and US 1 which covers the Julington Creek, Durbin Creek and Bartram developments. The exponential growth of this section has resulted in expanding the roadway to 4 lanes from 2 lanes between Durbin Creek Elementary and SR 13. Additional subdivisions and developments in this area will reduce the traffic level of service value in this



corridor impacted further by the anticipated tie-in of SR 9B to Race Track Road, strengthening the County's decision to improve safety and the level of service in the widening of Race Track Road to 4 lanes from west of Durbin Creek Elementary to SR 9B Connector Rd (Peyton Parkway).

### Description of Project

The plans for the proposed widening are split in two phases prepared by two different consultants. These will be bid in two different construction contracts with one CEI contract.

**Phase I:** This phase of construction has a total length of 4,863.48 ft that consists of milling and re-surfacing Race Track Road's existing 4 lanes and turn lanes from west of Durbin Creek Elementary to east of D.R. Horton business entrance for a length of approximately 734 ft (Sta. 1265+65.91 to 1273+00.00), widening the 2 lanes to 4 lanes from that point (Sta. 1273+00) to a point 300 ft west of Russel Bridge Road (Sta. 1309+42.00) for a distance of 3,642 ft with full reconstruction including subgrade, base, pavement, curb & gutter, sidewalk, pond construction, signalization, utility relocation, intersection improvement at St Johns Pkwy (CR 2209), landscaped median, turn lanes and signing & pavement markings and from that point to 200 ft east of Russel Bridge Road (Sta. 1314+29.49) for a distance of 487.5 ft. Phase I was designed by GAI Consultants and has been awarded to Petticoat-Schmitt Civil Contractors, Inc., with construction costs of \$4,147,076.00 and an estimated contract time of 365 calendar days.

**Phase II:** This second phase begins at the western end of phase one and continues east over Durbin Creek to just west of Bartram Springs Parkway. Included in this phase is the roadway widening and construction of a parallel bridge along with widening the existing bridge over Durbin Creek along with coordination with FDOT SR 9B Connector project (Peyton Parkway) that is under construction. This phase is designed by England-Thims and Miller, Inc. (ETM) and it is at 90% design. Anticipated construction start date is Winter 2016 with an estimated construction cost of \$10-12M and an estimated contract time of 730 days.

This section is divided into four typical sections with the first one up to Sta. 637+00, east of the Durbin Creek Bridge has the same configuration of the adjacent project designed by GAI (i.e. Phase I); the second one east and west of the bridge with curb & gutter inside and outside with the rest matching previous typical; the third one is the bridge with widening 13'6" on the eastbound for a total width of 57 ft and new bridge on the westbound with total width of 54 ft. the bridge is 376 ft 6 inches long; and the fourth section is the tie-in by SR 9B with traffic improvements on the eastbound with one lane of traffic in each direction. This phase has a total length of 6,059.33 ft. and consists of new roadway construction from 2 lanes to 4 lanes that is approximately 5,308.5 ft long including subgrade, base, pavement, curb & gutter, sidewalk, ponds, signalization, utility reloca-

tion, landscaped median, turn lanes and signing & pavement markings and 416.5 ft of bridge widening and new bridge construction with approach slabs and parapet railings and 2 lane roadway transition 335 ft long. E&R is aware that the County is in negotiation with Superior Construction for the construction of the bridge and the 9B tie-ins and that this section might be removed from the ETM design plans.

### **Existing Project Challenges**

**Maintenance of Traffic (MOT):** No lane closures are allowed between the hours of 6AM-9AM and 3PM-7PM. The regulatory speed limit on Racetrack Road is 45 MPH. There is a school, Durbin Creek Elementary, just east side of the project limit. The speed limit in the school zone is 35 MPH. The lane closure restrictions addresses the school schedule of bus delivery and release time; however, in order to be more proactive, a schedule of early release days, time and date, should be coordinated to eliminate any possible conflict between school traffic and construction. Additionally, there is a nursery that takes deliveries within the project limits as well as a church.

The construction phasing shows work to start on north side of Race Track Road in Phase I while maintaining traffic on existing road. This side of the road has most of the residential developments and subdivisions. Access to these locations at all times during construction is critical. Since Phase I and Phase II may be constructed by two separate contractors and with the presence of the 9B construction, E&R proposes the use of a single corridor approach that includes all contractors to foster open communication between jobs and eliminate "finger pointing". This method will facilitate planning for different project phasings, MOT and lane closures to avoid conflicts between jobs, improve safety and eliminate costly delays. Our team has successfully implemented this method on past concurrent corridor projects and will develop an action item list of tasks to be completed between projects.

**Utilities:** Numerous utilities exist along Race Track Road including AT&T, JEA, Comcast Cable, Teco Peoples Gas, FM, sanitary sewer, WM and overhead electric. From our field survey, we observed that overhead power lines have been relocated in Phase I section as well as TECO Gas in some sections. It is desirable that all utilities are relocated prior to construction start to avoid conflicts. E&R will take the bull by the horn on this issue, as it has faced similar challenges on CR 210 and was able to navigate through it and help coordinate efforts between the contractor and utility companies with the assistance of the County. E&R has a strong working relationship with each of these agencies and has successfully coordinated with each of companies to prevent delays in the construction progress. Utility tie-ins will require coordination among all stakeholders to avoid potential outage on residence and business.

**Coordination with Adjacent Projects:** A high level coordination during construction shall be maintained between Phase I, Phase II and SR 9B construction. This shall include scheduling of construction phasing, truck delivery of material for projects, lane closure and completion date as well as safety coordination. Phase I and Phase II construction need specific coordination in order to eliminate duplicate work.

**Coordination with Project Stakeholders:** The E&R team began the coordination effort during preparation for this proposal to include Durbin Creek Elementary School, Creekside Christian Church, Bartram Canoe Trail, the adjacent business owners and residential subdivisions.

A master contact list will be created prior to the start of the project, and E&R would use this information to provide e-mail communication based on the contractors proposed schedule to keep the

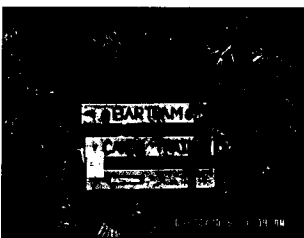
stakeholders abreast on the construction progress and potential impacts, utility outages or access inconveniences.

In addition to the above listed stakeholders, fliers and Internet notifications will be provided to homeowner associations of subdivisions and for businesses at the beginning of the project and periodically with every phasing.

Our team will coordinate with the County in regards to any specific agreements and commitments the County has with the stakeholders to ensure full implementation by the contractor.

**Noise and Vibrations:** Sound levels will be monitored by our field inspectors using their decibel meters and shall not exceed 80 dBA 8:00 p.m. to 8:00 a.m. This sound level shall be measured at the exterior of the nearest exterior wall of the nearest residence. Sound levels in excess of these values are sufficient cause to have the work halted until equipment can be quieted to these levels. No extra charge by the contractor will be allowed for time lost due to work stoppage resulting from the creation of a public nuisance.

**Drainage:** Coordination of the stormwater outfall and piping system needs to occur between GAI's design plans and ETM's design plans at the east end of Phase I and west end of Phase II



**Staging Area for Equipment and Materials and Environmental:**

There are restrictions in the plan notes in regards to staging equipment and material within the ROW. Contractor has to coordinate his work and find storage site as staging area to place his equipment and material.

Material delivery, especially bridge equipment and material, is critical due to the roadway capacity, the existing creek and possible environmental impacts. This corridor is very sensitive due to the presence of wetlands that should not be impacted beyond the permit allowance. Durbin Creek is a canoeing recreation facility and disturbing it or creating heavy turbidity will impact any live species in the creek as well as it affects fishing and canoeing activity. Some permits, SJRWMD and Army Corps, are provided with the bid package; however, the plans require the contractor to apply and receive any additional permits.

**Asphalt Construction:** E&R is very familiar with the cross slope requirements for asphalt placement and will work proactively with the contractors to ensure tolerances are being met and specifications are being followed. We will also address issues of asphalt end load segregation concerns that have been experienced on recent projects for FDOT. We will ensure that asphalt placement is properly addressed in the contractor's QC Plan and proper techniques are applied in the field.

**Bridge Construction:** Maximizing surface smoothness is an important aspect of the finished product and will contribute to a facility's longevity. Once the new bridges are constructed to final surface, which includes the approach slabs and asphalt overlay, the bridges will be profilographed to evaluate the final concrete riding surface. Our proposed inspections staff have completed the FDOT Critical Structures Construction Issues Course as well as the recent update, which includes updated requirements for stabilizing bridge beams during construction. Our team has extensive experience in construction of concrete beam bridges; including working with FIB's

**Constructability Plan Review and Cost Savings Ideas will be discussed in Section 8: Additional Information** due to the limited number of pages permitted in this section as per the instructions issued by the County in the RFQ.

