

RESOLUTION NO. 2017-263

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE TO SUBMIT TO THE U.S. DEPT OF HOUSING AND URBAN DEVELOPMENT THE APPROVED FY 2017 -2018 ANNUAL ACTION PLAN, SF-424 UNIVERSAL APPLICATION AND CERTIFICATES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT OCTOBER 1, 2017 - SEPTEMBER 30, 2018 CDBG ENTITLEMENT GRANT PROGRAM YEAR.

WHEREAS, on August 2, 2016 the Board of County Commissioners approved the St. Johns County Community Development Block Grant (CDBG) 2016-2020 Consolidated Plan and the Fiscal Year 2016 Action Plan for submission to the U.S. Department of Housing and Urban Development; and

WHEREAS, the U.S. Department of Housing and Urban Development awarded St. Johns County \$799,754 to execute the projects specified in the Fiscal Year 2016 Action Plan.

WHEREAS, the CDBG Entitlement Program provides an annual allocation of funds, which has been estimated to be \$826,849 for St. Johns County. As a prerequisite to approving the 2017 allocation of CDBG funds for St Johns County, the U.S. Department of Housing and Urban Development requires the submission of the Fiscal Year 2017 Action Plan by August 16, 2017; and

WHEREAS, the Fiscal Year 2017 Action Plan is derived from the needs identified and goals established in the Board-approved 2016-2020 Consolidated Plan, the Housing and Community Development Division is requesting approval from the Board to submit the Fiscal Year 2017 Action Plan to the U.S. Department of Housing and Urban Development.

WHEREAS, when the U.S. Department of Housing and Urban Development makes the Fiscal Year 2017 CDBG funds available to St. Johns County, these funds will become recognized and appropriated in the St. Johns County Budget for Fiscal Year 2018.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

Section 2. The Board of County Commissioners authorizes the Chair to execute the attached SF-424 Universal Application and Certificates on behalf of the County.

Section 3. The Board of County Commissioners authorizes the County Administrator, or his designee, to submit an approved FY 2017-2018 Annual Action Plan, SF-424 Universal Application and Certificates to HUD on or before August 16, 2017 for the October 1, 2017 – September 30, 2018 CDBG grant program year.

Section 4. The Board of County Commissioners grants authority for the County Administrator or his designee to implement, manage, and administer the approved HUD CDBG Entitlement Program.

Section 5. The Board of County Commissioners recognizes that approved projects are subject to the availability of funds and environmental review approvals, and authorizes the County Administrator or his designee to adjust projects that do not rise to the level of a substantial amendment, as defined in the St. Johns County Citizen Participation Plan, and to provide additional information to HUD as may be required.

Section 6. The County Administrator or his designee is identified as the official representative of the Grantee to sign all appropriate sub-recipient agreements for the use of funds approved in the FY 2017-2018 Annual Action Plan for the October 1, 2017 – September 30, 2018 CDBG grant program year.

Section 7. To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 8. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County this 1st day of August 2017.

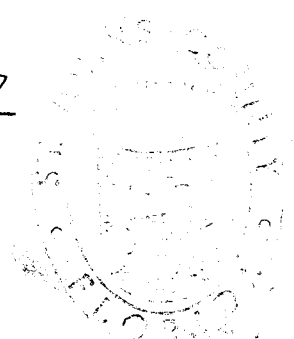
BOARD OF COUNTY
COMMISSIONERS OF ST. JOHNS
COUNTY

By: _____
James K. Johns, Chair

ATTEST: Hunter S. Conrad, Clerk

By: Pam Halterman
Deputy Clerk

RENDITION DATE 8/3/17





SJC Commission Office

JUN 23 '17

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

June 15, 2017

Mr. James Johns
Chairperson of St. Johns County
500 San Sebastian View
St. Augustine, FL 32084

Dear Chairperson Johns:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2017 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special need populations across the country. President Trump signed Public Law 115-31 on May 5, 2017, which includes FY 2017 funding for these programs. Your jurisdiction's FY 2017 available amounts are:

Community Development Block Grant (CDBG)	\$826,849
HOME Investment Partnerships (HOME)	\$ 0
Housing Opportunities for Persons with AIDS (HOPWA)	\$ 0
Emergency Solutions Grants (ESG)	\$ 0

The timing of enactment of HUD's full fiscal year appropriation has significantly shortened the window available to grantees to submit an Annual Action Plan given the effective submission deadline of **Wednesday, August 16, 2017**. The Department cannot provide relief from this deadline as it has been established pursuant to statute and HUD encourages grantees to expedite efforts to finalize and submit their Annual Action Plans. To assist in this effort, CPD has issued a waiver to reduce the public comment period associated with these plans from 30 to 14 days.⁴⁵¹ Failure to submit an Annual Action Plan by August 16, 2017, will cause a grantee to forfeit its FY 2017 CDBG formula funding allocation. If you have questions or require assistance in preparing and submitting your Annual Action Plan, please contact your responsible CPD office.

This letter highlights several important points related to these programs. We remind grantees that CPD seeks to develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment, expand economic opportunities for low and moderate income and special needs populations including people living with HIV/AIDS. The primary means towards this end is the development of partnerships among all levels of government and the private sector, including both for-profit and non-profit organizations.

⁴⁵¹ Waiver is available at [Waiver of 24 CFR 91.105\(b\)\(4\) and 24 CFR 91.115\(b\)\(4\) for FY 2017 Action Plans for Community Planning and Development Program Funds](#)

SJC BOCC DISTRIBUTION
ALL Districts

District 1	_____	District 2	_____
District 3	_____	District 4	_____
District 5	_____	Legal	_____
Scanned	<input checked="" type="checkbox"/>	Other	_____
Wanchick	_____	Andrews	_____
		Locklear	_____

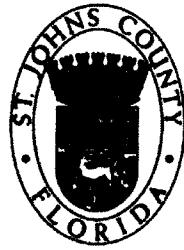
The Department continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensuring grantees are complying with program requirements and policies; providing demographic and income information about the persons that benefited from a community's activities; and allowing HUD to monitor grantees. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD office director.

Sincerely,

A handwritten signature in black ink, appearing to read "Cliff Taffet". The signature is written in a cursive, flowing style with a prominent initial "C".

