

RESOLUTION NO. 2019- 4/15

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AMENDING THE BUDGET OF A SUBRECIPIENT AGREEMENT BETWEEN ST. JOHNS COUNTY AND CATHOLIC CHARITIES BUREAU, INC. - ST. AUGUSTINE REGIONAL OFFICE UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS DESIGNEE, TO EXECUTE THE AMENDED SUBRECIPIENT AGREEMENT ON BEHALF OF THE COUNTY**

**WHEREAS**, the County has applied for and received funds from the United States Government through the Community Development Block Grant (CDBG) program under Title I of the Housing and Community Development Act of 1974, as amended; and

**WHEREAS**, as a condition of receiving CDBG funding, the United States Department of Housing and Urban Development (HUD) requires the County to adopt a Five-Year Consolidated Plan (the Consolidated Plan) that sets forth the County's community development goals; and

**WHEREAS**, the Consolidated Plan's primary community development goal is to develop viable communities by providing decent housing, a suitable living environment, and expanding economic opportunities, primarily for persons of low to moderate income; and

**WHEREAS**, the St. Johns County Board of County Commissioners (the Board) approved the 2018-2019 Action Plan certifying the County's compliance with CDBG regulations and specifying projects to be funded with CDBG funds; and

**WHEREAS**, the Subrecipient (Catholic Charities Bureau, Inc. - St. Augustine Regional Office) submitted an application for CDBG funding to the County for the purpose of providing assistance to income-eligible households who are homeless or at risk of becoming homeless (the Project); and

**WHEREAS**, the County approved the Project as part of the 2018-2019 Action Plan; and

**WHEREAS**, the County finds that the Project will further the goals of the Consolidated Plan; and

**WHEREAS**, the Subrecipient has successfully operated the Project in accordance with the terms of the Subrecipient Agreement and HUD regulations, since April 1, 2019; and

**WHEREAS**, the CDBG program must re-allocate unspent funds in the 2018 Administration and Planning budget to 2018 community projects, such as the project operated by the Subrecipient, and

**WHEREAS**, the Subrecipient has requested additional funding, in the amount of \$10,000, to

continue to address the needs of income-eligible households who are homeless or at risk of becoming homeless; and

**WHEREAS**, the County finds that providing additional CDBG funding for the Project will further the goals of the Consolidated Plan;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:**

**Section 1. Incorporation of Recitals.**

The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

**Section 2. Approval and Authority to Execute.**

The Board of County Commissioners hereby approves the attached Amendment to Subrecipient Agreement and authorizes the County Administrator, or his designee, to execute the agreement substantially in the same form as attached on behalf of the County. The Board's approval shall be contingent upon the approval of the substantial agreement to the 2018-2019 St. Johns County Annual Action Plan.

**Section 3. Correction of Errors.**

To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County Florida this 19<sup>th</sup> day of November 2019.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: Jeb S. Smith

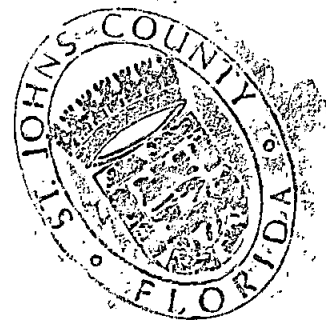
Jeb S. Smith, Chairman

ATTEST, Hunter S. Conrad, Clerk

By: Rasm Halterman

Deputy Clerk

RENDITION DATE 11/21/19



**AMENDMENT TO SUBRECIPIENT AGREEMENT**

The Subrecipient Agreement established as Resolution 2019-96, between St. Johns County (the Grantee), a political subdivision of the state of Florida, and **CATHOLIC CHARITIES BUREAU, INC. – ST. AUGUSTINE REGIONAL OFFICE** (the Subrecipient), a Florida not-for-profit corporation, is amended by mutual agreement, as permitted by Section 7F of the Subrecipient Agreement.

In consideration of the mutual covenants, promises and representations contained herein, the County and the Subrecipient agree as follows:

1. The County and the Subrecipient agree to increase the project budget from \$50,000.00 to \$60,000.00. For the purpose of preventing homelessness, the additional \$10,000.00 will be added to the line item for Rental Assistance.
2. The amended budget allows for the following expenditures and amounts:

Salaries and Employer Payroll Liabilities	\$18,808.00
Rental Assistance	\$32,000.00
Utility Assistance	\$9,192.00
Total	\$60,000.00

3. Except as specifically provided in this Amendment, in all other respects, the Subrecipient Agreement shall remain in full force and effect. This Amendment does not invalidate any portion of the Subrecipient Agreement, nor does it relieve or release either party from its obligations under the Subrecipient Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed or caused to be executed by their duly authorized officials this Amendment.

**COUNTY**  
 St. Johns County, a political subdivision  
 of the state of Florida  
 By: \_\_\_\_\_  
 Signature

**SUBRECIPIENT**  
 Catholic Charities Inc. – St. Augustine Regional  
 Office, a Florida not-for-profit corporation  
 By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Printed Name & Title

\_\_\_\_\_  
 Printed Name & Title

\_\_\_\_\_  
 Date of Execution

\_\_\_\_\_  
 Date of Execution

**Attest: Hunter S. Conrad, Clerk of Court**

By: \_\_\_\_\_  
 Deputy Clerk

Date of Execution: \_\_\_\_\_

By: \_\_\_\_\_  
 Deputy Clerk

Date of Execution: \_\_\_\_\_