**QUALITY ASSURANCE / QUALITY CONTROL**

Having worked with St. Johns County on multiple CEI projects in the past, E&R understands the County’s quality goals and is committed to making certain that those goals are met.

**Internal Applied Processes & Procedures**

An internal Quality Control/Quality Assurance plan that is performance-driven requires an ongoing daily process implemented at every level, from management to senior inspection staff and from senior inspection staff to inspectors and inspector-in-training personnel.

FDOT “Critical Requirement” and “Quality Assessment Guide Lists” are solid tools to obtaining a consistent application of review for compliance with the plans and specifications. The FDOT Construction Project Administration Manual (CPAM), specifically Section 3.2 Quality Control, is another tool implemented in our QA/QC process. As we have done in the past in managing CEI services for CR 210 Phase I and II projects, we will continue to ensure that construction is in reasonable conformity with the plans, specifications and contract provisions. The FDOT Construction Project Administration Manual (CPAM) will be used as the cornerstone that sets forth the standard procedures and practices for the Contractor’s Quality Control Plan and the quality assurance of field construction operations.

Our plan is to set in place an internal Quality Assurance Program (QAP) that will provide the overall structure, policies, and procedures necessary for the successful execution of both projects. The QA/QC team will include Al Moyle, PE and Ted Rice and will conduct intermittent project reviews on a quarterly basis to ascertain contract compliance. The quality assessment review will include, at a minimum, the following:

<ul style="list-style-type: none"> <li>• Office &amp; Equipment</li> <li>• Contractor’s Schedule</li> <li>• Documents &amp; Manuals</li> <li>• Contract Admin, Recordkeeping</li> <li>• Daily/Weekly/Monthly Reports</li> <li>• Weekly Progress Meetings</li> <li>• Testing &amp; Inspection Procedures</li> <li>• Document Control System</li> <li>• Contractor’s Equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental Compliance</li> <li>• Response to Plan &amp; Specifications</li> <li>• Construction Inspection Staffing &amp; Training/ CTQP</li> <li>• Management of Contractual Disputes</li> <li>• Plans/ Shop Drawings</li> <li>• Materials (Asphalt, Earthwork, Concrete)</li> <li>• Contract Compliance (EEO + DBE)</li> <li>• Final Estimates &amp; Schedule of Values</li> <li>• Safety</li> </ul>
---	---

Once the quality review document is finalized, our QA/QC team will submit a report to the County’s Project Manager that will outline any substandard performance area requiring corrective action. Once corrective action is achieved, the Quality Control team will submit an updated report documenting the corrective action taken and submit it to the St. Johns County Project Manager with file copies maintained in our quality assurance records.

**Contractor Quality Control (CQC)**

A substantial review of the Contractor’s Quality Control Plan and subsequent enforcement will be a priority for our team. Our goal is to not only enforce the formal responsibility for maintaining plan and specification compliance upon the contractor’s management/quality control personnel (i.e., Quality Control Manager), but also to foster the expectation that quality is a responsibility of every participant in the construction process. Deficiencies will be reviewed with contractor personnel and resolution will be a shared endeavor between our team and the contractor, promoted

through responsible escalation.

The contractor will be responsible for material sampling, testing and inspection and the CQC requires the contractor to be responsible for the QC inspection of applicable materials. Our CEI's primary function will be that of performing Quality Assurance (QA) and provide verification testing, which requires monitoring the contractor's level of compliance with the Quality Control Plan. Our QA inspections of work-in-progress will be similar to those performed during QC inspections but with reduced frequency. Our personnel will review items such as:

<ul style="list-style-type: none"> <li>• Clearing &amp; Grubbing</li> <li>• MOT</li> <li>• Safety</li> <li>• Earthwork</li> <li>• Concrete</li> <li>• Asphalt</li> <li>• Environmental &amp; NPDES</li> </ul>	<ul style="list-style-type: none"> <li>• Stormwater Drainage</li> <li>• Utilities</li> <li>• Noise &amp; Vibrations</li> <li>• Landscaping</li> <li>• Signalization, Signing &amp; Pavement Marking</li> <li>• Work Zone Accessibility / ADA</li> <li>• Claims &amp; SA's</li> </ul>
---	--

If it is determined that the contractor is not following the QC Plan, E&R Senior Project Engineer/ Project Administrator Elie Assi, PE will notify the contractor of non-compliance issues. Depending on the degree of non-compliance, the contractor will be allowed to continue to work while making immediate adjustments or the work will be suspended for that applicable aspect of the Contractor's Quality Control Plan (QCP) until the contractor makes correction and receives approval from St. Johns County's Project Manager.

The key to ensuring the contractor's compliance with the plans and specifications is based on having qualified, experienced, responsible field personnel, under the guidance of a Quality Assurance Program, who can apply good judgement to meet the expected challenges of field conditions and real world concerns.

**Schedule Reviews**

Our team will review the contractor's schedule and provide a full analysis of the Baseline Schedule and all regular schedule updates. This analysis includes an assessment of the feasibility of the contractor's schedule, status of actual progress in relation to the Baseline Schedule and an outlook of upcoming events. Unique schedule review tasks include:

- Understand and schedule each task element utilizing the Critical Path Method (CPM)
- Resource-loading the schedule: Once the contractor advises available resources for the project, they will be placed into the schedule and determine if the project is truly capable of completion within the allotted time frame.
- Consistently check the baseline delivery schedule against project milestones
- Identify problem issues and develop resolution strategies
- Assign capable staff that matches delivery time and budget requirements
- Implement recovery plans when unexpected events present obstacles to project schedules, goals and client objectives
- Attend scheduled progress meetings, plan strategic approaches to problems and maintain clear communications
- Immediately inform the County's Project Manager of decisions and actions that can influence schedule and cost

## ADDITIONAL INFORMATION

In closing to our **Section 6: Project Approach**, we present the below critical project considerations of Constructability Plan Review and Cost Savings Ideas, followed by Additional Qualification Information.

**Constructability Plan Review:** The E&R team has reviewed the plans, made multiple site visits and had conversations with many of the adjacent property owners which enabled us to develop a firm understanding of the project scope and make the prudent recommendations based on public input and sound technical knowledge.

- Typical Section Sheet No. 5, Phase I/ Typical Section Sheet No. 6, Phase II: The widening detail and new shoulder construction shows a variation in the type SP Structural course SP 12.5 and SP 9.5, respectively. It is recommended to provide consistency for both phases of construction.
- TCP, Sheet No. 38, Phase I/ TCP, Sheet No. 826, Phase II: There are differences in the Traffic Control Notes, i.e. lane closure restriction times. It is recommended to provide consistency for both phases of construction.
- Signal Plan, Sheet T-3, Phase I: Pedestrian Pole on the island of the SW corner of the intersection is not in line with the Pedestrian Pole on the South corner of the intersection. It is recommended to move the Ped pole to the South point of the island to align the Ped Heads. Additionally, there is unprotected crossing from the sidewalk to the island caused by the turn lane to St. Johns Pkwy.
- There are several acres of temporary and direct wetland impacts defined in the plans. An in-depth review of SJWMD and NPDES permits is necessary to ensure all areas impacted are included in the permit. Also close consideration will be made to the Storm Water Pollution Prevention Plan and Erosion Control Plans to ensure BMP's are implemented by the contractor.
- Both phases of the project use different stationing. This might be an issue during construction especially that both projects interact at their end/beginning. It is desired to provide a station equation at the end of Phase I that will match the beginning of Phase II.
- Turbidity in Durbin Creek during pile driving. Turbidity barrier and turbidity monitoring is required. E&R will use its own devices to ensure that the contractor is within the respective acceptable readings.
- Phase I LT RDWY Easterly end, sidewalk is showing to begin at Sta. 1273+81, from field investigation, the existing sidewalk starts on the northeast side at almost the entrance of D.R. Horton complex, therefore, it is recommended to extend the sidewalk to connect to the existing sidewalk on the north side of the roadway.
- There is a WM with water valves that runs under the sidewalk on the north side of the roadway in Phase I. Field investigation shall be conducted to determine the depth of the run and possible valve adjustment or relocation.
- Phase I plans refer to the governing specifications and standards in the general notes with the County Land Development Code and FDOT Design Standards and Specifications 2015. Phase II plans refer to FDOT design standard 2016. The reference shall be included at the cover sheet of the plan. Additionally, it should be noted, in case of conflict or discrepancies between the references, what is the governing order.
- The RT RDWY inside lane in the milling and resurfacing section of Phase I shows major deterioration and alligator cracking. This might be the cause of high water table, failure in base

or possible deeper cracking. E&R is concerned if milling and resurfacing 1.5 inch is sufficient to address this issue.