Cliff Taffet
General Deputy Assistant Secretary



St. Johns County, Florida

Community Development Block Grant Program

FY2017-2018 Action Plan

St. Johns County Health and Human Services

Housing and Community Development

200 San Sebastian View, Suite 2300

St. Augustine, FL 32084

Executive Summary

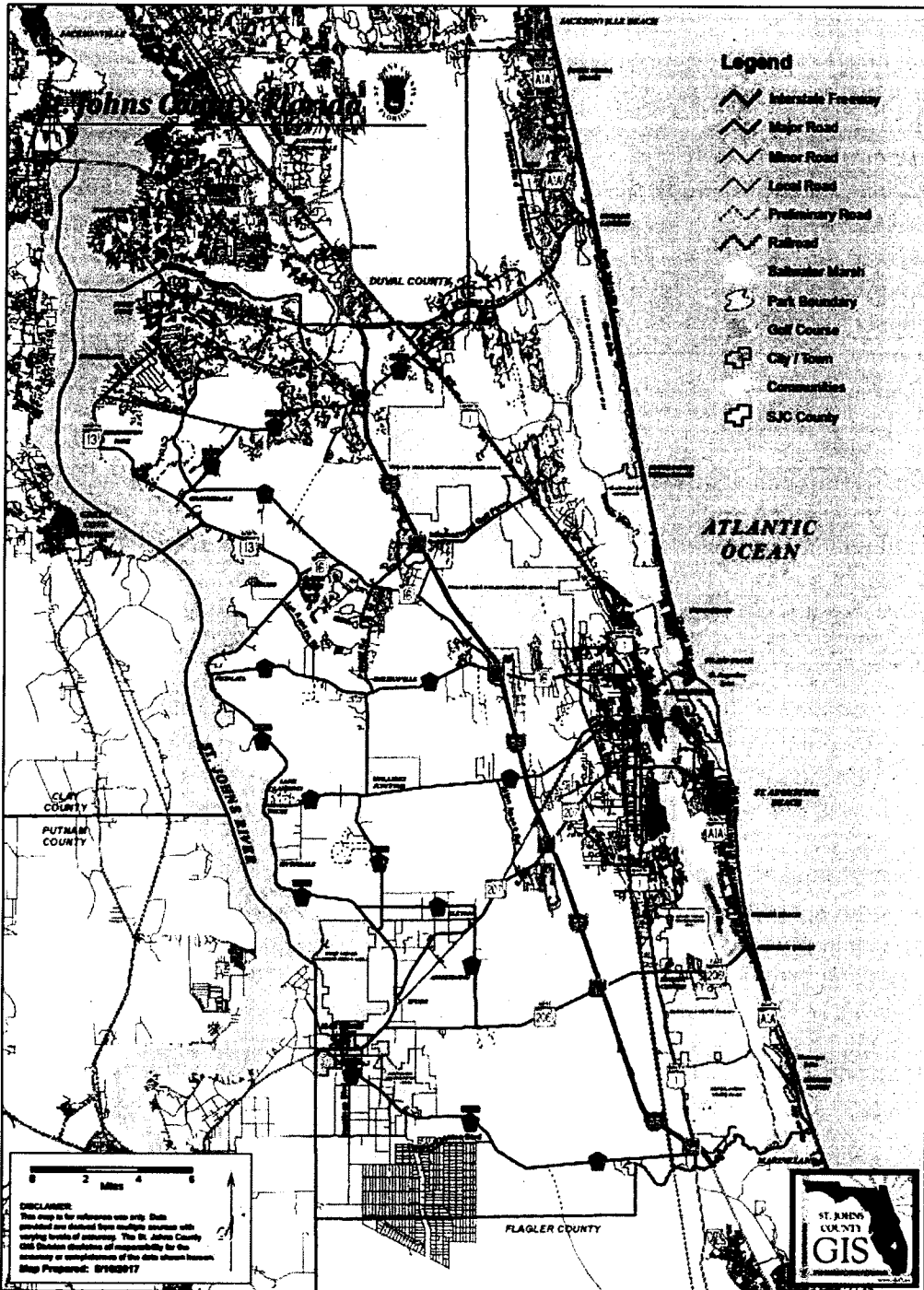
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This 2017 Annual Action Plan consists of information provided by St. Johns County as required in 24 Code of Federal Regulations (CFR) Part 91 for the Community Planning and Development Programs administered by the U.S. Department of Housing and Urban Development (HUD). It will provide an outline of anticipated resources, list priority needs, and goals in accordance with the 2016-2020 Consolidated Plan. This plan is updated annually, in accordance with the federal regulations and serves as a basis for assessing performances.

St. Johns County Housing & Community Development Division is responsible for administering the Community Development Block Grant (CDBG).

This Action Plan's goals and objectives are intended to be accomplished during the time period from October 1, 2017 through September 30, 2018. The St. Johns County Board of County Commissioners is the entity responsible for approving the various activities outlined in this Action Plan.



County Map

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Federal Funds must be expended to achieve the following goals for low-income households and/or predominately low-income areas: Provide Decent Housing, Create Suitable Living Environments, Expand Economic Opportunities, Prevent Homelessness, and Expand the supply of decent/safe/affordable housing.

Based on market statistical analysis, needs assessments, and public input via the citizen participation process and a community survey, the St. Johns County Consolidated Plan identifies the jurisdiction's housing and community development needs and priorities as follows: affordable housing, homelessness, housing and home repairs for people with special needs and those earning low income, improvement of public services and facilities, and economic development. The County will leverage CDBG funds with other state, federal, and local funds to address the needs of the community.

The lack of affordable housing units contributes to the most prevalent housing problem faced by County residents - housing cost burden (paying more than 30% of income on housing costs). Of the 85,717 households in St. Johns County, 19% are cost burdened greater than 30%, paying 30-50% of income on housing costs; 18% (15,746) of households experience severe cost burden by paying 50% or more of their income on housing costs. The housing cost burden affects the very low and low income households at a higher rate, placing them at risk of becoming homeless. The County will leverage CDBG funds with other state, federal, and local funds to address the lack of affordable housing issue by increasing the supply of affordable housing, by providing rental assistance to low income households, and by funding home repair programs to preserve affordable housing units. (University of Florida-Florida Housing Data Clearinghouse-2015)

The County will address homelessness by funding supportive services/programs and homeless facilities, and by providing rapid re-housing financial assistance for rents and utilities. The County plans to improve and expand public services and facilities predominately in areas of low income persons, specifically by improving water and sewer lines, streets and sidewalks. Economic development will be addressed by providing job training programs, afterschool programs, and childcare programs in low to moderate income areas.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

At the time of this writing, FY 16/17, St. Johns County maintained its current stock of affordable housing options by rehabilitating 18 low income owner-occupied homes, utilizing the State Housing Initiative Partnership (SHIP) funds distributed by the State of Florida. St. Johns County has also repaired 12 low-income owner-occupied homes and encumbered funds for another 24 homes to be repaired utilizing SHIP grant dollars, distributed by the State of Florida, for the purpose of disaster relief associated with Hurricane Matthew. St. Johns County also utilized SHIP disaster relief funds to provide affordable rental housing by providing rental assistance for 12 low to moderate income residents.

St. Johns County, FY 16/17, has utilized an Affordable Housing Grant to obligate funds to provide brick and mortar assistance for affordable housing and/or the prevention of homelessness. \$735,829 of these funds have been obligated to providing affordable housing options, through four non-profit agencies, and \$35,439 toward providing the infrastructure for the building of a "one-stop" information and service center for individuals who are homeless or on the verge of homelessness.

St. Johns County also provides an Independent Agency Funding grant through the general fund utilizing an RFP process. For FY 16/17, \$601,653 was committed to five non-profits (Betty Griffin House, Emergency Services Homeless Coalition, St. Francis House, St. Johns Housing Partnership, & Home Again St. Johns) for addressing homelessness and housing needs in St. Johns County.

The County currently funds homeless prevention and rapid re-housing activities through its Social Services Division. The Social Services Division receives and matches Emergency Solution Grant (ESG), Temporary Assistance for Needy Families (TANF), and Challenge grant funds to aid in the prevention of homelessness. The County utilized ESG to assist 14 low-income households, TANF to assist 11 low-income households, and the Challenge Grant to assist 8 low-income households. The County has allocated approximately \$500,000 annually, in salary and benefits for staff to carry out re-housing and homeless prevention related activities, \$46,500 in direct rental assistance costs, and \$29,711 in direct financial assistance, such as utility assistance. Both services are funded directly from general revenue to assist households in crisis.

Not only did Hurricane Matthew negatively impact St. Johns County as a community, it also placed additional pressures on the day to day management operations of the County. The County continues to work toward the expenditure of last year's CDBG funds. A CDBG Grant Administrator has been hired and the County continues to work with the Jacksonville HUD Field Office to expedite the expenditure of funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

St. Johns County developed a Citizen Participation Plan (CPP) to guide the public process of developing the Consolidated Plan. This Citizen Participation Plan was noticed in the local newspaper and published on the County website for a 30 day review and comment period. The CPP required no less than two public hearings to gather citizen input on housing and community development programs funded by the CDBG program. The County sought public participation and input as outlined in the CPP and as follows:

- One public hearing held in association with the Board of County Commissioners' regularly scheduled meeting.
- Eleven public hearings held throughout all areas of the county. The schedule of these hearings was published in the local newspaper and posted on the County website, as well as announced at a number of regularly scheduled community agency meetings that occurred prior to the public hearings. The St. Johns County CoC sent an email to its entire distribution list to inform local agencies about the schedule of hearings.
- An electronic survey was created to gather citizen and stakeholder input to help determine what programs/projects should be funded. The survey was published on the County website and notice of the survey was published in the local newspaper. Paper copies of the survey were made available at various community hearings.
- Staff met with stakeholders and community members and attended local meetings to educate citizens on the consolidated planning process and to encourage citizen participation and input.
- A draft copy of the Annual Action will be made available to the public for a 30 day review and comment period.

