

RESOLUTION 2021 - 333

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, ADOPTING REVISIONS TO THE BY-LAWS OF THE ARTS, CULTURE & HERITAGE FUNDING PANEL.**

**WHEREAS**, The Arts, Culture & Heritage Funding Panel (the Panel) is an advisory committee to the St. Johns County Board of County Commissioners (the Board) charged with evaluating and ranking Arts/Culture/Heritage grant applications in accordance with approved funding guidelines as enumerated by the St. Johns County Tourist Development Council (TDC) in accordance with Section 125.0104, Florida Statutes; and

**WHEREAS**, the Board of County Commissioners, at its discretion and as it deems appropriate or desirable, is authorized to adopt, amend, abolish, or otherwise change the rules and directives under which the Arts, Culture & Heritage Funding Panel operates; and

**WHEREAS**, the Board of County Commissioners expressed revisions be made to the Panel's bylaws to remove the requirement of non-county residents.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA:**

**Section 1.** The above recitals are incorporated by reference into the body of this Resolution and are adopted as findings of fact.

**Section 2.** The Board of County Commissioners approves the Arts, Culture & Heritage Funding Panel bylaws, which are attached hereto, and incorporated herein as an Exhibit to this Resolution.

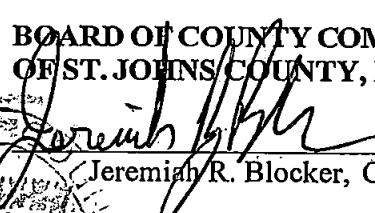
**Section 3.** The attached bylaws supersede any previous bylaws adopted by the Board of County Commissioners for the Arts, Culture & Heritage Funding Panel.

**Section 4.** To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval of the Board of County Commissioners.

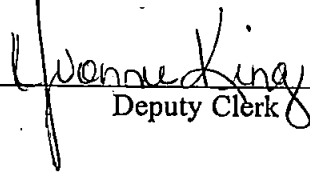
**Section 5.** This resolution shall be effective upon its adoption by the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, Florida, this 3<sup>rd</sup> day of August, 2021.

**BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA**

  
Jeremiah R. Blocker, Chairman

**ATTEST:** Brandon J. Patty  
Clerk of the Circuit Court & Comptroller

By:   
Deputy Clerk



**RENDITION DATE AUG 03 2021**

**BYLAWS**  
**ARTS/CULTURE/HERITAGE FUNDING PANEL**

**ARTICLE I: MISSION**

Utilize Tourist Development Tax funds available for the Arts/Culture/Heritage Funding Program to best achieve Tourist Development Goals of generating incremental overnight visitor stays, generating incremental visitor expenditures within St. Johns County, and advancing the quality of the Arts, Culture, and Heritage industries in St. Johns County as a tourism demand generator.

**PURPOSE**

The Funding Panel is an advisory committee to the St. Johns County Board of County Commissioners. Their charge is to evaluate and rank Arts/Culture/Heritage grant applications in accordance with the approved funding guidelines as enumerated by their mission and goals established by the Tourist Development Council and in accordance with Chapter 125.0104, Florida Statutes.

**ARTICLE II: MEMBERSHIP**

- A. Members - The Funding Panel will consist of nine (9) members appointed by the Board of County Commissioners consistent with Rule 2.201 of the Rules and Policies of the St. Johns County Board of County Commissioners.
  - 1. Seven members shall be defined as Regular Members and have full voting privileges; two members shall serve as Alternate Members and will have voting privileges only in the absence of one or more Regular Member.
  - 2. All members shall be residents of St. Johns County with demonstrated interest in tourism/cultural development and promotion. Every reasonable effort shall be made to have all County Commission districts equally represented on the Funding Panel.
- B. Terms of Office - Members shall be appointed for a term of two (2) years and may be appointed for up to three full consecutive terms.
- C. Vacancies - Any vacancy in membership shall be filled consistent with Rule 2.202 of the Rules and Policies of the St. Johns County Board of County Commissioners.
- D. Removal from Membership - The absence of any member from two regular or special meetings in one year will declare vacant the seat of such member, in which event the vacancy created shall be filled pursuant to Article II A.

**ARTICLE III: FACILITATOR**

- A. The Funding Panel will have a Facilitator.
- B. The Facilitator shall be a member of the St. Johns County Cultural Council Board of Directors (Cultural Council) and shall be selected by the Cultural Council.
- C. Duties of Facilitator - The Facilitator shall attend all meetings of the Funding Panel and any workshops as deemed necessary. The Facilitator shall serve as a facilitator for the Funding processes to assure fairness and consistency in applying the approved guidelines and

procedures during the process. The Facilitator shall not be a member of the Funding Panel and may not vote on any matter that comes before the Funding Panel.

#### ARTICLE IV; MEETINGS

- A. Regular Meetings – The Funding Panel shall have a public meeting to review and score the Arts/Culture/Heritage Grant Applications. Meetings shall be held in the county Administration Building at 500 San Sebastian View, St. Augustine, Florida.
- B. Quorum - A quorum shall be defined as having a majority of the voting members of the Funding Panel in attendance at a meeting.
- C. Open Meetings - All meetings of the Funding Panel shall be in accordance with Florida's Sunshine Law provisions and County policies regarding electronic recording of proceedings and preparation of meeting minutes.
- D. Other - All other rules of attendance, alternates and vacancies contained within Section 2.202 of the RULES AND POLICIES of the ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS shall apply.