- TCP of Phase I plans shows the north side of the roadway to be constructed while maintaining traffic on existing. It also shows in its typical for Phase I, the newly constructed roadway to be at almost level with existing which contradicts with the plan and profile sheets. Additionally, the existing LT RDWY slopes to the outside, thus it drains towards the construction zone with no temporary drainage provided to alleviate this water run-off. This might become a potential claim.
- Tie-ins at the easterly end of the project and putting traffic on one side of the roadway is not clearly defined in the type of transition required or needed to establish this tie-in.
- Entrance to the Celestina subdivision; plans do not provide any details on constructing this entrance.
- Shoulder template configuration is not well depicted in Phase I plans.
- The bike lane on St Johns Pkwy does not meet the new FDOT Design Standards.
- E&R will ensure that area survey and video is established before the project's pre-construction meeting.

#### **Construction Cost Savings Ideas:**

- Eliminate the overlap between both phases from Sta. 1305+40 to Sta. 1314+29.49 and their associated stationing in Phase II plans. This section is to be partially constructed in Phase I and removed and reconstructed to final configuration in Phase II. If this section is added to one project and eliminated from the other, it will save the County time and money. This section will include full widening of roadway, curb & gutter, striping, drainage and sidewalk
- The sections approaching the bridge in Phase II are configured to match the bridge's three lanes. The plans also show to place friction course and stripe with chevron to delineate lane out of service. If drainage permits, it is recommended to exclude friction course from the outside lanes and place chevron paint on structural course. This will save money on friction course placement and also when milling it in the future when these lanes are warranted to be open for traffic.
- It is imperative that this section eventually tie-in to Bartram Park. Therefore, it is logical to coordinate the future design with the easterly end of the project for better tie-in in the future.
- E&R's familiarity with the County and FDOT procedures, the area of the project, the stakeholders and the potential contractors give us the edge to handle this project efficiently and effectively.
- E&R is providing the County with the same team that was on CR 210 who was able to walk the fine lines to bring that project to a satisfying conclusion.

In summary, E&R's Project Approach includes providing St. Johns County the following:

**People You Know and Trust** – You know our management and inspection team of Elie Assi, PE, Ted Rice, Tony Mahfoud and Naeem Mahmood. They have served the County with dedication and distinction. They possess an optimum mix of local knowledge, roadway, bridge widening and reconstruction experience, as well as, veteran leadership qualities that will contribute significantly to the success of this corridor. Working closely with St. Johns County staff has resulted in an effective synergy that has allowed our team to overcome every roadway and bridge construction challenge they have faced. We will apply these same qualities and dedication to the Race Track Road project.

**Expertise and Service You Deserve** – Our personnel are among the leaders in the industry and have extensive experience on similar projects. As local residents, we appreciate the opportunity to work in the community where we live. As such, we take special pride in our association with the County and carefully calculate the repercussions of the engineering and management decisions we make on your behalf. You can count on the E&R team to never let a project fail.

**Team Continuity** – The collective expertise offered by transitioning our inspection team, who have worked together on the CR 210 Phase I and II projects since 2010, will contribute to maintaining safe and effective traffic control, as well as coordination and monitoring of timely utility adjustments that might otherwise impact progress. Our established working relationships and local knowledge assists with smooth and effective contract administration from Day 1.

**Maintained Confidence through Effective Quality Assurance** – We offer value-added services of a hands-on corporate support team that includes personnel with expertise in Construction Project Management, Final Estimates and Quantity Documentation, Materials Quality Control and CPM Scheduling.

#### **Innovative Approaches & Techniques**

Through our many years of successfully completing road and bridge projects, E&R has very well-developed, yet fundamental, cost control procedures that results saving time and money on projects. Clear communication and our proactive approach is the basis for our ability to control time and budget. Other key administrative tools to control time and budget include:

**Local & Flexible Staffing** – All of the E&R team members are locally headquartered in Jacksonville and maintain a staff of over 150 CEI staff. Because of our ability to float personnel between multiple projects, we have the ability to consistently staff any assignment concurrently and at a moment's notice. Our team is a highly qualified "A" team that has provided excellent service to St. Johns County in the past and, therefore, is already familiar with the County's policies and procedures.

**Scheduling** – All schedule analyses procedures will be based upon the Critical Path Method. Focus on schedule deadlines will provide the County with information detailing staffing levels required to match the work effort. Contractor developed schedules will be analyzed as a baseline, matching time and cost deadlines with updated project activities.

**Daily Construction Log** – Our inspectors maintain detailed and accurate daily reports that are utilized for construction pertinent data and quantity measurements to be used as a check in the contractor's final payments. In support of this documentation, we maintain digital photo logs and GoPro video logs prior, during and at the end of the project.

**Verification Testing** – It is anticipated that the contractor will perform Quality Control (QC) for material testing and certification, and for the consultant to perform Verification Testing to ensure the quality of the material is in accordance with the FDOT CPAM. Our team will propose to the County a modified version of the CPAM procedures as this project does not have federal funding. This modified version of verification will be based on the contractor's QC and performance in the field. This method will save St. Johns County dollars on the frequency of testing required.

#### **Facilities & Equipment**

Eisman & Russo's corporate office is in a 10,000 sf building owned by the firm in Jacksonville. The office utilizes state of the art technology and our technical staff utilizes a variety of indus-

try-standard transportation engineering software, scheduling software (Primavera, SureTrak, Microsoft Project), network computers, laptops, plotters, printers as well as the full suite of Microsoft Office software (Word, Excel, PowerPoint and Outlook).

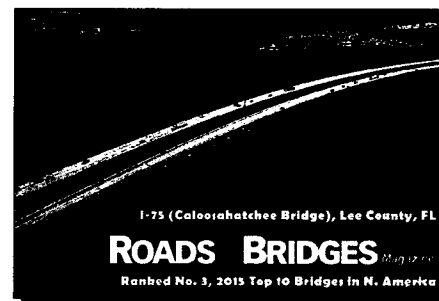
- The Construction Engineering & Inspection (CEI) Division maintains a fleet of 50 CEI vehicles equipped with both GPS units and GoPro vehicle-mounted video cameras for field inspection, reporting and recording of construction activities.
- All CEI staff are provided appropriate safety protection gear, Smart Phones and Wi-Fi enabled tablets.
- CEI field equipment includes 14 nuclear density gauges, 12 concrete air meters, noise detection equipment and turbidity control devices.

**Awards & Recognition**

As a leading provider of Construction Engineering & Inspection and Construction Management services, E&R has been acknowledged with a variety of awards and recognition in recent years.

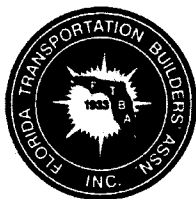


**2015 Top 100**  
**Construction Management Firms**  
Engineering News Record



**I-75 (Caloosahatchee Bridge), FDOT District 1,**  
Lee County, Florida  
2016 Top 10 Bridge Projects in North America;  
Roads & Bridges Magazine & 2015 Honorable Mention,  
Prefabricated Bridge Elements & Systems Category; National  
Accelerated Bridge Construction Conference  
Construction Cost: \$72 million; 8/2012 to 12/2015

**Eller Drive & ICTF Overpass at Port Everglades, FDOT District 4,** Broward County, Florida  
2014 Davis Productivity Award, (Additionally received 2012 & 2013 Productivity Awards)  
Construction Cost: \$40.5 million; 3/2011 to 4/2015



**US 27 ITSS Deployment, FDOT District 4,**  
Broward & Palm Beach Counties, Florida  
2014 Florida's Best in Construction, Design-Build Category,  
**Florida Transportation Builders Association (FTBA);**  
Presented for Quality Construction  
Construction Cost: \$4.7 million; 5/2012 to 5/2014

**San Sebastian River Bridge, St. Augustine, Florida**  
2013 Florida's Best in Construction, Design-Build Category,  
**Florida Transportation Builders Association (FTBA);** Presented for Quality Construction  
Cost: \$13.52 million; 10/2011 to 2/2013



EISMAN1

OP ID: K7

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>GHG Insurance</b> A Division of Sihle Ins Group 751 Oak St. Suite 100 Jacksonville, FL 32204 Roger Gibson	<b>CONTACT NAME:</b> PHONE (A/C, No., Ext): E-MAIL ADDRESS:	FAX (A/C, No.):													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : <b>Travelers Property &amp; Casualty</b></td> <td><b>36161</b></td> </tr> <tr> <td>INSURER B : <b>ADMIRAL INSURANCE COMPANY</b></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : <b>Travelers Property &amp; Casualty</b>	<b>36161</b>	INSURER B : <b>ADMIRAL INSURANCE COMPANY</b>		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : <b>Travelers Property &amp; Casualty</b>	<b>36161</b>														
INSURER B : <b>ADMIRAL INSURANCE COMPANY</b>															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b> <b>Eisman &amp; Russo Inc.</b> <b>6455 Powers Ave</b> <b>Jacksonville, FL 32217</b>															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		6604223R972	05/14/2015	05/14/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			8105724B307	05/14/2015	05/14/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
	<input type="checkbox"/> UMBRELLA LIAB OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB-4223R972	05/14/2015	05/14/2016	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	B	Professional Liab Claims Made		EO00000347211	06/18/2015	06/18/2016	EchClaim 3,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

As respects general liability certificate holder is additional insured when required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

STJOH02

St. Johns County  
 a political subdivision of the  
 State of Florida  
 500 San Sebastian View  
 Sl. Augustine, FL 32084

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**Company Name:** Eisman & Russo, Inc.