**CDBG Neighborhood
Community Hearings**

The St. Johns County Housing and Community Development Department will be holding public hearings to provide information and gather community input regarding the Community Development Block Grant (CDBG). County staff will explain what constitutes eligible activities and projects under the CDGB program. Copies of the Citizen Participation Plan will be available, along with citizen surveys and project applications. All members of the public are invited and encouraged to attend.

May 25, 2017 - 6:30PM :
Flagler Estates CRA
Flagler Estates Park
9978 Oliver Ave
Hastings, FL 32145

May 26, 2017 - 1:00PM :
Southeast Branch Library
6670 US 1 South
St. Augustine, FL 32086

May 30, 2017 - 11:00AM:
Anastasia Island Branch Library
124 Seagrove Main Street
St. Augustine Beach, FL 32080

May 31, 2017 - 6:00 PM:
Armstrong Baptist Church
6370 Armstrong Road
Elkton, FL 32033

June 1, 2017 - 11:00 AM:
Bartrom Trail Branch Library
60 Davis Pond Blvd
Fruit Cove, FL 32259

June 2, 2017 - 11:00AM:
Ponte Vedra Branch Library
101 Library Blvd
Ponte Vedra Beach, FL 32082

June 5, 2017 - 11:00AM:
W.E. Harris Center
400 E. Harris Street
Hastings, FL 32145

June 12, 2017 - 7:00 PM:
West Augustine CRA
Collier-Blocker-Puryear Park
10 Holmes Blvd
St. Augustine, FL 32084

June 15, 2017 - 12:00 PM:
Weed & Seed Committee
County Commissioners Conference
Room
500 San Sebastian View
St. Augustine, FL 32084

June 21, 2017 - 4:00 PM:
Vilano Beach CRA
Hampton Inn Vilano
95 Vilano Road
St. Augustine, FL 32084

**NOTICE TO PERSONS NEEDING
SPECIAL ACCOMMODATIONS
AND TO ALL DEAF AND HARD
OF HEARING PERSONS:** In
accordance with the Americans
with Disabilities Act, persons need-
ing a special accommodation to
participate in these proceedings
should contact the ADA Coordina-
tor at (904) 209-0650, or at the
County Administration Building at
500 San Sebastian View, St. August-
ine, Florida 32084. For deaf and/or
hard of hearing individuals: Tele-
communications Device for the
Deaf (TDD): (904) 209-0650, or the
Florida Relay Service: (800)
955-8770.

17254053A May 11, 2017

Newspaper Notice St Augustine Record

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As part of the required preparation for the Action Plan, staff received 36 comments that addressed community needs. Those comments primarily addressed:

- Home Repair/Rehabilitation
- Public Facilities or Infrastructure
- Affordable Housing
- Public Services
- Economic Growth
- General Comments

The 2017 CDBG Survey includes written public comments and are available for review upon request to the Housing and Community Development Department.

2017		CDBG Survey Results – 51 Respondents				
Please rank the following programs from lowest to highest priority for you:	Not a priority for me	Low	Moderate	High priority for me	No response	% rated as high priority
Affordable Housing	7	3	14	27	0	52.94
Home repairs for low income households.	4	3	12	31	1	60.78
Rental apartments for low to moderate incomes.	9	9	16	16	1	31.37
New homes for low to moderate income homebuyers.	3	5	17	26	1	50.98
Housing for homeless.	5	9	15	21	1	41.18
Services for homeless.	5	6	15	23	2	45.01
Housing for people with special needs, like the elderly on fixed incomes or people with disabilities.	0	7	13	30	1	58.82
Repair homes for people with special needs, like the elderly or people with disabilities.	0	4	17	29	1	56.86
Build or improve streets, sidewalks, and lighting in the area.	0	4	15	32	0	62.74
Build or improve water and sewer lines.	3	6	10	32	0	62.74
Storm water drainage projects.	1	8	18	22	2	43.14
Upgrade parks and recreational facilities.	4	5	15	24	3	47.06
After school programs and childcare.	4	7	8	29	3	56.86
Business start-ups and job creation.	2	10	12	23	4	45.01
Education assistance programs.	2	4	13	29	3	56.86
Job training	2	7	14	25	3	49.02
Wellness programs for infants, children, and families.	2	5	11	28	5	54.90
Wellness programs for seniors.	3	5	12	28	3	54.90
Public transportation	3	10	16	19	3	37.25
Domestic Violence programs	3	12	13	18	5	35.29
Crime prevention programs	2	9	12	24	4	47.06

KEY:	
Over 50% of respondents ranked this activity as a high priority.	5 Points
At least 45%, but not more than 50% of respondents rated this activity as a high priority.	4 Points
At least 40%, but not more than 45% of respondents rated this activity as a high priority.	3 Points
At least 35%, but not more than 40% of respondents rated this activity as a high priority.	2 Point
At least 30%, but not more than 35% of respondents rated this activity as a high priority.	1 Point

2017 Survey Results

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no written or verbal comments that were not accepted.

7. Summary

St. Johns County values and encourages the input and participation of its citizens, stakeholders, and community members affected by, or involved with, any housing and community development projects.

By utilizing the citizen participation process and by consulting with public service providers, advisory committees, other County departments, and community development corporations, the County was able to gather valuable feedback that helped identify the goals and objectives in the Plan. The County will leverage its CDBG funds with other federal, state, local, and private dollars to meet the goals and objectives discussed in the Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ST. JOHNS COUNTY	Housing & Community Development Division

Table 1 – Responsible Agencies

Narrative (optional)

The St. Johns County Housing and Community Development Department is responsible for preparing an Annual Action Plan. St. Johns County is also responsible for developing and monitoring a citizen participation plan that covers all of the county.

In preparation for the current Annual Action Plan, the County consulted with other public and private agencies that provided health services and social services, including those focusing on services to children, elderly persons, persons with special needs, and homeless persons. The public and private agencies contacted include, but were not limited to, the St. Johns Housing Partnership, United Way, St. Johns County Social Services Division, Alpha-Omega Miracle Home, Emergency Services and Homeless Coalition, West Augustine CDC, Habitat for Humanity St. Augustine/St. Johns County, the steering committees associated with the County’s Community Development Areas, and others.

Consolidated Plan Public Contact Information

Greg Lulkoski
Housing Program Specialist
E: glulkoski@sjcfl.us
P: (904) 827-6897

200 San Sebastian View, Suite 2300
St. Augustine, FL 32084

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

To comply with federal requirements, a jurisdiction must consult with community service providers, other jurisdictions, and other entities with a potential interest in, or knowledge, of that jurisdiction's housing and non-housing community development issues. The County consulted with many different groups, committees, departments, and organizations to encourage public participation and to identify housing and community development needs. Specifically, the entities listed above were invited to participate in Neighborhood Community Hearings, where information was provided about the CDBG Program and feedback was solicited from the entities as to the community's housing and development needs. In addition to the meetings, a survey was posted on the Housing and Community Development webpage for over 30 days. Paper copies of the survey were also available at the neighborhood hearings. The Action Plan will be presented to the public and the Board of County Commissioners at a Public Hearing. Any comments received, either verbally or in writing, will be accepted. A notification process was established to ensure awareness of each stage of the CDBG process. The process includes public notices and announcements on the Housing and Community Development webpage and the local newspaper, The St. Augustine Record. County staff have also engaged in direct correspondence with interested parties.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Regarding affordable housing needs and impediments to affordable housing, the County enhanced coordination between public and private entities by attending and facilitating several different hearings/meetings with housing providers, public and private agencies, community groups, and advisory boards. Most of these meetings were publically advertised in the local newspaper and published on the County website. The citizen participation process was explained in detail and attendees were encouraged to complete a paper or electronic survey regarding housing and community development priorities. County staff encouraged comment and input from these participants in regard to public housing needs and non-housing community development needs.

