

**RESOLUTION NO. 2017- 114**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, OF ST. JOHNS COUNTY, FLORIDA, DESIGNATING THE COUNTY ADMINISTRATOR AS THE CERTIFYING OFFICER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**WHEREAS**, the St. Johns County Board of County Commissioners has been named an Entitlement Community for the Community Development Block Grant (CDBG) program; and

**WHEREAS**, every five years, the Board of County Commissioners adopts a Consolidated Plan, and in December of each year, adopts a One Year Action Plan; and

**WHEREAS**, CDBG recipients are required to assume the responsibility and have or develop the technical capacity for conducting environmental reviews; and

**WHEREAS**, the Department of Housing and Urban Development (HUD) requires a certifying officer be designated to carry out the responsibilities for certification of all Environmental Assessments (EA's) and Environmental Impact Statements (EIS), in conjunction with CDBG funding; and

**WHEREAS**, pursuant to 42 U.S.C. 5304, the certifying officer is identified as the chief executive officer for a jurisdiction, which HUD has interpreted as meaning the highest elected official in a jurisdiction; and

**WHEREAS**, HUD regulations permit the certifying officer to delegate certifying officer responsibilities to another individual.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:**

Section 1. The Board authorizes the Chair to designate the County Administrator as St. Johns County's Certifying Officer as defined in 24 CFR 58.2.

Section 2. As Certifying Officer, the County Administrator shall be authorized to execute the Request for Release of Funds and Certification of all EA's and EIS and shall have the capacity to carry out the responsibilities of 24 CFR 58.13.

Section 3. The County Administrator is hereby authorized to execute all necessary documents which may be required in connection with the responsibilities of the Certifying Officer.

Section 4. The Board Chair is hereby authorized to execute documents necessary to implement the designation called for in this Resolution and to submit such documents to HUD.

Section 5. This resolution shall be effective upon its adoption by the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County this 4<sup>th</sup> day of April 2017.

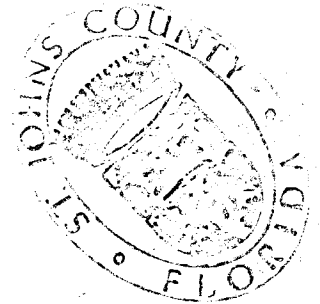
BOARD OF COUNTY  
COMMISSIONERS OF ST. JOHNS  
COUNTY

By: \_\_\_\_\_  
James K. Johns, Chair

ATTEST: Hunter S. Conrad, Clerk

By: Sam Halterman  
Deputy Clerk

RENDITION DATE 4/6/17





## St. Johns County Board of County Commissioners

Housing & Community Development

Gary Causey  
Director, Community Planning Development  
Jacksonville HUD Field Office  
Charles Bennett Federal Building  
400 West Bay Street – Suite 1015  
Jacksonville, FL 32202-4410

SUBJECT: Delegation of Certifying Officer in accordance with 24 CFR 58

Dear Mr. Causey,

The St. Johns County Housing & Community Development Department is a recipient of funds from the U.S. Department of Housing and Urban Development. These funds are subject to environmental review, decision-making and action responsibilities under the National Environmental Policy Act (NEPA) and 24 C.F.R. Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities".

As Chairperson for the Board of County Commissioners of St. Johns County, I hereby delegate to Michael Wanchick, County Administrator, the authority to carry out the responsibilities of certifying officer as provided in 24 C.F.R. Part 58, its related Federal authorities listed in Sections 58.5 and 58.6, as well as Section 102 of NEPA and its related provisions in 40 CFR parts 1500 through 1508.

Further, as the delegated certifying officer, the County Administrator is authorized to and accepts on behalf of St. Johns County the jurisdiction of the federal courts for the enforcement of all these responsibilities.

The effective date of this delegation is immediate and shall run until revoked by me or by the end of my term in office. The authority delegated is not subject to sub-delegation.

James K. Johns  
Chair  
St. Johns County Board of County Commissioners

Signed on this \_\_\_\_\_ day of April, 2017

NAME AND CONTACT INFORMATION FOR CERTIFYING OFFICER:  
Michael Wanchick, County Administrator, 500 San Sebastian View, St. Augustine, Florida 32084

Cc: Office of Environment and Energy