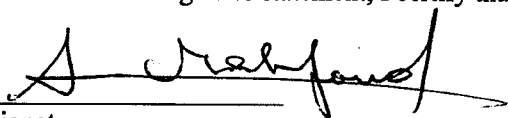
**St. Johns County Board of County Commissioners  
Drug-Free Workplace Form**

The undersigned firm, in accordance with Florida Statute 287.087 hereby certifies that

Eisman & Russo, Inc. does:  
Name of Firm

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the danger of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the contractual services that are described in St. Johns County's request for proposals to provide bond underwriter services a copy of the statement specified in paragraph 1.
4. In the statement specified in paragraph 1, notify the employees that, as a condition of working on the contractual services described in paragraph 3, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Florida Statute 893, as amended, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Consistent with applicable provisions with State or Federal law, rule, or regulation, make a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1 through 5.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

  
\_\_\_\_\_  
Signature

5/12/2016

Date

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**AFFIDAVIT**

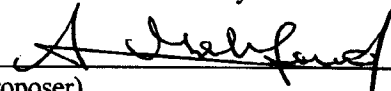
TO: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS  
ST. AUGUSTINE, FLORIDA

At the time the proposal is submitted, the Respondent shall attach to his proposal a sworn statement.

The sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association or corporation submitting the proposal and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_. Before me, the undersigned authority, personally appeared Antonio J. Mahfoud, PE who, being duly sworn, deposes and says he is President / CEO (Title) of Eisman & Russo, Inc. (Firm) the respondent submitting the attached proposal for the services covered by the RFQ documents for RFQ No: 16-41 Race Track Road – Professional CEI Services.

The affiant further states that no more than one proposal for the above referenced project will be submitted from the individual, his firm or corporation under the same or different name and that such respondent has no financial interest in the firm of another respondent for the same work, that neither he, his firm, association nor corporation has either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's proposal on the above described project. Furthermore, neither the firm nor any of its officers are debarred from participating in public contract lettings in any other state.

  
(Proposer)

By Antonio J. Mahfoud, PE  
President / CEO  
(Title)

STATE OF Florida )

COUNTY OF Duval )

Subscribed and sworn to before me this 12th day of May, 2016, by Antonio Mahfoud who personally appeared before me at the time of notarization, and who is personally known to me or who has produced \_\_\_\_\_ as identification.

  
Notary Public

My commission expires: \_\_\_\_\_



**VENDOR ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFIDAVIT TO EACH PROPOSAL.**

REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES

AFFIDAVIT OF SOLVENCY

Eisman & Russo, Inc. Antonio J. Mahfoud, P  
PERTAINING TO THE SOLVENCY OF insert entity name, being of lawful age and being duly sworn I, insert affiant  
name, as insert position or title (ex.CEO, officer, president, duly authorized representative, etc.) hereby certify under  
penalty of perjury that:

1. I have reviewed and am familiar with the financial status of above stated entity.
2. The above stated entity possesses adequate capital in relation to its business operations or any contemplated or undertaken transaction to timely pay its debts and liabilities (including, but not limited to, unliquidated liabilities, unmatured liabilities and contingent liabilities) as they become absolute and due.
3. The above stated entity has not, nor intends to, incur any debts and/or liabilities beyond its ability to timely pay such debts and/or liabilities as they become due.
4. I fully understand failure to make truthful disclosure of any fact or item of information contained herein may result in denial of the application, revocation of the Certificate of Public Necessity if granted and/or other action authorized by law.

The undersigned has executed this Affidavit of Solvency, in his/her capacity as a duly authorized representative of the above stated entity, and not individually, as of this 12th day of May, 2016.

Antonio J. Mahfoud  
Signature of Affiant

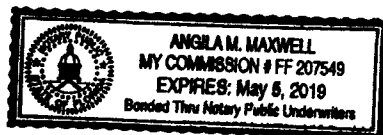
STATE OF Florida )

COUNTY OF Duval )

Subscribed and sworn to before me this 12th day of May, 2016, by Antonio Mahfoud  
who personally appeared before me at the time of notarization, and who is personally known to me or who has produced  
as identification.

Angela M. Maxwell  
Notary Public

My commission expires:  
\_\_\_\_\_





## St. Johns County Board of County Commissioners

Purchasing Division

April 19, 2016

### ADDENDUM #1

**To:** Prospective Bidders  
**From:** St. Johns County Purchasing Department  
**Subject:** RFP No. 16-41 Race Track Road – Professional CEI Services

This Addendum #1 is issued for further bidder's information and is hereby incorporated into the bid documents. Each bidder will ascertain before submitting a proposal that he/she has received all Addenda.

Please return an original copy of this signed Addendum with proposal to the St. Johns County Purchasing Department, April Johnston, Procurement Coordinator; 500 San Sebastian View; St. Augustine FL 32084.

#### Questions:

1. Is there a secure copy of the Phase I and Phase II Plans available for review?

Yes. The plans are available for review on the St Johns County FTP Engineering website by using the link below :

<ftp://ftp.bocc.co.st-johns.fl.us/ftpengineering11/RTR/>

RFQ Due Date remains May 12, 2016 at 4:00 P.M.

Acknowledgment

Sincerely,

A handwritten signature in black ink, appearing to read "Antonio J. Mahfoud".

5/12/2016

Signature and Date

April Johnston  
Procurement Coordinator

Antonio J. Mahfoud, PE, President / CEO  
Printed Name/Title

Eisman & Russo, Inc.  
Company Name (Print)

**END OF ADDENDUM NO. 1**

500 San Sebastian View, St. Augustine, FL 32084 | P: 904.209.0150 | F: 904.209.0151

[www.sjcfl.us](http://www.sjcfl.us)



## St. Johns County Board of County Commissioners

Purchasing Division

May 5, 2016

### ADDENDUM #2

**To:** Prospective Bidders  
**From:** St. Johns County Purchasing Department  
**Subject:** RFQ No. 16-41 Race Track Road – Professional CEI Services

This Addendum #2 is issued for further bidder's information and is hereby incorporated into the bid documents. Each bidder will ascertain before submitting a proposal that he/she has received all Addenda.

**Please return an original copy of this signed Addendum with proposal to the St. Johns County Purchasing Department, April Johnston, Procurement Coordinator; 500 San Sebastian View; St. Augustine FL 32084.**

Question:

1. *Can you provide an estimated contract time and construction cost for Phase II of the contract?*

The estimated construction cost for Phase II of the contract is projected to be \$10-12 Million, with a contract time of 2 years.

2. *Can the section headers (i.e. 3-Company and Staff Qualifications) and document footer (identifying the project name, the firm submitting, and the page number) be outside of the 1-inch margin? There by maximizing space for the response of the RFP requirement.*

Yes. The headers and footer can be outside the 1-inch margin.

3. *Is the RFQ to address only Phase I, or both Phases I and II with regards to Related Experience, Project Approach, Quality & Schedule Control, etc?*

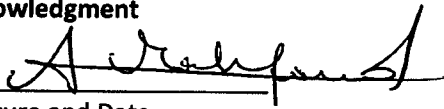
The RFQ is focusing on the Phase I, but would like the option for Phase II.

4. *Does Times New Roman, 12 size font apply to the organizational chart?*

Yes.

**RFQ Due Date remains May 12, 2016 at 4:00 P.M.**

**Acknowledgment**



Signature and Date

Antonio J. Mahfoud, PE, President / CEO

Printed Name/Title

Eisman & Russo, Inc.