The County also had a number of informal conversations with a number of service-providers that provided health, mental health, substance abuse, and social services over the last ten months. These agencies are instrumental in identifying housing and social service needs of the community. County staff also attends the Housing Finance Authority monthly meetings to gather feedback from profit and non-profit housing service providers/contractors on the community's housing needs and priorities. The Affordable Housing Advisory Committee (AHAC) has recently reconvened to further engage in

conversation regarding affordable housing needs and impediments to affordable housing. AHAC continues to meet, exceeding the minimum statutory requirements, hosting a variety of educational seminars on affordable housing. At the completion of 2016, the group made recommendations to the Board of County Commissioners addressing affordable housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

A new St. Johns County CoC Board was recently voted in by the CoC general membership in May, 2016. Currently, the strategic planning subcommittee is meeting to re-evaluate the Continuum's strategy to end homelessness. County staff regularly attend the CoC meetings and one County staff member sits on the CoC Board. Once the strategic plan to end homelessness in St. Johns County is complete, the Consolidated Plan will be amended to reflect the updated needs and strategies to end homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The local CoC is in a transition stage and is developing performance standards, tools to evaluate outcomes, and reviewing and updating policies and procedures for the administration of HMIS. The ESG allocation for the upcoming fiscal year required a single application to be submitted by the CoC. The County submitted an application to the Collaborative Applicant for ESG funding. The CoC designated a committee to score and rank the applications.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Flagler Estates CRA Steering Committee
	Agency/Group/Organization Type	Other government - Local Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearing held in the Flagler Estates area, south St. Johns County, to discuss CDBG program and unmet needs.
2	Agency/Group/Organization	West Augustine CRA Steering Committee
	Agency/Group/Organization Type	Other government - Local Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearing held in the West St. Augustine area to discuss CDBG program and unmet needs.
3	Agency/Group/Organization	Weed and Seed Committee
	Agency/Group/Organization Type	Other government - Local Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearing held in the West St. Augustine area to discuss CDBG program and unmet needs.
4	Agency/Group/Organization	St. Johns Housing Partnership
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & financial issues affecting housing.
5	Agency/Group/Organization	Alpha Omega Miracle Home, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & needs for the elderly and young families.
6	Agency/Group/Organization	Emergency Services & Homeless Coalition
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & needs for the homeless.

7	Agency/Group/Organization	St. Johns County Board of County Commissioners
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development CDBG Program
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearing held discuss CDBG program, unmet needs, and various plans/actions associated with the CDBG program.
8	Agency/Group/Organization	Vilano Beach CRA Steering Committee
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Program Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearing held in the Vilano Beach area to discuss CDBG program and unmet needs.
9	Agency/Group/Organization	Home Again St. Johns
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Program Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & needs for the homeless.
10	Agency/Group/Organization	St. Francis House
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & needs for the homeless.

11	Agency/Group/Organization	Safety Shelter of St. John's County dba Betty Griffin House
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Domestic Violence Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding local housing needs & needs for victims of domestic violence.
12	Agency/Group/Organization	St. Johns Continuum of Care
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Face to face, phone and email conversations. Provides information regarding needs for the homeless.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Home Again St. Johns	Both have goals to end chronic homelessness.
St. Johns County Comprehensive Plan	St. Johns County Board of County Commissioners	Both identify goals to improve public services in low-income areas.
LHAP- Local Housing Assistance Plan	SJC Housing and Community Development	Both recognize the severe shortage of affordable housing.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The County continues to participate in meetings conducted by local municipalities, service providers, and neighborhood groups to maintain and encourage open lines of communication to determine the needs of the community. Housing staff also met with other County departments to gather information related to housing and community development programs, needs, and opportunities.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

St. Johns County held twelve public hearings in which citizens and local nonprofit/service providers attended and expressed concerns about "gaps in services" that are occurring throughout the community, such as: rehabilitation of existing homes, public facilities and infrastructure, affordable housing, funding for public services with an emphasis on expanding educational and technical opportunities, and economic development. Based on feedback from those meetings and the priorities identified in the Consolidated Plan, St. Johns County decided to continue to focus its goals on addressing:

- *Priority 1- Rehabilitation of Existing Housing,*
- *Priority 2- Public Facilities and Infrastructure*
- *Priority 3- Public Services*
- *Priority 4- Homeless Assistance*

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	The hearing was supported by the Flagler Estates CRA and held in a community park that the CRA has plans to rehabilitate. Thirty-five people attended.	Comments addressed the following issues: low-income housing, creating equality across SJC by diversifying the use of public funds, Tiny houses for homeless, Behavioral training for youth, more community centers in SJC, and improve parks.	All comments were accepted.	
2	Public Hearing	Non-targeted/broad community	This meeting was held in the Southeast Branch Library and only one individual attended.	Comments addressed the following issues: More programs like SHIP, which helps people just starting out to purchase homes. Help those in need. Make a priority for all.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Non-targeted/broad community	This hearing was held in the Anastasia Island Branch Library and only one individual attended.	One comment was made about the need to provide affordable housing options.	All comments were accepted.	
4	Public Hearing	Non-targeted/broad community	The hearing was held in a church that serves as the focal point for the Armstrong community. Eighteen individuals attended.	Comments addressed the following issues: housing rehabilitation, children's programs and after-school programs, homeless services, and establishing a community center	All comments were accepted.	
5	Public Hearing	Non-targeted/broad community	No one attended the hearing scheduled for the Ponte Vedra Library.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Public Hearing	Non-targeted/broad community	The hearing took place in a community center that is a focal point of the Hastings Area. Twenty-three people attended.	Comments addressed the following issues: prevention and elimination of blight, storm water drainage, and job training for students.	All comments were accepted.	
7	Public Hearing	Non-targeted/broad community	The hearing was supported by the West Augustine CRA. Sixteen people attended.	Comments addressed the following issues: substance abuse prevention/treatment/aftercare, prevention and elimination of blight, water and sewer availability, after-school activities, and community development programs.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Hearing	Non-targeted/broad community	The hearing occurred as part of a Weed & Seed meeting. Seven people attended.	Comments addressed the need for after-school tutoring and the need for new businesses.	All comments were accepted.	
9	Public Hearing	Non-targeted/broad community	The hearing was supported by the Vilano Beach CRA. Fifteen people attended.	Comments addressed the following issues: safety on Coastal Highway A1A, beach re-nourishment, and a bicycle and pedestrian pathway.	All comments were accepted.	

