

RESOLUTION NO. 2022-401

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO SUBMIT A SUBSTANTIAL AMENDMENT TO THE 2020-2021 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**RECITALS**

**WHEREAS**, the County prepared a 2016–2020 Consolidated Plan and a 2020–2021 Annual Action Plan to apply for Community Development Block Grant (CDBG) entitlement funding through the U.S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, HUD awarded the County a \$995,177.00 grant (Program Year (PY) 2020), to assist the County in providing benefits to low- and moderate-income residents in accordance with the 2016 – 2020 Consolidated Plan and the 2020–2021 Annual Action Plan; and

**WHEREAS**, the County is proposing a Substantial Amendment to the 2020-2021 Annual Action Plan, to re-allocate \$121,434.70 in unused funds from the Flagler Estates Infrastructure Project (PY2020) and \$28,565.30 in unused funds from the Planning and Administration Project (PY2020), for a total of \$150,000; and

**WHEREAS**, the \$150,000 in re-allocated funds will be transferred to establish an eligible Public Service Project; and

**WHEREAS**, HUD regulations specify that, in this circumstance, the transfer of funds from one eligible activity to another, requires a Substantial Amendment to the 2020-2021 Annual Action Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:**

**Section 1.** The above recitals are incorporated by reference into the body of this resolution, and such recitals are adopted as findings of fact.

**Section 2.** The Board of County Commissioners authorizes the Chair to sign a letter, addressed to the HUD Senior Community Planning and Development Representative, which provides details of the Substantial Amendment.

**Section 3.** The Board of County Commissioners authorizes the County Administrator, or designee, to submit the Substantial Amendment to the 2020-2021 Annual Action Plan through HUD's Integrated Disbursement and Information System.

**Section 4.** To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

**Section 5.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County this 18 day of Oct. 2022.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: Henry Dean  
Henry Dean, Chair

ATTEST: Brandon J. Patty, Clerk of the Circuit  
Court and Comptroller

By: Pam Halterman  
Deputy Clerk

Rendition Date 10/19/22





## St. Johns County Board of County Commissioners

Housing & Community Development

St. Johns County Board of County Commissioners  
500 San Sebastian View  
St. Augustine, FL 32084

October 18, 2022

Ms. Deidra Hembree  
Senior Community Planning and Development Representative  
US Department of Housing and Urban Development  
400 West Bay Street; Suite 1015  
Jacksonville, FL 32202

Dear Ms. Hembree:

St. Johns County values the Community Development Block Grant (CDBG) for the benefits it provides to the County's low to moderate-income residents. The County appreciates the guidance of the U.S. Department of Housing and Urban Development (HUD) as we implement our CDBG program. At this time, the County wishes to inform HUD of the need to make a Substantial Amendment to the 2020-2021 Annual Action Plan.

The need for this Substantial Amendment arose from discussions with community Stakeholders who advocated for options to create an eligible Public Service Project that will provide legal services for income-eligible citizens that are facing the possibility of an eviction or foreclosure, as well as the need to re-allocate unused 2020-2021 Planning and Administration funds.

**SUBSTANTIAL AMENDMENT:** The Substantial Amendment 2020-2021 Action Plan will reallocate \$121,434.70 in unused funds from the Flagler Estates Infrastructure Project (PY2020) and \$28,565.30 in unused funds from the Planning and Administration Project (PY2020), for a total of \$150,000.00.

**CITIZEN PARTICIPATION AND FINAL ACTION:** In accordance with 24 CFR 91.105(c)(3), the proposed Substantial Amendment to the 2020-2021 Action Plan has been available for public review and comment in accordance with the County's Citizens Participation Plan and can also be viewed on the St. Johns County website:

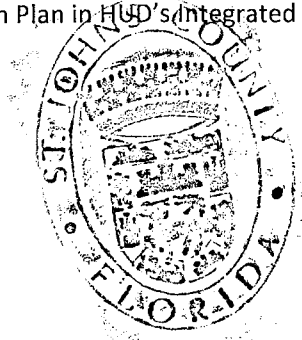
<http://www.sjcf.us/Housing/index.aspx>. The Substantial Amendment to the 2020-2021 Action Plan was scheduled for Board action on October 18, 2020, at the regularly scheduled meeting of the Board of County Commissioners, at 9:00 a.m., in the County Commission Chambers, 500 San Sebastian View, St. Augustine, Florida 32084.

Thank you for reviewing the Substantial Amendment; upon your approval, the County will make the necessary changes to the 2020-2021 Annual Action Plan in HUD's Integrated Disbursement and Information System.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry Dean".

Henry Dean, Chair





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