Company Name (Print)

**Sincerely,**

April Johnston  
Procurement Coordinator

**END OF ADDENDUM NO. 2**

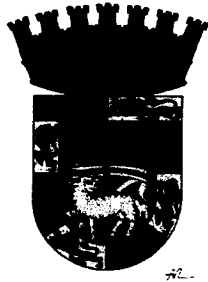


Eisman  
& Russo  
CONSULTING ENGINEERS

6455 Powers Avenue • Jacksonville, FL 32217 • 904.733.1478

[www.eismanandrusso.com](http://www.eismanandrusso.com)

WHERE COMMITMENT AND ACTION MEET



**ST. JOHNS COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**RFQ NO: 16-41  
REQUEST FOR QUALIFICATIONS**

**Race Track Road  
Professional CEI Services**

**St. Johns County Purchasing Department  
500 San Sebastian View  
St. Augustine FL 32084**

**FINAL: 4/14/16**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41**  
**RACE TRACK ROAD**  
**PROFESSIONAL CEI SERVICES**

**TABLE OF CONTENTS**

- I. Advertisement**
- II. Introduction**
  - A. Purpose
  - B. RFQ Contact Information for Questions
  - C. Addenda
  - D. Due Date & Location
  - E. RFQ Response Packaging Instructions
  - F. Evaluation of Responses
  - G. Evaluation Criteria
  - H. Contract Award
  - I. Contract Performance
- III. General Requirements**
  - A. Project Description
  - B. Scope of Work
  - C. Sub-Consultants
- IV. Contract Requirements**
  - A. Insurance Requirements
  - B. Licenses, Permits & Fees
  - C. Contract Agreement & Term
  - D. Governing Laws & Regulations
  - E. Termination
  - F. Indemnification
  - G. Trade Secrets
  - H. Public Records
  - I. Use of County Logo
- V. Request for Qualifications Submittal Requirements**
  - A. Respondent Responsibilities
  - B. RFQ Package Submittal Format
  - C. RFQ Package Components
- VI. Evaluator's Score Sheet Example**
- VII. Attachments / Forms**
- VIII. Optional Checklist**
- IX. Sealed Bid Mailing Label**

**ST. JOHNS COUNTY FL – RFQ NO: 16-41 Race Track Rd. – Professional CEI Services**

**PART I: ADVERTISEMENT**

Notice is hereby given that St. Johns County, FL is soliciting responses for **RFQ No: 16-41 Race Track Rd. – Professional CEI Services**. Interested and qualified respondents may submit RFQ Packages, according to the requirements described herein, to the St. Johns County Purchasing Department. All RFQ Packages are due by or before 4:00PM (EST) on **Thursday, May 12, 2016**. Any packages delivered to or received after the 4:00PM deadline will not be considered and shall be returned unopened to the addressee.

In accordance with Florida Statutes, Section 287.055 Consultant’s Competitive Negotiation Act (CCNA), St. Johns County Board of Commissioners solicits responses from qualified and experienced firms to provide professional construction engineering and inspection for the current Capital Improvement Project for the widening of Race Track Road which will be done in two phases. Phase one will cover the plans developed by GAI which include roadway widening and Intersection Improvements at St. Johns Parkway. Phase two will cover plans currently in design which include roadway widening, Intersection Improvements that tie into the SR-9B Connector Road (Peyton Parkway) and the construction of a parallel bridge over Durbin Creek.

RFQ Packages are available for downloading from Onvia Demandstar, Inc., at their website [www.demandstar.com](http://www.demandstar.com), or by calling 800-711-1712 and requesting Document **#16-41**. Vendors registered with Demandstar may download most packages at no cost from the website. Download fees may apply to vendors not registered on the website. Packages are also available from the SJC Purchasing Department. When making a request provide the full company name, full company address, company phone number, primary contact and email address.

Any and all questions or requests for information relating to this Request for Qualification shall be **submitted in writing** by or before close of business (5:00PM) on **Monday, May 2, 2016**.

**Contact Information:** April Johnston, Procurement Coordinator  
SJC Purchasing Department  
500 San Sebastian View  
St. Augustine FL 32084  
Email: [ajohnston@sjcfl.us](mailto:ajohnston@sjcfl.us)  
Fax: (904) 209-0157

**Interested firms may not contact any staff member of St. Johns County, except the above referenced individual, with regard to this RFQ as stated in SJC Purchasing Code 304.6.5 “Procedures Concerning Lobbying”. All inquiries will be routed to the appropriate staff member for response.**

RFQ Packages **MUST** be submitted in a **SEALED** envelope/container and clearly marked on the exterior of the package. Each package submitted must have the respondent’s name and mailing address marked plainly on the outside of the envelope/container. Each package shall consist of one (1) original paper submittal and one (1) electronic disc OR one (1) USB flash drive containing one (1) PDF of the original documents of the RFP Package which shall include all required documents and any supplemental information.

**Deliver or Ship RFQ Packages to:** St. Johns County Purchasing Department  
500 San Sebastian View  
St. Augustine FL 32084

*Vendors shall not contact, lobby or otherwise communicate with any SJC employee, including any member of the Board of County Commissioners, other than the above referenced individual from the point of advertisement of the RFQ until contract(s) are executed by all parties, per SJC Purchasing Code 304.6.5 “Procedures Concerning Lobbying”. According to SJC policy, any such communication shall disqualify the vendor or Contractor from responding to the subject invitation to bid, request for quote, request for proposal, invitation to negotiate or request for proposals and possible debarment for periods up to twelve (12) months.*

Any bidder, proposer or person substantially and adversely affected by an intended decision or by any term, condition, procedure or specification with respect to any bid, invitation, solicitation of proposals or request for qualifications, shall file with

the Purchasing Department for St. Johns County, a written notice of intent to protest no later than seventy two (72) hours (excluding Saturdays, Sundays, and legal holidays for employees of St. Johns County) after the posting either electronically or by other means of the notice of intended action, notice of intended award, bid tabulation, publication by posting electronically or by other means of a procedure, specification, term or condition which the person intends to protest, or the right to protest such matter shall be waived. The protest procedures may be obtained from the Purchasing Department and are included in St. Johns County's Purchasing Manual. All of the terms and conditions of the County's Purchasing Manual are incorporated by reference and are fully binding.

## **PART II: INTRODUCTION**

### **A. Purpose:**

St. Johns County Purchasing Department on behalf of St. Johns County Engineering Department is accepting sealed Request for Qualification packages from qualified and experienced firms to be considered for providing professional construction engineering and inspection for the current Capital Improvement Project for the widening of Race Track Road which will be done in two phases. Phase one will cover the plans developed by GAI which include roadway widening and Intersection Improvements at St. Johns Parkway. Phase two will cover plans currently in design which include roadway widening, Intersection Improvements that tie into the SR-9B Connector Road (Peyton Parkway) and the construction of a parallel bridge over Durbin Creek.

### **B. RFQ Contact Information for Questions:**

Any and all questions or requests for information relating to this Request for Qualification shall be **submitted in writing** by or before close of business (5:00PM) on **Monday, May 2, 2016**.

**Contact Information:** April Johnston, Procurement Coordinator  
SJC Purchasing Department  
500 San Sebastian View  
St. Augustine FL 32084  
Email: [ajohnston@sjcfl.us](mailto:ajohnston@sjcfl.us)  
Fax: (904) 209-0157

**Interested firms may not contact any staff member of St. Johns County, except the above referenced individual, with regard to this RFQ as stated in SJC Purchasing Code 304.6.5 "Procedures Concerning Lobbying". All inquiries will be routed to the appropriate staff member for response.**

### **C. Addenda:**

Any and all clarifications, answers to questions, or changes to this RFQ shall be provided through a County issued Addendum, posted on [www.demandstar.com](http://www.demandstar.com). Any clarifications, answers, or changes provided in any manner other than a formally issued addendum, are to be considered "unofficial" and shall not bind the County to any requirements, terms or conditions not stated herein.

The County shall make every possible, good faith effort to issue any and all addenda no later than seven (7) days prior to the due date for proposals. Any addenda issued after this date, shall be for material, necessary clarifications to the Request for Qualification.

### **D. Due Date & Location:**

Packages submitted in response to this Request for Qualification must be delivered to, and received by the SJC Purchasing Department by or before four o'clock (4:00PM) on **Thursday, May 12, 2016**. Any packages received after this deadline will be deemed unresponsive, and shall be returned to the addressee unopened.

**RFQ Packages shall be delivered to:** St. Johns County Purchasing Department  
500 San Sebastian View  
St. Augustine, FL 32084

### **E. RFQ Response Packaging Instructions:**

1. To be considered, submit one (1) original paper submittal and one (1) electronic disc OR one (1) USB flash drive containing one (1) PDF of the original documents of the RFP Package which shall include all required documents and any supplemental information.

2. RFQ Packages must be in a **SEALED** envelope/container and clearly marked on the exterior of the package: Each package submitted must also have the respondent's company name and mailing address marked plainly on the exterior of the envelope/container.
3. Affix label, found at the end of this RFQ document, to sealed envelope/container.

**F. Evaluation of Responses:**

All properly submitted RFQ Packages shall be evaluated by an Evaluation Committee. Each Evaluation Committee Team Member will receive a set of all of the RFQ Packages submitted, a copy of the RFQ Document with all issued Addenda, and an Evaluator's Score Sheet. The Team shall then evaluate each RFQ Package according to the criteria described herein. Each Evaluation Team Member shall evaluate the RFQ Packages individually, with no communication, coordination, or influence from any other Evaluation Team Member, or any other individual. Scores for each Respondent shall be recorded on the Evaluator's Score Sheet. A public Evaluation Meeting will be held by the SJC Purchasing Department to record the scores from each Evaluation Committee Member, and rank the firms' scores highest to lowest.