10	Newspaper Ad	Non-targeted/broad community	<p>A public notice appeared in the local newspaper to inform citizens of the dates and locations of the CDBG public hearings. The public hearings were scheduled to be held in ten ADA compliant community locations throughout the county so that residents had easy access to attend. Translation and adaptive services were</p>	N/A	N/A	
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			<p>offered to citizens. Sites were chosen in the four quadrants of the county plus three CRA locations and other venues used by community groups. A total of 97 people signed the attendance records for these meetings and it estimated that another 24 people attended but, did not sign the attendance records.</p>			
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
11	Internet Outreach	Non-targeted/broad community	An announcement about the dates and locations of the public hearings was disseminated to all email addresses registered with the St. Johns County CoC.	N/A	N/A	
12	Internet Outreach	Non-targeted/broad community	The notice of the schedule of community hearings was posted on the County's website.	One citizen reported that she could not submit a CDBG Survey online from the County's website. It was determined that the problem was because she did not have the required software.	All comments were accepted.	http://www.sjcfi.us/Housing/media/2017CDBGMeetingSchedule.pdf

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
13	Internet Outreach	Non-targeted/broad community	The CDBG survey was posted on the County's website.	N/A	N/A	http://www.sjcfli.us/Housing/media/2017CD BGSurvey.pdf
14	Public Hearing	Non-targeted/broad community	The Action Plan was presented to the community for public comment on July 21, 2017.	No comments were received.	No comments were received.	
15	Public Hearing	Non-targeted/broad community	The Action Plan will be reviewed by the Board of County Commissioners, and open for public comments, on August 1, 2017.	The Action Plan will be reviewed by the Board of County Commissioners, and open for public comments, on August 1, 2017.	The Action Plan will be reviewed by the Board of County Commissioners, and open for public comments, on August 1, 2017.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

St. Johns County anticipates receiving an estimated \$826,849 from HUD through the CDBG program during the second program year (October 1, 2017 – September 30, 2018). These funds will be used to address priority needs, goals, and objectives as recognized by the community and its leaders. However, the County realizes that these funds alone are not sufficient to fulfill the jurisdiction's housing and community development needs. The County will leverage CDBG funds with other state, local, and private resources, as these other funds become available. The County currently funds homeless prevention through its Social Services Division. The Social Services Division also receives and matches Emergency Solution Grant (ESG), Temporary Assistance for Needy Families (TANF), and Challenge grant funds to aid in the prevention of homelessness. The Housing and Community Development Division receives State Housing Initiatives Partnership (SHIP) funds to produce and preserve affordable homeownership and multi-family housing for low to moderate income persons.

homeownership and multi-family housing for low to moderate income persons.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	826,849	0	799,754	1,626,603	2,480,547	This is the anticipated allocation for FY 17/18.
Other	public - federal	Public Services Other	14,550	0	0	14,550	43,650	This is an anticipated amount for 17/18.
Other	public - state	Acquisition Admin and Planning Housing Other	962,615	0	0	962,615	2,887,845	Anticipated funds for FY 17/18.
Other	public - local	Other	15,000	0	0	15,000	45,000	This is the anticipated amount for 17/18
Other	public - local	Public Services Other	12,786	0	0	12,786	38,358	These are anticipated funds for 17/18

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There are no specific matching requirements for CDBG. However, a number of funding sources are utilized to address community needs.

The County currently funds homeless prevention through its Social Services Division. The Social Services Division is a sub-recipient of three different grants and provides a match through both the general fund and in-kind contributions: the Emergency Solution Grant (ESG), the Temporary Assistance for Needy Families (TANF) grant, and the Challenge grant funds all go toward aid in the prevention of homelessness. The County has allocated approximately \$500,000 annually, in salary and benefits for staff that carry out re-housing and homeless prevention related activities, \$46,500 in direct rental assistance costs, and \$29,711 in direct financial assistance, such as utility assistance. The current yearly budgeted total for eligible grant match is \$574,711. Building space allocation for Social Services per fiscal year is \$63,252.00. The source of the cash funding is from the County's General Fund, primarily ad valorem tax revenue. It is anticipated that the St. Johns County Board of County Commissioners will fund Health and Human Services, at close to the same level in fiscal year 2018.

The Housing and Community Development Division receives State Housing Initiatives Partnership (SHIP) funds to produce and preserve affordable homeownership and multi-family housing for low to moderate income persons. St. Johns County allocation for State SHIP funds total \$1,364,517 and an estimated \$962,615 for FY 16/17 and FY 17/18, respectively. SHIP funding does not have matching fund requirements; however, leverage of funds is encouraged. The program was designed to serve very low, low, and moderate income families. SHIP dollars may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, impact fees, construction financing, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Repair/Rehabilitation	2016	2020	Affordable Housing	Countywide	Rehabilitation of Existing Housing Affordable Housing Homeless Services and Prevention	CDBG: \$115,798	Homeowner Housing Rehabilitated: 8 Household Housing Unit
2	Public Services	2016	2020	Non-Housing Community Development	West Augustine	Public Services	CDBG: \$86,100	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
3	Public Facility or Infrastructure Activities	2016	2020	Non-Housing Community Development	West Augustine	Public Facilities and Infrastructure	CDBG: \$151,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
4	Affordable Rental Housing	2016	2020	Affordable Housing	Countywide	Affordable Housing	CDBG: \$308,581	Rental units constructed: 5 Household Housing Unit
5	Planning and Administration	2016	2020	Administration	Countywide	Planning, administration, and oversight of the CDBG program.	CDBG: \$165,370	Grant administration and oversight for the CDBG program.

Goals Summary Information

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Home Repair/Rehabilitation
	Goal Description	Home repair activities to benefit approximately 8 households.
2	Goal Name	Public Services
	Goal Description	Replacement of failing drainage infrastructure in West Augustine.
3	Goal Name	Public Facility or Infrastructure Activities
	Goal Description	This activity will provide after-school tutoring, homework assistance, and mentoring at three sites located in West Augustine.
4	Goal Name	Affordable Rental Housing
	Goal Description	Five condominium units will be purchased for the purpose of preserving the units as affordable rental housing available to very low, low, and moderate income residents, including veterans, elderly, disabled, and homeless citizens.
5	Goal Name	Planning and Administration
	Goal Description	Provide grant administration structure for the planning, implementation, management, and HUD compliance oversight of the CDBG program.

Projects

AP-35 Projects – 91.220(d)

Introduction

St. Johns County's allocation for the 2017-2018 program year is anticipated to be \$826,849.

Projects

#	Project Name
1	Countywide/St. Augustine Beach Housing Rehab
2	West Augustine Drainage Improvements
3	West Augustine After-school Tutorial and Enrichment Program
4	Affordable Rental Housing
5	Planning and Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Countywide/St. Augustine Beach Housing Rehab
	Target Area	Countywide
	Goals Supported	Home Repair/Rehabilitation
	Needs Addressed	Rehabilitation of Existing Housing Affordable Housing
	Funding	CDBG: \$115,798
	Description	Home repair activities to benefit approximately 8 households.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 low-income, elderly, and/or disabled households will benefit from the home repairs.
	Location Description	Eligible homes will be identified throughout the county, with a least one home in St. Augustine Beach.
	Planned Activities	Home repairs
2	Project Name	West Augustine Drainage Improvements
	Target Area	West Augustine
	Goals Supported	Public Facility or Infrastructure Activities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$151,000
	Description	Replacement of failing drainage infrastructure.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 households, of which 90% are low to moderate income residents, will benefit from this activity.
	Location Description	Madeore Street and Herbert Street
	Planned Activities	Replacement of inadequate and failing drainage infrastructure with more durable reinforced concrete piping.
3	Project Name	West Augustine After-school Tutorial and Enrichment Program
	Target Area	West Augustine
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$86,100
	Description	This activity will provide after-school tutoring, homework assistance, and mentoring at three sites located in West Augustine.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 eligible school-aged children will be tutored and mentored during the program year.

	Location Description	The program will be offered at three different sites in the West Augustine area. The sites are close to the public schools and the majority of homes of students.
	Planned Activities	Tutoring, mentoring, and providing enrichment activities for children.
4	Project Name	Affordable Rental Housing
	Target Area	Countywide
	Goals Supported	Affordable Rental Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$308,581
	Description	Five condominium units will be purchased for the purpose of preserving the units as affordable rental housing available to very low, low, and moderate income residents, including veterans, elderly, disabled, and homeless citizens.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve at least five homeless households.
	Location Description	Five condominium units will be selected for purchase in an area that is well-served by public transportation and close to schools, community services, shopping venues, and job opportunities.
	Planned Activities	This project seeks to purchase 5 condominiums to be used as permanent affordable rental units.
5	Project Name	Planning and Administration
	Target Area	Countywide
	Goals Supported	Planning and Administration
	Needs Addressed	Administration
	Funding	CDBG: \$165,370
	Description	Provide grant administration structure for the planning, implementation, management, and HUD compliance oversight of the CDBG program.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project is administrative and therefore does not produce accomplishment data.
	Location Description	N/A
	Planned Activities	Provide grant administration structure for the planning, implementation, management, and administration of CDBG activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

West Augustine is a neighborhood just west of the City of St. Augustine and is located in an unincorporated area of the County. It is approximately bounded on the north by Ravenswood Drive and west to North Clay Street and crossing over Holmes Blvd. The area extends along Holmes Blvd and South to County Road 207. The eastern border extends between Ravenswood Road and 207 along Whitney Street. The area is approximately 13.01 square miles in size.