The County desires to avoid the expense to all parties of unnecessary presentations; however, the County may elect to conduct oral interviews or presentations from one or more of the respondents in order to make a final determination of the top rankings. If the County elects to conduct oral interviews or presentations, selected firms will be notified. All such presentations or interviews shall be open to the public.

County Staff may consider any evidence available regarding financial, technical, other qualifications and abilities of a respondent, including past performance (experience) with the County prior to recommending approval of award to the St. Johns County Board of County Commissioners.

The St. Johns County Board of County Commissioners reserves the right to reject any or all proposals, waive minor formalities or award to / negotiate with the firm whose proposal best serves the interest of the County.

**G. Evaluation Criteria:**

It is the intention of St. Johns County to evaluate, and rank the respondents that submit RFQ Packages from highest to lowest utilizing the evaluation criteria listed below.

Evaluation of the responses to this RFQ will comply with the specific criteria as follows:

<u>Evaluation Criteria:</u>	<u>Maximum Possible Points per Evaluator:</u>
A. Company and Staff Qualifications	15
B. Related Experience	25
C. Past Performance with St. Johns County	10
D. Project Approach	40
E. Quality & Schedule Control	5
F. Quality of Submittal	<u>5</u>
<b>Total Points Possible:</b>	<b>100</b>

**H. Contract Award:**

Recommendation shall be made to the Board of County Commissioners by County Staff to enter into negotiations with the highest ranked firm with the intention of coming to agreement over terms, conditions, and pricing in order to award a Contract for the services described herein.

**I. Contract Performance:**

At any point in time during the term of the Contract with the awarded Consultant, County Staff may review records of performance to ensure that the Consultant is continuing to provide sufficient financial support, equipment and organization as prescribed herein. The County may place said contract on probationary status and implement termination procedures if the County determines that a Consultant no longer possesses the financial support, equipment and organization which would have been necessary during the RFQ evaluation period in order to comply with this demonstration of competency section.

**PART III: GENERAL REQUIREMENTS**

**A. Project Description:**

Race Track Road serves as the major arterial for east and west traffic in northern most part of St Johns County, and

serves as a major collector connecting the Julington Creek, Durbin Creek and Bartram developments to US1 and CR13 with future connections to SR-9B. Congestion is experienced daily in the area between Julington Creek Plantation (JCP) and Bartram Springs Parkway where the roadway is a 2 lane section during the peak hours.

The scope of services for this project shall include providing professional construction engineering and inspection for the current Capital Improvement Project for the widening of Race Track Road which will be done in two phases.

At the County's sole discretion, completion of the services may be performed in the following phases:

Phase I: The first phase is from JCP where the road narrows to 2 lanes near Durbin Creek Elementary and continues to the East thru the St Johns Parkway Intersection. This will include a new signal at St Johns Parkway and a pond located to the north of the intersection. This phase has a complete design and the bid will be awarded for construction in the Spring of 2016.

Phase II: The second phase begins at the western end of phase one and continues east over Durbin Creek to just west of Bartram Springs Parkway. Included in this phase is the roadway widening and construction of a parallel bridge along with widening the existing bridge over Durbin Creek along with coordination with FDOT where the project meets the current construction of the 9b connector road (Peyton Parkway). This phase is at 90% design and we anticipate bidding to occur in the winter of 2016 for construction.

The County expressly reserves the right to revise the phasing of the services described herein.

#### **B. Scope of Work:**

- Represent the County in administering the Construction Contract
- Respond to Contractor correspondence
- Provide qualified Senior Level Construction inspectors to monitor that construction is proceeding in accordance with the Contract Documents
- When required, advise Contractor to remove and replace defective work that does not meet specifications, or is otherwise incorrectly constructed
- Review claims and disputes, and recommend necessary action
- Review proposed change orders and recommend action to the County as to the necessity for such changes, including Contractor's substantiation of time, costs and revisions to contract documents
- In coordination with the County personnel, meet with property owners and businesses to resolve complaints and issues relating to the project's construction activities
- Monitor contractor construction materials testing to insure that materials installed meet the requirements of the Contract Documents. IMSA level II inspector FDOT – Maintenance of Traffic Advanced Certification for project required.
- Review Contractor's requests for monthly progress payments and, if appropriate recommend payment by the County
- Adjust requests for monthly progress payments, as necessary, to align amount of pay requested with actual progress of construction satisfactorily performed
- Review Contractor's schedule submittals and advise Contractor and County of schedule concerns
- Monitor Contractor's preparation of as-built drawings during construction
- All other duties directed by the Project Manager.

#### **C. Sub-Consultants:**

If the Consultant elects to sub-contract with any firm, for any portion of the work, the Consultant shall be responsible for all work performed by any sub-contract and the Consultant shall not be relieved of any obligations under this Contract.

Each Respondent shall submit a list of proposed sub-contracts to be used if awarded the contract. Each Respondent must provide a list of Sub-Consultants, under Section 1: Company and Staff Qualifications, and attach a copy of any and all licenses and certificates for each sub-contract listed and submit with each copy of the RFQ Package. If no sub-contracts are proposed, so state there on.

At any time, the County may, at its discretion, require any Respondent to submit all relevant data required to establish to the satisfaction of the County, the reliability and responsibility of the proposed sub-contracts to furnish and perform the work proposed.

Prior to the award of the Contract, the County will notify the Respondent in writing if the County, after due investigation, has reasonable and substantial objection to any person or organization proposed as a sub-contract. The Respondent then may, at his option, withdraw his RFQ Package, or submit an acceptable substitute at no increase in price. If the Respondent fails to submit an acceptable substitute within seven (7) days of the original notification, the County then may disqualify the Respondent, at no cost to the County.

The County reserves the right to disqualify any Consultant, Contractor, Sub-contractor, Vendor, or material supplier due to previously documented project problems, either with performance or quality.

Sub-contracts and other persons and organizations proposed by the Respondent and accepted by the County, must be used on the work for which they were proposed and accepted and shall not be changed except with the written approval of the County.

#### **PART IV: CONTRACT REQUIREMENTS**

##### **A. Insurance Requirements:**

The CONTRACTOR shall not commence work under this Contract until he/she has obtained all insurance required under this section and such insurance has been approved by the COUNTY. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The CONTRACTOR shall furnish proof of Insurance to the COUNTY prior to the commencement of operations. The Certificate(s) shall clearly indicate the CONTRACTOR has obtained insurance of the type, amount, and classification as required by contract and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the COUNTY.

Certificates shall specifically include the COUNTY as Additional Insured for all lines of coverage except Workers' Compensation. A copy of the endorsement must accompany the certificate.

Certificate Holder Address: St. Johns County, FL  
500 San Sebastian View  
St. Augustine FL 32084

1. **Workers' Compensation:** The CONTRACTOR shall maintain during the life of this Contract, adequate Workers' Compensation Insurance in at least such amounts as are required by the law for all of its employees (if three or more) per Florida Statute 440.02.
2. **Comprehensive General Liability:** The CONTRACTOR shall maintain during the life of this Contract, Comprehensive General Liability with minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 aggregate, to protect the CONTRACTOR from claims for bodily injury, including wrongful death, as well as from claims of property damage which may arise from any operations under this contract, whether such operations be by the CONTRACTOR or anyone directly employed by or contracting with the CONTRACTOR.
3. **Comprehensive Automobile Liability:** The CONTRACTOR shall maintain during the life of this Contract, Comprehensive Automobile Liability Insurance with minimum limits of \$2,000,000 combined single limit for bodily injury and property damage liability to protect the CONTRACTOR from claims for damages for bodily injury, including the ownership, use, or maintenance of owned and non-owned automobiles, including rented/hired automobiles whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR.

In the event of unusual circumstances, the County Administrator or his designee may adjust these insurance requirements.

##### **B. Licenses, Permits & Fees:**

The Contractor shall be responsible for obtaining and holding any and all necessary licenses, permits, certifications required to perform the work described herein throughout the duration of the Contract. Payment of any fees or fines resulting in the lack of permits, licenses or certifications shall be the sole responsibility of the Contractor.

**C. Contract Agreement & Term:**

The intent of this RFQ is to select the number one ranked firm through the evaluation process and to award a contract upon successful negotiations to that firm. It is anticipated the County will issue a professional services contract for Phase 1 of the project, and it is expressly understood that the County reserves the right to extend the Contract/Agreement to include Phase 2, only upon the County's determination of satisfactory performance of any executed Contract/Agreement, including specifically, the Scope of Work/Services.