The area population total is 12,657 with a minority concentration of approximately 30% Black or African American. According to Census data, 7,700 residents of this area are low-moderate income, which constitutes approximately 60% of the area population. In addition, the County has designated West Augustine as a Community Redevelopment Agency (CRA). The West Augustine Community Redevelopment Plan was prepared utilizing input from the community to create redevelopment programs that address the priorities expressed in the meeting of the West Augustine CRA Steering Committee. This target area has high priority needs of infrastructure creation or improvements, affordable housing, public service programs, and home repairs for special needs populations and low income residents.

Geographic Distribution

Target Area	Percentage of Funds
Elkton/Armstrong	
West Augustine	29
Flagler Estates	
Hastings	
Countywide	71

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The allocation of investments in this geographic area is due to a number of factors, including but not limited to, the establishment of the target area, program requirements, project applications, and public input. To comply with CDBG program requirements that at least 70% of funds benefit low and moderate income persons. These target areas also exhibit a need for infrastructure improvements, public services, affordable housing, and home repairs for special needs and low income residents. The Citizen Participation Plan process also directed the County in the identification of needs and establishing

priorities of the target areas.

Discussion

Income eligible residents are scattered throughout the county; therefore, in addition to targeted areas, St. Johns County has also chosen to target individual households. Households selected for the county-wide rehabilitation project are expected to be located in West Augustine, Elkton/Armstrong, Flagler Estates, the Hastings area, and St. Augustine Beach. St. Johns County is committed to creating a better quality of life for all citizens.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

St. Johns County will use CDBG funds to improve three areas of Affordable Housing.

1. Housing Rehab: at least eight homes owned by low-income, veterans, disabled, and elderly residents will be rehabilitated. This project aims at ensuring these homes remain safe and viable residences for their occupants.
2. Acquisition: five rental units will be purchased to preserve them as affordable rental options for low-income and homeless citizens.

All applications must complete the application process and meet income requirements.

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	8
Special-Needs	2
Total	15

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	5
Total	13

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

St. Johns County will utilize funding other than CDBG to achieve its affordable housing goals. The County provides funds from its General Fund to assist with affordable housing and rehabilitation of existing housing stock. The County also receives SHIP dollars, which may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, impact fees, construction financing, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling. It should be noted that the pressures on affordable housing have grown greater since Hurricane Matthew negatively impacted 2,319 residential units when it reached the shores of St. Johns County on October 7, 2016. Even with these additional

resources, the County is not able to meet all of its affordable housing needs.

AP-60 Public Housing – 91.220(h)

Introduction

St. Johns County does not have a public housing authority or public housing. Residents wishing to apply for public housing must apply for a voucher through Jacksonville Housing Authority (JHA) in neighboring Duval County to the north or Flagler County Housing Authority to the south. There has been no indication that the County will pursue acquiring public housing in the near future.

Actions planned during the next year to address the needs to public housing

St. Johns County does not have public housing so this is not applicable to the jurisdiction.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

St. Johns County does not have public housing so this is not applicable to the jurisdiction.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

St. Johns County does not have public housing so this is not applicable to the jurisdiction.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

St. Johns County is dedicated to improving the housing opportunities for all of its residents, especially the homeless population, the special needs population, and people who are at risk of becoming homeless. The County, along with other non-profit agencies and other organizations, will continue to provide services and funds to aid in the prevention of homelessness, funds for rapid re-housing programs to house the homeless, and funds for the rehabilitation of homes of low income and special needs persons.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Through collaboration with the St. Johns County Continuum of Care, along with other organizations, St. Johns County will utilize many avenues to provide outreach and education to the homeless population, including those who are unsheltered. St Johns County CoC has identified “Street Outreach” as an important role in our county’s plight to end homelessness. Currently, the street outreach program is under the direction of Home Again St. Johns and has been very successful since its implementation a little over two years ago. The outreach efforts include initially assessing the homeless individual/family’s needs in order to provide the appropriate housing and supportive services referrals.

In addition, the Street Outreach program will assist in the identification of unsheltered individuals and the areas in which they live. The program is able to assess each individual by way of a vulnerability assessment, by identifying their most critical needs and helping them to navigate to those resources in an expeditious manner. Recently, the CoC has agreed to transition to a new tool the Service Prioritization Decision Assistance Tool (SPDAT), which is an evidence-based approach to assess an individual’s or family’s acuity to be used during the outreach process. This tool prioritizes who is in the greatest need, and identifies the areas in the person’s life where support services are necessary to avoid housing instability in the future. This outreach program will assist these individuals in accessing much needed support services in the areas of medical care, employment, assistance in applying for State, Federal and local programs to help meet their needs and will assist with the rapid re-housing of these individuals.

St. Francis House is the identified agency through the next Emergency Solutions Grant funding cycle to assume the responsibility for our CoC’s outreach program. In addition, Home Again St. Johns will continue to provide street outreach, coordinate supportive services and navigational services for the

homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

The St. Francis House, an emergency shelter, will serve as the main point of access for homeless services in St. Johns County by providing 24 beds for individuals, 5 family units and 16 transitional beds. They have an additional 8 overflow beds for access by local law enforcement.

The County will continue to provide funding, based on availability, for the operation and maintenance of the emergency shelter, transitional housing facilities and program services provided by these facilities. These facilities provide shelter and supportive services to homeless veterans, homeless families with children, single men and women, including those recently released from incarceration, chronic homeless and victims of domestic violence. St Johns County CoC will continue to address the needs of emergency shelter and transitional housing in our community by continuing to increase the resources available for emergency case management, increase referrals and placements in permanent housing.

Although transitional housing is no longer a priority in our community, we continue to have programs that assist in transitional housing for those victims of domestic violence, the elderly, and homeless families with children.

The County will continue to work with the CoC toward a goal of functional zero whereby every person wanting to exit homelessness will be offered appropriate housing within 30 days. By utilizing our Housing Crisis Center and other Crisis Housing resources for emergency shelter and service linkage, homeless persons will receive the support and services best matched to their circumstances. Transitional Housing will serve, in the interim for those needing housing while permanent and affordable options are created and/or found.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

St. Johns County will assist homeless persons and families to transition into permanent supportive/independent housing by providing financial assistance and case management. The CoC has applied for and is expecting to receive ESG funding through HUD. When available, this funding will provide rapid re-housing and prevention support to area agencies and organizations. This program will provide financial assistance to homeless individuals/families to regain stability in permanent housing. The financial assistance provided through this source may be used for rent and utility assistance as well

as assistance with rent and utility deposits.

In addition, the County will continue to provide prevention funding for emergency assistance for rent and utilities through its Social Services Division. The County is also supporting a few new projects that will increase the number of permanent supportive housing units in our county.

The County is the recipient of Challenge grant funding to assist in funding of a SOAR processor. Individuals can be referred by any community stakeholder to the Social Services Division to initiate the SOAR process. This process assists an individual to secure or restore SSI/SSDI benefits. The County continues to be a leader in the State for successful applications.

The County is collaborating with the CoC, the Affordable Housing Assistance Committee (AHAC) and other community stakeholders to develop some strategies to not only increase our affordable and permanent supportive housing stock but also to look at possible funding streams to develop and implement a Tenant Based Rental Assistance Program. Other options include a Housing Reentry Assistance Program and other strategies to increase our resources for permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

St. Johns County will utilize local, state and federal funding when available to support prevention activities designed to help our low-income individuals and families that find themselves at risk of homelessness and needing a hand up.

County Social Services will provide financial assistance in the form of emergency rent and utility payments to those individuals and families at risk of becoming homeless. These prevention funds will target those who would become homeless without the assistance. This support is designed to be a one-time payment in an 18 month period.

The County will partner with area agencies to refer homeless individuals and families who find themselves stranded, to relocation assistance through the St. Augustine Police Department. This will allow these homeless individuals and families to return home to out of area relatives.

The County will collaborate with various community partners, to implement a community-wide policy to assist in the discharge of our homeless, to include but not limited to, hospitals, mental health facilities

and correctional facilities.

The St Johns County Family Integrity Program (FIP) has established and implemented a formal protocol for the discharge of youth aging out of foster care. This protocol involves collaboration with the Department of Children and Families (DCF), Independent Living Case Manager through FIP and other partner agencies to prevent homelessness for these youths. The intent is to have a smooth transition from foster care system to self-sufficiency.

The County and other community stakeholders are currently working closely with the St. Johns County CoC in retooling the homeless response system. A system is being created that will quickly identify individuals at risk for homelessness, return those experiencing homelessness to stable housing by utilizing Coordinated Intake, and create a by-name listing of all homeless individuals within the St. Johns County CoC. The St. Johns County CoC will assess the needs for additional shelter capacity on an ongoing basis.

Upon the recommendation of the St. Johns County CoC Governance Committee, the St. Johns County Continuum of Care established four county-wide focus areas to end homelessness. The areas identified were: increase community involvement and awareness, increase service capacity, increase housing stock, and increase the usage and reliability of the data.

In the last fiscal year, a staff member with St. Johns County has been assigned the task of accumulating a list of affordable housing providers and staff working under the umbrella of the Housing and Community Development Division and the County's Social Services Division work with local landlords to assist clients with housing needs.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

St. Johns County realizes that current housing market conditions present many barriers to affordable housing. The County continues to implement policies and strategies to maintain and provide affordable housing inventory for residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The St. Johns County Comprehensive Plan 2010-2025 Housing Element, states that its purpose is to support the provision and maintenance of an adequate inventory of decent, safe and sanitary housing in a variety of types, sizes and locations throughout the County at affordable costs to meet the needs of the current and future residents of St Johns County. The Plan provides several objectives as listed below:

- Continuing the housing implementation policies such as density bonuses, infill housing, and an expedited development review process for affordable housing developments.
- Maintaining existing programs, investigating new programs, and identifying funding sources that will work toward the elimination of substandard housing.
- Through its Future Land Use Map and its review of the County Land Development Code shall ensure that County zoning districts include areas for the location of housing for very low to moderate income households, single family homes, mobile homes, manufactured homes, group homes and foster care facilities adequate to meet the needs for these housing types during the planning period
- Provide for uniform and equitable treatment for persons and businesses displaced by state and

local government programs consistent with Section 421.55 F.S.

- Improve and maintain the quality and integrity of its residential communities.

In addition, the Affordable Housing Advisory Committee (AHAC) continues to address some of the impediments to construction of affordable housing within the community. The AHAC is currently in the process of examining barriers and educating the community about the importance of creating and maintaining affordable housing. At the end of 2016 a report was submitted to the Florida Housing Finance Corporation that served as a recommendation to the St. Johns County Board of County Commissioners that addressed 12 possible incentives affordable housing.

The County realizes that public policies can affect the supply and new construction of affordable housing through their impacts on the cost and geographic location of these types of units. The County is dedicated to ensuring that consideration is given to affordable housing developments in areas with close proximity to transportation, employment opportunities and public services. The County will continue its regular review of existing policies and adjust when needed and appropriate so that they are not an impediment to affordable housing provision. The County acknowledges new policies may be needed in the future as the affordable housing market changes over time.

Discussion:

The Affordable Housing Advisory Committee (AHAC) continues to meet monthly and work toward solutions for addressing affordable housing.

St. Johns County has also implemented the Affordable Housing Grant Program which provides grants to eligible organizations to fund a wide range of activities to create affordable housing for very low, low, and moderate income residents of St. Johns County.

AP-85 Other Actions – 91.220(k)

Introduction:

St. Johns County strives to address the needs of low and moderate income persons, homeless individuals and families, and underserved populations. The majority of the strategies and actions taken by the County are done so in collaboration with non-profit agencies, municipalities, other organizations, and advisory boards/committees. The following actions will outline how the County will address underserved needs, affordable housing, reduce lead-based paint hazards, reduce the number of poverty level families in the County, and develop an institutional structure to ensure the success of activities aimed at low and moderate income persons.

Actions planned to address obstacles to meeting underserved needs

Obstacles to addressing underserved needs include the lack of resources to accomplish the identified goals and needs. The County will take the following actions to address those obstacles:

- Provide support to homeless individuals and families, and other underserved populations, by allocating funds to non-profit agencies that provide support to those populations
- Promote cooperation between agencies by participating in different coordinating bodies in St. Johns County, such as but not limited to, the Continuum of Care, the Affordable Housing Advisory Committee, Health and Human Services Advisory Council, and the Housing Finance Authority
- Search and apply for new funding from Federal and/or State sources
- Address infrastructure deficiencies in low to moderate income areas through CDBG funding

Actions planned to foster and maintain affordable housing

The St. Johns County Affordable Housing Advisory Committee (AHAC) has the responsibility of reviewing and assessing established policies and procedures, ordinances, land development regulations, as well as the local government comprehensive plan, and recommending specific action or initiatives to encourage or facilitate affordable housing. The AHAC is required to furnish a report outlining recommendations to the State of Florida once every three years. At the end of 2016, a report was submitted to the Florida Housing Finance Corporation that served as a recommendation to the St. Johns County Board of County Commissioners that addressed 12 possible incentives addressing affordable housing. The incentives addressed were as follows:

- The processing of approvals of development orders or permits, as defined in Florida Statute 163.3164(7) and (8), for affordable housing projects is expedited to a greater degree than other projects.
- The modification of impact-fee requirements, including reduction or waiver of fees and

alternative methods of fee payment for affordable housing.

- The allowance of flexibility in densities for affordable housing.
- The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.
- The allowance of affordable accessory residential units in residential zoning districts.
- Reduction of parking and setback requirements for affordable housing.
- The modification of street requirements for affordable housing
- The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- The support of development near transportation hubs and major employment centers and mixed-use developments.
- Homebuyer Programs/Advocacy
- Economic Impact

Actions planned to reduce lead-based paint hazards

Actions to address lead-based paint hazards and to increase access to housing without lead-based paint hazards are supported by the Florida Department of Health (DOH) through integrated partnerships and programs administered by local county health departments. Public health programs administered by the DOH-St. Johns County Health Department include, but are not limited to, the following:

(1) Surveillance and Epidemiology: Tracking and follow-up of reportable conditions, such as lead exposure, as well as case management including risk screenings and home assessments, as needed;

(2) Environmental Public Health: Inspection of limited-use drinking water systems and timely water quality monitoring related to lead and other contaminants; environmental health education;

(3) Public Health Practice and Policy: One of our many community partnerships, the St. Johns County Health Leadership Council convenes the triennial Community Health Assessment (CHA), which uses a formal method to identify key issues in our community (i.e. safe housing, transportation, etc.) and community health status data (i.e. lead poisoning rates, access to community water systems, etc.). DOH-St. Johns partners with the federally funded Head Start program by serving as a seasonal co-location site to allow for comprehensive screenings (i.e. child development and lead exposure) to children ages 3 to 5.