In the event that a Contract Agreement is attached to the RFQ, such attached Contract Agreement is for discussion purposes only, and not necessarily reflective of any Contract that may be ultimately entered into by the County. In the event that a Contract Agreement is not attached to the RFQ, it is expressly understood that the Board of County Commissioner's (Board's) preference/selection of any proposal does not constitute an award of a Contract Agreement with the County. It is anticipated that subsequent to the Board's preference/selection of any Proposal, Contract Negotiations will follow between the County and the selected Respondent. It is further expressly understood that no contractual relationship exists with the County until a Contract has been executed by both the County, and the selected Respondent. The County reserves the right to delete, add to, or modify one or more components of the selected Respondent's Proposal, in order to accommodate changed or evolving circumstances that the County may have encountered, since the issuance of the RFQ.

**D. Governing Laws & Regulations:**

It shall be the responsibility of the Consultant to be familiar and comply with any and all federal, state, and local laws, ordinances, rules and regulations relevant to the services to be performed under this Contract. The Contract Agreement shall be governed by the laws of the State of Florida and the County both as to interpretation and performance.

**E. Termination:**

Failure on the part of the Consultant to comply with any portion of the duties and obligations under the Contract Agreement shall be cause for termination. If the Contractor fails to perform any aspect of the responsibilities described herein, St. Johns County shall provide written notification stating any and all items of non-compliance. The Consultant shall then have seven (7) consecutive calendar days to correct any and all items of non-compliance. If the items of non-compliance are not corrected, or acceptable corrective action, as approved by the County, has not been taken within the seven (7) consecutive calendar days, the Contract Agreement may be terminated by St. Johns County for cause, upon giving seven (7) consecutive calendar days written notice to the Contractor.

In addition to the above, the County may terminate the Contract Agreement at any time, without cause, upon thirty (30) days written notice to the Consultant.

**F. Indemnification:**

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless St. Johns County, Florida, and employees from and against liability, claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from performance of the Work, provided that such liability, claims, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction to tangible property (other than the Work itself) including loss of use resulting there from, but only to the extent caused in whole or in part by negligent acts or omissions of the Consultant, a Subconsultant, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such liability, claim, damage, loss or expense is caused in part by a party indemnified hereunder.

**In claims against any person or entity indemnified under this Paragraph by an employee of the Consultant, a Subconsultant, any one directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Consultant or a Subconsultant under workers' compensation acts, disability benefits acts or other employee benefit acts.**

**G. Trade Secrets:**

To invoke the provision of Florida Statute 624.4213, Trade Secrets, or other applicable law, the requesting firm must mark each page of such document or specific portion of a document claimed to be a trade secret must be clearly marked as "trade secret." All material marked as a trade secret must be separated from all non-trade secret material, such as being submitted

in a separate envelope clearly marked as "trade secret." If the office or department receives a public records request for a document or information that is marked and certified as a trade secret, the office or department shall promptly notify the person that certified the document as a trade secret.

To invoke the provisions of Florida Statute 812.081, Trade Secrets, or other applicable law, the requesting firm must complete an Affidavit for Trade Secret Confidentiality, signed by an officer of the company, and submit the affidavit with the information classified as "Trade Secret" with other proposal documents. The affidavit must reference the applicable law or laws under which trade secret status is to be granted.

**H. Public Records:**

In accordance with Chapter 119 of the Florida Statutes (Public Records Law) and except as may be provided by other applicable State and Federal Law, all proposers should be aware that Request for Proposals and the responses thereto are in the public domain. However, the proposers are requested to identify specifically any information contained in their proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law.

**I. Use of County Logo:**

Pursuant to, and consistent with, County Ordinance 92-2 and County Administrative Policy 101.3, the Contractor may not manufacture, use, display, or otherwise use any facsimile or reproduction of the County Seal/Logo without express written approval of the Board of County Commissioners of St. Johns County, Florida.

**PART V: REQUEST FOR QUALIFICATIONS SUBMITTAL REQUIREMENTS**

**A. Respondent Responsibilities:**

Respondents are responsible for any and all costs associated with developing and submitting an RFQ Package in response to this Request for Qualifications. Respondents are also solely responsible for any and all costs associated with interviews and/or presentations requested by the County. It is expressly understood, no Respondent may seek or claim any award and/or re-imbursement from the County for any expenses, costs, and/or fees (including attorneys' fees) borne by any Respondent, during the entire RFQ process. Such expenses, costs, and/or fees (including attorneys' fees) are the sole responsibility of the Respondent.

All RFQ Packages received in response to this Request for Qualifications shall become the property of St. Johns County and will not be returned. In the event of contract award, all documentation produced as part of the contract will become the exclusive property of St. Johns County.

By submitting an RFQ Package, each Respondent certifies that the proposer has fully read and understands any and all instructions in the Request for Qualifications, and has full knowledge of the scope, nature, and quality of work to be performed. All RFQ Packages submitted shall be binding for one hundred twenty (120) consecutive calendar days following the submittal due date.

**B. RFQ Package Submittal Format:**

All RFQ Packages must follow the same format, and shall be evaluated partially based on the Respondent's ability to follow the instructions herein. To receive points from evaluation, the RFQ Package format must sufficiently address and demonstrate all required components, and follow the order of sections described below. The aim of the required format is to simplify the preparation and evaluation of the RFQ Packages.

All RFQ Packages must include the following components:

<b><u>Section</u></b>	<b><u>Topic</u></b>
1	RFQ Qualification Cover Page
2	Cover Letter
3	Company & Staff Qualifications
4	Related Experience
5	Past Performance with St. Johns County
6	Project Approach & Innovation
7	Quality & Schedule Control
8	Additional Information
9	Administrative Information

### **C. RFQ Package Components:**

All of the components outlined below must be included with each copy of the RFQ Package and submitted as follows: one (1) original copy on 8 1/2" X 11" pages, numbered, 1 inch margins, typewritten with Times New Roman style and 12 size font and one (1) electronic disc OR one (1) USB flash drive containing one (1) PDF of the original documents of the RFP Package.

Additionally, all headings, sections and sub-sections shall be identified appropriately. All documentation shall be *exact order and format as shown below*. No exceptions to this format will be accepted. The goal of the required format is to simplify the proposal preparation and evaluation process, and to ensure that all proposals receive the same orderly review. **The Quality of Submittal scoring for proposals will be based on the format, the organization, and the attention to detail.**

**Respondents shall not include the St. Johns County Seal/Logo in any part of their submitted package.** Should a package be submitted with the County's seal/logo included, the County reserves the right to find the submitting firm non-responsive to the requirements stated herein, which may result in the respondent being removed from consideration for award of a contract under this RFQ.

In order to insure a uniform review process and to obtain the maximum degree of comparability, it is required that proposals be organized in the manner specified as follows:

#### **Section 1: RFQ Qualification Cover Page (Complete and Submit)**

#### **Section 2: Cover Letter (Limit 1 page)**

Provide a cover letter. Include the original signed cover letter with the original proposal and a copy of the cover letter with each copy of the proposal. The cover letter should provide the following:

- Respondent's name, contact person, business address, phone number, fax number and e-mail address
- A brief statement of the respondent's understanding of the services required.
- Profile - Provide a brief company background statement to include, but not limited to, years in business, company size, corporate structure, types of services offered, and professional affiliations.

#### **Section 3: Company and Staff Qualifications**

In this section, respondent shall provide evidence that the firm has qualified and experienced staff to perform the scope of services required for this project. In addition, provide a brief summary of the firm's overall capabilities relative to the Engineering Services as outlined in the scope and work relative to this project.

- Provide key personnel assigned to the project
- Provide a Project Organization Chart
- Include a one (1) page resume for each key personnel
- Identify the primary contact for this project
- Include a list of sub-consultants with credentials and related experience
- Proper and valid licensing to conduct business in the State of Florida
- Current Applicable Department of Professional Regulation License(s)
- Current Applicable Certification(s)

#### **Section 4: Related Experience (Limit 1 page – all 3 projects must be included on this one page)**

In this section, respondent shall provide evidence of successful completion, as the lead firm, of three (3) projects in the past ten (10) years as described in the Project Description. Emphasis should be on projects of comparable size and scope. Photographs can be submitted to illustrate each project but must be clearly marked with the project name and date.

#### **Section 5: Past Performance with St. Johns County (Limit 2-3 pages)**

In this section, respondent shall demonstrate any and all services of scope as those described herein performed for St. Johns County within the past five (5) years. Respondents shall provide the following information for this category: brief description of services performed, total dollar value of services performed, and dates of services performed.

**Section 6: Project Approach** (Limit 2-3 pages)

In this section, respondent shall provide a narrative describing the proposed approach.

**Section 7: Quality & Schedule Control** (Limit 2 pages)

In this section, the respondent shall provide a written narrative of the firm's project management methods to establish, monitor and track quality control methods including coordination of sub-consultants, and ability to meet schedules in a timely manner.

**Section 8: Additional Information** (Limit 4 pages)

In this section, at the respondent's discretion, include additional information to support the proposal. However, choose the additional information carefully, because this section of the proposal should not constitute the bulk of the submission. This section may include charts, graphs and photographs.