(4) Healthy Start (a Maternal and Child Health Program): Registered nurses review screenings of pregnant moms and infants then, as needed, conduct home visits which include a safety assessment (i.e. for potential sources of lead exposure) and child developmental screenings. Through the Nurse Case

Management Model, those clients living in housing with LBP hazards are provided guidance on how to reduce exposure, and if needed, are provided information on how to access safe housing.

(5) Community Linkages: Because many residents still associate DOH-St. Johns with primary care services/lab testing services, residents frequently contact our Nurse Triage Call Center for referrals/linkages to lead testing locations within the community

Actions planned to reduce the number of poverty-level families

The County's poverty-reducing goals and policies are established by the Board of County Commissioners which governs and provides direction to all County departments administering poverty-reducing programs. Coordination between departments is facilitated through collaborative planning efforts, participation on coordinating bodies, and program-specific partnerships. St. Johns County has overall objectives and policies in the Comprehensive Plan that are geared toward poverty reduction. Objective A.1.9 and related policies address mixed use development, Objective A.1.11 and related policies address efficient and compact development, Objective A.1.13 and related policies address community and neighborhood creation and preservation, Objective A.1.21 and related policies address economic development, Objective A.2.1, applies to the Northwest Sector which allows for an economically diverse area and Objective A.3.1 which apply to the Town Center design which allows for economically diverse areas. In addition to the above the County will continue to:

- Upgrade the Community Redevelopment Area (CRA) Housing Stock, which predominantly provides for low income persons and continue its efforts to develop low to moderate income rental housing stock. Inventory all surplus County-owned land, foreclosed properties, and in-fill opportunities that could be used to promote affordable housing provision and production. A number of properties in this inventory have been earmarked for the purpose of expanding affordable housing options within the county and County staff is currently developing a procedure by which the County shall distribute these lots in a competitive and equitable manner.
- Strategically work with developers seeking to develop affordable housing projects close to major employment centers and available amenities.

Actions planned to develop institutional structure

St. Johns County has a fairly strong institutional delivery system that manages and delivers services from community programs. There are a number of public and private agencies within the County that participate year round in the provision of housing, public services, economic development services, homeless services, and other community development activities including: capital improvements, public facilities and infrastructure. The County also has several groups that collaborate continually to lobby for resources to alleviate identified gaps within the community. These groups include, but are not limited to: Health and Human Services Advisory Council (HHSAC), Health Leadership Council, Behavioral Health

Consortium, Continuum of Care (CoC), Housing Finance Authority (HFA) and the Affordable Housing Advisory Committee (AHAC). Each of these groups has representatives from various agencies that provide services for the institutional delivery system within the county. As such, communication between agencies is frequent, goal oriented and aimed at resolving needs and gaps identified within the County. The following are currently underway or will begin during the program year:

- Several groups are currently in the process of updating respective needs assessments. It is expected that a Comprehensive Needs Assessment will be available in 2017 as Flagler Hospital, Department of Health St. Johns County, Health and Human Services Advisory Council, and the Behavioral Health Consortium are currently collaborating on an updated assessment aimed at identifying gaps related to healthcare, mental health, substance abuse and other socio-economic concerns.
- The Continuum of Care is currently working on an updated 10 year Strategic Plan to End Homelessness.
- County staff has implemented the Affordable Housing Grant to address the affordable housing needs of the county.

Actions planned to enhance coordination between public and private housing and social service agencies

St. Johns County will continue to partner and work with multiple public and private housing and social service agencies to address the housing and community development needs of low and moderate income residents. The County is an active participant in the CoC, the Health and Human Services Advisory Council, the Affordable Housing Advisory Committee, the Housing Finance Authority, and other committees that coordinate with service providers, private organizations, and other stakeholders. The County will also continue to fund non-profit organizations that provide social services and housing facilities to residents in need.

Discussion:

St. Johns County works with St. Johns County Legal Aid, located in St. Augustine, FL, for technical assistance with implementing Fair Housing.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

St. Johns County expects to receive an estimated \$826,849 in CDBG funding for Fiscal Year 2017-2018. The County does not anticipate receiving any program income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Chairman-St. Johns County Board of County Commissioners

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature/Authorized Official

Date

Chairman-St. Johns County Board of County Commissioners

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature/Authorized Official

Date

Chairman-St. Johns County Board of County Commissioners

Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature/Authorized Official

Date

Chairman-St. Johns County Board of County Commissioners

Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature/Authorized Official

Date

Chairman-St. Johns County Board of County Commissioners

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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St. Johns County Community Development Block Grant (CDBG) Funds Proposed FY 2017-2018 CDBG Action Plan

Notice to Citizens:

St. Johns County independently receives Community Development Block Grant (CDBG) funds as an entitlement community. This program is administered through the U.S. Department of Housing and Urban Development (HUD) for the benefit of low-to-moderate income residents. St. Johns County uses CDBG funds within the unincorporated areas of the County and within the city limits of St. Augustine Beach. The County's other cities do not participate in this particular CDBG program.

Consolidated Plan:

The Five Year Consolidated Plan was prepared by St. Johns County and includes a discussion of needs and strategies to meet those needs. It was developed with participation from County staff and elected officials, affordable housing and social service providers, and local citizens. Various public hearings, meetings, and discussions were held to obtain citizen input on community needs. As a result of this process the following priorities were developed:

- **Priority #1–Rehabilitation of Existing Housing**-Focus on improving health and safety, code violations, accessibility and sustainability for extremely low-to-moderate income residents (including but not limited to elderly, disabled and veterans) below 50% AMI.
- **Priority #2– Public Facilities and Infrastructure**- Provision of adequate infrastructure and public facilities to ensure their operation at an efficient level of service and enhance the livability of low-to-moderate income neighborhoods.
- **Priority #3 – Public Services**-Public services provided will enhance the living environment of the targeted population by addressing basic needs that they do not have nor the economic means to adequately provide for themselves.
- **Priority #4 –Homeless Assistance**- Provide housing and support services to assist individuals and families who are homeless or at risk of becoming homeless.
- **Priority #5 –Affordable Housing**- Increase the supply of affordable rental housing available to very- low, low, moderate, and middle-income residents as well as veterans, elderly, disabled, and homeless persons through new construction or acquisition.

Anticipated 2017-2018: \$826,849

Funding will be used to support projects that promote the priorities established in the Consolidated Plan as outlined in the Action Plan. Any unencumbered or unexpended funds will be redirected to other projects in FY 17/18.

Public Comment Period:

As required by HUD, the 2017/2018 draft CDBG Annual Action Plan will be available for review beginning Friday, June 30, 2017 through 5:00 p.m. Monday, July 31, 2017, between the hours of 8:00 a.m. and 5:00 p.m. at the Health and Human Services Department, 200 San Sebastian View, Suite 2300; St. Augustine, FL 32084. The draft Action Plan may be viewed on the St. Johns County website at: <http://www.sjcfi.us/Housing/index.aspx>. The public may submit written comments on the proposed Action Plan to the Housing & Community Services Department during this period. For additional information please contact Greg Lulkoski at 904-827-6897.

Public Hearing:

Two public hearings regarding this Action Plan are scheduled. The first will be held on July 21, 2017 at 3:00 p.m. at the Health and Human Services Department located at 200 San Sebastian View, St. Augustine, FL 32084. In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in these proceedings should contact the ADA Coordinator at (904) 209-0650, or at the County Administration Building at 500 San Sebastian View, St. Augustine, Florida 32084. For deaf and/or hard of hearing individuals: Telecommunications Device for the Deaf (TDD): (904) 209-0650, or the Florida Relay Service: (800) 955-8770. To request services, please notify the County by July 14, 2017. The second public hearing shall be held as the **Final Action** associated with the plan (see below).

Final Action:

The 2017/2018 Action Plan is scheduled for Board action on August 1, 2017 at the regularly scheduled meeting of the Board of County Commissioners.

Response to Citizen Comments: A written response will be given within 15 days, to all written comments received.



Equal Housing Opportunity