**Section 9: Administrative Information**

Please include the following:

- Proof of Liability Insurance and its limits
- Drug Free Work Place Form (Complete and Submit)
- RFQ Affidavit (Complete and submit)
- RFQ Affidavit of Solvency (Complete and Submit)
- Acknowledged Addenda



**PART VII: – ATTACHMENTS/FORMS**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**COVER PAGE**

**SUBMIT ONE (1) ORIGINAL AND ONE ELECTRONIC COPY (ELECTRONIC CD OR USB FLASH  
DRIVE) TO:**

**PURCHASING DEPARTMENT  
ST. JOHNS COUNTY  
500 SAN SEBASTIAN VIEW  
ST. AUGUSTINE FLORIDA 32084  
ATTN: April Johnston, Procurement Coordinator**

**COMPANY NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**Company Name:** \_\_\_\_\_

**St. Johns County Board of County Commissioners  
Drug-Free Workplace Form**

The undersigned firm, in accordance with Florida Statute 287.087 hereby certifies that

\_\_\_\_\_ does:  
Name of Firm

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the danger of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the contractual services that are described in St. Johns County's request for proposals to provide bond underwriter services a copy of the statement specified in paragraph 1.
4. In the statement specified in paragraph 1, notify the employees that, as a condition of working on the contractual services described in paragraph 3, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Florida Statute 893, as amended, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Consistent with applicable provisions with State or Federal law, rule, or regulation, make a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1 through 5.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**AFFIDAVIT**

TO: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS  
ST. AUGUSTINE, FLORIDA

At the time the proposal is submitted, the Respondent shall attach to his proposal a sworn statement.

The sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association or corporation submitting the proposal and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_. Before me, the undersigned authority, personally appeared \_\_\_\_\_ who, being duly sworn, deposes and says he is \_\_\_\_\_ (Title) of \_\_\_\_\_ (Firm) the respondent submitting the attached proposal for the services covered by the RFQ documents for RFQ No: 16-41 Race Track Road – Professional CEI Services.

The affiant further states that no more than one proposal for the above referenced project will be submitted from the individual, his firm or corporation under the same or different name and that such respondent has no financial interest in the firm of another respondent for the same work, that neither he, his firm, association nor corporation has either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's proposal on the above described project. Furthermore, neither the firm nor any of its officers are debarred from participating in public contract lettings in any other state.

\_\_\_\_\_  
(Proposer)

By \_\_\_\_\_

\_\_\_\_\_  
(Title)

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who personally appeared before me at the time of notarization, and who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

**VENDOR ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFIDAVIT TO EACH PROPOSAL.**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**AFFIDAVIT OF SOLVENCY**

PERTAINING TO THE SOLVENCY OF {insert entity name}, being of lawful age and being duly sworn I, {insert affiant name}, as {insert position or title} (ex.CEO, officer, president, duly authorized representative, etc.) hereby certify under penalty of perjury that:

1. I have reviewed and am familiar with the financial status of above stated entity.
2. The above stated entity possesses adequate capital in relation to its business operations or any contemplated or undertaken transaction to timely pay its debts and liabilities (including, but not limited to, unliquidated liabilities, unmatured liabilities and contingent liabilities) as they become absolute and due.
3. The above stated entity has not, nor intends to, incur any debts and/or liabilities beyond its ability to timely pay such debts and/or liabilities as they become due.
4. I fully understand failure to make truthful disclosure of any fact or item of information contained herein may result in denial of the application, revocation of the Certificate of Public Necessity if granted and/or other action authorized by law.

The undersigned has executed this Affidavit of Solvency, in his/her capacity as a duly authorized representative of the above stated entity, and not individually, as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Affiant

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who personally appeared before me at the time of notarization, and who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

**PART VIII: OPTIONAL CHECKLIST**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**


<b>SECTION</b>	<b>RFQ PACKAGE COMPONENTS</b>	<b>CHECK BOX</b>	<b>ST. JOHNS COUNTY USE</b>
<b>Section 1</b>	RFQ Qualification Cover Page		
<b>Section 2</b>	Cover Letter		
<b>Section 3</b>	Company & Staff Qualifications (Include the following licenses and certifications, as applicable)		
	Proper and Valid Licensing for conducting business in State of FL		
	Current Department of Regulation License(s)		
	Current Applicable Certification(s)		
<b>Section 4</b>	Related Experience		
<b>Section 5</b>	Past Performance with St. Johns County		
<b>Section 6</b>	Project Approach		
<b>Section 7</b>	Quality & Schedule Control		
<b>Section 8</b>	Additional Information		
	Administrative Information (include the following):		
	Proof of Liability Insurance and Limits		
	Drug Free Work Place Form		
	RFQ Affidavit		
	RFQ Affidavit of Solvency		
	Acknowledged Addenda		
	Acknowledged Addenda		

**PART IX: SEALED BID MAILING LABEL**

**REQUEST FOR QUALIFICATIONS (RFQ) NO: 16-41  
RACE TRACK ROAD  
PROFESSIONAL CEI SERVICES**

**Cut along the outer border and affix this label  
to your sealed bid envelope to identify it as a  
"Sealed RFQ"**

<b>SEALED RFQ • DO NOT OPEN</b>	
<b>SEALED RFQ #:</b>	<b>RFQ 16-41</b>
<b>BID TITLE:</b>	<b>Race Track Rd. – Professional CEI Services</b>
<b>DUE DATE/TIME:</b>	<b>Thursday May 12, 2016 No Later Than 4:00PM</b>
<b>SUBMITTED BY:</b>	Company Name
	Company Address
	Company Address
<b>DELIVER TO:</b>	St. Johns County Purchasing ATTN: April Johnston 500 San Sebastian View St St. Augustine FL 32084



**END OF DOCUMENT**



## St. Johns County Board of County Commissioners

Purchasing Division

April 19, 2016

### ADDENDUM #1

**To:** Prospective Bidders  
**From:** St. Johns County Purchasing Department  
**Subject:** RFP No. 16-41 Race Track Road – Professional CEI Services

This Addendum #1 is issued for further bidder's information and is hereby incorporated into the bid documents. Each bidder will ascertain before submitting a proposal that he/she has received all Addenda.

**Please return an original copy of this signed Addendum with proposal to the St. Johns County Purchasing Department, April Johnston, Procurement Coordinator; 500 San Sebastian View; St. Augustine FL 32084.**

#### Questions:

1. *Is there a secure copy of the Phase I and Phase II Plans available for review?*

Yes. The plans are available for review on the St Johns County FTP Engineering website by using the link below :

<ftp://ftp.bocc.co.st-johns.fl.us/ftpengineering11/RTR/>

**RFP Due Date remains May 12, 2016 at 4:00 P.M.**

**Acknowledgment**

**Sincerely,**

\_\_\_\_\_  
Signature and Date

April Johnston  
Procurement Coordinator

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Company Name (Print)

**END OF ADDENDUM NO. 1**

500 San Sebastian View, St. Augustine, FL 32084 | P: 904.209.0150 | F: 904.209.0151

**[www.sjcfi.us](http://www.sjcfi.us)**



## St. Johns County Board of County Commissioners

Purchasing Division

May 5, 2016

### ADDENDUM #2

**To:** Prospective Bidders  
**From:** St. Johns County Purchasing Department  
**Subject:** RFQ No. 16-41 Race Track Road – Professional CEI Services

This Addendum #2 is issued for further bidder's information and is hereby incorporated into the bid documents. Each bidder will ascertain before submitting a proposal that he/she has received all Addenda.

**Please return an original copy of this signed Addendum with proposal to the St. Johns County Purchasing Department, April Johnston, Procurement Coordinator; 500 San Sebastian View; St. Augustine FL 32084.**

Question:

1. *Can you provide an estimated contract time and construction cost for Phase II of the contract?*

The estimated construction cost for Phase II of the contract is projected to be \$10-12 Million, with a contract time of 2 years.

2. *Can the section headers (i.e. 3-Company and Staff Qualifications) and document footer (identifying the project name, the firm submitting, and the page number) be outside of the 1-inch margin? There by maximizing space for the response of the RFP requirement.*

Yes. The headers and footer can be outside the 1-inch margin.

3. *Is the RFQ to address only Phase I, or both Phases I and II with regards to Related Experience, Project Approach, Quality & Schedule Control, etc?*

The RFQ is focusing on the Phase I, but would like the option for Phase II.

4. *Does Times New Roman, 12 size font apply to the organizational chart?*

Yes.

**RFQ Due Date remains May 12, 2016 at 4:00 P.M.**

**Acknowledgment**

**Sincerely,**

\_\_\_\_\_  
Signature and Date

April Johnston  
Procurement Coordinator

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Company Name (Print)

**END OF ADDENDUM NO. 2**